

### 3<sup>rd</sup> Reading (St Peters Caversham) Scout Group

49-51 Grove Hill, Emmer Green, Reading, Berkshire, RG4 8PS  
Charity No. 308237



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## 3<sup>rd</sup> Reading Scout Group Trustee Report 2020 – 2021

Date: 20<sup>th</sup> July 2021

### Trustees as at 31 March 2021:

Catherine Mustill		Chair
Steve McCarthy		GSL (Acting)
Sarah Perry		Treasurer
Deborah Barker		Committee Member
Tracy Allen		Beaver Leader
Ross Smith		Committee Member

### Additional Executive Members:

Angelica Wright	Secretary
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### Introduction

The highlight of the year was in beginning of May, after 15 months due to COVID restrictions the sections started outdoor meetings again with a max of 15 young persons per meeting, which continued until end of term last week. There were no camps this year which I am sure the young scouters missed greatly. The ruling allowing the increase of numbers of persons allowed for camping and larger groups in scouting was only allowed from the last few weeks, however it was decided that the 3<sup>rd</sup> Reading Scout Group would continue at current numbers of around 15 per meeting till September.

The new scout hut plans were not progressed in the last 12 months due to the lack of necessary expert input. If the plans were to be started again the key factor to resolve is funding streams/bids from various sources would need to be found. This would take a dedicated knowledgeable person who understands the process and places to bid for moneys.

Following the loss of two large trees within the grounds an 'Amphitheatre' is to be built of recycled railway sleepers around the fire pit to make the bank safer for the young scouters. The moving of 45 sleepers into scout grounds was made into 'light work' with the help from 20 volunteers.

The scout hut and grounds was let to the Henley road nursery for the last 6 months and it was an interesting time sharing a building with other teams especially organizing rigorous cleaning regime accord to Covid-19 rules.

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### Section update

#### Scouts

Along with everything else going on in the world right now, Scouting since the last AGM has been dominated by the impact of the Covid-19 pandemic.

The Scout section did hope to meet in November, and got within 1 day before going back into lockdown!

The relaxing of Covid rules has allowed us to start meeting since Easter.

We are meeting outside only and are meeting with smaller numbers, whilst we gain confidence on how this will all work.

To date we have done a hike, cooking on fires and orienteering.

With the changes in SA rules, we are having to get to grips with the new documented Risk Assessment process. To date we have found this time consuming, frustrating and alienating of some leaders and we look forward to a more pragmatic approach being applied. In essence to spend considerable time documenting risk is not why we volunteer and a much better process from the SA is urgently required.

#### Cubs

As a result of COVID no face to face sessions of Cubs were held from mid march 2020 to early April 2021. Between November 2020 and March 2021 a series of 13 Zoom sessions were held. Around 16-20 cubs from across all three packs attended some of these sessions. We had a number of engaging external speakers, took part in sessions on disability awareness, Burns night, programming, sign language and maps and completed the Scientist badge.

Face to face meetings were finally resumed after the Easter holidays in April 2021. The reduced number of leaders available has resulted in the amalgamation of three packs into two, each of which is divided in half with cubs meeting alternate weeks while leaders repeat the session for each group. So far we have had a Nightline/games session in the scout hut grounds and a problem solving treasure trail around Caversham. The final session of the half term is a hike. A number of cubs have completed their Road Safety badge. All meetings this term are planned to take place outside so we hope for good weather. If social distancing requirements are reduced we are cautiously optimistic of returning to full pack meetings for a few weeks at the end of term in July.

The Cub camp which was originally planned for July 2020 has now been rebooked for July 2022. We will also consider repeating the successful pack sleepover trialled in 2019 if regulations permit in the autumn.

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#### Beavers

Beavers have been very busy over the last year. All 3 sessions joined together in Sept 2020 on Zoom meetings. We have covered many badges:

Adventure, Outdoors, World, Builder, Creative, Disability Awareness, Emergency Aid, Hikes, Nights away, Animal friend, Book reader, Experiments, Photographer, Explore, Global Issues, Great Indoors badge & many more.

We have Petting farm, Greenshoots garden nursery & Katacanoeing booked for this term.

#### Explorers

No update as no meetings were held since start of Covid-19 either virtual or face to face due to lack of leader.

#### Membership

We started the year with 256 members across the 4 colonies and ended with 165. Due to the pandemic, we have been unable to offer new places into our Beaver colonies, and many of our Explorers have moved on to College and University.

Now we are back to face to face meeting we will revisit moving up needs, but we are also restricted by the number of volunteers we have to continually run sections.

	Beavers	Cubs	Scouts	Exploreres	Total
Spring'20	63	71	76	46	256
Spring'21	20	55	64	26	165

#### Finances

After a very quiet year, we closed the Financial year 2020/21 with a cash balance of £60,600. This balance includes:

- £20,000 of Covid-19 related local authority grants received due to the closure of the leisure industry,
- £7,400 held in a secure deposit account for unexpected expenses.

Due to the limited program of activities the group were able to offer its members over the year, the Executive team took the decision to postpone future membership collections to all parents/guardians or refund for those that had prepaid.

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As a group, we were also happy to step in and offer a local nursery the use of our hut and grounds after their premises were contaminated, which has brought in additional income to the group. We expect the nursery to remain using our premises throughout the summer months but vacate in time for when we return for the Autumn term.

The Executive decided to sell the old mini bus as it was not cost effective to have 2 mini buses for the group and was successfully sold in July for £2000.00

#### Volunteers

Long Service Awards:

Whilst the group is fortunate to be supported by our uniformed leaders and the ununiformed executive committee and sub-committees, we need more volunteers. Volunteering with us is hugely flexible, and whether you can offer a couple of hours a term or a weekly commitment, we would love to have you on the team. Please make contact via a section leader if you would like the opportunity to contribute in 2021 and beyond.

Needed urgently is a volunteer who can work with the group to train a few volunteers how and where to bid for money for the hut rebuild. In additions we also need a Chair of the Ground Committee, involved with the maintenance of the grounds and building.

Finally, I would like to thank all of our leaders and volunteers for their invaluable contributions over the last year and look forward to another year of exciting projects.

Signed

Date

A handwritten signature in cursive script that reads "C Mustill".

A handwritten date in cursive script that reads "20<sup>th</sup> July 2021".

Catherine Mustill - Chair of 3<sup>rd</sup> Reading Executive



## Receipts and payments accounts

For the period from	01-Apr-20	To	31-Mar-21
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### Section A Receipts and payments

	Unrestricted to the nearest	Restricted to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Membership Subs	13,838	-	-	13,838	29,109
Less Membership to District	- 12,572	-	-	- 12,572	- 12,500
Gift Aid	7,342	-	-	7,342	7,454
Donations	1,765	-	-	1,765	1,510
Camp & Youth Activities	-	-	-	-	34,997
Other income (e.g. property hire)	1,200	-	-	1,200	1,180
Interest (Deposit Account)	102	-	-	102	188
Sundries	45	-	-	45	75
Local Authority Covid19 grants	20,241	-	-	20,241	-
<b>Sub total (Gross income for</b>	<b>31,961</b>	<b>-</b>	<b>-</b>	<b>31,961</b>	<b>62,013</b>
<b>A2 Asset and investment sales,</b>					
Member Loan	-	-	-	-	14,000
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,000</b>
<b>Total receipts</b>	<b>31,961</b>	<b>-</b>	<b>-</b>	<b>31,961</b>	<b>76,013</b>
<b>A3 Payments</b>					
Youth Programme and Activities	1,635	-	-	1,635	44,315
Council (Tax, Rent, waste)	414	-	-	414	960
Utilities (Gas Elec Wifi Water)	1,001	-	-	1,001	1,817
Cleaning	1,239	-	-	1,239	4,339
Insurance	2,918	-	-	2,918	2,812
Repairs and Renewals	1,534	-	-	1,534	1,348
Uniform and Badges	500	-	-	500	1,745
Minibus Expense and Insurance	1,572	-	-	1,572	1,996
RDSC Fence Loan Repayment	-	-	-	-	260
Sundry Costs	629	-	-	629	388
Activity Equipment	667	-	-	667	723
Hut Refurbishment Costs	-	-	-	-	7,200
Donations Made	30	-	-	30	-
<b>Sub total</b>	<b>12,139</b>	<b>-</b>	<b>-</b>	<b>12,139</b>	<b>67,903</b>
<b>A4 Asset and investment</b>					
Member Loan Repayment	-	-	-	-	14,000
New Minibus	-	-	-	-	20,559
Floor Scrubber	-	-	-	-	1,601
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>36,160</b>
<b>Total payments</b>	<b>12,139</b>	<b>-</b>	<b>-</b>	<b>12,139</b>	<b>104,063</b>
<b>Net of receipts/(payments)</b>	<b>19,822</b>	<b>-</b>	<b>-</b>	<b>19,822</b>	<b>- 28,050</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>40,791</b>	<b>-</b>	<b>-</b>	<b>40,791</b>	<b>68,841</b>
<b>Cash funds this year end</b>	<b>60,613</b>	<b>-</b>	<b>-</b>	<b>60,613</b>	<b>40,791</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
<b>B1 Cash funds</b>	Bank Accounts	60,613	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>60,612.94</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>			
Details			
Gift Aid (Due Apr 2021)	3,754.96	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

	Fund to which	Cost (optional)	Current value
<b>B3 Investment assets</b>			
Details			
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which	Cost (optional)	Current value
<b>B4 Assets retained for the charity's own use</b>			
Details			
Badge Stock	503.60	-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which	Amount due	When due
<b>B5 Liabilities</b>			
Details			
District Subscriptions for 2021/22	8,651.80	-	
Repairs Provision	1,000.00	-	
		-	
		-	

Signed by one or two trustees on

Signature	Print Name	Date of
	Catherine MUSTILL	6 Jan 2022
	SARAH PERRY	6/1/22



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

3<sup>rd</sup> Reading (St Peter's Caversham) Scout Group

**On accounts for the year  
ended**

31 March 2021

**Charity no  
(if any)**

308237

**Set out on pages**

3-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

17/1/2022

**Name:**

Nicholas Wright

**Relevant professional  
qualification(s) or body  
(if any):**

Institute of Chartered Accountants in England and Wales

**Address:**

13 Eric Avenue, Emmer Green, Reading, RG4 8QU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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(agree balances with receipts and payments account(s))

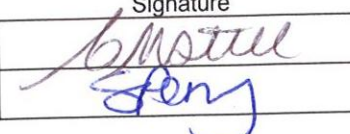
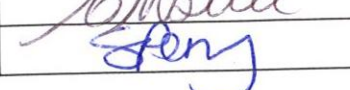
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<b>B2 Other monetary assets</b>	Details			
	Gift Aid (Due Apr 2021)	3,754.96	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which	Cost (optional)	Current value
<b>B3 Investment assets</b>	Details		-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which	Cost (optional)	Current value
<b>B4 Assets retained for the charity's own use</b>	Details			
	Badge Stock	503.60	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which	Amount due	When due
<b>B5 Liabilities</b>	Details			
	District Subscriptions for 2021/22	8,651.80	-	
	Repairs Provision	1,000.00	-	
			-	
			-	

Signed by one or two trustees on

Signature	Print Name	Date of
	Catherine MUSTILL	6 Jan 2022
	SARAH PERRY	6/1/22