

**FARNHAM PARK SPORTS FIELDS
CHARITY NO 308164**

Annual Report and Accounts
For the year ended 31 March 2023

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Trustee's Annual Report

Charity Details

Official charity name	Farnham Park Sports Fields	
Registered charity number	308164	
Charity's principal address	The Gateway Gatehouse Road Aylesbury Bucks, HP19 8FF	
Charity trustee	Buckinghamshire Council Corporate Trustee	
Principal Officers	Chief Executive	Sophie Payne Service Director Culture, Sport & Leisure of Buckinghamshire Council
	Treasurer	Mark Preston (from July 2023) Assistant Service Director of Finance & Deputy s151 Officer of Buckinghamshire Council
Principal advisors	External audit	Azets Audit Services Suites B & D, Burnham Yard, Beaconsfield, Bucks HP9 2JH
	Bank	Barclays Bank Plc 16/18 St Peters Street, St Albans, Herts AL3 4DZ

Financial and legal support is provided by Buckinghamshire Council.

Structure, Governance and Management

Governing Document and how the Charitable Trust is Constituted

The Farnham Park Sports Fields charity is governed by the Eton Rural District Council (ERDC) Act 1971.

Prior to the ERDC Act land and buildings at Farnham Park Sport Field (FPSF), and parts of the South Buckinghamshire Golf Course (SBGC) were controlled by the Farnham Park Recreational Trust, which was constituted by a conveyance dated 30th December 1946 between United Commercial Association Limited and the Trustees of the Trust.

The ERDC Act transferred these assets to Eton Rural District Council. South Bucks District Council (SBDC) became the successor in title to Eton Rural District Council, under provisions contained in the Local Government Act 1972. Buckinghamshire Council (a unitary authority) assumed all the responsibilities of SBDC under the relevant legislation.

The ERDC Act obliges Buckinghamshire Council to maintain and manage the transferred land in accordance with the purposes of the original trust (as substantially re-enacted in Schedule 4 of the ERDC Act). These assets therefore form a charitable trust, with Buckinghamshire Council being the sole corporate trustee. Furthermore, as the usage of these assets is subject to the restrictions contained within this Act, these assets represent a permanent endowment.

Trustee's Annual Report

Trustee Appointment

As Buckinghamshire Council is the sole Corporate Trustee, Members of Buckinghamshire Council act in a corporate capacity as trustee. There are no other charity trustees.

Organisational Structure of the Charitable Trust

The Members of Buckinghamshire Council (acting as corporate trustee) make the strategic decisions relating to the operation of the facilities. The Buckinghamshire Council Cabinet annually approves the Trust budget. The day-to-day management is undertaken by Council officers in line with approved guidelines.

Relationship between the Charitable Trust and Related Parties

All financial, legal and operational support is provided by Buckinghamshire Council and this affects the Charitable Trust in the following ways:

- All staff who are involved in the Charitable Trust are employed by Buckinghamshire Council;
- The key management personnel are members and officers of Buckinghamshire Council, and receive no remuneration from the Charitable Trust.

Risks

The Charitable Trust complies with the Buckinghamshire Council risk management strategy and the Buckinghamshire Council risk management policy. In particular risks relating to the Charitable Trust's activities are identified, evaluated and monitored in an appropriate risk register.

The main risk that the Charitable Trust faces is that its income is solely dependent on attracting people to use its facilities. It has to compete in a competitive market for leisure facilities and therefore has to ensure its facilities and prices are comparable to its competitors whilst still promoting its charitable objectives around open access. Furthermore, expenditure on leisure activities is very dependent on external economic conditions and as it is providing outside leisure facilities it is affected by the weather. Thus the Charitable Trust needs to be able to cope with and appropriately respond to changes in demand due to these external factors.

The nature of the Charitable Trust's facilities also means that there will periodically need to be investment to maintain / modernise the facilities in line with changing customer expectations. The Charitable Trust therefore needs to ensure that there is a long term robust business plan and access to finance, to ensure that it is able to continue to operate within the Charitable Trust's available resources over the long term. In this respect it is very dependent on the Council as Corporate Trustee.

Trustee's Annual Report

Objectives and Activities

Objectives of Charitable Trust

The objectives of the Charitable Trust are set out in the ERDC Act 1971 and are as follows:

'The maintenance and improvement of the physical well-being of persons resident in the rural district of Eton and adjoining areas by the provision of facilities for physical training and recreation and for promoting and encouraging all forms of recreational activities calculated to contribute to the health and physical well-being of such persons.'

Charitable Trust Aims

The Charitable Trust aims to maintain and improve the physical well-being of local residents by providing high quality, public sporting facilities at reasonable prices.

Specifically, it:

- maintains the Farnham Park Playing Fields to enable clubs to let or hire these facilities at affordable prices and
- operates the South Buckinghamshire Golf Course on a public pay and play basis, whilst also accommodating two self-managed golf clubs

Objectives for Year

The key objectives for 2022/23 were:

1. To ensure that the facilities continue to provide value for money for users, and
2. To ensure that the facilities are operated within the Charitable Trust's available resources.

Strategies for Achieving Objectives

1. To ensure that the facilities provide value for money for users, the Charitable Trust aims to:
 - maintain the facilities to a high standard, including having proper regard to the safety of users of the facilities.
 - annually review its fees and charges to ensure that they remain competitive, and
 - offer discounted prices for under 18s, senior citizens and those on low incomes.
2. To ensure that the facilities operate within the Charitable Trust's available resources, the Charitable Trust sets an annual budget and monitors this throughout the year, taking corrective action as necessary.

Public Benefit

Public Benefit is the legal requirement that every organisation set up for one or more charitable aims must be able to demonstrate that its aims are for the public benefit.

The Charitable Trust is aware of the Charity Commission's guidance on public benefit, and believes that the Charitable Trust's aims meet the two key public benefit principles which are set out in the Charity Commission guidance:

- Principle 1: There must be an identifiable benefit or benefits
- Principle 2: Benefit must be to the public, or a section of the public.

Trustee's Annual Report

Achievements and Performance

Review of Activities Undertaken

Farnham Park Playing Fields in 2022-23 comprised of one adult and one junior size rugby pitch; four adult, one youth and seven junior football pitches; four softball and two baseball pitches; and a children's play area (operated by Farnham Royal Parish Council). The site is also used by local residents for recreational purposes and in particular dog walking.

During 2022/23 the following organisations were the main users of these facilities:

- BaseballSoftballUK Limited (Farnham Park National Baseball & Softball Complex)
- Farnham Royal Rugby Club
- Unity Martial Arts.

In addition to these organisations, there were eight football clubs hiring pitches on a season and casual basis. The number of teams from these clubs amounted to 27 teams, an increase of more than 10% in comparison to 2021-22. The SB Phoenix First Team moved up to Step 7 of the football pyramid (league system), following promotion in 2022. This led to some changes to pitch layout and how these matches were played due to the rules for the Thames Valley Premier League.

Farnham Park Playing Fields has seen increasing numbers in terms of participation. The total number of football and rugby matches played during the year exceeded 400 (up from 330 in 2021/22). With additional training sessions throughout the season (September to April), there were over 11,000 participants, not including spectators.

In addition, baseball and softball attracted over 20,000 participants during their season (March to October).

During 2022/23 a range of works were completed, including the replacement of boiler systems in the changing rooms and in the rugby clubhouse, and the installation of improved signage for Farnham Park Playing Fields, including new entrance signs to increase visibility. Works were also carried out to improve the quality of the playing pitches to support increased use and maximise income. The feedback from the local football clubs who regularly play at Farnham Park Playing Fields has been very positive, and similarly there have been some excellent comments from Farnham Royal Rugby club about the improvements in the quality of their rugby pitches.

This was a more challenging year for golf, largely due to extremes of weather. The summer 2022 heatwaves saw unprecedented high temperatures and extreme heat weather warnings issued by the Government, followed by heavy rainfall in the autumn and a prolonged period of snow and ice in December. This resulted in a larger than normal number of course closures (50 days full or partial closure) and a corresponding impact on the number of rounds played (31,277 rounds; around 5,000 fewer than in 2021/22, which had seen the highest number of rounds played since 2007/08).

Offering a high-quality course at a competitive price continues to be imperative to the success of the golf operation particularly in light of the cost-of-living challenges for residents. Looking ahead consideration will need to be given to opportunities to help mitigate the weather impacts of climate change.

Trustee's Annual Report

Financial Review

Review of Year

During 2022/23 the Charitable Trust generated income totalling £1,296K and spent £1,484k giving a net deficit for the year of £188K . The table below compares the budget for the year with the actual expenditure.

	Budget Figures	Actual	Variance (Act-Budget)
	£'000	£'000	£'000
Farnham Park Sports Fields			
Income	65	71	6
Expenditure	-174	-295	-121
Depreciation	-11	-30	-19
	-120	-254	-134
South Buckinghamshire Golf Course			
Income	646	647	1
Expenditure	-564	-775	-211
Depreciation	-41	-43	-2
	41	-171	-212
South Buckinghamshire Catering			
Income	219	222	3
Expenditure	-318	-348	-30
Depreciation	-1	-1	-
	-100	-127	-27
Management Fee Income	395	278	-117
	395	278	-117

Charitable Trust income comes from fees and charges paid by users of the facilities, and all charitable expenditure relates to providing sporting facilities to help maintain and improve the physical well-being of local residents.

As outlined above, adverse weather impacted income and also brought increased costs, due to the number of trees that had to be removed across the two sites due to disease, wet ground and root damage.

In common with the wider leisure and hospitality sector, there were significant increases in utility costs, with costs for the clubhouse in excess of 150% of original budget, as well as wider inflationary pressures. The increase in depreciation costs (£21K higher than budget) was because of an increase in acquisition of fixed assets.

Salary costs were also higher than budget as virtually all staff transferred to Buckinghamshire Council terms and conditions, which saw an increase in basic salary, plus allowances; as well as the application of VAT on payroll.

The following table provides a summary of the Charitable Trust's key assets and liabilities:

	At 31 March 2023	At 31 March 2022
	£'000	£'000
Fixed Assets	3,918	3,928
Current Assets	540	547
Clubhouse Loan from Buckinghamshire Council	-1,196	-1,290
Other Liabilities	-2,970	-2,705
	292	480

Trustee's Annual Report

Reserve Policy - Unrestricted Fund

Nature of Reserve: This Fund represents the accumulated year on year surplus / deficit of income over expenditure that has been accumulated by the Charitable Trust.

Minimum Value of Fund: The Charitable Trust aims to ensure that the charity operates within its means and therefore aims to ensure that it always holds a balance on its unrestricted funds sufficient to meet its known future commitments.

The current Unrestricted Fund balance is a deficit of £1,283K (2021/22 £1,114K). This means that as in previous years the Charitable Trust continues to rely on the ongoing support of Buckinghamshire Council.

Usage: The Unrestricted Funds can be applied for any lawful purpose of the charitable trust.

Reserve Policy - Restricted Fund

Nature of Reserve: The Restricted Fund is made up of monies received in 1998/99 for the sale of Farm Cottages. The current balance is £235K (2021/22 £247K).

Usage: The Restricted Funds consist of the Farm Cottage Fund set aside for any redevelopment of the Playing Fields and to cover ongoing usage of the Clubhouse.

Reserve Policy - Endowment Fund

Nature of Reserve: The Endowment Fund represents the value of the assets that were transferred under the ERDC Act.

Minimum Value of Fund: The value of the Endowment Fund will reduce over time to reflect depreciation of the endowment assets.

Usage: Endowment funds cannot generally be spent, and thus changes to the value of the endowment reserve will only be due to changes in the value of the endowment assets.

Trustee's Annual Report

Statement of Trustee's Responsibilities

The trustee is responsible for preparing a Trustee's annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, The Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008 requires the trustee to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income and expenditure of the charity for that year. In preparing those financial statements, the trustee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going-concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustee is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011. The Trustee is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Plans for Future Periods

The Trust continues to work with a Padel Tennis company which has submitted a planning application for the building of two floodlit Padel Tennis courts. Subject to planning permission being granted, it is anticipated that construction of the courts will be in 2023-24.

BaseballSoftballUK are continuing their investment into their facilities, and have now created a fifth softball field, and are looking to develop the site further.

The Trust and the Council will continue to develop longer term plans in line with their shared objectives around supporting physical activity and the wellbeing of residents, while improving the financial sustainability and resilience of the Trust. These will take account both of the opportunities emerging through the Council's wider strategies and of external factors affecting the Trust operations, such as the effects of the weather, the general economy (including close monitoring of the impacts of increases in energy charges and general supplies) and competition from other facilities in the area, and VAT concerns. There are no plans to make any changes in the support levels currently provided by the Council in 2023-24.

Trustee's Annual Report

Declaration

The Buckinghamshire Council acting as Corporate Trustee has delegated responsibility to the Audit & Governance Committee of the authority to review and approve the Charitable Trust's Accounts. These accounts will be signed by Mark Preston, the Assistant Director of Finance and Deputy s151 officer on behalf of the Trustees.

It is therefore declared that the Buckinghamshire Council's Audit & Governance Committee, on behalf of the Charity, reviewed this Annual Report and the accompanying Accounts for the financial year ending 31st March 2023 at their meeting on 27th September 2023

Approved and signed on behalf of the Corporate Trustee by:



Mark Preston
Assistant Service Director of Finance & Deputy s151 Officer

Date: 27th September 2023

Statement of Financial Activities (SoFA)

This statement shows the income and expenditure of the Charitable Trust during the year and the accumulated funds at the Charitable Trust's disposal. All operations are continuing.

Notes	2022/23 Unrestricted Funds £'000	2022/23 Restricted Funds £'000	2022/23 Endowment Funds £'000	2022/23 Total Funds £'000	2021/22 Unrestricted Funds £'000	2021/22 Restricted Funds £'000	2021/22 Endowment Funds £'000	2021/22 Total Funds £'000	
*a	Donations and Grants	78	-	-	78	61	-	-	61
	Income and Endowments								
	Income from charitable activities								
	- Farnham Park Sports Fields	71	-	-	71	69	-	-	69
	- South Buckinghamshire Golf Course	647	-	-	647	663	-	-	663
	- South Buckinghamshire Catering	222	-	-	222	181	-	-	181
*b	Income from non-charitable activities	278	-	-	278	283	-	-	283
	Total income and endowments	1,218	-	-	1,218	1,196	-	-	1,196
1-7	Expenditure								
	Charitable activities								
	- Farnham Park Sports Fields	-293	-2	-	-295	-246	-	-	-246
	- South Buckinghamshire Golf Course	-775	-	-	-775	-600	-	-	-600
	- South Buckinghamshire Catering	-340	-8	-	-348	-284	-	-	-284
	- Depreciation – Tangible Assets	-65	-2	-7	-74	-63	-	-61	-124
	- Profit on disposal of Tangible Assets	8	-	-	8	-	-	-	-
	Total expenditure on charitable activities	-1,465	-12	-7	-1,484	-1,193	-	-61	-1,254
	Net movement in funds	-169	-12	-7	-188	64	-	-61	3
	Total funds brought forward	-1,114	247	1,347	480	-1,178	247	1,408	477
	Total funds carried forward	-1,283	235	1,340	292	-1,114	247	1,347	480

*a This is the amount received from Buckinghamshire Council Reserved Fund (2022 amount received from the Government for loss of income during the Pandemic)

*b This is the management fee in relation to work carried out by the Trust on behalf of Buckinghamshire Council

Balance Sheet

This statement shows the assets and liabilities of the Charitable Trust and the balances and reserves at the Charitable Trust's disposal.

Notes	At 31	At 31	At 31	At 31	At 31
	March 2023	March 2023	March 2023	March 2023	March 2022
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Total Funds
	£'000	Farm Cottage Sale £'000	£'000	£'000	£'000
Fixed Assets					
8	-	-	-	-	-
9	2,560	18	1,340	3,918	3,928
	2,560	18	1,340	3,918	3,928
Current Assets					
10	15	-	-	15	9
11	217	-	-	217	412
	308	-	-	308	126
	540	-	-	540	547
Current Liabilities					
12	-831	-	-	-831	-566
	-2,356	217	-	-2,139	-2,139
13	-97	-	-	-97	-100
	-3,284	217	-	-3,067	-2,805
	-2,744	217	-	-2,527	-2,258
	-184	235	1,340	1,391	1,670
Long Term Liabilities					
13	-1,099	-	-	-1,099	-1,190
	-1,283	235	1,340	292	480
	-1,283	-	-	-1,283	-1,114
	-	235	-	235	247
14	-	-	1,340	1,340	1,347
	-1,283	235	1,340	292	480

Signed on behalf of the Corporate Trustee



Mark Preston
Assistant Director of Finance & Deputy s151 Officer

Date: 27th September 2023

Statement of Cash Flow

This statement shows the changes in cash and cash equivalents during the reporting period.

	2022/23 £'000	2021/22 £'000
Cash flows from operating activities		
Net movement for the financial year	-188	3
Adjustments for:		
Depreciation of tangible assets	74	75
Impairment of tangible assets	-	49
Profit on disposal of tangible assets	-8	-
Interest Paid	30	19
(Increase)/decrease in stocks	-6	-
(Increase)/decrease in debtors	195	30
Increase/(decrease) in creditors	265	-216
Net cash provided by (used in) operating activities	<u>362</u>	<u>-40</u>
Cash flows from investing activities		
Purchase of tangible assets	-64	-9
Sale of tangible assets	8	-
Net Cash provided by (used in) financing activities	<u>-56</u>	<u>-9</u>
Cash flows from financing activities:		
Repayments of loan from Buckinghamshire Council	-94	-98
Interest Paid	-30	-19
Net Cash provided by (used in) financing activities	<u>-124</u>	<u>-117</u>
Change in cash and cash equivalents in the year	<u>182</u>	<u>-166</u>
Cash and cash equivalents at the beginning of the year	<u>-2,013</u>	<u>-1,847</u>
Cash and cash equivalents at the end of the year	<u>-1,831</u>	<u>-2,013</u>
Split by:		
Cash at Bank	308	126
Amount due to Buckinghamshire Council	-2,139	-2,139
	<u>-1,831</u>	<u>-2,013</u>

Notes to the Accounts

1. General Information

Farnham Park Sports Fields is a Charitable Trust governed by the Eton Rural District Council (ERDC) Act 1971 and is registered charity number 308164. The principal address is The Gateway, Gatehouse Road, Aylesbury, Bucks, HP19 8FF.

2. Statement of Accounting Policies

Basis of Accounting

These Accounts have been prepared in accordance with:

- Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and UK Generally Accepted Accounting Practice as it applies from 1 April 2022.
- Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland (FRS 102), and
- The Charities Act 2011.

Farnham Park Sports Fields meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Presentational Currency

These accounts have been presented in sterling (£) which is also the functional currency of the Charitable Trust. Monetary amounts in the financial statements are rounded to the nearest £'000.

Income

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: - the Charitable Trust becomes entitled to the income; - the Trustee is virtually certain they will receive the income; and - the monetary value can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure (as with fundraising or contract income) the income and related expenditure are reported gross in the SoFA.
Grants and donations	Grants and donations are only included in the SoFA when the Charitable Trust has unconditional entitlement to the resources.
Contractual income and performance related grant	This is only included in the SoFA once the related goods or services have been delivered.
Donated services and facilities	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the Charitable Trust is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the Charitable Trust of the service or facility received.

Notes to the Accounts

Expenditure and Liabilities

Liability recognition Liabilities are recognised if it is probable that there is a legal or constructive obligation committing the Charitable Trust to pay out resources.

Expenditure All expenditure is accounted for on an accruals basis. All expenses including support costs are allocated or apportioned to the applicable expenditure headings.

Costs of charitable activities consist of those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g., allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Pension Contributions The Charitable Trust operates a defined benefits pension scheme. The scheme is a multi-employer scheme where it is not possible, in the normal course of events, to identify on a consistent and reasonable basis, the share of underlying assets and liabilities belonging to the Charitable Trust.
The Charitable Trust accounts for this scheme as if it was a defined contribution scheme.
The amount charged to the SoFA represents contributions payable to the scheme in respect of the accounting period.

Creditors Creditors are recognised where the Trust has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured reliably. Creditors are recognised at their settlement amount due.

Assets

Intangible fixed assets for use by the Charitable Trust These are capitalised if the cost is significant and they can be used for more than one year. Expenditure that maintains but does not add to an asset's future economic benefits is charged as an expense.

Assets are measured at cost, comprising all expenditure that is directly attributable to bringing the asset into working condition for its intended use.

Notes to the Accounts

Assets - continued

Tangible fixed assets for use by the Charitable Trust	<p>These are capitalised if the cost is above £5,000 and they can be used for more than one year. Expenditure that maintains but does not add to an asset's future economic benefits is charged as an expense.</p> <p>Assets are measured at cost, comprising all expenditure that is directly attributable to bringing the asset into working condition for its intended use.</p> <p>A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the statement of financial activities.</p> <p>The Trust does not adopt an accounting policy of revaluing any classes of assets.</p>
Stocks	<p>These are valued at the lower of cost or market value. Where necessary, provision is made for obsolete, slow moving and defective stocks.</p>
Debtors	<p>Debtors are recognised at the settlement amount due.</p>
Cash at bank	<p>Cash at bank represents short term highly liquid investments with a short term maturity of three months or less from the date of acquisition or opening of the deposit or similar account</p>

Judgements and key sources of estimation uncertainty

Accounting estimates and judgements are continually evaluated and are based on historic experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The following judgements (apart from those involving estimates) have been made in the process of applying the above accounting policies that had the most significant effect on amounts recognised in the financial statements.

Useful economic lives of fixed assets	<p>The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual value of the assets. The useful economic lives and residual values are considered annually.</p>
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There are no key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date that have a significant risk of causing material adjustment to the carrying amounts of assets and liabilities within the next financial year.

VAT

The Charitable Trust is registered for VAT. It is however able to exempt from VAT any charges it makes to individuals of services closely linked with and essential to sport, per the VAT Act 1994, Schedule 9, Group 10, Item 3. This includes green fees.

As a consequence, VAT payable is not generally recoverable from Her Majesty's Revenue and Customs, and is included as an expense when appropriate.

Going Concern

As Corporate Trustee, The Council has a duty to ensure that the Trust operates within its available resources. If the Trust were ever to exhaust its funds, then the Council as corporate Trustee would need to put in place a recovery plan which could include supporting the Trust financially.

Notes to the Accounts

3. Charitable Expenditure

*excludes depreciation and profit or loss on disposal of fixed assets

	Sports Field £'000	Golf Course £'000	Catering £'000	Golf Management £'000	Grounds Maintenance £'000	2022/23 Total £'000	2021/22 Total £'000
Employees	9	20	173	300	310	812	630
Premises	30	102	4	3	22	161	93
Transport	-	-	-	-	23	23	19
Supplies & Services	49	65	96	63	97	370	341
Bad Debt Provision	-	-	-	-	-	-	3
Interest	-	30	-	-	-	30	19
Support Costs:							
Human Resources	1	1	-	-	-	2	6
Finance	3	6	-	-	-	9	9
ICT	-	1	-	-	-	1	1
Property & Facilities	-	1	-	-	-	1	-
Governance	3	6	-	-	-	9	9
	95	232	273	366	452	1,418	1,130
Allocation of general costs (see note a)	200	543	75	(366)	(452)	-	-
	295	775	348	-	-	1,418	1,130

- a) The general golf management and ground maintenance costs are reallocated within the charitable activities in the Statement of Financial of Financial Activities (SoFA) on page 10.
- b) Governance costs are those costs that are associated with the general running of the Charitable Trust, as opposed to those costs associated with specific charitable activity. Governance costs include: internal and external audit; legal advice for trustees; the cost of preparing statutory accounts; and costs associated with strategic management. Golf Management and Grounds Maintenance are recharged to the Sports Field, Golf Course and Catering on the SoFA and Review of Year.

4. Trustee Expenses

The key management personnel comprise the members who received no remuneration or other financial benefits from the Charitable Trust during either the current or previous year. Any expenses claimed by Members are paid by Buckinghamshire Council rather than the Charitable Trust. No expenses were claimed during 2022/23 (2021/22 no expenses).

5. Audit Costs

The Charitable Trust incurred the following fees relating to external audit.

	2022/23 £'000	2021/22 £'000
Auditors' fees for reporting on the accounts	15	18
	15	18

Notes to the Accounts

6. Paid Employees

There was an average of 18 (2021/22: 18) staff who worked at the Farnham Park Sports Fields and the South Buckinghamshire Golf Course during 2022/23. This includes full-time, part-time and casual staff.

	2022/23 £'000	2021/22 £'000
Wages and salaries	475	443
National insurance	47	41
Pension costs	119	113
Overtime	4	7
Temporary Staff	51	13
Apprenticeship Levy	2	2
Other employee costs	12	11
	710	630
Irrecoverable VAT on employee costs	102	-
	812	630

The number of employees whose emoluments (salaries, wages and benefits in kind) fell within the following bands were as follows:-

	2022/23	2021/22
£60,000 - £69,999	-	1
£70,000 - £79,999	1	-

As staff are contracted by Buckinghamshire Council there are additional costs relating to irrecoverable VAT of £102K on the recharging of the salary costs to Farnham Park Sports Fields.

In addition, as Buckinghamshire Council provides support services to the Trust, a number of other Buckinghamshire Council employees also provide support to the Trust. None of these support staff spend more than 50% of their time on supporting the Trust and they have therefore been excluded from the analysis above.

7. Pensions

As part of the terms and conditions of employment of its officers, the Charitable Trust makes contributions towards the cost of post-employment benefits (i.e. pensions).

The Charitable Trust participates in the Local Government Pension Scheme which is administered by Buckinghamshire Council. This scheme is a defined benefit scheme based on Career Average Revalued Earnings (CARE).

It is not possible, in the normal course of events, to identify on a consistent and reasonable basis, the share of underlying assets and liabilities belonging to the Charitable Trust.

The pension cost charge represents contributions payable by the Charitable Trust to the fund and amounted to £119K (2021/22 £113K). There were no outstanding contributions payable to the fund as at 31 March 2023.

Contributions of at least £119K are estimated to be payable in the year ending 31 March 2024.

Notes to the Accounts

8. Intangible Fixed Assets – Software

	2022/23 £'000	2021/22 £'000
Valuation		
Balance brought forward	15	15
Balance carried forward	15	15
Accumulated Depreciation and Impairment Provisions		
Balance brought forward	15	15
Depreciation charge for year	-	-
Balance carried forward	15	15
Net Book Value		
Brought forward	-	-
Carried forward	-	-

Intangible assets are amortised using the straight-line method over a period of up to 5 years after the year of expenditure.

9. Tangible Fixed Assets

	Freehold Land Sports Fields £'000 PE	Freehold Buildings Sports Fields £'000 PE	Freehold Buildings Sports Fields £'000 PE	Freehold Land Golf Course £'000 PE	Freehold Buildings Golf Course £'000	Vehicles Equip't and IT Systems £'000	Total £'000
Valuation							
Balance b/f	327	293	420	858	2,397	385	4,680
Additions	-	-	-	-	20	44	64
Disposals	-	-	-	-	-	(19)	(19)
Balance c/f	327	293	420	858	2,417	410	4,725
Accumulated Depreciation and Impairment Provisions							
Balance b/f	-	131	56	-	279	286	752
Depreciation charge	-	7	7	-	42	18	74
Disposals depreciation	-	-	-	-	-	(19)	(19)
Balance c/f	-	138	63	-	321	285	807
Net Book Value							
Brought forward	327	162	364	858	2,118	99	3,928
Carried forward	327	155	357	858	2,096	125	3,918

PE - These assets are part of the Charitable Trust's permanent endowment.

Depreciation is provided on all fixed assets with a finite useful life in accordance with FRS102 as follows:

Land	Not depreciated.
Buildings	Using the straight-line method over the useful life of the asset after the year of expenditure. These range from 20 to 60 years.
Fixtures & Fittings	Using the straight-line method over a period of 10 years after the year of expenditure.
Vehicles, equipment and IT Systems	Using the straight-line method over a period of up to 10 years after the year of expenditure.

Notes to the Accounts

Security over Assets

None of the assets of the Charitable Trust have been used as security for any loan, overdraft or other credit arrangement.

Capital Commitments

There are no monies due in relation to capital contracts as at 31 March 2023.

Investment in Fixed Endowment Assets

During 2022/23 the Trust incurred no expenditure on the Land and Buildings that are held as a Permanent Endowment (PE).

Leases

The Trust leases one building along with several pitches to BSUK (BaseballSoftballUK) on a 25-year lease which started in June 2016. A further two buildings are leased on a rolling annual basis. The other buildings are currently vacant or not usable due to their age and condition. The drop in minimum lease payments reflects the decrease in the remaining time on the long term lease.

The future minimum lease payments due under the leases are:

	At 31 March 2023	At 31 March 2022
	£'000	£'000
Not later than one year	25	26
Later than one year not later than five years	46	67
Later than five years	-	-
	71	93

The income credited to the Comprehensive Income and Expenditure Statement during the year in relation to these leases was:

	2022/23	2021/22
	£'000	£'000
Minimum lease payments	30	30
	30	30

10. Stock

All stock held by the Charitable Trust are classified as finished goods. Stock recognised as an expense during the year was £95K (2021/22: £93k).

Notes to the Accounts

11. Debtors and Prepayments – Amounts Falling Due Within 1 Year

	At 31 March 2023	At 31 March 2022
	£'000	£'000
Amounts due for rent of facilities	20	18
Amounts due from Buckinghamshire Council	120	330
Other amounts due	24	27
Prepayments and accrued income	59	51
Bad Debts Provision	-6	-14
	217	412

Amounts due from Buckinghamshire Council in 2022/23 relate to management fees due.

12. Creditors and Accruals - Amounts Falling Due Within 1 Year

	At 31 March 2023	At 31 March 2022
	£'000	£'000
Trade Creditors	665	331
Other creditors and accruals	12	82
Audit fee	15	18
Deferred season ticket and Flexi-card income	139	135
	831	566

Trade Creditors includes invoices raised by Buckinghamshire Council totalling £655K (2022 £331K) which were unpaid at the year end:-

Deferred income

	At 31 March 2023	At 31 March 2022
	£'000	£'000
Deferred income as of 1 April	135	54
Received in the year	194	270
Credited to statement of financial activities	-190	-189
Total deferred income as of 31 March	139	135

All deferred income, which represents golf season tickets and flexicards paid in advance, is included within Creditors: amounts falling due within 1 year.

Notes to the Accounts

13. Loan from Buckinghamshire Council

The clubhouse building which opened April 2014 was primarily funded from an unsecured £1.98m loan from South Bucks District Council. This will be repaid over 20 years from 2015. The interest rate charged is based on the Public Works Loan Board (PWLB) variable annuity rate published for 1st April each year. The loan is now repayable to Buckinghamshire Council as the successor to South Bucks District Council.

The principal payments due under the loan are as follows:

	At 31 March 2023	At 31 March 2022
	£'000	£'000
Not later than one year	97	100
Later than one year not later than five years	410	412
Later than five years	689	778
Total Liability	1,196	1,290
Interest repayment on the loan was	30	19

14. Endowment Funds

The Farnham Park Sports Fields Charity is governed by the Eton Rural District Council Act 1971. This Act transferred to Eton Rural District Council land and buildings at Farnham Park Sport Field, and parts of South Buckinghamshire Golf Course. The Assets subsequently transferred to South Bucks District Council and then Buckinghamshire Council in April 2020 as part of local government reorganisation. The usage of these assets is subject to the restrictions contained within that Act. These assets therefore represent a permanent endowment.

15. Operating Lease Commitments

The Farnham Park Sports Fields has the following commitments under a rental agreement for the supply of golf buggies and another agreement for the leasing of course/grounds maintenance equipment. There are two separate agreements for the leasing of grounds maintenance equipment.

	At 31 March 2023	At 31 March 2022
	£'000	£'000
Not later than one year	76	76
Later than one year not later than five years	29	103
Later than five years	-	3
	105	182

Notes to the Accounts

16. Related Party Transactions

The Charitable Trust is required to disclose material transactions with related parties – bodies or individuals that have the potential to control or influence the Charitable Trust, or to be controlled or influenced by the Charitable Trust. Disclosure of these transactions allows readers to assess the extent to which the Charitable Trust might have been constrained in its ability to operate independently or might have secured the ability to limit another party's ability to bargain freely with the Charitable Trust.

The Eton Rural District Council Act 1971 transferred the Charitable Assets to Eton Rural District Council. SBDC was the successor in title to Eton Rural District Council, under provisions contained in the Local Government Act 1972. In April 2020 Buckinghamshire Council became the successor to SBDC. As such the charitable activities form part of the activities of Buckinghamshire Council.

Members of Buckinghamshire Council.

Members of Buckinghamshire Council have direct control over the Charitable Trust's financial and operational policies and senior officers of the Council have control over the day-to-day management of the Charitable Trust. However, any actions taken are required to comply with the Charitable Trust's objectives and procedurally must follow the Council's constitution, financial and contract procedure rules, and codes of conduct.

Assisted organisations.

The Charitable Trust did not provide any material assistance to any organisations that comprised more than 50% of their funding, on terms that gave the Charitable Trust effective control over their operations.

Companies and joint ventures.

The Charitable Trust does not have any interests in companies outside of its normal contractual arrangements.

Transaction terms and conditions

The loan payable to Buckinghamshire Council is repayable by 31/03/2034. Interest is charged at a variable rate based on the Public Works Loan Board rates.

Transactions with Buckinghamshire Council as sole Corporate Trustee

	2022/23	2021/22
	£'000	£'000
As at 31 March included in debtors:-		
Other debtors receivable from Buckinghamshire Council		
Management fee	120	330
As at 31 March included in creditors:-		
Trade Creditors payable to Buckinghamshire Council (Note a)	655	331
Funding payable to Buckinghamshire Council	2,139	2,139
Loans payable to Buckinghamshire Council	1,196	1,290
For the year ended 31 March included within		
The Statement of Financial Activities:-		
Interest Payable on loans to Buckinghamshire Council	30	19
Management fee income	278	283
Funding from Buckinghamshire Council Reserved Fund	78	-
Covid-19 loss of income scheme	-	61

Note a) - Invoices raised by the Council for Salaries, Loan Charges and other expenses which were unpaid (pending payment) at the year end.

Notes to the Accounts

17. Analysis of changes in net debt

	Balance at beginning of year £'000	Cash Flow £'000	Other changes £'000	Balance at end of year £'000
Cash at Bank	126	182	-	308
Amounts due to related party (BC)	-2,139	-	-	-2,139
Total cash and cash equivalents	<u>-2,013</u>	<u>182</u>	<u>-</u>	<u>-1,831</u>
Loan from Bucks Council due within one year	-100	3	-	-97
Loan from Bucks Council due more than one year	-1,190	91	-	-1,099
Total net debts	<u><u>-3,303</u></u>	<u><u>276</u></u>	<u><u>-</u></u>	<u><u>-3,027</u></u>

18. Contingent liability

Following a reassessment by Buckinghamshire Council, having obtained professional advice, VAT was charged on payroll recharges to Farnham Park Sports Fields for 2022/23 of which £102K represented irrecoverable VAT. Buckinghamshire Council are currently undertaking a review as to whether to raise a recharge of VAT on prior years' payroll costs. As this is currently under review, it is deemed inappropriate to include a provision for irrecoverable VAT on past payroll recharges at this stage as any provision, if any is required, cannot at this stage be quantified. This position will be kept under review.

19. Events after the Balance Sheet Date

For the 2022/23 accounts there are no significant adjusting or non-adjusting events to disclose.

Independent Auditor's report to the Trustee of Farnham Park Sports Fields

Opinion

We have audited the financial statements of Farnham Park Sports Fields (the 'charity') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of the incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is enough and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charity, or returns adequate for our audit have not been received from branches not visited by us; or
- the charity's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Statement of the responsibilities of the Board of Trustees, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above and on the Financial Reporting Council's website, to detect material misstatements in respect of irregularities, including fraud.

We obtain and update our understanding of the entity, its activities, its control environment, and likely future developments, including in relation to the legal and regulatory framework applicable and how the entity is complying with that framework. Based on this understanding, we identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. This includes consideration of the risk of acts by the entity that were contrary to applicable laws and regulations, including fraud.

In response to the risk of irregularities and non-compliance with laws and regulations, including fraud, we designed procedures which included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims as well as actual, suspected and alleged fraud;
- Reviewing minutes of meetings of those charged with governance;
- Assessing the extent of compliance with the laws and regulations considered to have a direct material effect on the financial statements or the operations of the charity through enquiry and inspection;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;

- Performing audit work over the risk of management bias and override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for indicators of potential bias.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Azets Audit Services

David Cary LLB FCA (Senior Statutory Auditor)
For and on behalf of Azets Audit Services
Chartered Accountants
Statutory Auditor
Suites B & D
Burnham Yard
Buckinghamshire
HP9 2LH

3 October 2023