

MALLING DISTRICT SCOUT COUNCIL

REPORT AND ACCOUNTS

YEAR ENDED 31 MARCH 2024

CHARITY REG. NO. 308139

MALLING DISTRICT SCOUT COUNCIL

YEAR ENDED 31 MARCH 2024

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MALLING DISTRICT SCOUT COUNCIL

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2024

Section A : Reference and Administration Details

Charity Name	Malling District Scout Council
Registered Charity Number	308139
Charity's Principal Address	480 Lunsford Lane, Larkfield, Kent ME20 6JA
President (Honorary)	Martin Willgoss

Names of Charity Officers

Trustee Board

Denis Spiller	Chair
Craig Worcester	District Commissioner
Matthew Paramor	District Explorer Scout Commissioner
Adam Ray	Deputy District Commissioner
Matthew Wood	District Scout Network Commissioner
Joshua Barkaway	District Youth Commissioner (resigned 9 October 2023)
Tom Llewellyn	District Youth Commissioner (appointed 23 November 2023)
Deborah Hadley	Secretary
David Silvester	Treasurer
Isobel Warrington	Treasurer (appointed 23 November 2023)
Stephanie Avraamides	Trustee (resigned 27 September 2023)
Joanne Coombs	Trustee (resigned 14 March 2024)
Paul Gladwell	Trustee
Graham Pover	Trustee
Mark Price	Trustee
Ken Sharp	Trustee

Name of Custodian Trustee

The Scout Association Trust Corporation

Name and Address of Advisors

Bankers : Barclays Bank PLC, North Kent Group, 40-46 High Street,
Maidstone, Kent ME14 1SS

MALLING DISTRICT SCOUT COUNCIL

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FOR THE YEAR ENDED 31 MARCH 2024

Section B : Structure, Governance and Management

Description of the Charity's Trusts

Type of Governing Document

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the Charity is constituted

The District is a trust established under its rules which are common to all Scouts. The District is registered with The Scout Association under number 12713.

Trustee selection methods

The trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional Governance issues

The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper records and making returns to the Charity Commission as appropriate.

The District Scout Council consists of the 'Charity Trustees' together with representatives from the individual Scout Groups within the Malling District. The District Trustee Board meets regularly during the year.

The District Trustee Board exists to support the individual Scout Groups and the Explorer Units within the Malling District and is mainly responsible for:

- The maintenance and upkeep of the land and buildings at Comp Wood;
- The raising of funds and the administration of the District's finance;
- The insurance of persons, property and equipment of the District;
- District public occasions;
- Assisting in the recruitment, training and monitoring of leaders and other adult support;
- Appointing any sub committees that may be required; and
- Appointing District Administrators and Advisors other than those who are elected.

MALLING DISTRICT SCOUT COUNCIL

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2024

Section C : Objectives and Activities

Summary of the objects of the charity set out in its governing document

The objectives of Malling District Scout Council are as a District of the Scout Association.

Summary of the main activities in relation to these objects

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Cooperation - We make a positive difference; we cooperate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

enjoy what they are doing and have fun;

take part in activities indoors and outdoors;

learn by doing;

share in spiritual reflection;

take responsibility and make choices;

undertake new and challenging activities; and

make and live by their Promise

Section D : Achievements and Performance

See separate reports from the various sections of the District.

Section E : Financial Review

Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income activities fall short.

Investment Policy

The District has adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks, building societies and The Scout Association Short Term Investment Service.

Financial Review

See separate report from the Treasurer.

Section F : Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature



Full Name CRAIG WORCESTER

Position DISTRICT LEAD VOLUNTEER

Date 13TH JULY 2024

Signature



Full Name DAVID SILVESTER

Position TREASURER

Date 13TH JULY 2024

Malling District Scout Council Receipts and Payments Account

Year start date

Year end date

For the year from	01-Apr-23	To	31-Mar-24
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Receipts and payments

	2023/24			Total funds £	2022/23	Note
	Unrestricted funds £	Designated Funds £	Restricted Funds £		Total funds £	
Receipts						
Donations, legacies and similar income						
Membership subscriptions (current year)	68,310	-	-	68,310	55,842	
Less: Membership subscriptions paid on (National/County/Area/District)	52,734	-	-	52,734	93,900	
Net membership subscriptions retained	15,576	-	-	15,576	- 38,058	5
Donations	-	6,500	-	6,500	525	
Legacies	1,629	-	-	1,629	-	
Gift Aid	-	-	-	-	4,663	
Other similar income	416	-	-	416	484	
Sub total	17,620	6,500	-	24,120	- 32,386	
Fundraising and other income (gross)						
Explorers	21,769	-	-	21,769	36,596	5
Quest	-	13,250	-	13,250	26,170	
Badge receipts	3,837	-	-	3,837	3,672	
The Duke of Edinburgh's Award Scheme	-	-	-	-	3,983	
UK and International Events (World Jamboree, KII etc.)	-	144,311	-	144,311	58,897	
Comp Wood Campsite fees	7,110	-	-	7,110	8,552	
Other fund raising	-	75	-	75	75	
Other income	2,692	-	-	2,692	100	
Sub total	35,408	157,636	-	193,044	138,045	
The Scout Association Charity Deposit Account (Service Closed During the Period)	366	-	-	366	106	
Sub total	366	-	-	366	106	
Total Gross Income	53,394	164,136	-	217,530	105,765	
VAT recovery	-	-	-	-	-	
Total receipts	53,394	164,136	-	217,530	105,765	

Malling District Scout Council Receipts and Payments Account

Year start date

Year end date

For the year from	01-Apr-23	To	31-Mar-24
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Receipts and payments

	2023/24				2022/23	Note
	Unrestricted funds £	Designated Funds £	Restricted Funds £	Total funds £	Total funds £	
Payments						
Charitable Payments						
Youth programme and activities - Explorers	78,883	-	435	79,318	39,740	
Youth programme and activities - Cubs	64	-	-	64	-	
Youth programme and activities - District/Growth	567	-	-	567	250	
UK and International Events (World Jamboree, KII, Quest etc.)	-	46,514	-	46,514	22,381	
Adult support and training	296	-	-	296	48	
Comp Wood Campsite Management						
Maintenance, repairs and renewals	8,187	-	-	8,187	4,142	
Utilities (Electricity, Sewerage, Water)	1,343	-	-	1,343	301	
Insurance	1,078	1,804	-	2,882	725	
Campsite Development	-	-	-	-	12,416	
Administration						
Administration (including Online Scout Manager)	3,303	-	-	3,303	3,063	
AGM and Trustee expenses	618	-	-	618	-	
Meetings (Hall hire etc.)	45	-	-	45	257	
Sub total	94,384	48,317	435	143,137	83,322	
Fundraising and other expenses						
Badge purchases	4,124	-	-	4,124	3,536	
Materials and Equipment	2,894	-	-	2,894	-	
The Duke of Edinburgh's Award Scheme Support	540	-	-	540	2,525	
Other fundraising costs	284	-	-	284	1,000	
Sub total	7,842	-	-	7,842	7,060	
Total Gross Expenditure	102,227	48,317	435	150,979	90,383	
Asset changes and investment purchases, etc.	-	-	-	-	-	
Total payments	102,227	48,317	435	150,979	90,383	
Net (Income less Expenses)	- 48,833	115,818	- 435	66,551	15,382	
Cash funds - last year end	54,739	224,862	14,650	294,251	278,868	
Cash funds this year end	5,906	340,680	14,215	360,802	294,251	

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Malling District Scout Council Receipts and Payments Account

Year start date

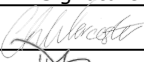

Year end date

For the year from	01-Apr-23	To	31-Mar-24
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Statement of assets and liabilities at the end of the year

	31st March 2024				31st March 2023	
	Unrestricted funds £	Designated Funds £	Restricted Funds £	Total funds £	Total funds £	Note
Cash funds						
Bank current accounts	5,906	340,680	14,215	360,801	294,251	
The Scout Association Short Term Investment Service	-	-	-	-	37,750	
Total cash funds	5,906	340,680	14,215	360,801	332,001	3,4
Non monetary assets for charity's own use						
Badge stock	1,413	-	-	1,413	1,629	1(b)
Buildings	81,301	-	-	81,301	81,301	
Campsite	19,000	-	-	19,000	19,000	2
Sub total	101,714	-	-	101,714	101,930	
Liabilities						
Other liabilities	-	-	-	-	2,136	
Sub total	-	-	-	-	2,136	

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 24th June 2024 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
	DISTRICT LEAD VOLUNTEER CRAIG WORCESTER
	TREASURER - DAVID SILVESTER

MALLING DISTRICT SCOUT COUNCIL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2024

1. Accounting Policies

(a) Basis of Preparation

The accounts are prepared under the historical cost convention on a receipts and payments basis.

(b) Badge Stock

Badge stock is stated at the lower of cost and net realisable value.

2. Asset and investment purchase

The Council, on behalf of the District, acquired the Comp Wood Campsite, Seven Mile Lane, Borough Green, Sevenoaks from Kent County Scout Council on 10th January 2014.

3. Designated and Restricted Funds

Designated and Restricted Funds include donations, fund raising and payments received for a specific purpose.

Restricted Fund

The District received a bursary of £15,000 on behalf of the family of Charlie Girling in 2020. This bursary is available to any Member of the District in need of support.

During the period, the following events were included in the Designated Funds figures:

Longer term

Fund raising for Comp Wood Campsite

Shorter term (Event related)

Quest 8
Kandersteg 2024

4. Cash Funds - Total cash funds

	31/03/2024	31/03/2023
General Funds	£	£
Scout Association Short Term Investment Service ¹	-	37,750
Current Account MDSC (District Account)	207,382	201,327
Current Account - Youth Sections	149,003	49,458
Current Account - Campsite account	4,417	5,716
	<u>360,802</u>	<u>294,251</u>

¹ The Scout Association Short Term Investment Service was closed during the period

5. Explorer Unit Activity

Following a change of processing for the District's Explorer Units, a more detailed breakdown is available from this period, with membership subscriptions now removed from the general Explorer income and included in Membership subscriptions.

Independent examiner's report to the trustees of Malling District Scout Council

I report to the trustees on my examination of the accounts of the Malling District for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity trustees of the Malling District you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Malling District accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Malling District as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other

matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

GRAHAM RICHARDS LONDON

Relevant professional qualification or membership of professional bodies (if any):

Address:

April Cottage, Park Farm Road,
Ryarsb, West Malling ME19 5JX

Date:

24/06/2024



MALLING DISTRICT SCOUT COUNCIL

Annual General Meeting
Larkfield Scout Hut - Saturday 13th of July 2024

MEETING MINUTES

Present: Adam Ray, Andy Edwards, Ben Homewood, Bob Mallett, Bobby Thompson-O'Connor, Craig Worcester, Denis Spiller, Des Harris, Diane O'Neill, Elizabeth Wright, Freya Johns, George Edwards, Izzie Warrington, Jo Thompson, Jonno, Karen McCloy, Katherine Franklin, Kenneth Sharp, Lorna Doe, Lottie Worrall, Louise Rossiter, Mark Gordon, Mark Price, Martin Willgoss, Matt Biddiss, Matt Paramor, Nathan Lee, Neil Gearing, Peter Townsend, Rob Price, Robi O'Neill, Rosie Larchet, Simon Wood, Steve Perry, Stephen Allen, Tom Llewellyn, David Silvester, Ellie Harber, Amy Childs, Stephen Shuttleworth, Deborah Hadley

Apologies: Aaron Rutherford, Adam Makewell, Adam Stew, Alan Cant, Amy Mitchell, Asako Sach, Ashley McCulloch, Becky Denny, Callum Bumstead, Chris Hardy, David Bayes, Deborah Stiff and family, Elaine Greenwood, Eleanor Shuttleworth, Emma Good, Gary Collins, Gemma Wood, Graham Pover, Helen Comber, Helen Povey, Jack Bezant, Jacqueline Smith, Jacqui Nobile, James Reid (and all from 1st Ightham who are on camp), Jonty Clark, Joshua Stew, Juliette Price, Kate Shuttleworth, Katie Goodall, Ligita Nociute, Louise Hardie, Louise Marjolin, Magda Fox, Manda Evans, Mathew Parkhouse, Matt Sharp, Matt Wood, Michelle Brennan, Penny McCulloch, Peter Nicholls, Sandra Finch, Stephanie Collins, Sue Cubitt, Vicky Syrett, Vikki Reynolds, Zak Fitzgeralda and Zoe Gascoine.

1. Introduction and Welcome

Denis welcomed attendees to the meeting. Denis thanked Larkfield for the use of their facilities today, and officially welcomed all members of the District Scout Council, and guests, parents and supporters. He also provided a special welcome to the Kent County Chair Des Harris and Acting County Lead Volunteer Neil Gearing.

2. Apologies for Absence – please see above

3. Governance

- a. **Approve the minutes of the Annual General Meeting held on 27 Sept 2023:** The District Trustee Board have reviewed these minutes and recommend that they are accepted.

All in favour: Minutes accepted.



MALLING DISTRICT SCOUT COUNCIL: Annual General Meeting – 13th July 2024

- b. Adopt the model constitution from Policy, Organisation and Rules (POR):** The District Trustee Board proposes adoption of the model constitution.
All in favour: Constitution adopted
- c. Note the District's financial year:** The charity financial year is the 1st of April 2024 to 31st March 2025.
- d. Approve appointed and community members of the District Scout Council:** At this point we have not asked for any members to join from the community.
- e. Agree the number of members that may be appointed to the Trustee Board:**
Agreed under the new Transformation Model as being a minimum of 5 and maximum of 12. The Trustee Board recommendation is 6 in addition to the roles of Treasurer and Chair.
All in favour: Approved
- f. Agree the quorum for future meetings of the District Scout Council (excluding this AGM):** Denis explained the outgoing Trustee Board recommendation was that the number of attendees that were previously considered as quorate for a Scout Council Meeting remains as 10 people.
All in favour: Accepted

4. Review the previous year

- a. The District Lead Volunteer's review of Scouts in Malling, 2023-24:** In the last year we grew over 20%, to be the biggest it has ever been with now over 1,100 young people now being members. Squirrels are the biggest growth area, and the 5th Squirrels Dray will open in September

As we move forwards with Transformation, we have embedded the culture change over the last year. The Programme Team have delivered a number of events, with more planned (including a silent disco later this year). The Support Team are onboard and continuing to grow, with the Volunteering Team also continuing appointment and training activities.

All Groups are continuing to grow and we are working with them to support where challenges are encountered, including where we lack volunteers. Growth included a new Explorer Group – which chose the name Phoenix.



MALLING DISTRICT SCOUT COUNCIL: Annual General Meeting – 13th July 2024

Craig also thanked the wider teams, support teams and District Trustee, as well as every young person involved, including giving thanks to Ken and the campsite work party who maintain the campsite for use across the District.

- b. Receive and consider the Annual Report of the District Trustee Board, including the annual Statement of the Accounts:** The District Trustee Board have approved the accounts, which were scrutinised by and Independent Examiner, Graham Longton. David talked through the attached slides.

Denis thanked the District Treasurer for his work over the last 13 years, and welcomed Izzie Warrington as the new incoming Treasurer as he is standing down after this long period of tenure.

Denis invited any questions from the floor regarding the Trustee Annual Report or Accounts – none asked.

David also provided his special thanks to the outgoing treasurer David Silvester, who has served the District for the last 13 years. Denis commented that David was probably the most dedicated treasurer he had worked with in a voluntary organisation, however he is now standing down following a move to Suffolk.

5. Making appointments

As per process, Denis now stood down and handed the chair of the meeting role across to Craig. Craig explained under the new Transformation approach, Trustee Board members are appointed following an open selection process. Craig and Denis ran through the following appointments:

- a. Appoint the District Chair, following recommendation from the open selection process initiated by the District Trustee Board: Denis Spiller, for a 2-year term.
Approved.
- b. Appoint the District Treasurer, following recommendation from the open selection process initiated by the District Trustee Board: Izzie Warrington for a 3-year term:
All in favour: Appointed
- c. Appoint members of the District Trustee Board, following recommendations from the open selection process initiated by the District Trustee Board: Denis explained that appointments were made for varying terms to ensure that not all members left at once. From the several applications received, Adam Ray, Matthew Paramour and Deborah Hadley were appointed for a 3 year term, along with Mark Gordon for a



MALLING DISTRICT SCOUT COUNCIL: Annual General Meeting – 13th July 2024

one-year term.

All in favour: Appointed

Denis provided his thanks to previous Trustee Board Members who have now stood down including Ken Sharp, Paul Gladwell, Graham Pover, Matt Wood and Mark Price.

- d. Re-appoint District President: Martin Millgoss has supported the District for a number of years, and is proposed to continue.

All in favour: Appointed

- e. **Appoint the Independent Examiner:** Ben Hibben was proposed as a suitably qualified examiner.

All in favour: Appointed by a show of hands

- f. **Nominate representatives of the District for the County Scout Council:** Adam Ray and Kathryn Franklin were proposed.

All in favour: Appointed

6. Closing remarks and County statement

Des Harris as County representative, gave a short speech starting with thanking the District for sending a representative to the previous County Commissioner's funeral.

He outlined some events that are planned, including paintballing for young people and leaders.

Des commented that over the County there was an increase of over 900 young people and recognised that Malling District was now the biggest it had ever been. He passed on his thanks on behalf of young people for the hard work that the District did, including in particular the creation of the five new Squirrel Dreys.

He wished the District attendees a really exciting time in Kandersteg, and thanked the volunteers for their hard work in taking the young people.

Denis thanked both Des and Neil for attending the meeting on behalf of County.

7. Awards

Des and Neil presented the following awards:

Growth: Williams Warriors, Blacklands East Malling, 1st Larkfield, 1st Snodland, 1st St. Mary's Platt



MALLING DISTRICT SCOUT COUNCIL: Annual General Meeting – 13th July 2024

Craig also presented Wood Badges to Steve Perry, to Jonno and to Izzie Warrington and Ellie Harber for their roles in Explorers

Length of Service awards were also presented to Izzie Warrington, Adam Ray (both 5 years) and 10 years to Matt Paramor.

8. Close

Denis thanked everyone for attending and closed the meeting.

9. Next meeting date - To be proposed at a future date.

Confirmed District Trustee Board members (Trustees) 2024/2025	
Craig Worcester	District Lead Volunteer
Denis Spiller	Chair
Izzie Warrington	Treasurer
Adam Ray	Trustee Board Members
Deborah Hadley	
Matt Paramor	
Mark Gordon	
Tom Llewellyn	