

HAINAULT FOREST COMMUNITY ASSOCIATION

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2025

Charity No: 308119

HAINAULT FOREST COMMUNITY ASSOCIATION

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**HAINAULT FOREST COMMUNITY ASSOCIATION
LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31ST MARCH 2025**

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Trustees

Chair	Ms L Cray
Vice Chair	Mr L Heffernan (to October 2025) Mr S Rainey (from October 2025)
Treasurer	Mr G Papworth (from October 2025 to January 2026) Miss F Farrell (from January 2026)
Secretary	Ms J Hurley (from September 2024 to October 2025) Mrs S Burton (from October 2025)

Ms J Wing	Mr K Lowe (from October 2024)
Cllr M Santos (to April 2025)	Mr L Harty (from November 2024 to February 2025)
Cllr J Hehir (to April 2025)	Mr R Hardiman (from October 2024 to October 2025)
Cllr R Emmett (to April 2025)	Mr D Jones (from October 2024 to September 2025)
Cllr S Ali (to April 2025)	Ms J Hurley (from October 2025)
Cllr S Gould (to April 2025)	Mr G Livermore (from January 2026)
Cllr L Rahman (to April 2025)	Mr P Simmons (from January 2026)
Miss F Farrell (from November 2024)	Cllr H Mullis (from January 2026)
Mr K Rainey (from October 2024)	Mr B Forbes (from January 2026)

Holding Trustees

Mrs I Webb (to February 2025)
Mr D Tower (to February 2025)

Principal Office

100B Manford Way, Chigwell, Essex, IG7 4DF

Independent Examiner

Lorraine Catherine Purdy FCCA
Clay Ratnage Daffin & Co Limited
Chartered Accountants and Statutory Auditors
Suite D, The Business Centre
Faringdon Avenue
Romford
Essex
RM3 8EN

Bankers

Lloyds Bank Plc, 1-3 Market Place, Romford, Essex, RM1 3AA

**REPORT OF THE TRUSTEES OF
HAINAULT FOREST COMMUNITY ASSOCIATION
FOR THE YEAR ENDED 31ST MARCH 2025**

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The trustees present their report along with the financial statements of the charity for the year ended 31st March 2025. The financial statements have been prepared in accordance with the accounting policies set out on page 9 to 10 and comply with the charity's trust deed and applicable law.

Constitution and objectives

Hainault Forest Community Association is constituted under a trust deed and is a registered charity No 308119.

The objects of the charity are to promote the benefit of the inhabitants of Hainault and the neighbourhood by associating the local authorities, voluntary organisations and inhabitants in common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

Organisational Structure

The trustees who have served during the year and since the year end are set out on page 1. The charity is administered by a management committee, also set out on page 1, who are elected at the charity's Annual General Meeting. The management committee meet regularly to discuss the state of the charity and to decide on the future decisions that the charity should take.

Financial review, Achievements, Performance and Investment Policy

The results for the year are set out in the Statement of Comprehensive Income on page 5. The charity has generated income of £490,285 during the year and has expended £530,925.

During the year the charity received grants of £26,280 (2024: £26,850). Of the 2025 grants received, all were from the London Borough of Redbridge. Nursery fee income for this year is £378,739 compared to £332,532 in 2024. Amounts paid to employees have increased this year to £418,568 from £365,086 in 2024.

Income from nursery charges has improved in 2024-25 due to an increase in inclusion funding. No covenanted receipt has been received from the Social Club due to the impact of cost of living pressures that have been seen across the hospitality industry. Management continue to face the challenges of managing costs in an inflationary environment, so have been working with the management team to devise an action plan to manage the charity's reserves.

The charity has no future plans that will affect the balance sheet as at the year end, nor have there been any significant financial transactions since the balance sheet date.

There are no restrictions on the charity's power to invest.

Reserves Policy

At the balance sheet date the charity has unrestricted reserves of £286,390 (2024 - £327,030). The committee consider reserves of no less than fifty percent of the charity's running costs should be held as usable reserves.

**REPORT OF THE TRUSTEES OF
HAINAULT FOREST COMMUNITY ASSOCIATION
FOR THE YEAR ENDED 31ST MARCH 2025 (cont)**

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Risk management

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen the risks.

Public Benefit

With reference to the stated objectives and activities, the trustees provide public benefit to the residents of Hainault and the surrounding area by providing pre-school education and social welfare for recreation and leisure time occupations which improves the fabric of life for those that use the facility.

The trustees are, accordingly, able to confirm that they have complied with section 4 of the 2006 Charities Act to have regard to guidance published by the Charity Commission.

Trustees' responsibilities in relation to the financial statements

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

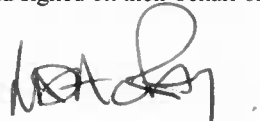
The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf on

21st January 2026

by:

Ms L Cray
Chair



**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF
OF HAINAULT FOREST COMMUNITY ASSOCIATION
FOR THE YEAR ENDED 31ST MARCH 2025**

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I report to the charity trustees on my examination of the financial statements of Hainault Forest Community Association for the year ended 31st March 2025 which are set out on pages 5 to 13.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Lorraine Catherine Purdy FCCA

Mrs Lorraine Catherine Purdy FCCA
Clay Ratnage Daffin & Co Limited

Chartered Accountants
Suite D, The Business Centre
Faringdon Avenue
Romford. RM3 8EN

Date: *28 January 2026*

**HAINAULT FOREST COMMUNITY ASSOCIATION
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED ON 31ST MARCH 2025**

Page 5

	Note	Unrestricted funds 2025 £	<i>Unrestricted funds 2024 £</i>
INCOME AND EXPENDITURE			
Income			
Activities in furtherance of the Charity's objects			
Grants Received	4	26,280	26,850
Activities for generating funds:			
Sundry Income	5	463,604	442,296
Interest Received		401	391
Total Income		<u>490,285</u>	<u>469,537</u>
Expenditure			
Charitable expenditure			
Management and Administration	6	530,925	473,352
Total Expenditure		<u>530,925</u>	<u>473,352</u>
Total Comprehensive Expenditure for the year		<u><u>(40,640)</u></u>	<u><u>(3,815)</u></u>

**HAINAULT FOREST COMMUNITY ASSOCIATION
STATEMENT OF CHANGES IN RESERVES
FOR THE YEAR ENDED ON 31ST MARCH 2025**

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	Income and expenditure reserve £	Restricted reserve £	Total £
Balance as at 1 st April 2024	327,030	-	327,030
Total comprehensive expenditure for the year	<u>(40,640)</u>	-	<u>(40,640)</u>
Balance as at 31 st March 2025	<u>286,390</u>	-	<u>286,390</u>

**HAINAULT FOREST COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL POSITION
AS AT 31ST MARCH 2025**

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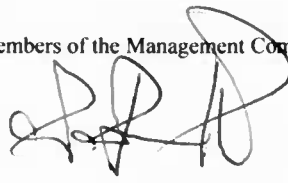
ASSOCIATION ASSETS

	Note	<u>31.3.25</u> £	<u>31.3.24</u> £
FIXED ASSETS			
Centre Equipment and Furniture	10	5,302	7,065
Leasehold Improvements	10	213,129	220,943
		<u>218,431</u>	<u>228,008</u>
CURRENT ASSETS			
Sundry Debtors	7	2,039	7,223
Bank Accounts		14,495	38,772
Cash in Hand		500	500
Owed by HFCA Social Club Limited		73,379	77,310
		<u>90,413</u>	<u>123,805</u>
CREDITORS: due within one year			
Trade Creditors		576	450
Sundry Creditors	8	21,878	24,333
		<u>22,454</u>	<u>24,783</u>
NET CURRENT ASSETS		67,959	99,022
NET ASSETS		<u>286,390</u>	<u>327,030</u>
SOURCE OF FUNDS			
Accumulated Fund	11	<u>286,390</u>	<u>327,030</u>

Approved by duly authorised members of the Management Committee



L CRAY



G PAPWORTH



S BURTON

Date: 27th January
2026

**HAINAULT FOREST COMMUNITY ASSOCIATION
STATEMENT OF CASHFLOWS
AS AT 31ST MARCH 2025**

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	2025	2024
	£	£
Cash flows from operating activities		
Net expenditure for the reporting period (as per the statement of comprehensive income)	(40,640)	(3,815)
Adjustments for		
Depreciation charges	9,577	10,166
Interest received	(401)	(391)
Decrease/(increase) in debtors	9,115	(1,378)
(Decrease)/increase in creditors	(2,329)	11,259
Net cash provided by / (used in) operating activities	<u>(24,678)</u>	<u>15,841</u>
Cash flows from investing activities		
Dividends, interest and rents received	401	391
Purchase of property, plant and equipment	-	(567)
Net cash used in investing activities	<u>401</u>	<u>(176)</u>
Change in cash and cash equivalents in the reporting period	(24,277)	15,665
Cash and cash equivalents at 1st April 2024	<u>39,272</u>	<u>23,607</u>
Cash and cash equivalents at 31st March 2025	<u><u>14,995</u></u>	<u><u>39,272</u></u>
Represented by:		
Cash at bank and in hand	<u><u>14,995</u></u>	<u><u>39,272</u></u>

1. ACCOUNTING FRAMEWORK AND ACCOUNTING POLICIES

a) Accounting framework

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

b) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

c) Income recognition

Income is brought into account when it is more likely than not that the economic benefit of the income will accrue to the Charity.

d) Expenditure

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Charity to pay out resources.

e) Tangible fixed assets and depreciation

These are capitalised if they can be used for more than one year. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost over their expected useful lives as follows:

Centre Equipment and Furniture	25% Reducing balance (Excluding the VerandaCanopy – 10 years straight line)
Leasehold Improvements	2% Straight line

f) Government Grants

Grants are recognised annually only as and when any performance conditions attaching to the award are met. Government grants include grants receivable from the London Borough of Redbridge in respect of Nursery fees for children registered with the Charity. Government grants received for capital expenditure are recognised as income over the useful life of the asset and, where applicable, its individual components, under the accruals model.

g) VAT

Since the Charity is not VAT registered, all input VAT is charged with the expenses to which it relates.

h) Debtors and creditors; bank and cash

Debtors are stated at the amounts owed to the Charity or prepaid. Creditors are initially recognised at settlement amount after any trade discounts, where normal credit terms apply, or amount advanced to the Charity. Subsequently creditors that are current liabilities are measured at the cash or other consideration expected to be paid. The liquid funds of bank balances and deposit account balances are shown at the realisable values.

i) Pensions

The Charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the Charity pays fixed contributions into a separate entity. Once the contributions have been paid the Charity has no further payment obligations.

The contributions are recognised as an expense in the Statement of Comprehensive Income when they fall due. Amounts not paid are shown in accruals as a liability in the Statement of Financial Position. The assets of the plan are held separately from the Charity in independently administered funds.

j) Financial instruments

The Charity only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other debtors and creditors.

k) Going concern

The charity's performance has been impacted by the Covid-19 pandemic and subsequent inflationary environment, reducing income and increasing costs at a significant rate. Management have devised an action plan to improve income and manage costs and have additional grant funding to bolster cash reserves.

At the time of approving the financial statements, the trustees have reasonable expectation that the charity has adequate resources to continue in operational existence for a period of 12 months from the approval of the financial statements. In arriving at their conclusion on going concern, the trustees have prepared a cashflow forecast through to 31 January 2027 based on reasonable assumptions and best estimates of monthly income and expenditure and reviewed the charity's current level of cash reserves. The trustees have not identified material uncertainty with regard to going concern, and therefore continue to adopt the going concern basis of accounting in preparing the financial statements.

2. GENERAL INFORMATION

Hainault Forest Community Association is constituted under a trust deed and is a registered charity No 308119. The Charity's principal place of business is 100B Manford Way, Chigwell, Essex, IG7 4DF.

3. JUDGEMENTS IN APPLYING ACCOUNTING POLICIES AND KEY SOURCES OF ESTIMATED UNCERTAINTY

There are no significant judgements contained in these accounts.

	2025	2024
	£	£
4. GRANTS RECEIVED		
London Borough of Redbridge	26,280	26,850
	<u>26,280</u>	<u>26,850</u>

	2025	2024
	£	£
5. SUNDRY INCOME		
Regular Hire and Room Hire	80,402	96,575
Membership Fees	4,463	4,704
Nursery Charges	378,739	332,532
Covenanted Receipt	-	8,485
	<u>463,604</u>	<u>442,296</u>

	2025	2024
	£	£
6. MANAGEMENT AND ADMINISTRATION		
Wages	418,568	365,086
Business and Water Rates	5,137	3,337
Gas and Electricity	23,040	24,695
Telephone	5,369	5,533
Insurance	2,968	2,821
Maintenance and Repairs	16,006	22,911
Office Supplies and Stationery	5,449	4,515
Postage	-	15
Grass Cutting	300	550
Independent Examiners Fees	2,808	2,724
Legal and Professional Fees	4,495	-
Nursery Expenses	23,164	20,821
Bank Charges and Interest	763	749
Refuse Collection	5,341	4,716
Rentokil	1,726	1,334
Sundry Expenses	496	35
TV Licence	170	159
Computer Expenses	3,753	3,185
Writers Group	1,795	-
Depreciation – Leasehold Improvements	7,814	7,814
Depreciation – Centre Equipment and Furniture	1,763	2,352
	<u>530,925</u>	<u>473,352</u>

HAINAULT FOREST COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED ON 31ST MARCH 2025

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	2025	2024
	£	£
7. SUNDRY DEBTORS		
Nursery Fees	1,418	952
Other Debtors	621	6,271
	<u>2,039</u>	<u>7,223</u>

8. CREDITORS

	2025	2024
	£	£
Due within one year:		
Nursery Fees Prepaid	480	2,209
HM Revenue & Customs - PAYE & NIC	8,350	8,710
Independent Examiners Fees	2,808	2,724
Net Wages	6,080	5,572
Light and Heat	2,095	2,400
Membership Fees	2,065	2,718
	<u>21,878</u>	<u>24,333</u>

9. EMPLOYEES

The average number of persons employed during the year was:

	2025	2024
	£	£
Administration	<u>21</u>	<u>20</u>

Employees costs were as follows:

	2025	2024
	£	£
Wages and salaries	390,430	342,275
Social security costs	22,510	17,621
Pension costs	5,628	5,190
	<u>418,568</u>	<u>365,086</u>

During the year no remuneration or expenses were paid to the trustees (2024 - £Nil).

10. FIXED ASSETS

COST	Leasehold Improvements £	Centre Equipment £
At 31 st March 2024	390,703	166,686
Additions	-	-
Disposals	-	-
At 31 st March 2025	<u>390,703</u>	<u>166,686</u>
 DEPRECIATION		
At 31 st March 2024	169,760	159,621
Charge for Year	7,814	1,763
Depreciation on disposals	-	-
At 31 st March 2025	<u>177,574</u>	<u>161,384</u>
 NET BOOK VALUE		
At 31 st March 2024	<u>220,943</u>	<u>7,065</u>
At 31 st March 2025	<u>213,129</u>	<u>5,302</u>

11. FUNDS

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objectives, subject to the reserves policy referred to in the trustees report.

12. RELATED PARTY TRANSACTIONS

There are no related party transactions that require disclosure.

13. PENSION COMMITMENTS

The Charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost represents contributions payable by the Charity to the fund and amounted to £5,628 (2024 - £5,190). Contributions totalling £2,509 (2024 - £1,577) were payable to the fund at the balance sheet date and are included in creditors.

AGM-CHAIRMAN'S REPORT (HFCA)

My special thanks go to the endeavours of all the staff, for their continued support and loyalty during the challenging and somewhat perplexing times since the outgoing management team left. Everyone has, and continues to, pull together to support the perpetuation of the HFCA and also ease the burden for the Management Committee, for which we are all very grateful.

HFCA continues to offer a wide variety of activities and we still maintaining an excellent relationship with the Inclusive Communities Group.

HFCA is seen as a focal meeting point for the community and works in partnership with many different organisations to ensure a diverse range of activities for many different residents of the local area and beyond.

Having responsibility for 30 members of staff can be daunting at times but we like to think we keep a 'happy ship' and our turnover of staff reflects this.

L.B. Redbridge (LBR) and specifically Gareth Morely and his team at Vision, as our landlords continue to support us with an annual grant. They have undertaken repairs to the outside of our buildings, eg. new fire doors and roof maintenance in a timely manner, we appreciate their support.

Vision-Redbridge Culture and Leisure, are a company that run many leisure facilities in LBR, including libraries, arts, sports and amusement facilities.

The long-standing nursery manager and 2 of her colleagues decided the time was right for them to move on, we thank them for their work and wish them well in their new ventures. The new management team appear to have settled in well, we are looking to extend the nursery hours in the future.

The bar/social club is making a slow but steady recovery from the set back of COVID and we hope this continues

AGM-TREASURER'S REPORT (HFCA)

COVID severely affected our financial situation. Although the UK lockdown ended in 2021 HFCA did not see an immediate return to previous usage of the facilities. There are several reasons for this. The demographic of the area has changed hugely and the current economic crisis does not help. The reduction in footfall relevant to the general activities, bar and nursery impacted upon our income in the post COVID years.

It appears that since the new management team have come on board, we are seeing a slow and steady increase in income, we hope this will continue.