

Annual Trustees Return for 2024-25

Charity Name: Gittisham Parish Hall

Registered charity number: 308107

Address: Gittisham Parish Hall, Gittisham, Devon, EX14 3AU

Trustees:

Name	Position	Date joined
Nicholas Chapman	Chair	13 July 2021
Stella Adamson	Vice Chair Trustee	22 January 2025
Damian Furniss	Treasurer Trustee	13 May 2025
Toni Greenslade	Trustee	13 May 2025
Jessica Dentry	Trustee	13 May 2025
Maggie Walker	Trustee	13 May 2025
Bill Griffiths	Trustee	13 May 2025
Claire Pester	Trustee	04 February 2025
Alex Rowe	Trustee	19 January 2025

NB Appointments in May 2025 are after the FY but reflect the situation at the AGM in July 2025.

Bank Advisor: HSBC Bank, Exeter

Type of Governing document: Document dated 1st September 1933 and amended 2002.

How constituted: Unincorporated

Trustee selection methods: Trustees are appointed or reappointed annually at the AGM in July

Additional governance issues:

The charity serves residents of the parish. Trustees oversee day to day running of the hall and a wider group of friends assist in running activities and maintaining the hall. There are policies covering risk management, procurement, safeguarding and health and safety.

Object

Gittisham Parish Hall is a place of meeting and of instruction, recreation and entertainment, for the inhabitants of the parish of Gittisham and otherwise for the benefit of the inhabitants of the said parish.

Performance

Gittisham Village Hall has had a dynamic and community-focused year, marked by a blend of social events, infrastructure improvements, and strategic financial planning. Here's a concise overview of its key achievements:

Community Events & Engagement

The hall hosted a variety of well-received events, including the popular Burns Night, regular quizzes, skittles evenings, talks, bingo, a Cabaret and a Father's Day BBQ. Additionally, the weekly Community Kitchen continued to offer free meals every Thursday. Private bookings included 21 family celebrations, 4 retreats, 4 music rehearsals, a funeral wake and cake decorating. These gatherings not only fostered community spirit but also contributed to increased hall bookings and revenue.

Infrastructure & Sustainability

Significant efforts were made to enhance the hall's facilities and sustainability:

- Grants were successfully obtained from the local councils that along with our many fundraising events, enabled the installation of solar panels and battery storage, upgraded insulation, a new cooker and kitchen equipment, a new gas water boiler, upgraded all windows and doors, aligning with the hall's commitment to energy efficiency and fire safety.
- Outdoor maintenance tasks, including external painting, benches, gardening and chippings, ensured the hall remains in good condition.

Financial Management

The hall's financial position improved compared to the previous year, thanks to grants and fundraising efforts but still faced rising operational costs. At the end of the financial year, the hall's bank balance was positive. Reserves cover two years of operating costs. The overall balances of the current account and reserves are given in the financial report. The main risk to the charity is low revenue from commercial

hiring and this is offset with strong marketing and holding of multiple fundraising events. Building insurance was upgraded during the year to reflect higher rebuilding costs.

Committee changes

Changes have included the departure of Hamish Hall as chairman after many years of excellent service, Janet Twiss as Treasurer, Sue Fallows and Terry Kitchen. New members joined including Jess Dentry, Toni Greenslade, Claire Pester and Damian Furniss as Treasurer. Nick Chapman, was appointed Chair and Stella Adamson Vice Chair at the July 2025 AGM.

Summary

Gittisham Village Hall has had an outstanding year in terms of improving the hall's facilities, ensuring financial health, building sustainability and fostering a strong sense of community spirit, while maintaining an active and committed group of committee members.

Gittisham Village Hall has continued to serve as a vital hub for community activities providing a wide range of events and hosting a large number of private bookings.

Signed on behalf of the charity trustees:



Signature

Name Nick Chapman

Position Chair

Date 31/7/25

Independent Audit Report

INSERT GERALDINE COATES' REPORT

DISCLOSURE SECTION

Details of any items that the auditor wishes to disclose

None

Financial Statement

See separate submission

Gittisham Parish Hall Accounts - 1st April 2024 to 31 March 2025				Gittisham Parish Hall Accounts - 1st April 2024 to 31 March 2025			
INCOME				EXPENDITURE			
	2023/24	01.04.23- 31.03.24	01.04.24 - 31.03.2025		2023/24	01.04.23-31.03.24	01.04.23-31.03.25
Balance b/f			£3,627.91	Insurance	£690.38	£690.38	£723.73
Hire of Hall	£5,588.85	£5,588.85	£5,828.56	Cleaning/grass cutting	£1,019.92	£1,019.92	£1,901.59
Social Events	£1,371.36	£1,371.36	£5,782.76	Maintenance/Equipment	£5,840.55	£5,840.55	£45,022.20
Interest	£0.00	£0.00	£0.00	Water/Gas/Electric	£3,031.87	£3,031.87	£3,039.75
Miscellaneous	£2,005.91	£2,005.91	£43,476.90	Miscellaneous(inc. bank charges)	£1,014.59	£1,014.59	£2,457.59
Totals	£8,966.12	£8,966.12	£58,716.13	Totals	£11,597.31	£11,597.31	£53,144.86
Balancing total			£58,716.13	Balance			£5,571.27
							£58,716.13
				Surplus/Deficit			£1,943.36
				RESERVES			
				Redwood Deposit A/c			£25,654.20
				Includes annual interest			£842.98
				CASH			
				Float			£112.51
Income from hire of hall increased by 4.3%				Insurance cost has increased by 4.8%			
Income from social events increased by 422%				Cleaning/grass has increased by partly due to late invoices for 2023/234. Contracts will be reviewed for 2025/26.			
Miscellaneous income includes grants and donations.				Spend on utilities increased by 0.3% but is expected to reduce in 2025/26 due to infrastructure improvement.			
DCC Grants =£24,574.00				Spend on maintenance includes grant funded infrastructure improvement.			
EDDC Grants = £16,289.9				Miscellaneous spend includes sundries incurred in infrastructure improvements.			
Community kitchen donation = £600.00				Miscellaneous spend includes £162.00 PPL/PPS			
Fete donation = £1,500.00				Miscellaneous spend include £500.00 booking clerk payment.			

GITTISHAM VILLAGE HALL

Accounts for the year 1 April 2024 - 31 March 2025

	2024/25	2023/24
	£	£
Income		
Hall & Equipment Hire	£5,828.56	£4,596.40
Proceeds from Social Events	£5,814.65	£1,371.36
Miscellaneous Income	£513.00	£2,005.91
Donations	£2,100.00	£0.00
Grants	£40,863.90	£992.45
Redwood Bank Interest	£842.98	£507.98
Total	£55,963.09	£9,474.10
Expenditure		
Insurance	£723.73	£690.38
Council Tax	£0.00	£0.00
Water, Gas & Electricity	£3,039.75	£3,031.87
Cleaning and Grass Cutting	£1,901.59	£1,019.62
Hall & Equipment Maintenance	£45,022.90	£5,840.55
Stationery & Postage	£0.00	£0.00
Miscellaneous Expenses	£1,881.43	£194.30
Booking Clerk/Treasurer	£500.00	£749.00
Bank Charges	£76.16	£71.29
	£53,145.56	£11,597.01
Surplus income/loss for the year	£2,817.53	-£2,122.91

	As at 31.03.2025	As at 31.03.2024
	£	£
Bank Balances		
HSBC Bank	£5,571.27	£3,627.91
Redwood Bank	£25,654.20	£24,811.22
<i>Cash in hand</i>	£112.51	£81.32
	£31,337.98	£28,520.45
Plus surplus for year ending 31 March 2025		£2,817.53
		£31,337.98

I certify that I have audited the books and records of Gittisham Village Hall for the year ending 31st March 2025 and can confirm that the above accounts are in accordance with the books, records and information supplied. To the best of our knowledge and belief, the above accounts give a true and fair view of the financial position of the Parish Hall as at 31st March 2025.

E.A. Coates, A.C.P.A.

Geraldine Coates - Auditor

31 January 2025
Date