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**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 OCTOBER 2021**

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**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE TRUST, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 OCTOBER 2021**

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**Corporate Trustee**

**Richard Shuttleworth  
Trustees**

**Directors of the corporate  
trustee**

E M Wood, Chairman  
J Brown (appointed 1 November 2020)  
R Bailey  
Lord Cobham  
P J A Cooper  
E A Davies  
S Gardner  
C Griffiths (appointed 1 November 2020)  
A Harries (appointed 1 November 2020)  
Princess Hohenlohe  
M Johnston (appointed 5 November 2019)  
T P Routsis  
R Graff von Waldburg-Wolfegg  
C E S Whitbread

**Charity registered  
number**

307534

**Principal office**

Old Warden Park  
Biggleswade  
Bedfordshire  
SG18 9EP

**Secretary**

A P Rutt

**Independent auditors**

Peters Elworthy & Moore  
Chartered Accountants  
Salisbury House  
Station Road  
Cambridge  
CB1 2LA

**Bankers**

Barclays Bank PLC  
High Street  
Bedford  
MK40 1NJ

**Solicitors**

Charles Russell Speechlys LLP  
5 Fleet Place  
London  
EC4M 7RD

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**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE TRUST, ITS TRUSTEES AND ADVISERS  
(CONTINUED)  
FOR THE YEAR ENDED 31 OCTOBER 2021**

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**Investment portfolio  
manager**                      Sarasin & Partners LLP  
   Juxon House  
   100 St Paul's Churchyard  
   London  
   EC4M 8BU

**Land Agent**                      Robinson & Hall LLP  
   118 Bromham Road  
   Bedford  
   MK40 2QN

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## THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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### TRUSTEES' REPORT FOR THE YEAR ENDED 31 OCTOBER 2021

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The Trustees present their annual report together with the audited financial statements of the Group and the Trust for the 1 November 2020 to 31 October 2021.

#### CHARITABLE AIMS AND ACTIVITIES

##### Purpose

The Richard Ormonde Shuttleworth Remembrance Trust ('The Shuttleworth Trust') is an educational charity that exists to promote training and discovery in the knowledge and skills of agriculture and of aviation and automotive technology. It was set up in 1944 by the widowed Dorothy Shuttleworth, who lost her beloved only son to a flying accident in the RAF in 1940.

The Trust's objectives celebrate the passions of Richard Shuttleworth, who was a noted racing car driver and pilot, and who also collected and restored old cars and aircraft. They also celebrate the genesis of the Shuttleworth fortune made from an internationally successful agricultural machinery business in the industrial revolution.

The Shuttleworth Trust owns and manages the Old Warden Estate including significant Grade II\* listed buildings and landscapes, and a world class collection of vintage cars and aircraft, other road transport assets from carriages and buses, and a collection of agricultural machinery, known collectively as the Shuttleworth Collection.

As specified in its objectives, the Trust's estate hosts and supports Shuttleworth College, a Further Education college specialising in animal and land-based studies run by The Bedford College Group.

##### Activities

The Trust fulfils its charitable objectives by:

- Providing access and interpretation to its landscapes and collection of aircraft and vehicles, including their maintenance facilities
  - Maintaining and operating its collection for the public to engage with
  - Maintaining unique specialist practical skills and knowledge in the maintenance and operation of industrial heritage, in particular the Edwardian aircraft
  - Organising and delivering a suite of structured learning programmes for schools, youth groups and university students
  - Organising relevant talks and specialist tours related to its collection and estate
  - Offering and facilitating placements for university students
  - Offering work experience to school students
  - Organising partnership and volunteer activity-led event days for the public
  - Organising hands-on learning or skills activities for children and young people during school holidays
  - Taking specialist knowledge and training to other organisations through outreach
  - Creating apprenticeships and training opportunities in engineering and landscape subjects
  - Maintaining and providing access to a specialist library and archive
  - Supporting The Bedford College Group in its management of Shuttleworth College and its learners
  - Supporting the training and apprenticeships provided by Shuttleworth College
  - Using its Estate to support land-based learning through Shuttleworth College
- The Shuttleworth Collection of vintage aviation and automotive transport and agricultural technology. This is open to the public as part of the visitor attraction.

The Shuttleworth Trust supports itself through the management of its assets. These comprise

Shuttleworth House, a Grade II\* listed mansion house built by the Shuttleworth family, and its' associated Grade II\* listed parkland from a previous generation of owners. These are used for corporate, private and public events

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## THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2021

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Shuttleworth Swiss Garden, a nine acre Grade II\* listed late-Regency picturesque alpine landscape garden with Victorian features added by the Shuttleworths. This is hosts events and weddings and is periodically open as part of the visitor attraction.

The Old Warden Estate, which comprises farms, woodland, residential properties and commercial buildings, which are let to provide the base revenue to support the charitable objectives.

A wholly-owned subsidiary company, Old Warden Limited (OWL) manages the commercial operations of the Trust's businesses at the Shuttleworth House and Swiss Garden, the visitor attraction Visitor Centre shop and restaurant, and commercial revenues from engineering and aviation fuel sales.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

#### Charitable objects

The formal objects of the charity are:

- the promotion of education and training in the science, practice and history of aviation and automotive transport; and
- the promotion of education and training in the science and practice of agriculture; and, in so far as it is ancillary thereto, education and training in the science and practice of food production and the management of rural resources by making arrangements for the provision and conduct of a college.

#### Partnerships

The Shuttleworth Trust delivers its objectives and manages its assets in partnership with key organisations, without which it could not function. These are

- The Bedford College Group, which manages Shuttleworth College and its associated farms and land
- The Shuttleworth Veteran Aeroplane Society, an independent charitable body set up to support the Shuttleworth Collection with funds and volunteers
- The Friends of the Swiss Garden, an independent charitable body set up to support the Shuttleworth Swiss Garden with funds and volunteers
- The Airfield Volunteer Fire Service, a separately constituted volunteer organisation that provides fire and first aid cover for air shows and events
- The Old Warden Village Hall Committee
- The Old Warden Cricket Club, which manages the cricket pavilion and field in the village

There are more than 300 active volunteers that assist in functions across the organisation including the delivery of educational activities for school visits and on air show days; visitor experience stewardship and hosting guided tours; the restoration, maintenance, management and operation of the Collection; the management of the airfield and flying displays; and the maintenance of the Garden and of the estate.

The Shuttleworth Swiss Garden is a Royal Horticultural Society Partner Garden.

The Trust is a partner in the Greensand Country Landscape Partnership and in the DMO Experience Bedfordshire.

#### Charitable Fundraising

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## THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2021

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The Trust raises funds through admissions to the Collection as a static and as an operational attraction on event and air show days. It hosts an annual fundraising Flying Proms event. The Collection also attracts charitable donations and bequests.

Donations are received from the supporting volunteer and friends charities; and the Collection and Swiss Garden receive occasional small grants. There are no paid professional fundraising staff at the Trust.

#### Future Plans

In March 2021, the Trustees agreed a Strategic Plan with the strategic objectives to

- Invest in modern and heritage skills, training, education and discovery
- Build and implement an ambitious environmental strategy and a clear plan for our estate
- Tell the Shuttleworth story and use its characters and heritage to make sense of the site
- Position the Trust as a valued local partner, a salient regional player, and a recognised national brand
- Grow and diversify our audience to at least match the growth and diversity of our region
- Build financial sustainability with a compelling visitor experience and sensitive commercial activity.

During the year, the Trustees agreed more detailed plans that recognised the success of the business model brought in at the start of the Covid pandemic that integrated the site attractions under one admission ticket. This was confirmed as a permanent change allowing the strategic plan to incorporate the management of this structure into capital development plans to improve the visitor experience with facilities and interpretation appropriate for a world-class Collection and site.

In partnership with the Cranfield School of Business' Business Growth Programme, a new business plan for Shuttleworth House and its environs identified key improvements to its accommodation offering as a foundation for expanding the business into the short break staycation market.

#### Performance Report

The Covid-19 pandemic continued to affect the Trust's operations in the year, with a full public shutdown between 5 November and 2 December. Thereafter, the outdoor site remained open throughout the year, with the hangars reopening in July 2021 along with the rest of the museums sector.

The Visitor Attraction retained an integrated ticket business model and the Trustees confirmed this as a permanent change. In July, the diversion road around the runway was completed and was renamed Alder Drive in honour of Professor Mike Alder, whose 30 year association with the Trust continues but who stepped down as a Trustee in 2020. Alder Drive was established as the new entrance for all Shuttleworth site visitor and College traffic.

The single point of entry allowed all visitors to the site to be counted. Many local visitors who had formerly visited the site free of charge took the opportunity to purchase a membership to continue their complimentary access. These formerly uncounted visitors were previously excluded from the Shuttleworth visitor numbers as they did not cross a paywall to be counted nor access the Collection or Swiss Garden

Financial year	2018	2019	2020	2021
Daily admission ticket	44,676	41,769	51,327	86,085
Air show	30,237	28,313	9,732	11,970
Other	9,287	9,239	-	3,418
Total	84,200	79,321	61,059	101,473

The volunteers enthusiastically continued to make use of the rearranged site to offer vehicle demonstrations and vintage bus rides throughout the summer. The House was opened to the public during the winter holidays. The

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**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**TRUSTEES' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 OCTOBER 2021**

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volunteers organised themselves to increase their hangar stewarding offer from just weekends to a 7 days a week, including throughout the winter.

Visitor activities were focussed on outdoor opportunities including a successful Daffodil Festival, and small outdoor music picnic events.

**Air shows**

The Trust maintained the popular covid-secure and permitted Drive In Air Display format throughout May-Aug. The September show was operated in a 'normal' format and the final show of the year was cancelled due to inclement weather, although its vintage car element was successfully held attracting more than 30 Edwardian and vintage racing cars to the Shuttleworth Sprint.

This air show commitment allowed the volunteer pilots and airfield team to fly the Collection aircraft for a total of 122hrs 43mins, including a very productive year for the Edwardians at 2hrs9mins (2019 1hr 45mins)

**Formal Learning and Discovery**

The Learning Officer remained on furlough until March 2020 and worked part time until July. Learning numbers recovered most quickly in the non-school groups, with a particularly successful launch of the Shuttleworth Bedfordshire Girl Guide Badge. Schools remained skittish and hampered by covid isolations, with 1527 school visitors booked but cancelled due to covid.

	Nov-Jan	Feb-Apr	May-Jul	Aug-Oct	Total
20:20:21	0	0	338	188	526
20:19:20	338	0	0	0	338
20:18:19	262	975	1,567	227	3,031
20:17:18	13	21	305	612	951
20:16:17	349	0	0	0	349
20:15:16	0	74	506	204	784
20:14:15	0	0	30	135	165
20:13:14	0	0	0	0	0
20:12:13	57	64	105	75	301
20:11:12	13	21	673	935	1,642
20:10:11	687	-	-	-	687
20:09:10	319	1,113	2,178	506	4,116

**Courses and conferences**

Since 2016, the Trust has supported the Soil Association in the delivery of a residential international Excellence for Forest Certification Training Programme at Shuttleworth House. The remaining grant funding was redirected to in-country to local courses for forestry professionals from the global community.

The supported CAA Warbirds and EASA Test Pilots safety conferences were postponed.

**Apprenticeships and Training**

The Trust continued to support one Level 3 Apprenticeship in Engineering Aeronautical and Engineering Manufacture with Stansted Academy. A further apprenticeship was terminated.

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## THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2021

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The Swiss Garden continued to support a trainee from the Work and Retrain As a Gardener Scheme (WRAGS) and was able to offer her part time employment at the end of the course.

#### Research

The Shuttleworth Trust invests in a partnership with the University of Bedfordshire to support a PhD research project in bio-innoculant useage. The next phase of the research was reframed to contain the practical work within the University of Bedfordshire and the project restarted.

#### Shuttleworth College

The Shuttleworth Trust hosts Shuttleworth College, run by The Bedford College Group (BCG), the provision of which is part of the Trust's charitable objectives. From November 2020, adapting to the shifting government restrictions, Shuttleworth College offered a mixture of face to face and online learning to a record number of students. Both students and staff rose to these challenges and students were welcomed back to campus in March. Their on-site facilities included the new £4.3million Zoological Education Centre that houses a collection of over 250 rare, tropical species in world-class facilities, and one of the only biomes within a College, that forms part of its conservation work.

The College enrolls students from across the region with the majority coming from the local counties of Bedfordshire, Hertfordshire, Huntingdonshire, and Milton Keynes. Full time student numbers across FE and HE in 2020/2021 were in the region of 750 full time learners in addition to part time, short course, and apprenticeship learners. Full time learners study programmes in agriculture, countryside management, fisheries management, animal management, equine management, horticulture, floristry and outdoor adventure. The majority of learners are studying at level 3 and above. Apprenticeships are focused on horticulture and the part time provision includes high numbers of students studying for Royal Horticultural Society qualifications.

In September 2021, BCG joined the Trust in celebrating the 75th Anniversary of Shuttleworth College providing land based and animal care training. It was established in 1946 with just 6 students studying Land Management based in Shuttleworth House. Shuttleworth College has grown immensely in these years and the Trust was pleased to welcome back former students, staff and local dignitaries to celebrate this milestone with its Patron, Princess Charlotte, as Guest of Honour. As part of the celebrations, Princess Charlotte was pleased to join the BCG Chief Executive, Ian Pryce CBE, to conduct the official opening of the Zoological Education Centre.

Retention of students from September has been strong and the College has been able to host open days face to face again with strong interest and numbers attending the events hosted in November, leading to high application numbers for the 22/23 academic year.

#### Community

In addition to its professional representation and College links, the Trust maintains a strong association with the local Parish Councils, particularly Old Warden.

The Trust has strong links with the uniformed services through its emergency exercises and planning. It is a member of the Local Resilience Forum and plays host to regular drone operations training and selected forensics exercises for Bedfordshire Police. It has hosted Midlands Search & Rescue as well as Bedfordshire Fire & Rescue for training exercises.

#### Environment

The Shuttleworth Trust manages an extensive estate, 257 hectares of which is woodland in hand and or leased to the Forestry Commission. The woodland in hand is managed by a Woodland Management Plan created in 2018. A major woodland renewal to combat the effects of Ash dieback is supported by a Countryside Stewardship Grant and governed by the Forestry Commission. During the year, the Trust planted 25,028 trees

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## THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2021

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as part of the programme. In addition more than 16,000 hedge plants were established along the new Alder Drive as well as more than a mile of wildflower verges.

#### Financial Review

The Shuttleworth Trust derives revenue from

- Admissions to its heritage assets and events that support its charitable aims
- Trading activities to support its visitors and events.
- Rents and revenue from an estate of residential, farming and commercial property
- A portfolio of stocks and shares.
- Donations, grants and legacies.

The split in percentage terms of Income and Expenditure is shown below:

Income - £5,389,000 (2020 - £4,153,000)

Investment Income	44%	(2020 - 51%)
Donations and Legacy Income	6%	(2020 - 11%)
Other trading activities	25%	(2020 - 18%)
Charitable Activities	12%	(2020 - 6%)
Other income	13%	(2020 - 14%)
	<b>100%</b>	

Expenditure - £4,849,000 (2020 - £4,751,000)

Cost of Trading Activities	20%	(2020 - 23%)
Cost of Investing Activities	14%	(2020 - 16%)
Other Costs of Raising Funds	6%	(2020 - 4%)
Charitable Expenditure (See note 8)	60%	(2020 - 57%)
	<b>100%</b>	

Includes the cost of managing the assets of the historic grade 2\* estate

#### Investment Income

The Trust investment income is derived from

- an estate of land and properties valued at £61,875,000 (2020: £56,440,000) as at 31 October 2020. Property income was £2,240,000 gross (2020: £1,991,000) and £1,123,000 net (2020: £1,281,000), after maintenance costs, professional fees and support costs
- a stock exchange portfolio valued at £6,162,000 (2020: £5,442,000) at 31 October 2020. Income from interest and dividends totalled £163,000 gross (2020: £115,000) or £169,000 net (2020: £115,000), after management charges and rebates or £183,000 net (2020: £77,000), after management charges and rebates..

The Trust's overall net surplus, before gains on investment assets, was £540,000 in the year to 31 October 2021 (2020: deficit £598,000) made up as follows:

	£'000	£'000
	2021	2020
Restricted Funds	180	204
General Funds	(605)	(1,620)
Endowment Funds	965	818

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**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**TRUSTEES' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 OCTOBER 2021**

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Gains on Investment Assets amounted to £6,194,000 (2020: £2,021,000), which together with the net income meant an increase in the Trust's Funds to £6,733,000 (2020: £1,423,000) during the year.

Further details are provided in the Statement of Financial Activities and the notes.

#### Total Return

The Trust has adopted a Total Return approach to its investments. For 2020/21 the Trustees have adopted a two step approach to allocating investment returns and net income:

1. A transfer is made from unapplied total return to endowment funds to maintain the real value of the endowment. This is calculated as a compound return on capital of 3% of endowed capital
2. A transfer to general reserves is made under the spending rule. For 2020/21 the spending rule has been agreed by Trustees at 4%.

The balance of unapplied total return is shown in Note 21.

#### Support and Governance Costs

Support costs of £551,000 (2020 - £576,000) have been reallocated to the two charitable objectives and investing activities and governance on a percentage basis of time and usage. The Trust has incurred a total £138,000 (2020: £107,000) of governance costs, which includes a proportion of the support expenditure.

#### Investment Policy

The investment portfolio managers for the stocks and shares work to a benchmark which is set in discussion with the Trustees. During the year under review the performance was slightly under this benchmark but the Trustees accepted this was affected by the movement in the markets.

The land agent, Robinson & Hall, manages the wider estate with the aim to achieve the market rate for the rental of the land and property and this is monitored by the Estates Committee.

#### Reserves Policy

The Trust maintains significant reserves in capital assets that support the organisation.

The Trust has identified a minimum of £1.4M of funds to be retained within its stocks and shares as liquid assets to call upon as a strategic reserve. It reviews its cash requirement on a rolling 18 month basis and the investment committee ensures that it does not put at risk any funds where they are needed to meet requirements on this time horizon. This identified reserve remains intact.

The Heritage Fund comprises the heritage assets owned by the Trust that are not in the permanent endowment.

The Capital Assets Fund comprises the land and property owned by the Trust that is not in the permanent endowment, as well as the tangible fixed assets.

As reported in note 19 of the Financial Statements, the Endowment Fund of investment property and other assets is £46,928,000, (2020: £43,806,000).

Of the figure above the Unapplied Total Return is £15,395,000 and this represents investment growth not yet allocated over that retained in the Endowment Fund, reference note 21 in the Financial Statements and the Total Return note above. This figure is allocated into the Designated Funds.

#### Designated Funds:

At 31 October 2021 reserves were:

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## THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2021

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	2021 £'000	2020 £'000
Heritage Fund	15,027	15,027
Capital Assets Fund	24,648	21,977
Total	39,675	37,004

Explanation of the designated funds is shown on note 19.

The general funds as at 31 October 2021 amounted to £4,267,000 (2020: £3,785,000), which is retained for day to day operational activities, which are all free reserves.

#### Risk

The Trustees maintain a strategic risk register that is reviewed for each Board meeting. The risks identified of key concern for Trustees in 2020/21 were:

#### Cashflow

Effects of climate change  
Reliance of a high cost base on limited sources of revenue.

#### Going concern

The Trust has considerable financial resources and as a consequence, the Trustees believe that the Trust is well placed to manage its business risks successfully and accordingly has a reasonable expectation that the Trust has adequate resources to continue in operational existence for at least 12 months from the date the financial statements are signed. Accordingly, the Trustees continue to adopt the going concern basis in preparing the annual report and financial statements.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### Constitution

The Richard Ormonde Shuttleworth Remembrance Trust ('The Trust'), Trust registration number 307534, was formed on 26 April 1944 under a deed of trust executed by Mrs Dorothy Clotilda Shuttleworth as a registered Trust in memory of her son, Richard Ormonde Shuttleworth, who died in 1940 whilst serving in the RAF. The sole trustee of The Richard Ormonde Shuttleworth Remembrance Trust is 'Richard Shuttleworth Trustees' (RST), a Company Limited by Guarantee and also a registered Trust. The officers and professional advisers of the Trust are documented on page 1.

The Group includes a subsidiary trading company, Old Warden Limited (OWL). The share in OWL is held by RST but as nominee for the Trust. Both the Trust and OWL share the common parent in RST. The Trustee has deemed that the Trust exerts control and significant influence over OWL and accordingly these two entities are consolidated together.

### Trustees

The Trustees of Richard Shuttleworth Trustees (a company limited by Guarantee and who are also the directors of the charitable company for the purposes of company law) in office during the year and at the date of signing were as follows:

E M Wood  
J Brown  
R Bailey  
Lord Cobham  
P J A Cooper  
E A Davies

Chairman  
Appointed November 20

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## THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2021

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C Griffiths	Appointed November 20
A Harries	Appointed November 20
Princess Hohenlohe	
M Johnston	
T P Routsis	
R Graf von Waldburg-Wolfegg	
C E S Whitbread	

The Board undertook an external recruitment process and was pleased to welcome three new Trustees in 2021. John Brown MBE comes from a career in heritage, overseeing the Tower of London and the commercial activities of the IWM after his military career. Charles Griffiths followed a banking career with the management and development of secondary schools in London. Anthea Harries is a chartered surveyor in charge of one of the largest regeneration development projects in London at Kings Cross.

Trustees of RST are appointed by agreement of the full Board of Trustees and shall be appointed for a period of three years (a term). Trustees shall not serve more than four consecutive terms but are eligible for re-appointment after the expiry of two years from the date of the relevant retirement.

New Trustees are provided with an induction pack to acquaint them with the history of the Trust and its objectives. They are made aware of their responsibilities and provided with copies of the Trust Commissioners' guidance on the responsibilities of a trustee.

The Trustees met four times as a full Board, in the year ended 31 October 2021.

All Trustees give of their time freely and no Trustees' remuneration was paid in the year. Details of Trustees' expenses and related party transactions are disclosed in note 26 to the financial statements. Trustees are required to disclose all relevant interests and register them with the secretary to the Trust and in accordance with the Trust's Policy withdraw from decisions where a conflict of interest arises.

#### Organisation

The day to day supervision of the Trust is undertaken by four Committees, which are responsible to the main Board of Trustees. Each committee has its own terms of reference and comprises a number of the Trustees and other co-opted members chosen for their expertise in that sphere of operation. Each committee meeting is also attended by the Executive Director. These committees meet on a regular basis throughout the year to authorise activities and expenditures and to make recommendations to the main Board for wider consideration. Trustees are free to attend any meeting they wish.

#### Finance, Personnel and General Purposes Committee

Membership  
E M Wood (Chairman)  
Lord Cobham  
P J A Cooper  
C Griffiths  
M Johnston  
T P Routsis  
R Graf von Waldburg-Wolfegg

#### Estate Committee

Membership  
P J A Cooper (Chairman)  
E A Davies  
R Diggle  
S Gardner  
A Harries  
Princess Hohenlohe

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## THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2021

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M Johnston  
C E S Whitbread  
E M Wood

#### Visitor Attraction Committee

Membership  
T P Routsis (Chairman)  
R Bailey  
J Brown  
Lord Cobham  
Princess Hohenlohe  
E M Wood

#### Education and Research Committee

Membership  
M Johnston (Chairman)  
R Bailey  
E A Davies  
S Gardner  
Princess Hohenlohe  
R Graf von Waldburg-Wolfegg  
E M Wood

In addition there is a Nomination Committee to consider the appointment of new Trustees and the membership of Trust Committees. There are also various sub-committees for specific purposes, including a dedicated Health & Safety Committee.

Day to day management of the Trust is delegated to an Executive Director with a senior management team. The total costs of the Key Management Personnel is disclosed in note 12 of the Financial Statements and these salaries are set by benchmarking against market rates.

#### Trustees' Responsibilities Statement

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Trust and of the incoming resources and application of resources of the Trust for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trust will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Trust and enable them to ensure that the financial statements comply with the Charities Act 2011, the Trust (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. The Trustees are also responsible for safeguarding the assets of the Trust and hence for taking reasonable

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THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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TRUSTEES' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 OCTOBER 2021

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steps for the prevention and detection of fraud and other irregularities.

**Disclosure**

Each of the persons who are Trustees at the time when this Trustees' Report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable group's auditors are unaware,
- and that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable group's auditors are aware of that information

**Covid-19 Impact Statement**

During 2021, the Trust was able to take advantage of the cost reduction, grant funding and loan measures put in place in 2020. Along with the success of the available trading opportunities, the cautious approach to budgeting and the hard work of its staff and volunteers, the Trust was able to complete significant projects and engage a record number of people with its heritage and objectives.

Approved by order of the members of the board of Trustees on  
and signed on their behalf by:



21 MARCH 2022

.....  
E M Wood  
Chairman

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## THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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#### OPINION

We have audited the financial statements of The Richard Ormonde Shuttleworth Remembrance Trust (the 'parent charity') and its subsidiaries (the 'group') for the year ended 31 October 2021 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Trust Balance Sheet, the Consolidated Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and of the parent charity's affairs as at 31 October 2021 and of the Group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

#### BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### CONCLUSIONS RELATING TO GOING CONCERN

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Group's or the parent charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

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## THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST (CONTINUED)

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#### OTHER INFORMATION

The other information comprises the information included in the Annual Report other than the financial statements and our Auditors' Report thereon. The Trustees are responsible for the other information contained within the Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' Report is inconsistent in any material respect with the financial statements; or
- the parent charitable Trust has not kept sufficient accounting records; or
- the parent charitable Trust financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

#### RESPONSIBILITIES OF TRUSTEES

As explained more fully in the Trustees' Responsibilities Statement, the Trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Group's and the parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Group or the parent charity or to cease operations, or have no realistic alternative but to do so.

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## THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST (CONTINUED)

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#### AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

We have been appointed as auditor under section 151 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our commercial knowledge and experience of the sector;
- we obtained an understanding of the legal and regulatory framework applicable to the entity and how the entity is complying with that framework;
- we identified which laws and regulations were significant in the context of the entity; and
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in the accounting policies were indicative of potential bias;
- we assessed the susceptibility of the entity's financial statements to material misstatement, including how fraud might occur; and

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## THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST (CONTINUED)

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• we tested significant transactions, in particular the evaluation of the business rationale for any which appeared unusual or outside the company's normal course of business.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance; and
- we discussed with management, those charged with governance actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditors' Report.

#### USE OF OUR REPORT

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

*Peters Elworthy & Moore*

**Peters Elworthy & Moore**  
Chartered Accountants  
Statutory Auditors  
Salisbury House  
Station Road  
Cambridge  
CB1 2LA

29 March 2022

Peters Elworthy & Moore are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 OCTOBER 2021**

	Note	Unrestricted funds 2021 £000	Restricted funds 2021 £000	Endowment funds 2021 £000	Total funds 2021 £000	Total funds 2020 £000
<b>INCOME AND ENDOWMENTS FROM:</b>						
Donations and legacies	2	16	317	-	332	434
Charitable activities	3	671	-	-	671	269
Other trading activities	31	1,282	-	-	1,282	745
Investments	4	865	158	1,380	2,403	2,105
Other income	5	36	664	-	701	600
<b>TOTAL INCOME AND ENDOWMENTS</b>		<b>2,870</b>	<b>1,139</b>	<b>1,380</b>	<b>5,389</b>	<b>4,153</b>
<b>EXPENDITURE ON:</b>						
Raising funds	6,7	1,376	194	415	1,985	2,027
Charitable activities	8	2,099	765	-	2,864	2,724
<b>TOTAL EXPENDITURE</b>		<b>3,475</b>	<b>959</b>	<b>415</b>	<b>4,849</b>	<b>4,751</b>
<b>NET (EXPENDITURE)/INCOME</b>		<b>(605)</b>	<b>180</b>	<b>965</b>	<b>540</b>	<b>(598)</b>
Net gains on investments		2,279	278	3,636	6,194	2,021
<b>NET INCOME</b>		<b>1,674</b>	<b>458</b>	<b>4,601</b>	<b>6,733</b>	<b>1,423</b>
Transfers between funds	19	1,479	-	(1,479)	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>3,153</b>	<b>458</b>	<b>3,122</b>	<b>6,733</b>	<b>1,423</b>
<b>RECONCILIATION OF FUNDS:</b>						
Total funds brought forward		40,789	2,709	43,806	87,304	85,881
Net movement in funds		3,153	458	3,122	6,733	1,423
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>43,942</b>	<b>3,167</b>	<b>46,928</b>	<b>94,037</b>	<b>87,304</b>

The Consolidated Statement of Financial Activities includes all gains and losses recognised in the year.

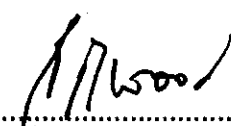
The notes on pages 22 to 50 form part of these financial statements.


**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

**CONSOLIDATED BALANCE SHEET  
AS AT 31 OCTOBER 2021**

	Note	2021 £000	2020 £000
<b>FIXED ASSETS</b>			
Tangible assets	11	5,201	4,844
Heritage assets	13	19,527	19,527
Investments	14	6,162	5,442
Investment property	12	61,875	56,440
		92,765	86,253
<b>CURRENT ASSETS</b>			
Stocks	15	54	59
Debtors	16	1,150	823
Cash at bank and in hand	22	2,704	1,404
		3,908	2,286
Creditors: amounts falling due within one year	17	(1,436)	(1,235)
		2,472	1,051
<b>NET CURRENT ASSETS</b>		<b>2,472</b>	<b>1,051</b>
Creditors: amounts falling due after more than one year	18	(1,200)	-
		94,037	87,304
<b>TOTAL NET ASSETS</b>		<b>94,037</b>	<b>87,304</b>
<b>CHARITY FUNDS</b>			
Endowment funds	19	46,928	43,806
Restricted funds	19	3,167	2,709
Unrestricted funds	19	43,942	40,789
		94,037	87,304
<b>TOTAL FUNDS</b>		<b>94,037</b>	<b>87,304</b>

The financial statements were approved and authorised for issue by the Trustees on 21 March 2022. and signed on their behalf by:

  
.....  
**E M Wood**  
Trustee

  
.....  
**C Griffiths**  
Trustee

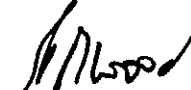
The notes on pages 22 to 50 form part of these financial statements.

**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

**TRUST BALANCE SHEET  
AS AT 31 OCTOBER 2021**

	Note	2021 £000	2020 £000
<b>FIXED ASSETS</b>			
Tangible assets	11	5,201	4,844
Heritage assets	13	19,527	19,527
Investments	14	6,312	5,592
Investment property	12	61,875	56,440
		92,915	86,403
<b>CURRENT ASSETS</b>			
Stocks	15	10	3
Debtors	16	1,184	964
Cash at bank and in hand		2,259	1,001
		3,453	1,968
Creditors: amounts falling due within one year	17	(1,176)	(958)
		2,277	1,010
<b>NET CURRENT ASSETS</b>			
Creditors: amounts falling due after more than one year	18	(1,200)	-
<b>NET ASSETS EXCLUDING PENSION ASSET</b>		93,992	87,413
<b>TOTAL NET ASSETS</b>		93,992	87,413
<b>CHARITY FUNDS</b>			
Endowment funds	19	46,928	43,806
Restricted funds	19	3,168	2,709
Unrestricted funds	19	43,896	40,898
<b>TOTAL FUNDS</b>		93,992	87,413

The financial statements were approved and authorised for issue by the Trustees on 21 MARCH 2022 and signed on their behalf by:

  
E.M Wood  
Trustee

  
C Griffiths  
Trustee

The notes on pages 22 to 50 form part of these financial statements.

**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

**CONSOLIDATED STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 OCTOBER 2021**

	Note	2021 £000	2020 £000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Net cash used in operating activities	21	(1,869)	(2,532)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Dividends, interests and rents from investments		2,403	2,105
Purchase of tangible fixed assets		(428)	(131)
Net movement of investments		(6)	1,113
<b>NET CASH PROVIDED BY INVESTING ACTIVITIES</b>		<b>1,969</b>	<b>3,087</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Cash inflows from new borrowing		1,200	-
<b>NET CASH PROVIDED BY FINANCING ACTIVITIES</b>		<b>1,200</b>	<b>-</b>
<b>CHANGE IN CASH AND CASH EQUIVALENTS IN THE YEAR</b>			
Cash and cash equivalents at the beginning of the year		1,404	849
<b>CASH AND CASH EQUIVALENTS AT THE END OF THE YEAR</b>	22	<b>2,704</b>	<b>1,404</b>

The notes on pages 22 to 50 form part of these financial statements

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## THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2021

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#### 1. ACCOUNTING POLICIES

##### 1.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) second edition October 2019 (effective January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Richard Ormonde Shuttleworth Remembrance Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Statement of Financial Activities (SOFA) and Balance Sheet consolidate the financial statements of the Trust and its sister trading company Old Warden Limited (OWL), recognising the substance of the transaction as a quasi-subsidiary. Both entities share a common parent in Richard Shuttleworth Trustees, a company limited by guarantee. The Trustees have deemed that the Trust exerts control and significant influence over OWL.

No separate SOFA has been presented for the Trust alone as permitted by the applicable regulations in the Charities SORP.

The net movement in funds for the Trust alone for the year was £6,580k surplus (2020: £1,567k surplus).

##### 1.2 GOING CONCERN

The Directors have prepared forecasts for the period to April 2023 based on pre pandemic commercial activities of the Richard Ormonde Shuttleworth Remembrance Trust.

Based upon their review the Directors believe that the company will have sufficient resources to meet its liabilities as they fall due for the foreseeable future and continue operations on commercial terms and therefore have continued to adopt the going concern basis in preparing the financial statements

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## THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2021

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#### 1. ACCOUNTING POLICIES (CONTINUED)

##### 1.3 INCOME

All income is recognised once the Trust has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Voluntary income with or without donor imposed restrictions are recognised in the Statement of Financial Activities when the Trust is entitled to it. Restricted income is retained within the Restricted reserves until such time that it is utilised in line with such restrictions, at which point the income is released to general reserves through a reserve transfer.

For legacies, entitlement is taken as the earlier of the date on which either: the Trust is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, whole or in part, is only considered probable when the amount can be measured reliably and the Trust has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Trust, or the Trust is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

No amounts are included in the financial statements for services donated by volunteers.

Donated fixed assets are measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset class and depreciated over the useful economic life in accordance with the Trust's accounting policies.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of donation.

Income from Charitable Activities relates to activities run by the Trust in furtherance of the charitable objectives and is recognised on an accruals basis.

Income from Trading Activities relates to the activities of the quasi-subsiidiary Old Warden Limited.

Investment income is earned through holding assets for investment purposes such as property and shares. It includes rental income, dividends and interest. Investment income is included when the amount can be measured reliably.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the Bank.

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## THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2021

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#### 1. ACCOUNTING POLICIES (CONTINUED)

##### 1.4 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating of information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the Trust and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the Trust and compliance with constitutional and statutory requirements.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

The basis of allocation of support and governance costs is noted in Note 8.

All expenditure is inclusive of irrecoverable VAT.

##### 1.5 GOVERNMENT GRANTS

Government grants relating to tangible fixed assets are treated as deferred income and released to the Consolidated Statement of Financial Activities over the expected useful lives of the assets concerned. Other grants are credited to the Consolidated Statement of Financial Activities as the related expenditure is incurred.

##### 1.6 TANGIBLE FIXED ASSETS AND DEPRECIATION

All assets costing more than £500 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Freehold land and property	- Not depreciated
Plant and machinery	- 10-33% on cost

The transitional arrangements of FRS102 were utilised to adopt the freehold property valuation as its deemed cost. Subsequent additions to freehold land and property are held at cost.

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**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2021**

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**1. ACCOUNTING POLICIES (CONTINUED)**

**1.7 HERITAGE ASSETS**

Heritage assets are included at the Trustee's valuation which is a proxy for cost. Any additions or disposals are recorded in the year that they occur at cost. There will be no policy of revaluing these assets, although impairment is considered annually. A register of all assets held by the Trust is available and the assets themselves are accessible to the public with prior agreement. Heritage assets are to be held for the foreseeable future.

**1.8 INVESTMENTS**

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance Sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Consolidated Statement of Financial Activities.

Investments in subsidiaries are valued at cost less provision for impairment.

Investments held as fixed assets are shown at fair value as detailed in note 1.7.

**1.9 REVALUATIONS OF INVESTMENTS**

Investments include property and quoted investments and are administered under a Total Return Approach to investment.

The Trust has adopted the revaluation model to revalue properties held for investment whose fair value can be measured reliably. The revaluations shall be made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting period.

Other investments are revalued annually to open market value.

The policy in respect of investment surpluses is as follows:

- Any increase or decrease in the value of the investments and the net income is credited or debited to the endowment fund, being included in the Unapplied Total Return;

- The Unapplied Total Return is subject to a transfer to permanent endowment in respect of a sum authorised by the Board of the Corporate Trustee. The cumulative rate used in these statements is 3%. The transfer is designed to maintain the real value of the Trust's endowment;

- A further transfer is made to general reserves in respect of the 'spending rule' in accordance with the Charity Commission Total Return Order. The rate applied in the financial statements is 4% of the average investment balance for the preceding five years.

**1.10 STOCKS**

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks.

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**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2021**

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**1. ACCOUNTING POLICIES (CONTINUED)**

**1.11 DEBTORS**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.12 CASH AT BANK AND IN HAND**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.13 LIABILITIES AND PROVISIONS**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Consolidated Statement of Financial Activities as a finance cost.

**1.14 FINANCIAL INSTRUMENTS**

The Trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**1.15 PENSIONS**

The Trust operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Trust to the fund in respect of the year.

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## THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2021

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#### 1. ACCOUNTING POLICIES (CONTINUED)

##### 1.16 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Trust and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Trust for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Endowment funds are funds where the asset must be held permanently by the Trust, it includes gains from the disposal and exploitation of property and the revaluation of investments assets, less amounts transferred under the Total Return Policy.

##### 1.17 CRITICAL ACCOUNTING ESTIMATES AND AREAS OF JUDGEMENT

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

###### *Valuation of properties*

Following management's instruction, in 2021 properties held for investment by the Trust were appraised by Robinson & Hall LLP, Chartered Surveyors. Management accepted the valuation reported and, in accordance with the accounting policy, revalued the properties held by the Trust accordingly.

###### *Valuation of quoted investment*

Annually the Trustees are provided with a portfolio valuation of its quoted investments by the Trust's investment advisers Sarasin and Partners, which the Trustees deem to represent the fair value of the holding at the year end.

###### *Heritage assets*

The Trust's heritage assets are split into two categories: Exhibits at the Collection and Paintings and Artefacts. Both of these categories were valued by the Trustees on 1 November 2012 for £17m and £2.5m respectively. The Paintings and Artefacts are valued every five years by professional valuers, and this is reviewed against the original valuations for reasonableness. With regards to the Exhibits these are not subject to professional valuation due to the anticipated cost that would be incurred due to the unique nature of the holding.

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**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**NOTES TO THE FINANCIAL STATEMENTS  
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**2. INCOME FROM DONATIONS AND LEGACIES**

	<b>Unrestricted funds 2021 £000</b>	<b>Restricted funds 2021 £000</b>	<b>Total funds 2021 £000</b>	<b>Total funds 2020 £000</b>
Gift aid admissions	-	-	-	20
Donations and legacies	16	87	103	245
Restricted SVAS donation	-	230	230	169
	<u>16</u>	<u>317</u>	<u>333</u>	<u>434</u>
<b>TOTAL 2020</b>	<u>33</u>	<u>401</u>	<u>434</u>	

**3. INCOME FROM CHARITABLE ACTIVITIES**

	<b>Unrestricted funds 2021 £000</b>	<b>Total funds 2021 £000</b>	<b>Total funds 2020 £000</b>
Aviation and automotive transport	<u>671</u>	<u>671</u>	<u>269</u>

Total income received in 2020 from charitable activities was unrestricted.

**4. INVESTMENT INCOME**

	<b>Unrestricted funds 2021 £000</b>	<b>Restricted funds 2021 £000</b>	<b>Endowment funds 2021 £000</b>	<b>Total funds 2021 £000</b>	<b>Total funds 2020 £000</b>
Rental income	767	93	1,380	2,240	1,991
Dividend income	98	65	-	163	115
	<u>865</u>	<u>158</u>	<u>1,380</u>	<u>2,403</u>	<u>2,106</u>
<b>TOTAL 2020</b>	<u>786</u>	<u>83</u>	<u>1,237</u>	<u>2,106</u>	

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**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2021**

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**5. OTHER INCOMING RESOURCES**

	Unrestricted funds 2021 £000	Restricted funds 2021 £000	Total funds 2021 £000	Total funds 2020 £000
Government grants	36	-	36	452
Other grants	-	664	664	148
	<u>36</u>	<u>664</u>	<u>700</u>	<u>600</u>
TOTAL 2020	<u>452</u>	<u>148</u>	<u>600</u>	

Government grants represent amounts receivable under the Coronavirus Job Retention Scheme (CJRS) of £36k (2020 - £452k) to cover salaries of furloughed staff.

**6. EXPENDITURE ON RAISING FUNDS**

**COSTS OF RAISING VOLUNTARY INCOME**

	Unrestricted funds 2021 £000	Restricted funds 2021 £000	Endowment funds 2021 £000	Total funds 2021 £000	Total funds 2020 £000
Staff costs	532	47	-	579	692
Investment activities	246	54	393	693	710
Trading activities (excl staff costs)	401	-	-	401	375
Support and governance costs	183	92	-	275	212
	<u>1,362</u>	<u>193</u>	<u>393</u>	<u>1,948</u>	<u>1,989</u>
TOTAL 2020	<u>1,498</u>	<u>95</u>	<u>396</u>	<u>1,989</u>	

Trading costs including staff costs are £778k (2020 - £791k).

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**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2021**

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**7. INVESTMENT MANAGEMENT COSTS**

	<b>Unrestricted funds 2021 £000</b>	<b>Restricted funds 2021 £000</b>	<b>Endowment funds 2021 £000</b>	<b>Total funds 2021 £000</b>	<b>Total funds 2020 £000</b>
Investment management fees	14	2	22	38	38
<b>TOTAL 2020</b>	<b>14</b>	<b>1</b>	<b>23</b>	<b>38</b>	

**8. ANALYSIS OF EXPENDITURE BY ACTIVITIES**

	<b>Activities undertaken directly 2021 £000</b>	<b>Support costs 2021 £000</b>	<b>Total funds 2021 £000</b>	<b>Total funds 2020 £000</b>
Aviation and automotive transport	2,095	376	2,471	2,376
Agriculture and land based industry	218	37	255	241
Governance	-	138	138	107
	<b>2,313</b>	<b>551</b>	<b>2,864</b>	<b>2,724</b>
<b>TOTAL 2020</b>	<b>2,148</b>	<b>576</b>	<b>2,724</b>	

**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS  
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**8. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)**

**ANALYSIS OF SUPPORT COSTS**

	Aviation and automotive 2021 £000	Agriculture and land base 2021 £000	Governance 2021 £000	Total funds 2021 £000	Total funds 2020 £000
Staff costs	150	19	72	241	316
Premises costs	111	-	-	111	182
Office costs	115	16	8	139	48
Non-recoverable VAT	-	2	1	3	3
Professional fees	-	-	57	57	25
Trustee costs	-	-	-	-	2
	<u>376</u>	<u>37</u>	<u>138</u>	<u>551</u>	<u>576</u>
<b>TOTAL 2020</b>	<u>440</u>	<u>29</u>	<u>107</u>	<u>576</u>	

The basis for allocating support costs to different activities is done on a percentage basis.

**9. AUDITORS' REMUNERATION**

The auditors' remuneration amounts to an auditor fee of £25,000 (2020 - £24,000), and non-audit services of £12,000 (2020 - £14,000).

**10. STAFF COSTS**

	Group 2021 £000	Group 2020 £000	Trust 2021 £000	Trust 2020 £000
Wages and salaries	1,937	2,264	1,560	1,849
Social security costs	126	144	126	144
Other pensions costs	57	67	57	67
	<u>2,120</u>	<u>2,475</u>	<u>1,743</u>	<u>2,060</u>

Staff costs include redundancy payments amounting to £NIL (2020 - £149k).

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THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2021

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10. STAFF COSTS (CONTINUED)

The average number of persons employed by the Trust during the year was as follows:

	Group 2021 No.	Group 2020 No.
Collection	45	65
Support	8	9
	<u>53</u>	<u>74</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	Group 2021 No.	Group 2020 No.
In the band £60,001 - £70,000	1	-

The Trust considers its key management personnel comprise the Trustees and the seven managers (2020 - eight) of the Senior Management Team (Accounts, House & Parkland, Executive Director, HR, Commercial, Marketing and Chief Engineer). The total employment benefits including employer pension contributions of the key management personnel were £316k (2020: £356k).

No Trustee received any remuneration from holding office as Trustee (2020: £NIL).

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**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2021**

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**11. TANGIBLE FIXED ASSETS**

**GROUP AND TRUST**

	<b>Freehold property £000</b>	<b>Plant and machinery £000</b>	<b>Total £000</b>
<b>COST OR VALUATION</b>			
At 1 November 2020	4,660	1,221	5,881
Additions	423	6	429
Disposals	-	(58)	(58)
At 31 October 2021	<u>5,083</u>	<u>1,169</u>	<u>6,252</u>
<b>DEPRECIATION</b>			
At 1 November 2020	-	1,037	1,037
Charge for the year	-	71	71
On disposals	-	(58)	(58)
At 31 October 2021	<u>-</u>	<u>1,050</u>	<u>1,050</u>
<b>NET BOOK VALUE</b>			
At 31 October 2021	<u>5,083</u>	<u>119</u>	<u>5,202</u>
At 31 October 2020	<u>4,660</u>	<u>184</u>	<u>4,844</u>

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**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2021**

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**12. INVESTMENT PROPERTY**

**GROUP**

	<b>Freehold investment property £000</b>
<b>VALUATION</b>	
At 1 November 2020	56,440
Surplus on revaluation	5,435
	<hr/>
At 31 October 2021	<b>61,875</b>
	<hr/> <hr/>

**TRUST**

	<b>Freehold investment property £000</b>
<b>VALUATION</b>	
At 1 November 2020	56,440
Surplus on revaluation	5,435
	<hr/>
At 31 October 2021	<b>61,875</b>
	<hr/> <hr/>

The freehold investment properties were revalued by external valuers, Robinson & Hall LLP, Chartered Surveyors, as at 31 October 2021, on the basis of market value in accordance with RICS Valuation Standards.

The Valuer has been a signatory to the year end valuation of investment properties for the Trust since 2002 (except in 2008 and 2015) and Robinson & Hall LLP have undertaken the valuation since 2002 (including 2008 and 2015).

Robinson & Hall LLP act as external managing agent to provide the Trust property services and this relationship has existed since the founding of the Trust. The proportion of total fees payable by the Trust to the total fee income of the valuing firm in the firm's preceding financial year was between 5% and 10%.

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THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2021

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13. HERITAGE ASSETS

GROUP AND TRUST

Assets recognised at cost

	Exhibits at the Collection 2021 £000	Paintings and artefacts 2021 £000	Total 2021 £000
Carrying value at 1 November 2020	17,027	2,500	19,527
	<u>17,027</u>	<u>2,500</u>	<u>19,527</u>

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## THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2021

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#### 13. HERITAGE ASSETS (CONTINUED)

##### GROUP AND TRUST (continued)

The Trust was formed in 1944 for the purpose of providing a permanent memorial to the memory of Richard Ormonde Shuttleworth, who was killed in 1940 in a flying accident whilst on active service in the RAF, by the provision of a museum and college. This has been achieved by the establishment of The Shuttleworth Collection, an active museum of principally pre Second World War aircraft, many unique and in flying condition with hangers and airfield, and also the provision and support to The Shuttleworth College, which uses the Mansion and surrounding premises and parkland for its activities. The property is fundamental to the core activities of the charitable activities and the Trust's objects, as are the exhibits and historic artefacts depicting the Shuttleworth inheritance, many of which are irreplaceable and of national importance. These properties and artefacts are not assets in the normal sense as they have permanence while the Trust has a continuing responsibility to protect and maintain them for future generations, the costs of which cannot be fully assessed.

##### Paintings and Artefacts

The Mansion contains a large number of paintings, artefacts and furniture collected by the Shuttleworth Family, an inventory of which is maintained by Christies, valuer, recording the nature, provenance and location. The Trust has adopted a policy to value the contents of the Mansion every 5 years for insurance purposes, the last valuation was undertaken by Christies in June 2015. Due to the COVID-19 pandemic it was agreed the next valuation be deferred until 2022.

The Trustees placed the figure of £2.5 million as the market value of these assets as at 1 November 2012 and have reviewed this figure in light of the June 2015 valuation and consider the value still appropriate.

The paintings underwent a conditions survey in 2007 by an independent conservator and following this a 10 year repair programme was agreed by the Trust. The furniture is reviewed by Christies on a five yearly basis and repairs done on an ad hoc basis.

##### Exhibits at the Collection

These are made up of the aircraft, engines, motorcycles, propellers and costumes. Inventories are maintained and the Trustees placed a conservative informal valuation of £17 million on these assets as at 1 November 2012 and consider the value still appropriate. Since this date net acquisitions have been made in the sum of £72,000. The aircraft and cars are deemed to have indeterminate lives and the Trustees believe that the benefits of obtaining formal valuations would not justify the cost, additionally this would be difficult due to their unique nature. It is the Collection's policy to maintain the aircraft, motor vehicles and motorcycles in full working order and maintenance costs are charged to the Statement of Financial Activities. As noted in note 29, the SVAS provides volunteer support in the maintenance of the exhibits plus an annual donation towards the costs.

##### Expenditure on the above assets

The costs of preservation, restoration and maintenance of all the above assets has been charged to the Statement of Financial Activities. Any additions to the exhibits or buildings in charitable use are capitalised.

##### Analysis of heritage asset transactions

##### GROUP AND TRUST

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**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2021**

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**13. HERITAGE ASSETS (CONTINUED)**

**Analysis of heritage asset transactions (continued)**

**GROUP AND TRUST (continued)**

	2021 £000	2020 £000	2019 £000	2018 £000	2017 £000
	2021 £000	2020 £000	2019 £000	2018 £000	2017 £000
<b>PURCHASES</b>					
Paintings and artefacts	-	-	-	-	-
Exhibits at the Collection	-	-	-	226	95
<b>TOTAL ADDITIONS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>226</b>	<b>95</b>
<b>DISPOSALS</b>					
Paintings and artefacts	-	-	-	-	-
Exhibits at the Collection	-	-	-	(80)	(5)
<b>TOTAL DISPOSALS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(80)</b>	<b>(5)</b>

**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2021**

**14. FIXED ASSET INVESTMENTS**

<b>GROUP</b>	<b>Listed Investments £000</b>	<b>Cash held as Investments £000</b>	<b>Total £000</b>
<b>COST OR VALUATION</b>			
At 1 November 2020	5,433	9	5,442
Additions	15	-	15
Revaluations	715	-	715
Cash movement	-	(9)	(9)
<b>AT 31 OCTOBER 2021</b>	<b>6,162</b>	<b>-</b>	<b>6,162</b>

<b>TRUST</b>	<b>Investments in subsidiary companies £000</b>	<b>Listed investments £000</b>	<b>Other fixed asset Investments £000</b>	<b>Total £000</b>
<b>COST OR VALUATION</b>				
At 1 November 2020	150	5,433	9	5,592
Additions	-	15	-	15
Revaluations	-	715	-	715
Cash movement	-	-	(9)	(9)
<b>AT 31 OCTOBER 2021</b>	<b>150</b>	<b>6,162</b>	<b>-</b>	<b>6,312</b>

All investments are carried at their fair value. Investment in equities and fixed interest securities are all traded in quoted public markets, primarily in the London Stock Exchange. Holdings in common investment funds, unit trusts and open-ended investment companies are at the bid price. The basis of fair value for quoted investments is equivalent to the market value, using the bid price. Asset sales and purchases are recognised at the date of trade at cost (that is their transaction value).

The charity is operating an investment policy that provides for a degree of diversification of holdings with different common investment funds. This helps to mitigate the impact of significant movements in exchange rates and localised economic issues affecting the value of the portfolio.

The charity does not make use of derivatives and similar complex financial instruments as it takes the view that investments are held for their longer term growth and annual income.

The charity has no material investment holdings in markets subject to exchange controls or trading restrictions.

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**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2021**

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**15. STOCKS**

	Group 2021 £000	Group 2020 £000	Trust 2021 £000	Trust 2020 £000
Retail / fuel stock	54	59	10	3

**16. DEBTORS**

	Group 2021 £000	Group 2020 £000	Trust 2021 £000	Trust 2020 £000
Trade debtors	172	73	87	64
Amounts owed by group undertakings	-	-	124	157
Other debtors	903	713	902	707
Prepayments and accrued income	75	37	71	36
	<b>1,150</b>	<b>823</b>	<b>1,184</b>	<b>964</b>

**17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Group 2021 £000	Group 2020 £000	Trust 2021 £000	Trust 2020 £000
Trade creditors	274	82	241	55
Other taxation and social security	101	84	90	55
Other creditors	665	734	663	737
Accruals and deferred income	396	335	182	111
	<b>1,436</b>	<b>1,235</b>	<b>1,176</b>	<b>958</b>

	Group 2021 £000	Group 2020 £000	Trust 2021 £000	Trust 2020 £000
<b>DEFERRED INCOME</b>				
Deferred income at 1 November 2020	210	138	6	6
Resources deferred during the year	214	210	7	6
Amounts released from previous periods	(210)	(138)	(6)	(6)
<b>DEFERRED INCOME AT 31 OCTOBER 2021</b>	<b>214</b>	<b>210</b>	<b>7</b>	<b>6</b>

Deferred income relates to deposits for weddings and house events.

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**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2021**

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**18. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	<b>Group</b>	<b>Group</b>	<b>Trust</b>	<b>Trust</b>
	<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Bank loans	<b>1,200</b>	-	<b>1,200</b>	-

Included within the above are amounts falling due as follows:

	<b>Group</b>	<b>Group</b>	<b>Trust</b>	<b>Trust</b>
	<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
<b>BETWEEN ONE AND TWO YEARS</b>				
Bank loans	<b>28</b>	-	<b>28</b>	-
<b>BETWEEN TWO AND FIVE YEARS</b>				
Bank loans	<b>155</b>	-	<b>155</b>	-
<b>OVER FIVE YEARS</b>				
Bank loans	<b>1,017</b>	-	<b>1,017</b>	-

The bank loan is secured against 60% of the market value for Middle Farm, Hoo Farm and Hill Farm which are all included under investment properties. Instalments of interest only are due monthly from the drawdown date for the first two years and thereafter instalments of capital and interest are repayable. The interest rate is fixed at 3.5% per annum.

**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS  
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19. STATEMENT OF FUNDS	Balance at 1 November 2020 £000	Income £000	Expenditure £000	Transfers in/out £000	Gains/ (Losses) £000	Balance at 31 October 2021 £000
<b>STATEMENT OF FUNDS - CURRENT YEAR</b>						
<b>UNRESTRICTED FUNDS</b>						
<b>DESIGNATED FUNDS</b>						
Heritage fund	15,027	-	-	-	-	15,027
Capital assets fund	21,977	-	-	2,671	-	24,648
	<u>37,004</u>	<u>-</u>	<u>-</u>	<u>2,671</u>	<u>-</u>	<u>39,675</u>
<b>GENERAL FUNDS</b>						
General Funds - all funds	3,785	2,869	(3,474)	(1,192)	2,279	4,267
<b>TOTAL UNRESTRICTED FUNDS</b>	<u>40,789</u>	<u>2,869</u>	<u>(3,474)</u>	<u>1,479</u>	<u>2,279</u>	<u>43,942</u>
<b>ENDOWMENT FUNDS</b>						
Investment property	36,376	1,380	(415)	(1,479)	3,636	39,498
Heritage assets - Collection	2,000	-	-	-	-	2,000

**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS  
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**19. STATEMENT OF FUNDS (CONTINUED)**

**STATEMENT OF FUNDS - CURRENT YEAR (CONTINUED)**

	Balance at 1 November 2020 £000	Income £000	Expenditure £000	Transfers in/out £000	Gains/ (Losses) £000	Balance at 31 October 2021 £000
Heritage assets - Paintings and artefacts	2,500	-	-	-	-	2,500
Land and property in charitable use	2,930	-	-	-	-	2,930
	<u>43,806</u>	<u>1,380</u>	<u>(415)</u>	<u>(1,479)</u>	<u>3,636</u>	<u>46,928</u>
<b>RESTRICTED FUNDS</b>						
Cissie Kirby scholarship fund	259	8	(1)	-	31	297
Collection restricted funds	2,464	467	(308)	-	247	2,870
Culture Recovery Fund	-	626	(626)	-	-	-
Heritage Emergency Fund	-	15	(15)	-	-	-
Heritage Resilient Fund	(14)	23	(9)	-	-	-
	<u>2,709</u>	<u>1,139</u>	<u>(959)</u>	<u>-</u>	<u>278</u>	<u>3,167</u>
<b>TOTAL OF FUNDS</b>	<u>87,304</u>	<u>5,388</u>	<u>(4,848)</u>	<u>-</u>	<u>6,193</u>	<u>94,037</u>

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THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2021

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19. STATEMENT OF FUNDS (CONTINUED)

**Designated Funds**

Heritage fund - representing the Trust's Heritage assets not held in Endowment funds.

Capital assets fund - representing the Trust's fixed assets and investment properties not held in Endowment funds.

**Endowment Funds**

A lease of land owned by the Trust was granted for a maximum period of 21 years commencing on 29 September 1995 for mineral extraction and a further lease was granted on additional land on 18 April 2007 on similar provisions. Royalties realised were capitalised and were not available for general charitable expenditure until the adoption of a Total Return Approach to investment in 2003.

The endowment fund represents the gains from the disposal and exploitation of property, the revaluation of investment assets (which formed part of the original endowment or which were purchased from funds from realisations of the original endowment). Endowment assets were identified as at 1 November 1995 for Total Return purpose and a growth rate has been applied to the endowment investment assets in accordance with the accounting policies adopted.

The original endowment is included in the Financial Statements at Trustee valuation (see note 12) except where represented as an investment asset.

The balance as at 31 October 2021 is made up of Unapplied Total Return (note 22) of £15,395k (2020: £12,855k) and unrestricted permanent endowment of £31,533k (2020: £30,921k).

**Restricted Funds** - unexpended balances of donation and grants held on Trust to be applied for specific purposes:

Cissie Kirby scholarship fund - The Cissie Kirby Scholarship Fund was endowed to the Trust for the purpose of providing scholarships for study, research or experimental work, to students of the College and the earned income is allocated to a restricted fund. The fund is not administered on a Total Return basis as the funds are separately invested from the balance of the Trust's investments.

Collection restricted funds - legacies and donations received that are restricted for use at the Shuttleworth Collection.

Culture Recovery Fund - funds received to cover costs for the six months over winter from November 2020.

Heritage Emergency Fund - funds received to cover the costs of COVID-19 safety requirements and site reconfiguration.

**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**19. STATEMENT OF FUNDS (CONTINUED)**

Heritage Resilient Fund - funds received to cover a strategic review including governance of the Trust. The overdrawn year end position at 31 October 2020 was due to the timing of funding received, with additional funds received after the year end.

**STATEMENT OF FUNDS - PRIOR YEAR**

	Balance at 1 November 2019 £000	Income £000	Expenditure £000	Transfers in/out £000	Gains/ (Losses) £000	Balance at 31 October 2020 £000
<b>UNRESTRICTED FUNDS</b>						
<b>DESIGNATED FUNDS</b>						
Heritage fund	15,027	-	-	-	-	15,027
Capital assets fund	20,654	-	-	1,323	-	21,977
	<u>35,681</u>	<u>-</u>	<u>-</u>	<u>1,323</u>	<u>-</u>	<u>37,004</u>
<b>GENERAL FUNDS</b>						
General Funds - all funds	4,499	2,285	(3,904)	150	755	3,785
<b>TOTAL UNRESTRICTED FUNDS</b>	<u>40,180</u>	<u>2,285</u>	<u>(3,904)</u>	<u>1,473</u>	<u>755</u>	<u>40,789</u>
<b>ENDOWMENT FUNDS</b>						

**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2021**

**19. STATEMENT OF FUNDS (CONTINUED)**

**STATEMENT OF FUNDS - PRIOR YEAR (CONTINUED)**

	Balance at 1 November 2019 £000	Income £000	Expenditure £000	Transfers in/out £000	Gains/ (Losses) £000	Balance at 31 October 2020 £000
Investment property	35,841	1,237	(419)	(1,473)	1,190	36,376
Heritage assets - Collection	2,000	-	-	-	-	2,000
Heritage assets - Paintings and artefacts	2,500	-	-	-	-	2,500
Land and property in charitable use	2,930	-	-	-	-	2,930
	<u>43,271</u>	<u>1,237</u>	<u>(419)</u>	<u>(1,473)</u>	<u>1,190</u>	<u>43,806</u>

**RESTRICTED FUNDS**

Cissie Kirby scholarship fund	255	8	(8)	-	4	259
Collection restricted funds	2,175	476	(259)	-	72	2,464
Heritage Emergency Fund	-	103	(103)	-	-	-
Heritage Resilient Fund	-	45	(59)	-	-	(14)
	<u>2,430</u>	<u>632</u>	<u>(429)</u>	<u>-</u>	<u>76</u>	<u>2,709</u>
<b>TOTAL OF FUNDS</b>	<u>85,881</u>	<u>4,154</u>	<u>(4,752)</u>	<u>-</u>	<u>2,021</u>	<u>87,304</u>

**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2021**

**19. STATEMENT OF FUNDS (CONTINUED)**

**20. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR**

	Unrestricted funds 2021 £000	Restricted funds 2021 £000	Endowment funds 2021 £000	Total funds 2021 £000
Tangible fixed assets	2,271	-	2,930	5,201
Fixed asset investments	2,995	3,167	-	6,162
Investment property	22,377	-	39,498	61,875
Heritage assets	15,027	-	4,500	19,527
Current assets	3,908	-	-	3,908
Creditors due within one year	(1,436)	-	-	(1,436)
Creditors due in more than one year	(1,200)	-	-	(1,200)
<b>TOTAL</b>	<b>43,942</b>	<b>3,167</b>	<b>46,928</b>	<b>94,037</b>

Unrestricted funds comprise General funds of £4,267k and Designated funds of £39,675k.  
General funds are made up of fixed assets investments, current assets and current liabilities only.

**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2021**

**20. ANALYSIS OF NET ASSETS BETWEEN FUNDS (CONTINUED)**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR**

	Unrestricted funds 2020 £000	Restricted funds 2020 £000	Endowment funds 2020 £000	Total funds 2020 £000
Tangible fixed assets	1,914	-	2,930	4,844
Fixed asset investments	2,733	2,709	-	5,442
Investment property	20,064	-	36,376	56,440
Heritage assets	15,027	-	4,500	19,527
Current assets	2,286	-	-	2,286
Creditors due within one year	(1,235)	-	-	(1,235)
<b>TOTAL</b>	<b>40,789</b>	<b>2,709</b>	<b>43,806</b>	<b>87,304</b>

Unrestricted funds comprise General funds of £3,785k and Designated funds of £37,004k. General funds are made up of fixed asset investments, current assets and current liabilities only.

**21. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	Group 2021 £000	Group 2020 £000
Net income for the year (as per Statement of Financial Activities)	6,733	1,423
<b>ADJUSTMENTS FOR:</b>		
Depreciation charges	71	105
Gains on investments	(6,149)	(1,983)
Dividends, interests and rents from investments	(2,403)	(2,105)
Loss on the sale of fixed assets	-	2
Decrease in stocks	5	13
Decrease/(increase) in debtors	(327)	349
Increase/(decrease) in creditors	201	(337)
<b>NET CASH USED IN OPERATING ACTIVITIES</b>	<b>(1,869)</b>	<b>(2,533)</b>

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**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2021**

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**22. ANALYSIS OF CASH AND CASH EQUIVALENTS**

	<b>Group 2021 £000</b>	<b>Group 2020 £000</b>
Cash in hand	2,704	1,404
<b>TOTAL CASH AND CASH EQUIVALENTS</b>	<b>2,704</b>	<b>1,404</b>

**23. ANALYSIS OF CHANGES IN NET DEBT**

	<b>At 1 November 2020 £000</b>	<b>Cash flows £000</b>	<b>At 31 October 2021 £000</b>
Cash at bank and in hand	1,404	1,300	2,704
Debt due after 1 year	-	(1,200)	(1,200)
	<b>1,404</b>	<b>100</b>	<b>1,504</b>

**24. MEMORANDUM OF UNAPPLIED TOTAL RETURN**

	<b>2021 £000</b>	<b>2020 £000</b>
Unapplied total return bought forward	12,885	12,944
Increase in value during the year	4,601	2,008
Transfer to permanent endowment	(612)	(594)
Application of unapplied total return	(1,479)	(1,473)
	<b>15,395</b>	<b>12,885</b>

**25. PENSION COMMITMENTS**

The Trust operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Trust in independently administered funds. The pension cost charges represents contributions payable by the Trust to the fund and amounted to £56,733 (2020: £66,781). Pension payable at year end was £NIL (2020: £10,986) included in creditors.

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## THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2021

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#### 26. MEMBERS' LIABILITY

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £NIL for the debts and liabilities contracted before he/she ceases to be a member.

#### 27. RELATED PARTY TRANSACTIONS

The Trust has considered the disclosure requirements of the Statement of Recommended Practice for Charities and of Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and believes that the following related party transactions requires disclosure:

During the year under review no Trustees (2020: three) received reimbursement of travel and subsistence expenses in the sum of £NIL (2020: £1,851). No Trustee received any remuneration from holding office as Trustee (2020: £NIL).

The Trust has taken advantage of exemption, under the terms of Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', not to disclose transactions with group undertakings or investors in the group qualifying as related parties, on the grounds it is a wholly owned subsidiary and will be included in its parent company publicly available consolidated financial statements.

#### 28. INSURANCE

##### Building and Contents

Insurance cover is arranged to provide for the full replacement cost of buildings to a similar standard to that existing before any event. Contents of premises are insured for loss and reinstatement. The exhibits displayed at the Collection, which are predominantly unique and irreplaceable, are insured when static and in flight.

#### 29. SHUTTLEWORTH VETERAN AEROPLANE SOCIETY (SVAS)

The SVAS was established in 1964 and is an independent Trust, number 800095, which exists to support The Shuttleworth Collection. Substantial support is given by volunteers to the work undertaken at the Collection in addition to financial support.

#### 30. CONTROLLING PARTY

The Trust is a wholly owned subsidiary of Richard Shuttleworth Trustees (a company limited by guarantee), which is regarded as the ultimate controlling party. The group of which Richard Shuttleworth Trustees is the parent organisation, forms the largest group preparing consolidated financial statements which include The Richard Ormonde Shuttleworth Remembrance Trust. The smallest group preparing consolidated financial statements are The Richard Ormonde Shuttleworth Remembrance Trust and its sister subsidiary Old Warden Limited.

Copies of the Richard Shuttleworth Trustees consolidated financial statements can be obtained from Companies House at Companies House, Crown Way, Maindy, Cardiff, CF14 3UZ.

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**THE RICHARD ORMONDE SHUTTLEWORTH REMEMBRANCE TRUST**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2021**

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**31. PRINCIPAL SUBSIDIARIES**

The following was a subsidiary undertaking of the Trust:

<b>Name</b>	<b>Company number</b>	<b>Holding</b>	<b>Included in consolidation</b>
Old Warden Limited	06366021	100%	Yes

The financial results of the subsidiary for the year were:

<b>Name</b>	<b>Income £000</b>	<b>Expenditure £000</b>	<b>Profit/(Loss) / Surplus/ (Deficit) for the year £000</b>	<b>Net assets £000</b>
Old Warden Limited	1,196	(997)	199	194