

Brixham Heritage Museum and History Society

Accounts

For the year ended 5 April 2023

Brixham Heritage Museum and History Society

For the Year Ended 5 April 2023

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Brixham Heritage Museum and History Society
Report of the Trustees
For the Year Ended 5 April 2023

The trustees present their report with the financial statements of the charity for the year ended 5 April 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' 2015.

Reference and Administrative Details

Registered Charity number

306633

Principal address

The Old Police Station
Bolton Cross
Brixham
Devon
TQ5 8LZ

Trustees

Mr S Webb	Chair
Mr G R Gardner	
Mrs O Farnham	
Mrs M D Smee	

Independent examiner

Accounting 4 Everything SW Limited
13 Hyde Road
Paignton
Devon
TQ4 5BW

Brixham Heritage Museum and History Society
Report of the Trustees
For the Year Ended 5 April 2023

Structure, Governance and Management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Recruitment and appointment of new trustees

The recruitment and appointment of new trustees is done via election.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Objectives and Activities

Objectives and aims

The Brixham Heritage Museum and History Society was founded for the purpose of recording saving and displaying the heritage of the historic town of Brixham and her fishing port.

Significant activities

In order to realise these objects the society carries out education and training of both children and adults, provides a community meeting place, provides information and undertakes research on arts, culture, conservation and heritage.

Financial Review

Reserves policy

Reserves from specific funds are shown separately from general reserves and are to be expended only on the for items which the money was specifically given.

Principal funding sources

Core income is provided by Torbay Council and is reviewed by them annually.

Funds held as Custodian for Others

During the year ended 5 April 2023 no assets were held by the Society as custodian trustees.

Report Approval

Approved by order of the board of trustees on and signed on its behalf by:

.....

Mr S Webb

Brixham Heritage Museum and History Society
Independent Examiners Report
For the Year Ended 5 April 2023

I report on the accounts of the charity (number 306633) for the year ended 5 April 2023, which are set out on the following pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charity Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow procedures laid down in the General Directions given by the Charity Commission;
- to state whether particular matters have come to my attention.

Basis of independent examiners statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiners statement

In connection with my examination, no matter has come to my attention

1) which gives me reasonable cause to believe that in any material respect the requirements:

- a) to keep accounting records in accordance with section 130 of the Charities Act; and
- b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met. Or

2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
Date 23-May-23

Accounting 4 Everything SW Limited
Chartered Accountants
13 Hyde Road
Paignton
Devon
TQ4 5BW

Brixham Heritage Museum and History Society
Revenue Account
For the Year Ended 5 April 2023

	Unrestricted funds £	Restricted funds £	Total funds £	Total fund 2022 £
Income				
Grants	13,000	-	13,000	30,931
Donations, legacies and sponsors	8,913	-	8,913	11,713
Admissions	-	-	-	-
Sales	951	-	951	759
Stamps	-	-	-	-
Subscriptions	565	-	565	465
Lectures	-	-	-	-
Family history and research	1,552	-	1,552	2,076
Bank interest	1,196	-	1,196	222
Archaeology	-	-	-	-
Education	560	-	560	50
Gift Aid	-	-	-	-
Research	-	-	-	-
Other income - Insurance Claim	-	-	-	7,503
Fundraisers	975	-	975	648
Room hire	-	-	-	-
	27,712	-	27,712	54,367
Payments				
Wages and PAYE	16,862	-	16,862	19,734
Utilities	5,377	-	5,377	2,344
Insurance	778	-	778	3,625
Maintenance and refurbishment	1,456	11,078	12,533	1,729
Storage costs	-	-	-	-
Fundraising expenses	-	-	-	-
Office expenses	2,478	3,608	6,085	2,958
Marketing and displays	838	-	838	2,886
Shop items	824	-	824	964
Cleaning	989	-	989	960
Education expenses	23	-	23	-
Affiliations	715	-	715	227
Stamps for resale	-	-	-	-
Archaeology	-	-	-	-
Donations	-	-	-	-
Sundry	-	-	-	-
	30,340	14,685	45,025	35,428
Asset and Investment Purchases				
Equipment	615	-	615	83
Total Payments	30,955	14,685	45,640	35,510
Surplus/(Deficit)	(3,242)	(14,685)	(17,928)	18,856
Transfer between funds	-	-	-	-
NET INCOME LESS EXPENDITURE	(3,242)	(14,685)	(17,928)	18,856

Brixham Heritage Museum and History Society
Statement of Assets and Liabilities
For the Year Ended 5 April 2023

	Unrestricted funds £	Restricted funds £	Total funds £	Total fund 2022 £
Cash Funds				
Cash account	423	-	423	423
Current account	29,385	10,472	39,857	59,297
Deposit account	74,714	-	74,714	73,539
	104,522	10,472	114,994	133,258
Liabilities				
Accruals	619		619	955
	619	-	619	955
Net Assets less Liabilities	103,904	10,472	114,375	132,303
Capital Account				
Cash and bank balances b/fwd	107,146	25,157	132,303	113,447
Excess for the year	(3,242)	(14,685)	(17,928)	18,856
NET ASSETS	103,904	10,472	114,375	132,303

Signed
Trustee
Date:

Signed
Trustee
Date:

Brixham Heritage Museum and History Society
Notes to the Accounts
For the Year Ended 5 April 2023

1) Accounting Policies

The accounts have been prepared on the receipts and payments basis and comply with the accounting requirements of the Charities Act 2011.

The balances of a local group which raise funds in the name of the society on its behalf are not included in these accounts because the group is independently managed. Receipts from the fund raisers are included in income when received and any expenses paid by the fundraisers are also included as both the expense and a donation.

2) Fixed Assets

The society holds a lease on the museum which ends 14th July 2039. The society receives a 100% concession on rent and business rates. The building is currently insured for £1,261,025. The museum contains furniture and equipment for functional use and a collection of exhibits. The insurance value of the exhibits is currently £98,640 and general contents £35,023. Assets purchased are recorded as payments in the year of acquisition.

By definition Brixham Heritage Museum has a long term purpose and possesses permanent collections in relation to its stated objectives. The Trustees accept the principle that except for sound curatorial reasons there is a strong presumption against the disposal of any items in the museum collection.