

Trustees' Annual Report

For the period

From (start date)

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to end date

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Section A

Reference and administration details

Charity name

1st Wroughton Scout Group

Other names the charity is known by

Registered charity number (if any)

3 0 5 9 4 5

HQ registration number

Charity's principal address

HQ Weirside Ave

Wroughton

Swindon

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	William Smith	Group Chair	
2	Ross McLee	Scout Leader	
3	Robert Graves	Beaver Leader	
4	Ben Jenkinson	Group Treasurer	
5	Roderick Tatem	Group Secretary	
6	Jamie McRobie	Scout Leader	
7	Hilary Bather	Group Scout Leader	
8	Chris Redman	Cubs Leader	
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 - 4 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

GDPR - New legislation on data protection. The group uses Online Scout Manager as a mechanism to ensure data security and parent permissions. All paper copies of child and parent details are no longer held. Any electronic versions are kept to a minimum.

Condition of the building, property and equipment. Yearly reviews of the property are carried out to ensure safe for all that use the Hall, this involves both internal safety checks and also where necessary experts to assess - such as asbestos roof. All recommendations are discussed and remedied at the groups committee meetings. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities. Separate insurance is also held at a group level.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
<p>Summary of the main activities in relation to these objects</p>	<p>All Sections regularly undertake a variety of adventurous and fun activities such as camping, hiking, axe throwing, cycling, outdoor fire safety, PGL, rockets, scrapheap challenge, cookery, orienteering and shooting. Other activities within Sections include young people working on personal progress and badge work activities with the support and encouragement of the Leaders and adult helpers.</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p>	
<p>Contribution made by volunteers;</p>	<p>1st Wroughton is entirely run by volunteers who freely give their time, effort and expertise to ensure our young people enjoy the very best that Scouting can offer. We are truly grateful for everything our Leaders, Young Leaders, helpers and Executive Members do to make this possible.</p>
<p>Public benefit statement</p>	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

During the year 1st Wroughton has run a full schedule of activities across every Section. This includes multiple camps and hikes, arranging a regional shooting competition and various activities helping out in the community.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 4 months running costs, circa £8k

The Group held reserves of approximately £150,000 against this at year end. This is well above the level required for operating expenses. However this can be explained by a significant savings amount being retained for potential investment into a new premises for the Group.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Investment Policy

Although the Group has sufficient funds to invest in longer term investments, due to plans to build or invest in new premises, the group has agreed to adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. The Group Executive considers the cash flow requirements prior to any withdrawals. Investment accounts have ceased with the group and will be reassessed once the premise decision has been made.

The Group Executive has voted to use a new banking provider following the introduction of monthly charges by the existing provider. The Group is currently in the process of moving funds to the new provider, having currently moved only the main business account. This account is now in regular use. A new savings account has been opened for the reserves and premises funds, although this money has not yet been transferred.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

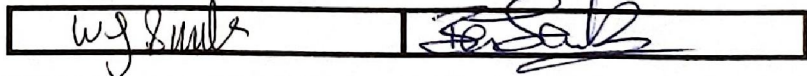
We are still working towards either improving the existing Scout Hall or finding an alternative venue that will enable the Group to continue providing Scouting for our young people.

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

William Smith Ben Jankinson

Position (eg Secretary, Chair)

Group Chair Group Treasurer

Date

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1st Wroughton Scout Group Receipts and Payments Account

	Year start date		Year end date
For the year from	2022	To	2023

Receipts and payments

	2022/23			2021/22	
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Receipts					
Donations, legacies and similar income					
Membership subscriptions	22,036	-	-	22,036	21,938
Less: Membership subscriptions paid on <small>(National/County/Area/District) enter figures with a minus sign</small>	- 4,429	-	-	- 4,429	- 4,374
Net membership subscriptions retained	17,607	-	-	17,607	17,564
Donations	5,250	-	-	5,250	57
Legacies	-	-	-	-	-
Gift Aid	-	-	-	-	-
Additional activities Income	12,164	-	-	12,164	2,927
Sub total	35,021	-	-	35,021	20,548
Grants					
Maintenance grant	-	-	-	-	-
Other grants	-	-	-	-	13,951
Sub total	-	-	-	-	13,951
Fundraising (gross)					
Wroughton Carnival	540	-	-	540	522
Scout post	2,425	-	-	2,425	1,705
Fire work display	213	-	-	213	-
Other fundraising activities	60	-	-	60	320
Sub total	3,237	-	-	3,237	2,546
Investment income					
Bank interest	540	-	-	540	12
Building Society interest	-	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-	-
Property Rent income	1,338	-	-	1,338	1,481
Other investment income	-	-	-	-	-
Sub total	1,878	-	-	1,878	1,493
Total Gross Income	40,137	-	-	40,137	38,538
Asset and investment sales, etc.	-	-	-	-	-
Total receipts	40,137	-	-	40,137	38,538

1st Wroughton Scout Group Receipts and Payments Account

	Year start date		Year end date
For the year from	2022	To	2023

Receipts and payments


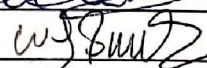
	2022/23			2021/22	
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Payments					
Charitable Payments					
Youth programme and activities	14,965	-	-	14,965	6,498
Adult support and training	390	-	-	390	1,345
Rent	492	-	-	492	492
Water and Sewerage	626	-	-	626	-
Electricity and Gas	1,398	-	-	1,398	995
Insurance	922	-	-	922	819
Repairs and Renewals	1,500	-	-	1,500	883
Materials and equipment	-	-	-	-	-
Printing and photocopying	-	-	-	-	-
Contribution to camp costs	-	-	-	-	-
Uniforms	811	-	-	811	486
AGM and trustee expenses	-	-	-	-	-
Internet	476	-	-	476	441
Rifle shooting	-	-	-	-	-
Group	3,020	-	-	3,020	5,514
Sub total	24,601	-	-	24,601	17,471
Fundraising expenses					
Carnival	15	-	-	15	738
Scout post	981	-	-	981	736
Detail 3	-	-	-	-	-
Other fundraising costs	-	-	-	-	80
Sub total	996	-	-	996	1,554
Total Gross Expenditure	25,596	-	-	25,596	19,025
Asset and investment purchases, etc.	1,660	-	-	1,660	-
Total payments	27,257	-	-	27,257	19,025
Net of receipts/(payments)	12,880	-	-	12,880	19,513
Transfers between funds	-	-	-	-	-
Cash funds last year end	-	-	-	-	-
Cash funds this year end	12,880	-	-	12,880	19,513

Statement of assets and liabilities at the end of the year

	2022/23			31st March 2022	
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Cash funds					
Bank current account	34,446		-	34,446	42,106
Bank deposit account		141,157	-	141,157	120,616
Building society account	-	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-	-
Cash/Floats	96	-	-	96	96
Total cash funds	34,542	141,157	-	175,698	162,818
Other monetary assets					
Tax claim	-	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-	-
Insurance claim	-	-	-	-	-
Sub total	-	-	-	-	-
Investment assets					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non monetary assets for charity's own use					
Badge stock	1,500	-	-	1,500	1,500
Shop stock	-	-	-	-	-
Other stock	-	-	-	-	-
Land and buildings	-	-	-	-	-
Motor vehicles	-	-	-	-	-
Scouting equipment, furniture etc	7,981	-	-	7,981	6,321
Other	-	-	-	-	-
Sub total	9,481	-	-	9,481	7,821
Liabilities					
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Loan - detail	-	-	-	-	-
Other liabilities	-	-	-	-	-
Sub total	-	-	-	-	-

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 23rd March 2022 and signed on their behalf by

Signature  	Print Name Ben Jankinson Billy Smith
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Scrutineer's Report to the Trustees of 1st Wroughton Scout Group

I report on the accounts of for the year ended 31st March 2023

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records held by the treasurer and the statement of accounts set out on pages 1 to 3

Scrutineer's Statement

In my opinion the accounts are in accordance with the records provided and comply with the constitution.

Name CHARLOTTE SUNDERLAND

Address 23 ASHWELL CLOSE
SWINDON, SN3 1DY

Signature C. Sunderland

Date 15.11.23