

Trustees' Annual Report

For the period

From (start date)

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 to end date

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Section A Reference and administration details

Charity name

1st Stratton St Margaret Scout Group

Other names the charity is known by

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Registered charity number (if any)

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HQ registration number

1	0	0	1	1	4	8	3
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Charity's principal address

Scout HQ, Taylor Crescent, Kingsdown Park							
Stratton St Margaret							
Swindon							
Postcode	S	N	3		4	U	X

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Alan Jones	Chair	
2	Steve Bindon	Secretary	31/03/2024
3	VACANT	Treasurer	
4	Robert Woods	Group Scout Leader	
5	Joanne Davies	Beaver Scout Leader	
6	Jason Woodfield	Cub Scout Leader	
7	Don Best	Parent Representative	
8	Roz Gould	Parent Representative	
9	Colum O'Connor	Squirrel Leader	
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address
None		

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted
(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods
(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and 11 times per year.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:
The maintenance of Group property;
The raising of funds and the administration of Group finance:

The insurance of persons, property and equipment;
 Group public occasions;
 Assisting in the recruitment of leaders and other adult support;
 Appointing any sub committees that may be required;
 Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>

Summary of the main activities in relation to these objects	<p>The Group main function is to support the sections in achieving the aims of the Scout Association. As a Group</p>
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the main activities during the last twelve months have been to recover stabilise and grow our youth and volunteer numbers.

All sections have been reaffirming scout skills and engaging the young people with a continued varied programme. Scouts have had a busy year with getting back camping and working towards many badges including Chief Scout Awards. The Unit has been steady at around 25 in number. Cubs have had a fun year with lots of varied activities. They have a strong and large pack of 20

Beavers - Beavers have had a good and balanced programme while embedding a new leadership team. They have worked on many badges and challenges. The colony is around 20 Beavers

Squirrels section is steady with between 10-12 squirrels learning lots and having great fun.

The Provision of Scouting within the Group is totally dependent on the contribution made by volunteers. The group also has a partnered Explorer Scout Unit (Pegasus) whos accounts are merged for this year.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Successful opening of Squirrels increasing our support for Young People

Section E	Financial Review
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Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £7,500.

The Group held reserves of approximately £37,000 against this at year end. This is above the level required for operating expenses. However this can be explained by the increased grant income. This will allow the Group to complete a number of projects that have been planned for some time, for which the finances have not been available previously. These are in the planning / implementation phases.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

- You **may choose** to include additional information, where relevant, about:
- the charity's principal sources of funds (including any fundraising);
 - how expenditure has supported the key objectives of the charity;
 - investment policy and objectives;

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F	Other Optional Information
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Plans for future periods (details of any significant activities planned to achieve them)

The plans for the future are to continue to strengthen the Leadership teams and move to the new Trustee Board set up in order to continue to provide a full and varied programme for young people.

There are also plans to build on the excellent facilities we currently have and ongoing improvements within the building.

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Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Rob Woods	Alan Jones
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Position (eg Secretary, Chair)

Group Scout Leader	Group Chair
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Date

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2023-2024

Income		Comments	
3rd Party Hall Hires (Camping)	£	730.00	
Donation	£	1,081.52	
Events	£	3,438.50	Joint section events
Events - Cubs	£	1,559.00	
Events - Explorers	£	13,549.03	
Events - Scouts	£	130.00	
Fundraising	£	1,122.91	Scout post
Identity - Hoodies, TShirts	£	531.77	Hoodies
Meeting - Squirrels	£	9.49	refunds from purchases
Membership Fees	£	16,335.13	
Personal Expense	£	30.98	
Rent	£	5,320.00	Long Term Hire - Includes Explorers in 23/24
Venue Maintenance	£	35.00	negative from venue maintenance
Expense			
Activity Equipment	£	214.10	
Admin	£	364.19	
Badges	£	588.98	
Bank Fees	£	10.00	Closure of Equals Cards
Camping Equipment	£	941.97	
Events	£	991.27	Camps/Events
Events - Cubs	£	1,861.58	
Events - Explorers	£	12,026.37	
Events - Scouts	£	928.95	
Identity - Hoodies, Tshirts	£	965.83	
Insurance	£	1,584.28	
Meetings	£	90.00	Youth Programme and activities
Meetings - Beavers	£	358.31	
Meetings - Cubs	£	658.25	
Meetings - Explorers	£	873.99	
Meetings - Scouts	£	228.93	
Meetings - Squirrels	£	347.85	
Membership Costs	£	5,195.48	Includes fees for OSM and Capatation
Personal Expense	£	30.98	zeroed out with above
Rent	£	1,500.00	Internal Costs Explorers to Group
Training	£	100.00	
Utilities	£	4,345.41	
Venue Maintenance	£	6,303.97	Including Cleaning costs.
Account balances			
Pegasus ESU	£	3,048.55	
Expense Account	£	1,191.26	+ £63 missing receipt accrual
1st Stratton Lloyds	£	36,561.72	
Cubs Lloyds Account	£	2,432.01	
Summary			
Account balance brought forward	£	39,933.90	
Total income	£	43,873.33	42,792.00
Total expenditure	£	40,510.69	
Net income	£	3,362.64	43,296.54
Account balance carried forward	£	43,233.54	

2023-2024

3rd Party Hall Hires (Camping)	£ 730.00
Donation	£ 1,081.52
Events across all Sections	£ 18,676.53
Fundraising	£ 1,122.91 Scout post
Identity - Hoodies, TShirts	£ 531.77 Hoodies
Membership Fees (Subs) across all sections	£ 16,335.13
Rent	£ 5,320.00 Long Term Hire - Includes Explorers in 23/24

Expense

Activity & Camping Equipment	£ 1,156.07
Admin & Bank Fees	£ 374.19
Badges	£ 588.98
Event Costs across all sections	£ 15,808.17 Camps/Events
Identity - Hoodies, Tshirts	£ 965.83
Insurance	£ 1,584.28

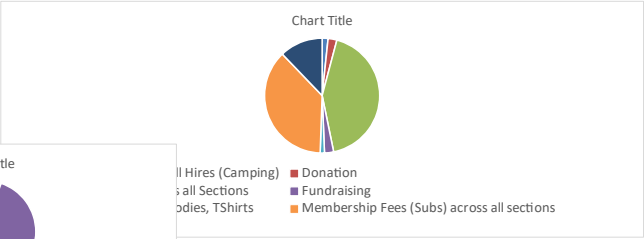
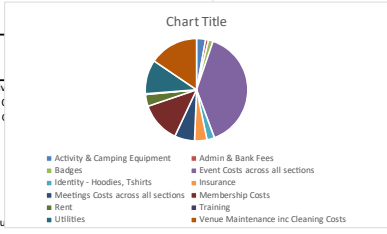
Meetings Costs across all sections	£ 2,547.84 Youth Programme and activ
Membership Costs	£ 5,195.48 Includes fees for OSM and C
Rent	£ 1,500.00 Internal Costs Explorers to C
Training	£ 100.00
Utilities	£ 4,345.41
Venue Maintenance inc Cleaning Costs	£ 6,268.97 Including Cleaning costs.

Account balances

Pegasus ESU	£ 3,048.55
Expense Account	£ 1,191.26 + £63 missing receipt accru
1st Stratton Lloyds	£ 36,561.72
Cubs Lloyds Account	£ 2,432.01

Summary

Account balance brought forward	£ 39,933.90
Total income	£ 43,873.33
Total expenditure	£ 40,510.69
Net income	£ 3,362.64 43,296.54
Account balance carried forward	£ 43,233.54



Template for the scrutineer's report to the trustees

Scrutineer's Report to the Trustees of 1st Stratton St Margaret Scout Group

I report on the accounts of the Group for the year ended 02/04/2024

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 1 to 3.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name:Claire Young
Address:73 Godwin Road.....
.....Stratton St Margaret.....
.....Swindon.....
.....SN3 4XF.....
Date:02/06/2024.....