

# Trustees' Annual Report

For the period

From (start date) 

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 to end date 

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## Section A Reference and administration details

Charity name 

1st Stratton St Margaret Scout Group																																																											
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Other names the charity is known by 

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Registered charity number (if any) 

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HQ registration number 

1	0	0	1	1	4	8	3
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Charity's principal address 

Scout HQ, Taylor Crescent, Kingsdown Park																																																											
Stratton St Margaret																																																											
Swindon																																																											
Postcode	S	N	3		4	U	X																																																				

Names of the charity trustees who manage the charity  
*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Alan Jones	Chair	
2	Steve Bindon	Secretary	
3	Joe Wright	Treasurer	
4	Robert Woods	Group Scout Leader	
5	Joanne Davies	Beaver Scout Leader	
6	Jason Woodfield	Cub Scout Leader	
7	Matt Lee	Scout Leader	
8	Don Best	Parent Representative	
9	Roz Gould	Parent Representative	
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)  
*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address
None		

**Section B****Structure, governance and management**

## Description of the charity's trusts

Type of governing document  
(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted  
(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods  
(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:  
a) the induction and training of trustees;  
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and 11 times per year.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:  
The maintenance of Group property;  
The raising of funds and the administration of Group finance;  
The insurance of persons, property and equipment;  
Group public occasions;  
Assisting in the recruitment of leaders and other adult support;  
Appointing any sub committees that may be required;  
Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
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**Risk and Internal Control**  
 The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**  
 Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**  
 As Scouts we are guided by these values:  
**Integrity** - We act with integrity; we are honest, trustworthy and loyal.  
**Respect** - We have self-respect and respect for others.  
**Care** - We support others and take care of the world in which we live.  
**Belief** - We explore our faiths, beliefs and attitudes.  
**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**  
 Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation

The Group main function is to support the sections in achieving the aims of the Scout Association. As a Group the main activities during the last twelve months have been to support sections in providing a programme to their young people and continue with hall repairs.

All sections have been attempting to run some sort of remote programme when they haven't been able to meet face to face.

Scouts have run a consistent programme via zoom or face to face when allowed. The troop has been at around 15 online and 20-25 when back face to face.

Cubs have struggled with online but managed to run badges from home via OSM but didn't have much uptake. Between lockdowns they did return back face to face. The pack is being rebuilt numbers wise with approx 15 on returning to face to face

Beavers have spent the last year online only but have had good numbers and run a good and balanced programme with good support from parents.

They have worked on many badges and challenges. The colony is around 15 Beavers

The Provision of Scouting within the Group is totally dependent on the contribution made by volunteers.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D Achievements and performance**

Summary of the main achievements of the charity during the year

It has been a challenging year for the Group, as for many people / organisations. For most of the year, the Sections have not been able to meet face to face. When they could, it has been remembering basic scout skills and being outside to support their mental health.

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £6,000.

The Group held reserves of approximately £13,000 against this at year end. This is above the level required for operating expenses. However this can be explained by the increased grant income due to Covid 19. This will allow the Group to complete a number of projects that have been planned for some time, for which the finances have not been available previously. These are in the planning / implementation phases.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

**Investment Policy**

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

**Section F****Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

The plans for the future are to continue to strengthen the Leadership teams and Executive committee in order to continue to provide a full and varied programme for young people. The Group is also planning to set up a partnership with the District to establish an Explorers group and are investigating the possibility of starting a pre-Beaver age group, when the Scout Association proceeds with these plans.


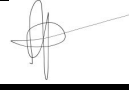
There are also plans to build on the excellent facilities we currently have, including the renewal of a large part of the fencing and improvements within the building.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

R Woods	A Jones
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Position (eg Secretary, Chair)

Group Scout Leader	Chair
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Date

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# 1st Stratton St Margaret Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01 April 2020	To	31 March 2021
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## Receipts and payments

	2020/21 Unrestricted funds £	2019/20 Unrestricted funds £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	6,641	7,145
Less: Membership subscriptions paid on (National/County/Area/District)	- 1,936	- 2,394
Net membership subscriptions retained	4,705	4,751
Donations	105	25
Legacies	-	-
Gift Aid	3,610	-
Other similar income	111	-
<b>Sub total</b>	<b>8,531</b>	<b>4,776</b>
<b>Grants</b>		
Maintenence grant	-	-
Other grants	27,717	2,084
<b>Sub total</b>	<b>27,717</b>	<b>2,084</b>
<b>Fundraising (gross)</b>		
Scout post (net of deductions)	-	1,015
Short term hall hire	-	578
Long term hall hire	440	1,600
Activities/Events	-	849
Camps	-	2,194
Other fundraising activities	681	211
<b>Sub total</b>	<b>1,121</b>	<b>6,446</b>
<b>Investment income</b>		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Property Rent income	-	-
Other investment income	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Income</b>	<b>37,370</b>	<b>13,307</b>
<b>Asset and investment sales, etc.</b>	-	-
<b>Total receipts</b>	<b>37,370</b>	<b>13,307</b>

# 1st Stratton St Margaret Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01 April 2020	To	31 March 2021
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## Receipts and payments

	2020/21 Unrestricted funds £	2019/20 Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities	236	2,124
Camps	-	1,890
Adult support and training	9	1,023
Rent	-	-
Electricity, Gas, Water and Sewerage	600	2,235
Insurance	1,254	1,124
Repairs and Renewals	8,405	949
Materials and equipment	833	1,366
Uniforms	372	340
AGM and trustee expenses	-	46
Training	-	-
Admin	108	172
Other costs detail 3		-
<b>Sub total</b>	<b>11,799</b>	<b>11,270</b>
<b>Fundraising expenses</b>		
Activities	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>11,799</b>	<b>11,270</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>11,799</b>	<b>11,270</b>
<b>Net of receipts/(payments)</b>	<b>25,571</b>	<b>2,037</b>
<b>Cash funds last year end</b>	<b>12,937</b>	<b>10,900</b>
<b>Cash funds this year end</b>	<b>38,508</b>	<b>12,937</b>

## Statement of assets and liabilities at the end of the year

	31 March 2021 Unrestricted funds £	31 March 2020 Unrestricted funds £
<b>Cash funds</b>		
Bank current account	37,795	12,860
Bank deposit account	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats (inc pre-paid cards)	713	77
<b>Total cash funds</b>	<b>38,508</b>	<b>12,937</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	220,000	220,000
Motor vehicles	-	-
Scouting equipment, furniture etc	8,000	8,000
Other	-	-
<b>Sub total</b>	<b>228,000</b>	<b>228,000</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	10,824	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities - Fees received for postponed Tomahawk course	450	450
<b>Sub total</b>	<b>11,274</b>	<b>450</b>

### Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 13th May 2021 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

A. Jones	Chair
J. Wright	Treasurer

# England & Wales

## Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

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### Independent examiner's report to the trustees of 1<sup>st</sup> Stratton St Margaret Scout Group Council

I report to the trustees on my examination of the accounts of the 1<sup>st</sup> Stratton St Margaret Scout Group for the year ended 31<sup>st</sup> March 2021.

#### Responsibilities and basis of report

As the charity trustees of the 1<sup>st</sup> Stratton St Margaret Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1<sup>st</sup> Stratton St Margaret Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1<sup>st</sup> Stratton St Margaret Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: **KALPESH PATEL**

Relevant professional qualification or membership of professional bodies (if any):

Address: **12 BEVISLAND SWINDON SN3 6AL**

Date: **10/5/2021**