



**TRUSTEE'S ANNUAL REPORT &
STATEMENT OF ACCOUNTS**
1st April 2020 – 31st March 2021

**SALISBURY & SOUTH WILTS
DISTRICT SCOUT COUNCIL**

Registered Charity 305937

Trustees' Annual Report

For the period

From (start date)

01/04/2020

to end date

31/03/2021

Section A

Reference and administration details

Charity name

Salisbury & South Wilts District Scout Council

Other names the charity is known by

Salisbury & South Wilts Boy Scouts Local Association (previous name)

Registered charity number (if any)

3 0 5 9 3 7

HQ registration number

1 0 0 0 1 3 5 0

Charity's principal address

Dennis Marsh House

Westminster Road

Salisbury, Wiltshire

Postcode

SP2 7DG

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Ian Stuart Porter	District Commissioner	Whole Year
2	Roger Demain-Griffiths	District Chair	Whole Year
3	Ivor William Davies	District Treasurer	Whole Year
4	Alison Gray	District Secretary	to 31 st Dec 2020
5	Deana Cook		Whole Year
6	John Neil Wyeth		Whole Year
7	Michael Roger Chalke		Whole Year
8	Peter James Handford		Whole Year
9	Daniel Bavister		Whole Year
10	Samuel Murphy		Whole Year
11	Robert Douglas Jones		Whole Year
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Local community affairs	Ludwig Macaulay MBE	Norwegian Chalet, Great Yews, Coombe Bissett, Wiltshire

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the District representatives, and youth representation and meets every 3 months.

Members of the Executive Committee complete the relevant and appropriate induction training within the first 5 months of joining the committee, covering the modules: Essential Information, Safety, Safeguarding, GDPR and Trustee Induction.

This District Executive Committee exists to support the Districts in meeting the responsibilities of the appointments and is responsible for:

The maintenance of District property;
The raising of funds and the administration of District finance;
The insurance of persons, property and equipment;
District public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing District Administrators and Advisors other than those who are elected.

Section B**Structure, governance and management (continued)**

Risk and Internal Control (Specimen 1)

The District Executive Committee has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The District would request

the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Districts. Similar reciprocal arrangements exist with these organisations. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The District through the membership fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The District is primarily reliant upon income from subscriptions and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the District as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.

Reduction or loss of members. The District provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the District as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.

Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Arranging a programme of camps, sports and other activities to which all young people in the District are encouraged to participate as well as providing training for our adult leaders.

Each week we provide young people the opportunity to enjoy fun and adventure while developing the skills they need to succeed now and in the future. We are talking about teamwork, leadership and resilience. We celebrate diversity and stand against intolerance, always. We are part of a worldwide movement, creating stronger communities and inspiring positive futures.

We are proud to say we are a values based movement.

Public benefit statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

In true Scouting spirit, the activities of the district and the groups within in have continued in the face of adversity, during this year, given the restrictions owing to the coronavirus pandemic.

As can be seen in the annual review, each section has been making the most of the situation and have been developing and adapting to a slightly altered method of scouting.

Virtual camps and sleepovers replace the traditional camping and expeditions, and indeed, with some imagination and the magic of Zoom, Beavers have attended a virtual astronaut training camp, whilst other sections have been able to carefully meet in line with the regulations to complete Duke of Edinburgh's Award expeditions and complete their Scouting Top Awards too.

The restriction on face-to-face meetings have provided an opportunity to have our district headquarters refurbished whilst meetings were held outdoors.

As with previous years, it's the work, dedication, and commitment of our adult volunteers that has been truly phenomenal.

Section E Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the District should hold a sum equivalent to 12 months running costs, circa £15k.

The District held reserves (General Fund) of approximately £34,474 against this at year end. This is above the level required for operating expenses. However this can be explained by having a contingency amount readily available if anything happens to our HQ Dennis Marsh House, Scout Shop, Explorer Section and local scout groups within the District, circa £10k. The District Executive Committee are aware that this still leaves excess monies and are planning ways for using this excess for the future development of scouting in the District

As an organisation, we continue to operate a specific fundraising campaign to raise funds in order to secure a Campsite and training ground within 20-30 minutes of Salisbury, currently standing at circa £64k

Further financial review details

The District also holds a number of designated funds:-

1. PJ Southern (Overseas) Travel, which provides help with the cost of attending Jamborees and overseas camps/activities.
2. District Minibus, which provides transport for local groups and organisations to use.
3. District Beavers, Cubs, Scouts, Network, and SASU all have designated funds, which help towards the running of District events for these sections.
4. Dennis Marsh House - this is monies held for the day to day running of our District HQ
5. Scout Shop - The District runs its own Scout Shop, which provides a service to local groups and others further a field, for mainly uniform and badges.
6. Explorers - this fund holds the monies for all the units within the District.
7. District Hardship fund – This fund has been set up to provide emergency monies for local groups, who may find themselves, due to lack of fundraising in the last 18 months, unable to pay for essential ongoing bills (rent, insurance etc).

You **may choose** to include additional information, where relevant, about: the charity's principal sources of funds (including any fundraising), how expenditure has supported the key objectives of the charity and investment policy and objectives;

Investment Policy

The District's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District Executive considers the cashflow requirements.



Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)


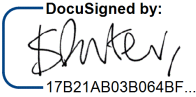
Our priority now is to build back stronger following the setbacks faced during 2020 and the start of 2021. In Salisbury and South Wilts, there is much to look forward to and specifically our plans will be to:

1. ensure that all sections of all groups are supported to return to scouting activities – adult recruitment, development and training for leaders, supporters and trustees as a focus.
2. develop upon national strategy and implement and embed these within the district, particularly as plans emerge for the new section for 4-5 year olds.

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Roger N. Demain-Griffiths	Ian Porter
Position	Chair	District Commissioner
Date	9/12/2021	9/12/2021

Salisbury & South Wilts District Scout Council Receipts and Payments Account

	Year start date		Year end date
For the year from	01/04/2020	To	31/03/2021

Receipts and payments

	2020/21			2019/20
	Unrestricted funds	Designated funds	Restricted funds	Total funds
	£	£	£	£
Receipts				
Donations, legacies and similar income				
Membership subscriptions	45,223	-	-	46,686
Less: Membership subscriptions paid on (National/County/Area/District) <small>enter figures with a minus sign</small>	- 35,588	-	-	- 39,213
Net membership subscriptions retained	9,635	-	-	7,473
Donations	140	-	-	538
Legacies	-	-	-	-
Gift Aid refund	-	-	-	-
District Events - Christmas Post	734	-	-	7,682
Other similar income	941	-	-	3,436
Sub total	11,451	-	-	19,129
Designated Funds				
PJ Southon (Overseas Travel)		-	-	3,888
District Beavers		-	-	2,860
District Scouts		-	-	915
Network		-	-	2
District Minibus		869	-	3,053
New District Minibus		-	-	5,000
New District Camp Site		1,748	-	19,753
Scout Active Support		70	-	791
District Scout Panto		-	-	2,397
Bemerton Heath Project		-	-	233
District Hardship (Trans frm General)		10,000	-	-
Wilton Mayor/New Camp Site		2,448	-	-
		-	-	-
Sub total	-	15,136	-	38,892
Other Funds				
New District Camp Site		18,975	-	44,990
Dennis Marsh House (HQ)		29,803	-	20,040
District Scout Shop		1,952	-	2,969
District Cubs		67	-	2,326
District Explorers		8,286	-	11,936
Sub total	-	59,083	-	82,261
Investment income				
Bank interest	13	2	-	20
Building Society interest	-	-	-	-
COIF Charities Fund Interest	1	-	-	6
Sub total	14	2	-	26
Total Gross Income	11,465	74,221	-	140,308
Asset and investment sales, etc.	-	-	-	-
Total receipts	11,465	74,221	-	140,308

Receipts and payments

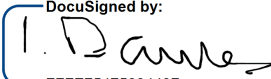
	2020/21			2019/20	
	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £	Total funds £
Payments					
Charitable Payments					
Insurance	3,019	-	-	3,019	2,874
Adult support and training	-	-	-	-	603
Recruitment/Development	199	-	-	199	602
District Event - Top Awards	30	-	-	30	661
District Events - Christmas Post	159	-	-	159	4,205
District Events	-	-	-	-	1,190
AGM and trustee expenses	323	-	-	323	1,449
Activity & other equipment	-	-	-	-	594
Other costs	1,807	-	-	1,807	1,730
Other costs - Purchases frm Scout Shop	1,667	-	-	1,667	-
DMH Validation for Insurance purposes	600	-	-	600	-
Transfer to PJ Fund	-	-	-	-	1,000
Trans to New Camp Site Fund (restricted)	-	-	-	-	2,000
Transfer to New Camp Site Fund	-	-	-	-	292
Transfer to District Hardship Fund	10,000	-	-	10,000	-
	-	-	-	-	-
Sub total	17,804	-	-	17,804	17,200
Designated Funds					
PJ Southon (Overseas Travel)	-	-	-	-	2,040
District Beavers	-	-	-	-	2,498
District Scouts	-	-	-	-	724
Network	-	-	-	-	20
District Minibus	-	1,705	-	1,705	6,772
New District Minibus	-	-	-	-	-
New District Camp Site	-	2,029	-	2,029	34,419
Scout Active Support	-	148	-	148	1,414
District Scout Panto	-	-	-	-	1,579
Bemerton Heath Project	-	941	-	941	188
	-	-	-	-	-
Sub total	-	4,823	-	4,823	49,654
Other Funds					
New District Camp Site	-	-	-	-	-
Dennis Marsh House (HQ)	-	33,219	-	33,219	15,238
District Scout Shop	-	1,880	-	1,880	7,421
District Cubs	-	-	-	-	2,352
District Explorers	-	5,585	-	5,585	15,230
Sub total	-	40,684	-	40,684	40,241
Total Gross Expenditure	17,804	45,507	-	63,311	107,095
Asset and investment purchases, etc.	-	-	-	-	-
Total payments	17,804	45,507	-	63,311	107,095
Net of receipts/(payments)	6,340	28,714	-	22,374	33,213
Transfers between funds	-	-	-	-	-
Cash funds last year end	40,813	158,334	4,000	203,147	169,934
Cash funds this year end	34,474	187,048	4,000	225,522	203,147

Statement of assets and liabilities at the end of the year

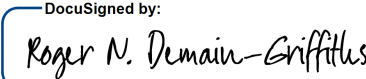
	31st March 2021			31st March 2020	
	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £	Total funds £
Cash funds					
Bank - Treasurers Account	22,006	114,673	-	136,679	110,248
Bank - instant access account	7,591	38,727	4,000	50,318	46,457
Bank - Business Call account	-	6,512	-	6,512	6,510
Building society account	-	9,926	-	9,926	9,917
COIF Charities Fund	877	-	-	877	876
Cash/Floats (DMH/Scout Shop/Explorers)	-	161	-	161	2,702
Total cash funds	30,474	170,000	4,000	204,474	176,710
Other monetary assets					
Debtors - Scout Shop	-	1,420	-	1,420	9,553
Sub total	-	1,420	-	1,420	9,553
Investment assets					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non monetary assets for charity's own use					
Scout Shop Stock	-	20,886	-	20,886	19,043
DMH Building - Insured value	-	413,471	-	413,471	399,489
DMH Contents - Insured value	-	75,391	-	75,391	72,842
Minibus	-	10,500	-	10,500	-
Other	-	-	-	-	-
Sub total	-	520,248	-	520,248	491,374
Liabilities					
Creditors - Scout Shop	-	1,259	-	1,259	2,160
Other liabilities	-	-	-	-	-
Sub total	-	1,259	-	1,259	2,160

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 19th July 2021 and signed on their behalf by

DocuSigned by:

 FFFE75475834437...
 Ivor W. Davies

District Treasurer

DocuSigned by:

 DA5E08AC45DB46E...
 Roger N. Demain-Griffiths

Chair

Salisbury District Scout Council Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2021	To	31/03/2022
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Receipts and payments

	2021/22			2020/21
	Unrestricted funds	Designated funds	Restricted funds	Total funds
	£	£	£	£
Receipts				
Donations, legacies and similar income				
Membership subscriptions	41,051	-	-	41,051
Less: Membership subscriptions paid on (National/County/Area/District) <i>enter figures with a minus sign</i>	- 39,926	-	-	- 39,926
Net membership subscriptions retained	1,125	-	-	1,125
Donations	150	-	-	150
Legacies	-	-	-	-
District Events - Cubs	330	-	-	330
District Events - Christmas Post	5,211	-	-	5,211
Refund - purchase of camp site	10,000	-	-	10,000
Other similar income	31	-	-	31
Sub total	16,847	-	-	16,847
Designated Funds				
PJ Southon (Overseas Travel)		6,017	-	6,017
District Beavers		293	-	293
District Scouts		-	-	-
Network		-	-	-
District Minibus		508	-	508
New District Minibus		-	-	-
New District Camp Site		2,649	-	2,649
Scout Active Support		64	-	64
District Scout Panto		2,417	-	2,417
Dormant Groups		12,872	-	12,872
District Hardship (Trans frm General)		-	-	-
Wilton Mayor/New Camp Site (books etc)		10,115	-	10,115
		-	-	-
Sub total	-	34,935	-	34,935
Other Funds				
New District Camp Site		37,318	-	37,318
Dennis Marsh House (HQ)		25,329	-	25,329
District Scout Shop		4,708	-	4,708
District Cubs		640	-	640
District Explorers		11,891	-	11,891
Sub total	-	79,886	-	79,886
Investment income				
Bank interest	5	1	-	6
Building Society interest	-	-	-	-

COIF Charities Fund Interest	1	-	-	1	1
Sub total	6	1	-	7	16
Total Gross Income	16,853	114,822	-	131,675	86,943
Asset and investment sales, etc.	-	-	-	-	-
Total receipts	16,853	114,822	-	131,675	86,943

Salisbury District Scout Council Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2021	To	31/03/2022
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Receipts and payments

	2021/22			2020/21
	Unrestricted funds	Designated funds	Restricted funds	Total funds
	£	£	£	£
Payments				
Charitable Payments				
Insurance	3,019	-	-	3,019
Adult support and training	205	-	-	205
Recruitment/Development	-	-	-	-
District Event - Top Awards	-	-	-	-
District Events - Christmas Post	1,178	-	-	1,178
District Events - District	580	-	-	580
District Events - Cubs	2,684	-	-	2,684
District Events - Minehead Jamboree	1,075	-	-	1,075
AGM and trustee expenses	494	-	-	494
Activity & other equipment	-	-	-	-
Other costs	2,036	-	-	2,036
Other costs - Purchases frm Scout Shop	443	-	-	443
Jubilee Badges	1,350	-	-	1,350
DMH Validation for Insurance purposes	-	-	-	-
Purchase of New Camp Site	11,200	-	-	11,200
Trans to New Camp Site Fund (restricted)	-	-	-	-
Transfer to New Camp Site Fund	-	-	-	-
Transfer to District Hardship Fund	-	-	-	-
	-	-	-	-
Sub total	24,264	-	-	24,264
Designated Funds				
PJ Southon (Overseas Travel)	-	1,860	-	1,860
District Beavers	-	734	-	734
District Scouts	-	41	-	41
Network	-	-	-	-
District Minibus	-	1,655	-	1,655
New District Minibus	-	-	-	-
New District Camp Site	-	2,568	-	2,568
Scout Active Support	-	-	-	-
District Scout Panto	-	1,907	-	1,907
Bemerton Heath Project	-	-	-	-
Wilton Mayor/New Camp Site (books etc)	-	12,243	-	12,243
	-	-	-	-
Sub total	-	21,008	-	21,008
Other Funds				
New District Camp Site 3 LT700003	-	-	-	-

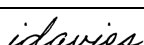
Dennis Marsh House (HQ)		18,802	-	18,802	33,219
District Scout Shop		2,231	-	2,231	1,880
District Cubs		-	-	-	-
District Explorers		15,791	-	15,791	5,585
Sub total	-	36,824	-	36,824	40,684
Total Gross Expenditure	24,264	57,832	-	82,096	63,311
Asset and investment purchases, etc.	-	-	-	-	-
Total payments	24,264	57,832	-	82,096	63,311
Net of receipts/(payments)	- 7,411	56,990	-	49,579	23,632
Transfers between funds	-	-	-	-	-
Cash funds last year end	38,929	188,306	4,000	231,235	203,148
Cash funds this year end	31,518	245,296	4,000	280,813	226,780

Statement of assets and liabilities at the end of the year

	31st March 2022			31st March 2021	
	Unrestricted funds	Designated funds	Restricted funds	Total funds	Total funds
	£	£	£	£	£
Cash funds					
Bank - Treasurers Account	32,972	162,075	-	195,046	136,679
Bank - instant access account	-	46,323	4,000	50,323	50,318
Bank - Business Call account	-	6,513	-	6,513	6,512
Building society account	-	9,936	-	9,936	9,926
COIF Charities Fund	878	-	-	878	877
Cash/Floats (DMH/Scout Shop/Explorers)	-	549	-	549	161
Total cash funds	33,849	225,396	4,000	263,245	204,474
Other monetary assets					
Debtors - Scout Shop		740	-	740	1,420
Sub total	-	740	-	740	1,420
Investment assets					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non monetary assets for charity's own use					
Scout Shop Stock		16,829	-	16,829	20,886
DMH Building - Insured value		413,471	-	413,471	413,471
DMH Contents - Insured value		75,391	-	75,391	75,391
Minibus		10,500	-	10,500	10,500
Other	-	-	-	-	-
Sub total	-	516,191	-	516,191	520,248
Liabilities					
Creditors - Scout Shop		-	-	-	-
Other liabilities	-	-	-	-	-
Sub total	-	-	-	-	-

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 04th July 2022 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
	Roger Demail-Griffiths Chair
	Ivor Davies Treasurer

Salisbury & South Wilts District Scout Council

**Independent Examiner's Report to the Trustees of
Salisbury & South Wilts District Scout Council**

I report on the accounts for Salisbury and South Wilts District Scout Council for the year ended 31st March 2022

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required under section 144(2) of the Charities Act 2011 (2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



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1/2/23