

# Trustees' Annual Report

For the period

From (start date)

0 1 0 3 2 3

to end date

3 1 0 3 2 4

## Section A

## Reference and administration details

Charity name	1st Calne Scout Group
Other names the charity is known by	
Registered charity number (if any)	3 0 5 9 2 2
HQ registration number	
Charity's principal address	Scout Hall Quarr Barton Calne, Wiltshire Postcode S N 1 1 0 E D

### Names of the charity trustees who manage the charity

*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mike Curry	Chair	
2	Toni Gregory	Deputy Chair	
3	Becky Wells	Secretary	
4	Clare Cashen	Treasurer	
5	Jackie Williams	Public Relations	
6	Helen Loughran	Hall Booking	
7	Heidi Smart	Membership Secretary	
8	Martine Glover	Fundraising	
9	Stu King	Parent Representative	
10	Martin Cook	Parent Representative	

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 8 Trustees (including 2 Ex Officio Trustees, and 2 co-opted Trustees) and meet every month.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

**Section C****Objectives and activities**

Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The Group's main function is to support the sections in achieving the aims of the Scout Association. As a Group the main activities during the last twelve months have included but not limited to.

Local hikes, cooking over open fires, camping and lots of badge work, encouraging youth leadership and supporting the continued development and expansion of the Group.

The Provision of Scouting within the Group is totally dependent on the contribution made by volunteers.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

It was another successful year of Scouting in Calne. The group continues to attend the major community events held within the town, showcasing our youth leadership as well as raising significant funds to provide fun activities for our young people.

As a Trustee Board we have been focussed on increasing membership and attracting more adult leaders to support the growth of 1st Calne Scouts, making scouting available to all young members of our community.

This year also saw the beginning of a period of significant investment into the scout hall, replacing a very old boiler and the refurbishment of what was the boy's toilets where three separate cubicles have been built to be used by any gender.

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £12,000 (excluding any significant hall repairs or maintenance).

Despite the significant investment into the hall, the Group maintained reserves of approximately £22,000 at year end, which remains above the level required for operating expenses

Further financial review details

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

**Section F****Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

The Trustee Board continue to manage the investment into the infrastructure of the hall, with plans in place to redecorate, supported by local volunteers.

Focus remains on seeking support from adult volunteers, encouraging Young Leaders to join our Trustee Board and expanding the Group to a provision for the younger members of our community by adding a Squirrel drey.

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

<i>M. R. Curry</i>	<i>Cashen.</i>
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Full name(s)

Mike Curry	Clare Cashen
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Position (eg Secretary, Chair)

Chair	Treasurer
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Date

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name: 1ST CALNE SCOUT GROUP No of Inv: 308022

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2023

To

31/03/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Subscriptions	7,509	-	-	7,509	5,255
Hall & Vehicle Hire	4,750	-	-	4,750	3,200
Camps / Activities	2,300	-	-	2,300	3,865
Donations and Grants	7,120	-	-	7,120	120
Uniform / Book Sales	-	-	-	-	-
Bank Interest Received	346	-	-	346	58
Gift Aid Repaid	-	-	-	-	3,937
Fundraising	2,796	-	-	2,796	2,467
Gas Rebate	-	-	-	-	38
HMRC Refund	-	-	-	-	37
Van Insurance Rebate	25	-	-	25	-
<b>Sub total (Gross income for AR)</b>	<b>24,846</b>	<b>-</b>	<b>-</b>	<b>24,846</b>	<b>18,976</b>
<b>A2 Asset and investment sales, (see table).</b>					
Sale of Assets - Trailer	600	-	-	600	-
<b>Sub total</b>	<b>600</b>	<b>-</b>	<b>-</b>	<b>600</b>	<b>-</b>
<b>Total receipts</b>	<b>25,446</b>	<b>-</b>	<b>-</b>	<b>25,446</b>	<b>18,976</b>
<b>A3 Payments</b>					
Council Tax & Water	1,605	-	-	1,605	1,201
Insurance	1,783	-	-	1,783	1,618
Hall Repairs and Cleaning	19,758	-	-	19,758	2,918
Uniform / Badges	766	-	-	766	290
Minibus/Trailer Expenses	1,514	-	-	1,514	1,682
Electricity	1,956	-	-	1,956	1,501
Gas	2,556	-	-	2,556	1,918
Fundraising Expenses	721	-	-	721	767
Camp / Activity Expenses	2,929	-	-	2,929	3,890
Equipment	-	-	-	-	-
Support and Training	-	-	-	-	48
AGM Expenses	-	-	-	-	-
Donations	-	-	-	-	149
Advertising	-	-	-	-	354
Internet	344	-	-	344	-
Building Project	-	-	-	-	2,412
Capitation	-	-	-	-	82
Subscriptions	85	-	-	85	-
<b>Sub total</b>	<b>34,017</b>	<b>-</b>	<b>-</b>	<b>34,017</b>	<b>18,829</b>
<b>A4 Asset and investment purchases, (see table)</b>					
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>34,017</b>	<b>-</b>	<b>-</b>	<b>34,017</b>	<b>18,829</b>
<b>Net of receipts/(payments)</b>	<b>- 8,571</b>	<b>-</b>	<b>-</b>	<b>- 8,571</b>	<b>147</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	<b>30,041</b>	<b>-</b>	<b>-</b>	<b>30,041</b>	<b>29,894</b>
<b>Cash funds this year end</b>	<b>21,470</b>	<b>-</b>	<b>-</b>	<b>21,470</b>	<b>30,041</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	5,721	-	-
	Short Term Investment Account	-	-	-
	Lloyds Building Fund	15,749	-	-
	<b>Total cash funds</b>	<b>21,470</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>M. R. Curry</i>	Mike Curry	21/06/2024
<i>Clashen</i>	Clare Cashen	21/06/2024



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
1<sup>st</sup> Calne Scout Group

**On accounts for the year  
ended**

31<sup>st</sup> March 2024

**Charity no  
(if any)**

305922

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

**Date:**

30/01/2025

**Name:**

Daniele Shayler

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

**Address:**

1 Market Hill

Calne

SN1 0BT

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**