

Trustees' Annual Report

For the period

From (start date) to end date

Section A Reference and administration details

Charity name

Other names the charity is known by

Registered charity number (if any)

HQ registration number

Charity's principal address

 Postcode

Names of the charity trustees who manage the charity
 (These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Michael Graham Hudgell	Lead Volunteer	from 01/10/23
		Trustee Board member	till 31/09/23
3	Lily Wingrove	Youth Lead	
4	Kevin Jenkins	Chair of Trustees	
5	Margaret Williams-Fuller	Treasurer	
6	Alastair Chartres	Trustee Board member	from 01/10/23
		District Commissioner	till 31/09/23
7	Stuart Burchett	Network Commissioner	
8	Barbara Wells	Trustee Board member	
9	David Willett	Trustee Board member	
10			
11			
12			
13			
14			

Names and addresses of advisers (optional information but encouraged as best practice)
 (These will be published in the annual report of the charity)

Type of advisor	Name	Address
Independent Examiner	Colin Dadswell FCA FCCA DChA	Caladine Limited 22 Upperton Road Eastbourne East Sussex BN21 1BF

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The District is a trust established under its rules which are common to all Scouts

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 2 independent representatives, Chair and Treasurer together with the District Leaders, and other representation and meets approximately every 2 months.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee, and additional training focussing on Safety and Safeguarding our members.

This District Trustee board exists to support the District Lead Volunteer Commissioner in meeting the responsibilities of the appointments and is responsible for:

- * The maintenance of District property;
- * The raising of funds and the administration of District finance;
- * The insurance of persons, property and equipment;
- * District public occasions;
- * Assisting in the recruitment of leaders and other adult support;
- * Appointing District Administrators and Advisors other than those who are elected.
- * Maintaining a sub-committee that works as part of the vetting process for Adults looking to join the Scout Association.
- * Delivering the 14-25 programme of the Scout Movement through 6 explorer units, a Scout Network and three Active Support Units

The District Trustee Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them

Section B

Structure, governance and management (continued)

The District Trustee Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them.

The main areas of concern that have been identified are:

Damage to buildings, property and equipment

The District would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Districts. Similar reciprocal arrangements exist with these organisations. The district directly leases one property from West Sussex County Council, and has plans in place to manage this to ensure it is safe, secure and functional.

The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers and supporters

The district through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fundraising

The District is primarily reliant upon income from subscriptions and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The trustees could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders.

The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the District as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District

Reduction or loss of members.

The District provides activities for all young people aged 6 to 25. If there was a reduction in membership in a particular section or the District as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.

The district is directly responsible for the Explorer Scout (14-18) and Scout Network (18-25) membership and has controls in place to ensure the spending on these sections is commensurate with the number of Young People taking part.

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-</p>

operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Worthing Scouts directly delivers an Explorer Scout and Scout Network programme for over 250 young people in Worthing, through a collection of Explorer Scout Units and the Network.

We have specialised Active Support Units that deliver climbing, archery, shooting and more to members through Worthing.

The Young Leader scheme has over 100 members, who gain skills for life and help deliver great programmes for our sections.

Our groups provide programme for over 1250 Young People in the Squirrel, Beaver, Cub and Scout age ranges and work with us on ensuring a high quality programme.

None of this would be possible without the 350 adults who make this happen, whether youth facing or behind the scenes - they all power towards the goal of providing great bits for our Young People.

Public benefit statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the year, over 100 young people have achieved their top award. Our adults continue to develop their skills towards the wood badge, and Worthing has had over 30 achieve this during the last year.

Our groups continue to grow in strength, recovering from the covid-effect and delivering great programme to young people

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy
Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Trustee Board considers that the District should hold a sum equivalent to 12 months running costs, variable from time to time as it includes special funds.

Our reserves meet our current policy

Quantify and explain any designations

n/a

Details of any funds materially in deficit (circumstances plus steps to eliminate)

[Empty box]

Further financial review details (optional information)

You may choose to include additional information, where relevant, about:

• the charity's principal sources of funds (including any fundraising);

• how expenditure has supported the key objectives of the charity;

• investment policy and objectives;

Investment Policy

The District's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds

The District Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District Trustee Board considers the cash flow requirements.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Continued development for international scouting opportunities for a broader range of members across the district. Embedding best practice and empowering our groups to deliver excellent scouting opportunities.

During the next financial year, Scouting will undergo major transformation on roles and responsibilities, and the trustee board intends to play its part in making this a success.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

[Handwritten signatures]

Full name(s)

MICHAEL G FULLER, M Williams Fuller

Position (eg Secretary, Chair)

LEAD VOLUNTEER, Treasurer

Date

15 SEP 2024

Worthing District Scouts Council Receipts and Payments Account For the year ended 31 March 2024

Receipts and payments

	2024 Unrestricted funds £	2023 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	84,148	99,164
Less: Membership subscriptions paid on (National/County/Area/District)	(10,142)	(134,843)
Sub total - Net membership subscriptions retained	74,006	(35,679)
Donations	32	8,192
Legacies	-	
Gift Aid	-	
Other similar income	3,753	
Sub total	77,791	(27,487)
Grants		
Maintenance grant	-	
Other grants		
Sub total	-	-
Fundraising (gross)		
Activities Income	56,219	58,990
Jamboree Contributions	11,638	13,013
General Fundraising	750	
Shop & Badges Income	1,830	2,407
Sub total	70,437	74,410
Investment income		
Bank interest	265	155
CAF and NS&I Accounts	3,822	
Other Investment Income	-	
Property Rent income	-	
Loans repaid by group	-	
Sub total	4,087	155
Total Gross Income	152,315	47,078
Asset and investment sales, etc.	-	-
Total receipts	152,315	47,078

Worthing District Scouts Council

Receipts and Payments Account

For the year ended 31 March 2024

Receipts and payments

	2024 Unrestricted funds £	2023 Unrestricted funds £
Payments		
Charitable Payments		
Youth programme and activities	81,443	71,567
Adult support and training	-	400
Rent-Hall Hire	840	1,836
District Expenses	3,616	6,325
Electricity and Gas	143	114
Insurance	908	956
Repairs and Renewals	-	630
Materials and equipment	763	5,411
Printing and photocopying	-	329
Shop/Badge purchases/expenses	162	362
AGM and trustee expenses	51	-
Jamboree Expenses	12,827	21,600
Donations & Grants paid out	1,000	36,368
Loans Made	-	-
Bank Charges	148	273
Sundry	-	-
Sub total	101,901	146,171
Fundraising expenses		
Other fundraising costs	-	-
Sub total	-	-
Total Gross Expenditure	101,901	146,171
Asset and investment purchases, etc.	-	-
Total payments	101,901	146,171
Net of receipts/(payments)	50,414	(99,093)
Cash funds last year end	104,652	203,745
Cash funds this year end	155,066	104,652

Worthing District Scouts Council

Statement of assets and liabilities

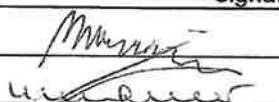
For the year ended 31 March 2024

Statement of assets and liabilities

	31-Mar-2024 Unrestricted funds £	31-Mar-2023 Unrestricted funds £
Cash funds		
Bank current account	79,461	13,117
Bank deposit account	18,237	40,800
Building society account	27,644	27,645
District Explorers	27,459	22,483
CAF Account	-	
District card accounts	2,265	607
Total cash funds	155,066	104,652
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	18,564	18,504
Insurance claim	-	-
Sub total	18,564	18,504
Investment assets		
Caf Investments	51,653	55,475
Quoted investments	-	-
Other investments - detail	-	-
Sub total	51,653	55,475
Total cash, monetary assets & investments	225,283	178,631
Non monetary assets for charity's own use		
Stock	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	-	-
Liabilities		
Independent examination fee	720	720
Other liabilities - Capitation	65,885	-
Sub total	66,605	720

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on and signed on their behalf by

Signature



Print Name

M Hudgell, Lead Volunteer

Margaret Williams-Fuller, Treasurer

Date 15 January 2025

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF WORTHING DISTRICT SCOUT COUNCIL

I report to the Trustees on my examination of the accounts of Worthing District Scout Council (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Colin Dadswell FCA FCCA DChA

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Date: 17/01/2025