Scouts
2nd Durrington Sea Scouts

Second Durrington Sea Scout Group

Trustees' Annual Report

For the period from 1st April 2025 to 31st March 2026

Section A Reference and administration details

Charity name: 2nd Durrington Sea Scout Group

Registered charity number: 305912

Charity's principal address: Scout Headquarters, Pond Lane, Worthing, West Sussex BN13 2RH

Names of the charity trustees who manage the charity:

Trustee name	Office or capacity
Sharon Gorf	Chair
Ted Thorpe	Deputy Chair
Matt Edwards	Group Scout Leader (GSL)
Emma Norton	Section Leader
Andrew Carter	Treasurer
Andrew Swayne	Assistant Group Scout Leader (AGSL)
Rosemary Pond	Secretary
Tom Worfolk	
Gemma Cooper	
Karen Braisby	
Nicola Kefford	

Names and addresses of advisers: n/a

Section B Structure, governance, and management

Description of the charity's trusts

Type of governing document	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association, and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

The Group is managed by the Board of Trustees of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities, which includes the registration, keeping proper accounts, and making returns to the Charity Commission as appropriate.

The Committee comprises three independent representatives - Chair, Treasurer, and Secretary - together with the Group Scout Leaders, individual section leaders, parent representation, and co-opted members with specific responsibilities. It normally meets every two months face to face but in exceptional circumstances by Zoom videoconferencing. It also discusses matters & makes interim decisions by email.

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This Board of Trustees exists to support the Group Scout Leader in meeting the responsibilities of the appointments, and is responsible for:

- The maintenance of Group property
- The raising of funds and the administration of Group finance
- The insurance of persons, property and equipment
- Group public occasions
- Assisting in the recruitment of leaders and other adult support
- Appointing any sub-committees that may be required
- Appointing Group Administrators and Advisors other than those who are elected

Risk and internal control

The Board of Trustees has identified the major risks to it believes the Group is exposed. These have been reviewed, and systems have been established to mitigate them. The main areas of concern that have been identified are:

- **Damage to the building, property, and equipment.** The Group would request the use of buildings, property, and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate loss.
- **Injury to leaders, helpers, supporters, and members.** The Group, through the capitation fees, contributes to the Scout Association's national accident insurance policy. Risk assessments are undertaken before all activities.
- **Reduced income from fund raising.** The Group is primarily reliant on income from subscriptions and fundraising. The group holds a reserve to ensure continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.
- **Reduction or loss of leaders.** The Group is totally reliant on volunteers to run and administer activities. If the number of leaders was reduced to an unacceptable level in a particular section, or the group as a whole, then there would have to be a contraction, consolidation, or closure of a section, or, in the worst case, of the Group.
- **Reduction or loss of members.** The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section, or the group as whole, then there would have to be a contraction, consolidation or closure of a section, or, in the worst case, of the Group.

Section C Objectives and activities

Summary of the objectives of the charity set out in its governing document	The objectives of the group are as a unit of the Scout Association, the aim of which is to promote the development of young people so that they may achieve their full physical, intellectual, social, and spiritual potentials, as individuals, as responsible citizens, and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training based on the Scout Promise and Law, and guided by adult leadership.
Summary of the main activities in relation to these objectives	The Group has two Beaver colonies, two Cub packs, a Scout Troop, and an associated Explorer Unit. Royal Navy Recognition is retained annually, and RN-sponsored events are supported. All sections run programmes based on the Scout Association aims, using the expertise of its leaders to deliver good quality scouting. The Group has a well-established and strong Executive Committee, which ensures that positive direction and support are maintained.

Section D Achievements and performance

Summary of the main achievements of the charity during the year	The group has broadly maintained numbers and has had some changes in section leaders which is normal. All sections have opportunities to undertake nights away experiences with a range of opportunities being offered. We have continued to work with our partner Explorer

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unit which has good numbers and have maintained one troop, two cub packs and two beaver colonies.

Section E Financial review

Reserves policy

Brief statement of the charity's policy on reserves	The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short and otherwise ensures funds will be available for unforeseen major repair works. The Board of Trustees considers that the Executive Account should, as a minimum, hold a sum equivalent to twelve months essential operating costs - approximately £9,500. Currently, significant additional funds are being held for investment into the main scout hut as detailed in Section F.
Funds materially in deficit	None

Investment policy

The charity's main sources of income, and its investment strategies	The Group's main income is from members' subscriptions, fundraising, and contributions from third parties for use of premises. The Group does not have sufficient funds to invest in longer term investments and has therefore adopted a risk-averse strategy to the investment of its funds. Funds are held in current and savings accounts with Lloyds Bank.

Section F Other information

Plans for future periods, and details of any significant activities planned to achieve them	One of the groups main objectives is to build an annex to the side of the existing hut to allow better facilities for disabled and less advantaged members. Other objectives include the installation of solar panels to become more environmentally friendly and reduce our electricity costs. Greater than normal reserves are being held to help fund this project.

Section G Declaration

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees by:

Signature:		
Name:	PP. Sharon Gorf	Matt Edwards
Position:	Chair	Group Scout Leader
Date:	10th Nov 2026	

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2nd DURRINGTON SEA SCOUT GROUP

Receipts and Payments Account, Assets and Liabilities
for the year from 01 Apr 25 to 31 Mar 26

Receipts and payments

		2024/25 Unrestricted funds £	2025/26 Unrestricted funds £
Receipts			
Subscriptions, donations, similar income			
Membership subscriptions		23,311	17,299
Less membership subscriptions paid as capitation		(18,651)	(10,771)
Net membership subscriptions retained		4,660	6,528
Donations		11,219	6,800
Gift Aid		9,601	5,204
	Sub total	25,480	18,531
Grants			
Premises grants		-	10,000
Equipment and other grants		-	-
	Sub total	-	10,000
Fundraising (gross)			
Fundraising activities		5,932	8,913
	Sub total	5,932	8,913
Investment income			
Bank interest		280	138
Other investment income		-	-
	Sub total	280	138
Other receipts			
Activities		11,759	8,879
Use of facilities		14,405	13,301
Badges and uniform		96	69
Sundry receipts		182	631
	Sub total	26,442	22,880
Total gross income		**58,134**	**60,463**
Payments			
Operating expenses			
Adult support and training		1,428	791
Rent		125	125
Water, refuse collection, rates		-	-
Electricity		3,318	5,496
Premises maintenance/cleaning/works		11,099	38,609
Equipment purchase/maintenance		1,523	13,844
Insurance - premises/equipment		5,066	3,200
Admin, org, stationery, etc		1,793	2,391
	Sub total	24,351	64,456
Fundraising expenses			
Fundraising expenses		-	-
	Sub total	-	-
Other payments			
Youth activities		19,102	13,532
Badges and uniform		1,815	1,888

Sundry payments		234	-
	Sub total	21,151	15,420
Total gross expenditure		**45,502**	**79,876**
Net of receipts/(payments)		**12,632**	**(19,414)**
Funds last year end		43,311	55,944
Funds this year end		**55,943**	**36,530**

Statement of assets and liabilities at the end of the year

		31st March 2025 Unrestricted funds £	31st March 2025 Unrestricted funds £
Assets			
Cash funds			
Bank current account		32,336	14,785
Bank deposit account		23,607	21,745
Cash		-	-
	Sub total	55,943	36,530
Other monetary assets			
Gift aid (estimated)		-	-
Debts due from the County/District		-	-
Tax claim		-	-
	Sub total	-	-
Investment assets			
Investment property		-	-
Other investments		-	-
	Sub total	-	-
Non monetary assets for charity's own use			
Badge stock		120	120
Other stock		-	-
Land and buildings		80,000	80,000
Scouting equipment, furniture etc		16,500	16,500
	Sub total	96,620	96,620
Total assets		152,563	133,150
Liabilities			
Accounts not yet paid		-	-
Commercial expenses incurred but not invoiced		-	-
Individual expenses incurred but not presented (estimate)		4,000	4,000
Loan - detail		-	-
Total liabilities		4,000	4,000
Net asset / liabilities		148,563	129,150

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the 22nd Sept 2026 and signed on their behalf by

Signature

Print name

TED THORPE Vice Chair pp Chair

A. CARTER Treasurer

		Squirrels	Beavers	Cubs	Troop	Exec. Sub-Gp	Group
Start date	01-Apr-25						
End date	31-Mar-26						
Bank funds at start		702	1,548	184	4,687	48,822	55,944
Cash funds at start		0	0	0	0	0	0
Receipts							
Subscriptions, donations, similar income							
Membership subscriptions		2,291	4,494	4,763	4,730	1,021	17,299
Less membership subscriptions paid as capitation		(1,354)	(3,027)	(3,523)	(2,867)		(10,771)
Net membership subscriptions retained		937	1,467	1,240	1,863	1,021	6,528
Donations		-	-	-	300	6,500	6,800
Legacies		-	-	-	-	-	-
Gift Aid		-	-	-	-	5,204	5,204
	Sub total	937	1,467	1,240	2,163	12,724	18,531
Grants							
Premises grants		-	-	-	-	10,000	10,000
Equipment and other grants		-	-	-	-		-
	Sub total	-	-	-	-	10,000	10,000
Fundraising (gross)							
Fundraising activities		-	352	-	-	8,561	8,913
	Sub total	-	352	-	-	8,561	8,913
Investment income							
Bank interest		-	-	-	-	138	138
Other investment income		-	-	-	-	-	-
	Sub total	-	-	-	-	138	138
Other receipts							
Activities		51	357	3,602	4,869	-	8,879
Use of facilities		-	-	-	-	13,301	13,301
Badges and uniform		39	-	-	30	-	69
Sundry receipts		-	-			631	631
	Sub total	90	357	3,602	4,899	13,933	22,880
Total gross income		**1,027**	**2,176**	**4,842**	**7,062**	**45,356**	**60,463**
Payments							
Operating expenses							
Adult support and training		-	130	-	631	30	791
Rent		-	-	-	-	125	125
Water, refuse collection, rates		-	-	-	-		-
Electricity		-	-	-	-	5,496	5,496
Premises maintenance/cleaning/works		-	-	-	-	38,609	38,609
Equipment purchase/maintenance		-	-	414	262	13,168	13,844
Insurance - premises/equipment		-	-	-	-	3,200	3,200
Admin, org, stationery, etc		-	-	-	-	2,391	2,391
Contribution to camp costs		-	-	-	-	-	-
AGM and trustee expenses		-	-	-	-	-	-
Donations to other charities		-	-	-	-	-	-
	Sub total	-	130	414	893	63,019	64,456
Fundraising expenses							
Fundraising expenses		-	-	-	-	-	-
	Sub total	-	-	-	-	-	-
Other payments							
Youth activities		426	1,168	2,469	8,564	905	13,532
Badges and uniform		537	750	600	-	-	1,888
Bank charges		-	-	-	-	-	-
Sundry payments		-	-	-	-	-	-
	Sub total	963	1,919	3,069	8,564	905	15,420
Total gross expenditure		**963**	**2,048**	**3,483**	**9,458**	**63,924**	**79,876**
Net of receipts/(payments)		**64**	**128**	**1,359**	**(2,396)**	**(18,568)**	**(19,414)**
Bank funds last year end		702	1,548	184	4,687	48,822	55,944
Funds this year end		**766**	**1,676**	**1,543**	**2,291**	**30,254**	**36,530**
Bank funds at end		766	1,676	1,543	2,291	30,254	36,530
Cash funds at end		-	-	-	-	-	-
Total		766	1,676	1,543	2,291	30,254	36,530
Transfers between Accounts							
Transfers In - Capitation		-	-	-	-	10,771	10,771
Transfers In - Other		-	-	-	-	-	-
Transfers Out - Capitation		(1,354)	(3,027)	(3,523)	(2,867)	-	(10,771)
Transfers Out - Other		-	-	-	-	-	-

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Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to trustees/ members of	2nd DURRINGTON SEA SCOUT GROUP		
On accounts for the year ended		**Charity no.**	305912
Set out on pages	1-2		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Delete the words in the brackets if they do not apply*

Signed:		**Date:**	**21/09/2026**
Name:	**Jane Winter**		
Relevant professional qualification(s) or body (if any):			
Address:	**16 Burlington Road, Worthing**		

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts and guidance for examiners).

Brief details of any items that the examiner wishes to disclose	