



Trustees' Annual Report for the period

From 6 April 2022 To 5 April 2023

Charity name: **Clarkes Mead Trust**

Charity registration number: **305885**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provide a meeting place for the 1st Henfield Scouts.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Demolition of the old timber Scout Hut and acquiring funds for, designing and overseeing the erection of a Scout Community Centre to be used by the Scouts and the wider community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Trust does not make grants to any other body.
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	The Trust and Building Appeal sub-committee are totally managed by unpaid volunteers. No person receives any remuneration for services provided.
Other		A £50,000 interest free loan has been made to the Clarkes Mead Trust during the accounting period covered by this report.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The main achievements of the charity during the reporting period are the demolition of the old Scout Hut in August 2022 and the commencement of the construction of the Scout Community Centre in January 2023. The Scout Group has had to meet at an alternative venue during the demolition and construction.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trust has total assets of £263,770 less the £50,000 loan liability, therefore net assets of £213,770
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves held are for interim payments to the contractor erecting the new building.
Amount of reserves held	Para 1.22	£20,643
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	During the accounting period to 5 April 2023 the principal source of funds has been by donations (£41,715) and fundraising (£5,231).
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	There are no risks at the time of reporting
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The 5 Trustees are representatives of: <ol style="list-style-type: none"> 1. Henfield Parish Council 2. Henfield Baden-Powell Guild 3. St Peters parish Church Also: <ol style="list-style-type: none"> 4. 1st Henfield Scout Group Chair 5. 1st Henfield Group Scout Leader

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Trustees formed a sub-committee, namely Henfield Scout Community Centre Building Appeal, to raise the funding for the construction of the new building
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	
Other name the charity uses	
Registered charity number	
Charity's principal address	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Allan David Malkin	Chair		Henfield Baden-Powell Guild
2	Jane Jones			Henfield Parish Council
3	Rev. Paul Doick			St Peters Parish Church
4	Frazer Pattenden			1 st Henfield Scout Group
5	VACANT			1 st Henfield Scout Group
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Allan David Malkin	Neil Featherstone
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	15 November 2023	

CLARKES MEAD TRUST The Henfield Scout Centre Building Appeal

Accounts

for the year ended 5 April 2023

CLARKES MEAD TRUST The Henfield Scout Centre Building Appeal

Information

Accountants

Accountancy and Business Matters Ltd
Accountants
The Barn
Golden Sqaure
Henfield
BN5 9DP

Business address

4 Chestnut Way
Henfield
West Sussex
BN5 9PA

CLARKES MEAD TRUST The Henfield Scout Centre Building Appeal

Contents

	Page
Accountants' report	1
Trading, profit and loss account	2
Balance sheet	3

CLARKES MEAD TRUST The Henfield Scout Centre Building Appeal

Accountants' Report on the Unaudited Accounts to CLARKES MEAD TRUST The Henfield Scout

As described on page 3 you have approved the accounts for the year ended 5 April 2023 set out on pages 2 to 3. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Accountancy and Business Matters Ltd

Accountants
The Barn
Golden Sqaure
Henfield
BN5 9DP

CLARKES MEAD TRUST The Henfield Scout Centre Building Appeal

**Trading and profit and loss account
for the year ended 5 April 2023**

	2023		2022	
	£	£	£	£
Income				
Donations		30,245		3,127
Sale of Bricks		390		445
Tins		638		389
Amazon		18		22
Easyfundraising - net		31		72
1st Henfield Scouts - Fund raising		1,500		755
Ebay		11		-
Henfield Community partnership		517		-
Much loved		1,315		-
BP Guild - Donation		9,000		-
Christmas Tree Collection		1,546		1,687
Virgin money		-		100
Quiz Evening		2,125		-
Gift Aid - Tax refund		777		192
Bank deposit interest		346		396
		<u>48,459</u>		<u>7,185</u>
Cost of sales				
Opening stock and work-in-progress	-		259	
Wealden (Main Contractor)	243,127		-	
	<u>243,127</u>		<u>259</u>	
		<u>243,127</u>		<u>259</u>
		(194,668)		6,926
Expenses				
Site Expenses	13,120		-	
Quiz Night Hall Hire	100		-	
Printing, postage and stationery	-		244	
HDC fees	148		-	
Bauer VAT advice	-		1,269	
		<u>(13,368)</u>		<u>(1,513)</u>
Net (loss)/profit		<u><u>(208,036)</u></u>		<u><u>5,413</u></u>

CLARKES MEAD TRUST The Henfield Scout Centre Building Appeal

**Balance sheet
as at 5 April 2023**

	2023		2022	
	£	£	£	£
Current assets				
Cash at bank and in hand	20,643		178,679	
	<u>20,643</u>		<u>178,679</u>	
Net current assets		20,643		178,679
		<u>20,643</u>		<u>178,679</u>
Total assets less current liabilities		20,643		178,679
Long-term liabilities		(50,000)		-
		<u>(50,000)</u>		<u>-</u>
Net (liabilities)/assets		<u>(29,357)</u>		<u>178,679</u>
		<u>(29,357)</u>		<u>178,679</u>
Capital account				
Brought forward at 6 April 2022		178,679		173,266
(Loss)/profit for the year		(208,036)		5,413
		<u>(29,357)</u>		<u>178,679</u>
		<u>(29,357)</u>		<u>178,679</u>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

Date:

CLARKES MEAD TRUST The Henfield Scout Centre Building Appeal

Information

Accountants

Accountancy and Business Matters Ltd
Accountants
The Barn
Golden Sqaure
Henfield
BN5 9DP

Business address

4 Chestnut Way
Henfield
West Sussex
BN5 9PA