

**Annual General Meeting 2024**

Date: Saturday 14<sup>th</sup> September

Time: 14.30 - 15.15

Location: Crawley District Scout Campsite Old Brighton Road Pease Pottage

Agenda:

- 1 Welcome
- 2 Chairperson's introduction
- 3 Apologies for absence
- 4 Approval of minutes for last year's AGM
- 5 Draft Financial Report and questions (meeting to be asked to approve that the final audit accounts can be approved at the next Executive Meeting)
- 6 Nomination & approval of Group Chairperson
- 7 Nomination & approval of Trustees to the Group Executive
- 8 Presentations - Awards and Spirit of 5th Crawley
- 9 Group Scout Leader's Comments
- 10 District Commissioner's Representative Comments

**Minutes for 5<sup>th</sup> Crawley Scout Group Annual General Meeting**

1<sup>st</sup> July 2023

1. Michael welcomed everyone and thanked them for attending including our guest Tim Hall the new ADC Scouts.
2. Apologies have been received from Ollie Gidman DC, Ian Head, John Simmons, Marie Robson, Alan Mayes, Alini, Russel Stallybrass, Victoria Kolda, Carol Brackpool, Courtney Palmer-Jones and Helen Maguire.
3. Copies of last year's minutes were distributed in the pack and were approved. Proposed by Cathryn Pernstich and seconded by Jim Kitcherside.
4. Financial Report-Karolis Pulokas- Group Treasurer. The accounts were presented in the pack however they were currently still with the auditors and regrettably have not been audited prior to the AGM. Those present were asked to confirm that they gave permission for the next Trustee meeting to formally approve the accounts. This was agreed by the meeting. Karolis reported that the group finances were in a good position but were £9000 down on the previous year as no grants had been received. The main expenditure during the last year was on the HQ fencing at Three Bridges to improve security, this was taken from the Covid grant monies previously received. The Group Exec committee had made the decision to use some of this money to improve the HQ facilities as well as to purchase equipment items for the sections to use. The other notable change during the past year was to move from a cash system for collecting payments on to an online payment method via OSM. This has been successful so we would be looking to move forward to use this method for collecting subs in the future. Finally, Karolis mentioned that the finances were in a strong position as prior to Covid the average bank balance was £10000, and currently this was £26000. If parents/leaders had ideas for future expenditure items or thoughts on the way the group finances were operated, then please let him know. There were no questions regarding the accounts.
5. GSL Nomination of Group Chairman-Eddy had asked Michael if he will kindly agree to continue as Chairman for the next year and he has agreed. Whilst formally accepting the role Michael gave his thanks to all the Leaders for their hard work and the Executive committee for their support.
6. Election of Officers to Group Trustee Committee-Karolis Pulokas to continue as Treasurer-and Bev Hills as Secretary this was proposed by Michael Gauntlett and seconded by Frances Head.
7. Nomination of parent members to the Group Trustee Committee-The following parents have agreed to stand on the committee-Helen Maguire, Jeff Curnick and Carol Brackpool, Frances Head and Magdalena Palling. They were proposed by Michael G and seconded by Eddy Hills.
8. Nomination of Leader members to the Group Executive-The following leaders were nominated to stand on the committee-Alex Donald SL, Hayden Tiltman ASL, Jane Pelham BSL Marie Robson ABSL Three Bridges. Catherine Pernstich CSL, Ian Head and Jenny Kolda ACSL's Three bridges, Ronnie Bird ABSL Maidenbower. These were proposed by Sarah Hughes and seconded by Magdalena Pulling.
9. Presentation of Awards- The Spirit of 5<sup>th</sup> Crawley certificates were presented to the 7 Young people who were nominated by their section leaders for outstanding participation and attitude. The overall winner of the Spirit of 5<sup>th</sup> Crawley was Freya Chubb from Maidenbower cubs.
10. The GSL Eddy summarised the year. He thanked everyone for attending the AGM and highlighted all the section reports in the pack for people to see what activities had happened over the past year. The group has grown from 20 members in 2013/14 to a current membership of 120 young people, making it the 2<sup>nd</sup> largest in the District. All the six sections have waiting lists and we are having to redirect some

## 5th Crawley Scout Group

enquiries to other groups as we are limited by the capacity of our HQ. The group has been juggling leaders with most of the sections- just about covered- however we could always do with more help-so if you are interested, please speak to Eddy during the afternoon. It is 65 years since 5<sup>th</sup> Crawley was established this year -so a 'design a badge' competition was held, and the final badge version was a combination of two very good designs by two cubs. The badge can be seen on the cake/cupcakes and will be made into uniform badge over the next few weeks. Eddy concluded with giving his thanks to all the parents for their continued support, the Executive/Trustee committee and every leader for all their hard work during the last year.

11. Tim Hall the newly appointed ADC Scouts representing the District -was asked to say a few words-He thanked the group for the invitation and mentioned that ours was the first AGM he had attended in his new role. Whilst he has been a member of 7<sup>th</sup> Crawley for many years this is a new challenge for him. He invested Ollie our new DC as a cub several years ago and is proud to have seen him progress through Scouting to DC. He highlighted that although each group may have their own traditions and ways of doing things, they are all part of the same organisation with the aim of equipping our young people with 'Skills for life'.
12. Michael thanked all for attending the AGM/Fun afternoon -referred people again- to the Annual Report Pack and brought the meeting to a close.
- 13.

### 5<sup>th</sup> Crawley Scout Group Trustees 2024

Eddy Hills	<a href="mailto:eddy.hills@btconnect.com">eddy.hills@btconnect.com</a>
Karolis Pulokas	<a href="mailto:kaolispulokas@yahoo.com">kaolispulokas@yahoo.com</a>
Aleander Donald	<a href="mailto:alexander.donald1992@gmail.com">alexander.donald1992@gmail.com</a>
Hayden Tiltman	<a href="mailto:haydentiltman@googlemail.com">haydentiltman@googlemail.com</a>
Cathryn Pernstich	<a href="mailto:cvmpernstich@btinternet.com">cvmpernstich@btinternet.com</a>
Carole Brackpool	<a href="mailto:brackpoolc@gmail.com">brackpoolc@gmail.com</a>
Jane Pelham	<a href="mailto:jane1901@live.co.uk">jane1901@live.co.uk</a>
Marie Robson	<a href="mailto:robson494@btinternet.com">robson494@btinternet.com</a>
Ian Head	<a href="mailto:ian1head@yahoo.co.uk">ian1head@yahoo.co.uk</a>
Francesca Head	<a href="mailto:fran.head@outlook.com">fran.head@outlook.com</a>
Ronnie Bird	<a href="mailto:vrbird717@gmail.com">vrbird717@gmail.com</a>
Russell Stallibrass	<a href="mailto:russell.stallibrass@cdscouts.org.uk">russell.stallibrass@cdscouts.org.uk</a>
Beverley Hills	<a href="mailto:hills.family@btconnect.com">hills.family@btconnect.com</a>

### Financial Statement for the year ended 31 March 2023

INCOME STATEMENT	Notes	2022-23	2021-22
<b>Income</b>			
Subscriptions	(1)	15,182	13,502
Investiture fees		539	754
Hut Hire		458	500
Fundraising		0	0
Camp Contributions		1,839	511
Activity Contributions		2,424	2,005
Grants	(2)	0	10,667
Loans received		0	0
Donations received		500	906
Miscellaneous income		0	0
<b>Total income</b>		<b>20,941</b>	<b>28,844</b>
<b>Expenditure</b>			
Building Expenses:			
Property, plant and equipment	(3)	4,142	3,337
Repairs & Maintenance		420	1,065
Rent	(4)	3,330	2,011
Insurance		712	698
Electricity	(5)	1,024	185
Water & Sewerage		281	295
Cleaning		722	593
<b>Total building expenses</b>		<b>10,631</b>	<b>8,183</b>
Activity Expenses:			
Activities		4,897	4,742
Camps		4,098	459
<b>Total activity expenses</b>		<b>8,995</b>	<b>5,201</b>
Administrative expenses:			
Capitation		6,902	7,049
Administration		398	473
Loan Repayments		0	0
Donations		83	407
Uniforms & Badges		2,776	3,752
Bank charges		0	0
Miscellaneous expenses		0	0
<b>Total administrative expenses</b>		<b>10,158</b>	<b>11,680</b>
<b>Total expenditure</b>		<b>29,784</b>	<b>25,064</b>
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>		<b>(8,842)</b>	<b>3,780</b>
<b>BALANCE SHEET as at 31st Mar</b>			
<b>Accumulated funds</b>			
Balance at 1st Apr 2022		34,776	30,995
Surplus/(deficit) for the year		(8,842)	3,780
<b>Balance at 31st Mar</b>		<b>25,933</b>	<b>34,776</b>
<b>Represented by:</b>			
Cash in hand		448	582
Cash at bank		25,486	34,194
<b>TOTAL ASSETS</b>		<b>25,933</b>	<b>34,776</b>

### Notes to the accounts for financial year 2022-23

- (1) +£1,680/+12% increase in subscriptions vs last year due to increase in members.
- (2) The group received no grants this year in comparison to £10,667 in Covid related grants last year.
- (3) +805/+24% increase in PPE vs last year. £3,952 out of £4,142 has been spent in replacing the old fence around the premises with a new one. Last year most PPE expenditure was on purchasing tents and other equipment.
- (4) +£1,319/+66% increase in rent costs vs last year due to increased rental rate by the Crawley BC and full year rent taken this year.
- (5) +£839/+454% increase in electricity costs due to £243 rebate received last year and the energy price hikes seen across the energy sector.

Note- Due to timing of the AGM and our auditors' workload, unusually the accounts are awaiting scrutinization and not yet approved by the auditor. This will take place shortly.

In the meantime, you are welcome to review what has been compiled by our Treasurer and supported by the Executive Committee. Please ask any questions you may have.

To comply with the rules under which we operate, we ask that the meeting supports the proposal that the Group Executive be allowed to sign off the final accounts once they have been approved by the Group Auditor.

September  
2022  
Newsletter

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-Group Overview

## Section Updates

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- Cubs  
- Scouts

Group Contact:  
GSL Eddy Hills

## Annual Report

**Chairman's report: Michael Gauntlett**

What a great year we have had as 5<sup>th</sup> Crawley, to list a few highlights, 9 Beavers achieving Chief Scout Bronze awards, 9 Cubs achieving Chief Scout Silver awards. The coronations capers event in honour of the king. Go Beavers where Blackland's Farm was invaded by 600 Beavers. Running Indoor bonfires (I wont ask) the Cubs spring camp, tomahawk throwing and rock climbing and the forthcoming Scout camp amongst many other activities.

I advocate for all of the leaders to be outside and run activities wherever they can, to enhance the experience of the young people. To think outside the box and to come to me with ideas, I will support whatever I can to make the programs your young people enjoy as diverse as possible.

I have two clear missions as Chairman of 5<sup>th</sup> Crawley.

- 1- To support the GSL in providing as many young people as possible the opportunities to gain skills for life through the scouting in a safe and secure environment and ensure that the volunteers within the group are supported, trained, happy and motivated.
- 2- To ensure that the Group is governed well and follows the rules laid down by the Scout Association and The Charities Commission.

It does not take much to realise that one cannot occur without the other. The safety of the young people within our care is paramount and is always our first priority.

This however can sometimes make my second mission difficult. We all rely on the time our leaders give scouting each and every week, and without them we simply would not exist. Myself and Eddy our 5<sup>th</sup> Crawley Group Scout Leader look to these leaders and work with them, with the aim of creating a sustainable program every week. We are in a situation where the sustainability of our programs is under threat as our leaders are stretched running multiple nights. Our secondary source of support in order to fulfil mission one comes from the parents. You, as parents, can provide a great source of support for the group throughout our program. Parent support also allows us to utilise our leaders in the best way possible.

My Simple ask is this,

Review the program, speak to your leader. I am not asking for a commitment here, one night every now and again is fantastic as it really allows me to fulfil my missions.

## Group Overview

### Group Scout Leader: Eddy Hills

The past year has been a busy year on several levels with the development of the sections for young people, changes in leadership and improvements to the assets.

Last year I shared with you how the Group is made up and the importance of the adults to the future of the Group. We have seen leaders and assistants step away from roles which for a while has added to pressures on those remaining. Also, in April the Scout Association, recognising these challenges nationally, shared a more flexible approach which is intended to lighten the load on adult supporters. Whilst these are welcome the changes were reliant on adult numbers being close to where they need to be, otherwise they have little immediate benefit. Although at 5<sup>th</sup> Crawley we are better placed than many Groups we still need to close the gaps to help alleviate the pressure on all our volunteer leaders, whether that's with new help stepping forward and/or additional parent help. I can't ask our current leaders to give more than they already do, most are already involved in more than one section in some way. So, parents please continue to support your children's sections as much as you can to ensure we still offer varied and fun programmes to as many young people as possible.

The other change introduced was the management of Groups and the focus on good governance. Again, 5<sup>th</sup> Crawley has largely been good on this front from a financial, safety and safeguarding perspective with the key Trustee role filled and enough experienced supporting trustees. Ideally a leader from each section is a member of the Trustee Board along with a parent representative for each section as Trustees. This can be more challenging to achieve even for a well-supported Group like 5<sup>th</sup> Crawley we always have vacancies on the board. We ask Trustees to spare us one evening every 2-3 months to review how the Group is running and help carry out improvements where required. Again, please consider if you can help us in the role of a Trustee. Last year the Trustee Board was called the Group Executive Committee, this change makes us more aligned to similar organisations which look to meet the requirements of the Charities Commission.

Over the past 12 months we have recruited new leaders and adults helpers in to our sections and this is paying dividends, both in terms of the activities we can offer and also in the progress our members are making towards badges and Top Awards. We opened our second Scout Troop last September and albeit it's been a slow start it is now beginning to grow at pace as Cubs reach the age they transfer. It has ensured that we can offer every Cub a place going forward. Whilst each of our six sections operate independently on different nights, in 2 locations, we do share programmes and often run joint events especially where scale helps. Please read the sections reports provided to find out what our 120 youth members are doing.

On a less exciting note, we have invested some of the grants we have been awarded on making our HQ in Three Bridges more secure and updating various items of camping and games equipment. We have supported leaders to undertake activity training including tomahawk throwing and rifle shooting and subsidised a number of activities for our members.

For the past 3 months I have had to take a back seat so I am very grateful to all our Leaders, Section Assistants and occasional helpers for the extra work you have taken on. Many thanks to our Executive Committee under Michael's chairmanship for their support during the last 12 months providing the vital support. Finally, the real rewards are seeing our young people develop over the years becoming more confident and capable; it's not just about badges and awards, it's seeing the fun, teamwork and friendships they gain over their time in Scouting.

## Section Updates

### Maidenbower Beavers : Helen Ives (Fox) BSL

Beavers have enjoyed a year full of fun and activities.

In November we joined 1st Northgate with a Poppy camp, visiting the town centre and Crawley Museum before heading back to St Paul's for crafts and games and a chippy tea. On Remembrance Sunday we attended church parade and ran the refreshments afterwards, which was much appreciated.



Beavers LOVED the pantomime and also King's Coronation Capers at Stanford.

We enjoy spending time in the Maidenbower forest school area and feel very lucky to have access. We have learned how to light a fire, cooked on an open fire and sung songs.

Beavers have continued their link to the residents of Schaffer House, planting tubs and visiting to have a virtual campfire in their lounge. A good time was had by all and they've invited us to return next term.

We have had visits from an eco-roadshow and blind man and his guide dog and visited the mini railway in Goff's Park where we had attended the St George's Day parade in April.

All this activity goes towards badges and Beavers have earned over 170 badges including a Chief Scout's Bronze.

None of this could happen without the dedication of the Leaders. We lost two regular helpers and then doubled our Leader team this Spring when both our Young Leaders turned 18 and decided to stay on as adults. We are delighted to welcome Corey and Oskar to the team. Both have been in Scouting since being Beavers and Corey has been at 5th Crawley ever since. Thanks go to the parents who stay to help. It's invaluable and enables us to do so much more each evening.

We are looking forward to our Summer camp at Stanford in August and lots more fun and adventures and of course the opportunity to learn new skills and earn more badges.

### Three Bridges Beavers: Jane (Bubbles), BSL

We have had an exciting year enjoying being able to get out and about again

We visited Caddies for mini golf, had a sleepover at Burgess Hill which included a visit to Jumpin Inflatables.

12 beavers recently had a fun filled day with lots of activities at go beavers , held at Blackland's farm with 600 beavers from all over West Sussex.

We have covered the disability awareness badge with an informative visit from a lovely man with his guide dog , who showed us many things that help him be independent.

We also had a visit from Morris dancers which was extremely fun and all the beavers and leaders thoroughly enjoyed learning their dances.

8 beavers completed their chief scout bronze award and 3 more have almost finished, big congratulations to them all.

We have recently welcomed Poonam and Raoul to our leadership team and thank them for all their help , we would also like to thank our young leaders Jess and Vishwa and the parents who have helped on our outings and sleepover.

### Three Bridges Cub Pack: Cathryn Pernstich (Kaa) ACSL

Over the last year, 5th Crawley (Three Bridges) Cubs has seen steady growth in numbers through intake from Beavers and from those who have never experienced scouting before. We have also continued to move our older Cubs to Scouts so as to enable them to continue on their journey. We remain steady with 5 adult Leaders, but this number will lessen over the coming months. Ad hoc parent support is received and is welcomed. We are always happy to receive the additional help and will be announcing soon a space for a more regular helping role within the Pack.



As a Pack, but the time we get to the AGM, the Cubs have earned in excess of 300 badges between them, with six Cubs achieving the Silver Chief Award. There are a good many more Cubs well on their way to

## 5th Crawley Scout Group

earning their Silver Chief Scout Award. Our badge system also shows that we have many more activity and staged badges to come along the way.

Since the last AGM, we have embarked on many activities and visits and also had guest speakers come to us. We sent a message to the King following the death of the Queen and were very excited to receive a response back. We have visited Panto, Crawley Fire Station, the Hindu Temple and the Houses of Parliament. Our guests speakers have included the local PCSO, a spokesperson from Oxfam, an airline Pilot, our local MP and a chicken. Be warned if you come to talk to the Cubs though, as you are likely to be asked how much you earn! Some of our Cubs have also presented to their peers teaching them about their hobbies and interests - bee keeping, karate, chicken keeping and collecting Pokemon cards being examples. We have taken part in indoor golf, games in French, bouldering, moved hula hoops around without breaking hands, played many team games and learnt new games from other Cubs in the Pack. Towers and shelters have been built and wildlife at the Hut has been looked after. We have run around outside, got messy, dressed up to celebrate different occasions and learnt about different cultures. Owing to the weather, we had a rather unusual but alternative bonfire night inside which was great fun - never say something cannot be done. We have learnt about recycling, sustainable living, global issues, personal safety when using the internet and visiting certain places, practiced driving (remote control) cars and entertained ourselves with shadow puppet plays about the Jungle Book.

The resounding success of the last part of the Scouting year was our Spring Camp when 41 Cubs over three different Packs joined together to sleep under canvas for two nights at Stanford Scout Site. We could not have been luckier with the weather, meaning we did all of our planned activities outdoors and without getting wet - pitching and striking tents, hiking to Buchan Park and back, looking for lost post boxes, starting fires (under supervision), singing camp fire songs, cooking dinner, lashing poles together to make a towel rail, visiting the Bird Man to see his rescued wild birds and misplacing many things along the way!

All in all, 5th Crawley (Three Bridges) Cubs is a definitely a Pack with a lot of energy and enthusiasm.

### **Maidenbower Cub Pack – Courtney Palmer- Jones (Mysa) CSL**

We currently have 20 members, with most turning up weekly, averaging 16-18 attending each week. At the end of the summer term, 4 cubs will be moving up to Scouts leaving us slightly low on numbers, but one Beaver will be moving up from TB to MB Cubs. So, we will have space for new members. The Pack have been brilliant this term and all the young people have been engaged and proactive each evening, including cubs running games and showing off their achievements to peers.

Some highlights to note over the last year include:

- The Mother's Day puppet show – all the Cubs did such a great job in a short amount of time and got a big round of applause at the end! This all went towards their Entertainers badge.
- A visit from Guide Dogs for the Blind which was informative and simultaneously cute to work towards the Disability Awareness badge
- Muslim Temple visit to Apple Tree to work towards the World Faiths badge
- A trip to the Fire Station to work on the Fire Safety badge
- A trip to the Territorial Army, contributing towards the Adventure Challenge badge
- A talk from a commercial pilot (now DC!) Oliver Gidman as part of the Air Activities Stage 2 badge

We have also had 3 Chief Scout Silver Awards achieved this term by Freya Chubb, Caine Christie-Browne, and Poppy Harnett. We have 2 others in the wings, Oliver Clark and George Palling,

we will push to get these completed before they move up to Scouts over the coming year.

Looking forward to next term, we are currently looking to arrange a few exciting visits such as:

- A visit to the Wings Museum is in discussion to finish the Air Activities badge
- A possible trip to a local ambulance centre may be on the cards as part of the First Aid badge

For adult help, Courtney has joined the leadership team this term, as well as Corey turning 18 and becoming a leader following on from being a YL with the group for a few years. This means the leader team

is doing well at the moment with Courtney, Ian, John, Corey, and Aline. There are also 3 parent helpers who stay on very regularly, and we appreciate their support greatly.

### **Thursday and Phoenix Scout Troops: Alex Donald ASL & Hayden Tiltman (ASL)**

We are happy to report that the 5th second section on a Friday night is beginning to fill out. The Phoenix troop continue to share a program with the Thursday night troop. We are starting to see more interest in adult help on a Thursday, but we still urgently need additional adults on a Friday, especially in leadership roles. Interested adults, parents, carers etc. should get in touch. We anticipate a good flow of Cubs linking from our two Cub Packs through the next year, and hope they enjoy the next phase of their scouting. Regular attendance remains in the low 20s, which continues to show the value in listening to how the young people want their programme to be. Total numbers on the Thursday section is 22 and the Friday troop has 5 scouts at present which will soon climb as more cubs move up from both our feeder packs. This year has had activities as varied as archery, pioneering, cooking, shooting, 1st aid, team building; we have climbing, and cycling to come this term also. Our summer camp planning is almost complete with the scouts this year camping at Broadstone Warren. Scouting is youth informed, the opinions and suggestions by our members is used to build the programme we deliver. Please do not be shy in coming to leaders with suggestions, we may not have thought of it!

I'd like to thank our parents for their continued evening support with the in-person meetings, the cycling is particularly helpful! Parent help is always appreciated and is fun for you too! We look forward to seeing you with us on nights and events into 2023/24, your help really is essential.



### **Neil Armstrong Explorers – Russell Stallibras (DESL)**

Firstly, let me take this opportunity to introduce ourselves as I believe this is our first time, we've entered a report into the AGM. We are Neil Armstrong Explorers who are based at 5th Crawley, we meet on Wednesday nights throughout the term time, we are the next stage up from Scouts aged for 14 to 18 years old.

Unfortunately, we can't be with you today at the AGM, as you are reading this report, we are currently on a sailing boat somewhere off the shore of Shoreham with our Explorers on a day's sailing trip.

This year has seen a number of changes in the unit with myself and Paul taking the reins in September, since then, we have doubled the size of the unit to 12 which is great, there is more growth to come which means we can offer even more opportunities to our young people going forward. We have also started to improve the linking between ourselves and 5th Crawley, personally I have attended a number of exec meetings this year and have managed to make it to a scout meeting to introduce myself. I hope to improve on this over the next year. This year two 5<sup>th</sup> C scouts have moved up to us, we hope to continue the improvement in this area over the next twelve months.

Over the past year we have, taken the unit away for a week to the New Forest where we included a Silver Duke of Edinburgh expedition which four of our members completed.

We organised scuba diving for our explorers which was well attended over four Thursday evenings at K2 leisure centre, this was a fantastic new experience for many of our members.

We organised a joint meeting between us and scouts where we went to lazer tag before heading back to the hut for some food and games. This proved popular from both Scouts and Explorers with large numbers in attendance.

We have improved our programme since September and offer a varied and exciting weekly programme and are very often away from the hut enjoying these activities.

As there is only Paul and myself as leaders currently, we are on the lookout for another leader to join us and share some of the workload, if anyone is interested in volunteering in the older age range of Explorers then please feel free to reach out to us.

## 5th Crawley Scout Group

### Financial Statement for the year ended 31 March 2024

INCOME STATEMENT	Notes	2023-24	2022-23
<b>Income</b>			
Membership income	(1)	19,053	15,771
Charitable activity income		6,304	4,297
Grant and donation income		1,567	500
Other income		428	458
<b>Total Income</b>		<b>27,352</b>	<b>21,026</b>
<b>Expenses</b>			
Building Expenses:			
Property, plant and equipment		1,299	4,142
Repairs and maintenance	(2)	2,030	420
Rent	(3)	1,941	3,330
Insurance		797	712
Electricity	(4)	1,808	1,024
Water and sewerage	(5)	1,060	281
Cleaning		673	722
<b>Total building expenses</b>		<b>9,607</b>	<b>10,631</b>
Charitable activity expenses:			
Activities		8,430	4,897
Camps		2,902	4,098
<b>Total activity expenses</b>		<b>11,332</b>	<b>8,995</b>
Administrative expenses:			
Capitation		8,308	6,902
Administration		903	398
Loan Repayments		0	0
Donations		0	83
Uniforms and badges		3,265	2,776
Bank charges		0	0
Payment fees. Events		222	85
Payment fees. Subscriptions		1	0
Miscellaneous expenses		0	0
<b>Total administrative expenses</b>		<b>12,699</b>	<b>10,243</b>
<b>Total Expenses</b>		<b>33,638</b>	<b>29,869</b>
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>		<b>(6,286)</b>	<b>(8,842)</b>
<b>BALANCE SHEET as at 31st Mar</b>			
<b>Accumulated funds</b>			
Balance at 1st Apr 2023		25,933	34,776
Surplus/(deficit) for the year		(6,286)	(8,842)
<b>Balance at 31st Mar</b>		<b>19,647</b>	<b>25,933</b>
<b>Represented by:</b>			
Cash in hand		1,091	448
Cash at bank		18,556	25,486
<b>TOTAL ASSETS</b>		<b>19,647</b>	<b>25,933</b>

## 5th Crawley Scout Group

### Notes to the accounts for financial year 2023-24

- (1) +£3,283/+21% increase in subscriptions vs last year due to increase in members.
- (2) +£1,610 increase in repairs and maintenance mostly due to landscaping works and electrical installation condition report.
- (3) £1,115.40 Maidenbower rent related to Sep-23 to Feb-24 period was not charged until the next financial year on 2nd Apr 2024.
- (4) +£784 increase in electricity expense driven mostly by increase in rates in 2022 and 2023. Recent rates have decreased.
- (5) +£778 increase in water expense due to some of the water bills charged for both last and the current year.

**5<sup>th</sup> Crawley Scout Group  
Independent Examiner's Report**

I report on the accounts of the 5<sup>th</sup> Crawley Scout Group for the year ended 31 March 2024.

The Group's Trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under section 145 of the Charities Act 2011;
- to follow the procedures laid down in the general Directions given by the Charities Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

1. which give me reasonable cause to believe that, in any material respect, the requirements to :
  - keep accounting records in accordance with section 130 of the 2011 Act; and;
  - prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act has not been met; or
2. which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed .....



Name: Mitchell Clark

Address: Citycal House  
12 Bridge Road Business Park  
Haywards Heath  
RH16 1XT

Date .....

11<sup>th</sup> NOVEMBER 2024