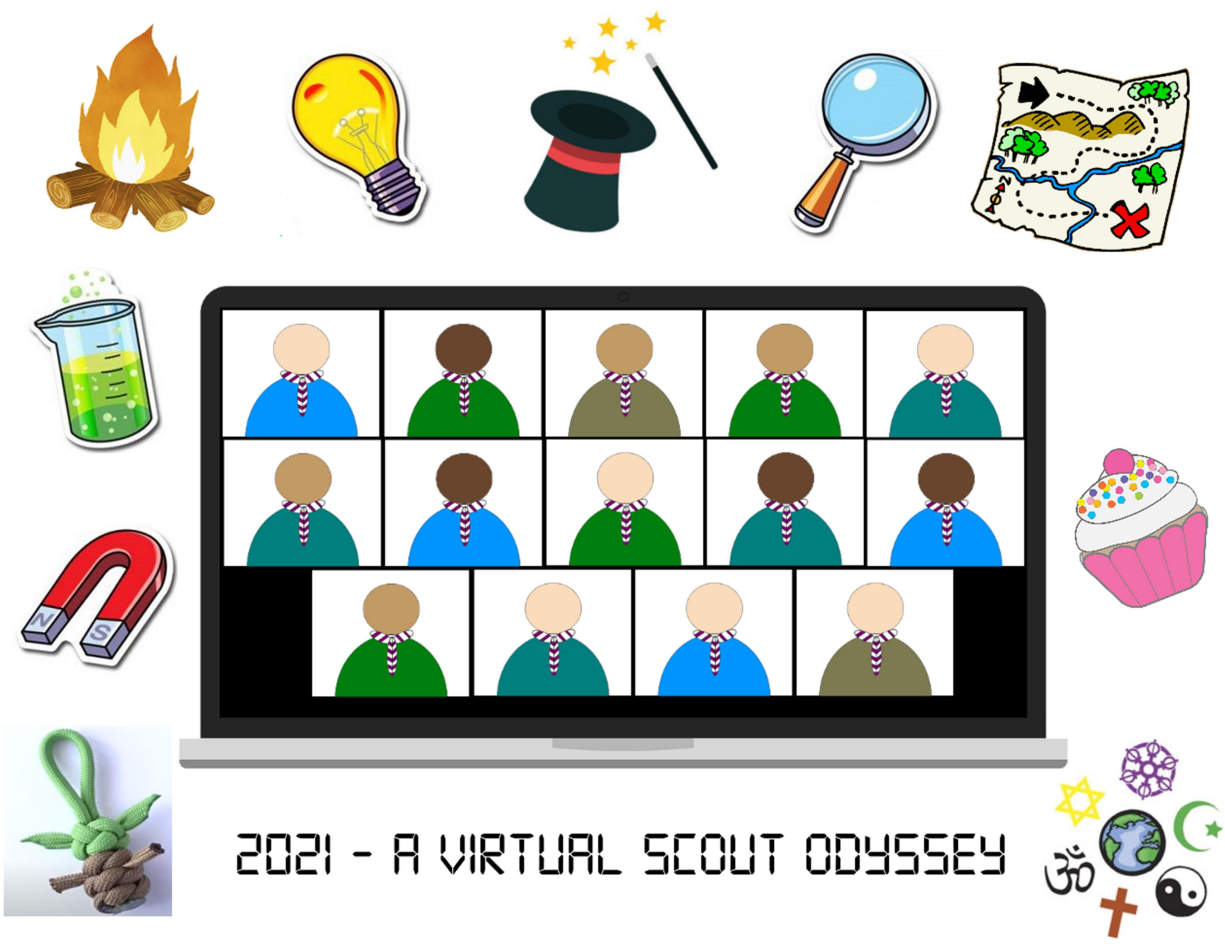


Scouts

Arundel And Littlehampton



2021 - A VIRTUAL SCOUT ODYSSEY

Arundel & Littlehampton District Scouts Council

Trustee Report for the period from 1st April 2020 to 31st March 2021

District Charity No. 305868

Scouts HQ No. 306101 [England and Wales]

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Notes on the 2021 Annual General Meeting Arrangements

1. Following a meeting of the District Executive Committee, held on the 17th June 2021 it was agreed that the District's 2021 Annual General Meeting would be held on Thursday 22nd July 2021. Members of Council will be invited to attend the meeting by way of ZOOM to ensure compliance with the Covid 19 distancing regulations.
2. An invitation has to be sent to all District members and guests
 - a. inviting them to the meeting
 - b. attaching the A.G.M. agenda
 - c. they have to RSVP to the invitation
 - d. The Annual Report is attached to this invitation letter together with the District accounts.
3. If there are any questions to be raised under Any Other Business these have to be submitted at least one week prior to the meeting [14th July 2021] after that no ad hoc questions should be raised / answered.
4. The District's accounts will be put on the Charities Commission site as usual.
5. A copy of the Annual Report together with the District's full accounts will be put on the District website following the meeting.



TRUSTEES' ANNUAL REPORT

FOR THE PERIOD 1ST APRIL 2020 – 31ST MARCH 2021

Charity Name: Arundel & Littlehampton District Scout Association

Charity Number: 305868

Scouts HQ Number: 306101 [England and Wales]

STRUCTURE GOVERNANCE & MANAGEMENT

The District's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association.

The District is a Trust established under its rules which are common to all Scouts. The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The District is made up of 10 Groups, 5 Explorer Units [one virtual], two active support units, one of which is the District Band, the other a more traditional District Scout Active Support Unit and a District Campsite.

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chairman, Treasurer and Secretary together with the ex-officio, nominated, elected and co-opted members.

Members of the Executive Committee exists to support the District Commissioner in meeting the responsibilities of their appointment and is responsible for the maintenance of District property, the raising of funds and the administration of District finance; the insurance of persons, property and equipment as appropriate within the District. District public occasions, assisting in the recruitment of leaders and other adult support, appointing any sub-committees that may be required appointing District administrators and advisers other than those who are elected.

Members of the Executive Committee must act as charity trustees of the Scout District and in the best interests of its members.

Listed below are the Trustees of Arundel & Littlehampton District Scouts Council as at 31st March 2021 and during the financial year 2020/2021.

Jill Long	District Chairman	Ex-Officio
Mark Hewson	District Commissioner	Ex-Officio
Prue Payne	District Secretary	Ex-Officio
Jeremy Kett	District Treasurer	Ex-Officio resigned 15 September 2020
Jane Hewson	District Treasurer	Ex Officio appointed 17 January 2021
Adam Grevett	Youth Commissioner	Ex Officio appointed 8 October 2020
Edward Spencer	Scout Network Commissioner	Ex-Officio resigned 8 August 2020
Ian Buckman	Scout Network Commissioner	Ex – Officio appointed 8 October 2020
Jon Harris	Explorer Scout Commissioner	Ex-Officio
Margaret Marshall	Committee Member	Elected 30 June 2011
Gill Hart	Committee Member	Elected 26 June 2014
Mary Harvey	Committee Member	Elected 30 June 2011
Katie Frost	Committee Member	Elected 17 Jan 2021
Kester Riley	Committee Member [Duty Group]	Nominated resigned 17 Sept 2020
Alan Moss	Committee Member [Duty Group]	Nominated 8 October 2020
Mick Stevens	Committee Member [Campsite]	Nominated 19 June 2019
Jill Gladman	Committee Member (DDC)	Co-opted 23 July 2020
Jane Hewson	Committee Member	Co-opted 23 July 2020 to 17 Jan 2021
Sally Holmes	Committee Member (DDC)	Co-opted 28 March 2021

Risk & Internal Control

The District Executive Committee has identified the major risks to which they believe the District is exposed and these have been reviewed and systems established to mitigate against them. The District has in place systems of internal controls that are designed to provide reasonable assurance against material management or loss. These include two signatories for all payments and a comprehensive insurance policy to ensure all insurable risks are covered.

Objective & Activities

A summary of the objectives of the charity is set out in its governing document.

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity – we act with integrity; we are honest, trustworthy and loyal

Respect – we have self-respect and respect for others

Care – we support others and take care of the world in which we live

Belief – we explore our faiths, beliefs and attitudes

Co-operation – we make a positive difference, we co-operate with others and make friends

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of scouting and:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors
- Learn by doing
- Share in spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their Promise

Achievements & Performance

This information is contained within the reports from the individual Commissioners.

Public Benefit Statement

The District meets the Charity Commissioner's public health benefits criteria under both the advancement of education and the advancement of citizenship or community development headings.

DISTRICT CHAIRMAN'S REPORT

A year without precedent. Unbelievable impact on all aspects of our lives. Some have experienced loss, sadness and disappointments, and none of us have been untouched by the effects of the Coronavirus pandemic.

There have been so many words written, in the national and local press, on social media, everywhere, to describe the past twelve months – when everything came to a grinding halt in March 2020.

But our local Scout Groups have shown such incredible resilience, determination and perseverance throughout this period, it is humbling to witness their strength.

We all had to get used to a very different way of life, with new restrictions on our activities and an enormous reliance on internet technologies, to enable our activities to continue, with a renewed energy and adaptability.

Lockdown after lockdown meant our everyday activities were curtailed in the extreme, yet new ways of working were developed and adapted to meet the challenges.

And now we are preparing to return to a semblance of normal life.

I can only offer a huge 'Thank You' to all our members and supporters for the efforts everyone put in over 2020/21, to ensure that our members were able to stay involved, learn new skills and share their experiences. I have seen Groups' Facebook pages full of photos of the activities developed by leaders, and the most important part were the smiles – big grins of enjoyment from everyone.

Local Scouting has prevailed and will continue to flourish, I am sure.

Thank you all again for your contributions, support and enthusiasm.

Gone Home:

I would like to pay tribute to our District Vice President, Maurice Edwards, who sadly passed away this year. Maurice helped his late wife Polly, establish the Barnham Scout Group. Over the years he helped her when she ran the inaugural Cub Pack and several years later the inaugural Beaver Colony. After a short illness Maurice passed in February.

We also acknowledge the recent loss of His Royal Highness The Prince Philip, Duke of Edinburgh. Scouting has been enriched by his creation of the Duke of Edinburgh's Award scheme, started in 1956 and now available across 144 nations. Our thoughts and thanks are with the royal family at this sad time.

Jill Long
District Chairman

DISTRICT COMMISSIONER'S REPORT

Wow is all I can say. Scouting in Arundel & Littlehampton has been tested in the last 12 months and it is fair to say we have been found far from wanting. I am in awe at the determination, grit, enthusiasm and dedication of all of our volunteers and young people who have "worked their socks off" to deliver a diverse and challenging programme in the most difficult of circumstances.

I know it has not been easy and the health and safety hoops that we have all had to jump through have often meant that we could not run our programmes exactly as we would have liked to. However necessity is the mother of invention, and we have some really inventive people in Arundel & Littlehampton.

The volume of badges and Chief Scout awards obtained during the year is a testament to the ability and enthusiasm of you all to knuckle down and to "Do Your Best". The District has certainly done its best, and whilst we saw a modest drop in our census numbers I am pleased to see those numbers are bouncing back quickly since face to face Scouting resumed at the end of March.

Despite the restrictions, the structure and organisation of the District has continued to develop.

We formally appointed our Chairman, Jill Long and our new Treasurer, Jane Hewson. Our Network section has been revamped, following the appointment of Ian Buckman as our Network Commissioner, and with a remit of ensuring that everything we do is youth focused we have appointed our new Youth Commissioner Adam Grevett.

It has been a difficult year for some of our sections, such as our District Active Support Unit, Young Leader Unit and the District Scout Band, all of whom have been unable to meet in the past year. I would like to thank the section leaders for keeping members informed and in the loop whilst unable to meet face to face.

As you will read in the following pages 2020 / 21 has been an exceptional year!

Exceptionally busy
Exceptionally challenging
Exceptionally imaginative programmes
Exceptional leaders
Exceptional young people

My hearty thanks goes to all involved in the provision of Scouting in Arundel & Littlehampton, in whatever role you have contributed I Thank You.

Looking to the future, fingers crossed we can get back under canvas soon and also look forward to parading up Arundel High Street for St Georges Day in 2022.

Mark Hewson
District Commissioner

DEPUTY DISTRICT COMMISSIONER PROGRAMME

Well what a year it has been!

I am totally amazed at the innovative and ingenious methods used by all the leaders who have been determined to deliver scouting one way or another to the young people of Arundel and Littlehampton District during months of “lockdown”. Whether it has been Zoom meetings, Facebook, WhatsApp, doorstep deliveries or socially distanced outside meetings, they have enabled beavers, cubs, scouts, and explorers to continue to ‘do their best’, gain their badges and still have fun in the strangest of times.

My thanks go to all the leaders and their teams who have adapted programmes, learning new skills in the process, with ideas from icing biscuits via Zoom to camping in front rooms and fire lighting in back gardens.

May I congratulate the young people and leaders for the number of Chief Scout Awards earned during the ‘scouting lockdown’ periods these amount to 60 Bronze, 51 Silver, 10 Gold, 3 Platinum and 1 Diamond. These awards are the highest award which can be earned in each section of scouting. Not to mention the copious number of challenge and proficiency badges that have been earned under the most challenging of times.

It just goes to show that whatever life throws at us, scouters will always ‘do their best’ to enable the young people in their sections gain skills that will stay with them for life no matter happens in the world around us.

You are all “Superstars”

Jill Gladman
Deputy District Commissioner Programme



DEPUTY DISTRICT COMMISSIONER PEOPLE & COMMUNICATIONS

It has been a strange year but Scouting has carried on in the best way it can. Appointments meetings have continued to take place, albeit virtually. Details of numbers of interviews and reviews are included in Jo Dommett's report.

Training was largely put on hold during the year although a few courses were offered virtually and others could be completed through e-learning or workbooks. Fourteen leaders took advantage of the online St John First Aid theory training that we were able to access free of charge. Training validations have been carried out virtually. The Training Adviser surgeries that were introduced prior to the lockdowns of 2020 will be reinstated once we are able to meet in this way.

Training compliance has vastly improved since the introduction of the new routine whereby leaders must complete their Getting Started training before attending Appointments. However there are still gaps in training for leaders who were in post before this system was introduced. As reviews take place this situation is slowly improving.

The District website is up and running and there are plans to set up a closed District Facebook page to further bolster communications.

I am very grateful to all the members of the Appointments and Training team but special thanks must go to Jo Dommett for the sterling job that she does in her double role of Appointments Secretary and Local Training Manager. I would also like to express a special thank you to Kester Riley for setting up and looking after the District website.

Sally Holmes
DDC People and Communications



Support Sessions

Register now to attend our informal Zoom sessions

March:

- 8th - Online programme ideas – Beaver and Cubs, 7.30pm
- 11th - Online programme ideas – Scouts and Explorers, 7.30pm
- 16th - Volunteer recruitment, 7.30pm
- 18th - Risk assessments, 8pm
- 22nd - Socially distanced programme ideas – Beavers and Cubs, 7.30pm
- 29th - Socially distanced programme ideas – Scout and Explorers, 7.30pm
- 30th - Youth member recruitment, 7.30pm

**Scouts**
West Sussex

DISTRICT BEAVER REPORT

We were all shocked when Scouting 'face2face' was cancelled in 2020 due to the COVID19 pandemic. However all Beaver Leaders took the challenge to produce scouting programs which could be used technically either via ZOOM, WhatsApp, or 'bag drop' activities.

The ideas that were used virtually have been amazing and inventive i.e. pet evening, "JOTT on the air" [a virtual hike], cooking – a few of which are shown in the report.

Scientific experiments – both at home and on ZOOM – balancing objects, spaghetti towers, growing cress, food experiments



Bag drop activities – these were activities which the young people had to carry out, perform, complete at home with the help of their parents e.g. taking a photo and making the frame for it; collecting nature items and making pictures therefrom; scavenger hunt at home, healthy eating, first aid, green cross code, stone painting, origami.



Over ZOOM meetings District Beavers have managed to cook a great variety of menus e.g. Duffins, pizza in a mug; a variety of cakes and bread, gingerbread, chocolate chip shortbread, Italian recipes, ice cream in a bag and copious amounts of pancakes for Shrove Tuesday. They have made pictures out of a tin of baked beans. Cook their own breakfasts either in the kitchen or outdoors.



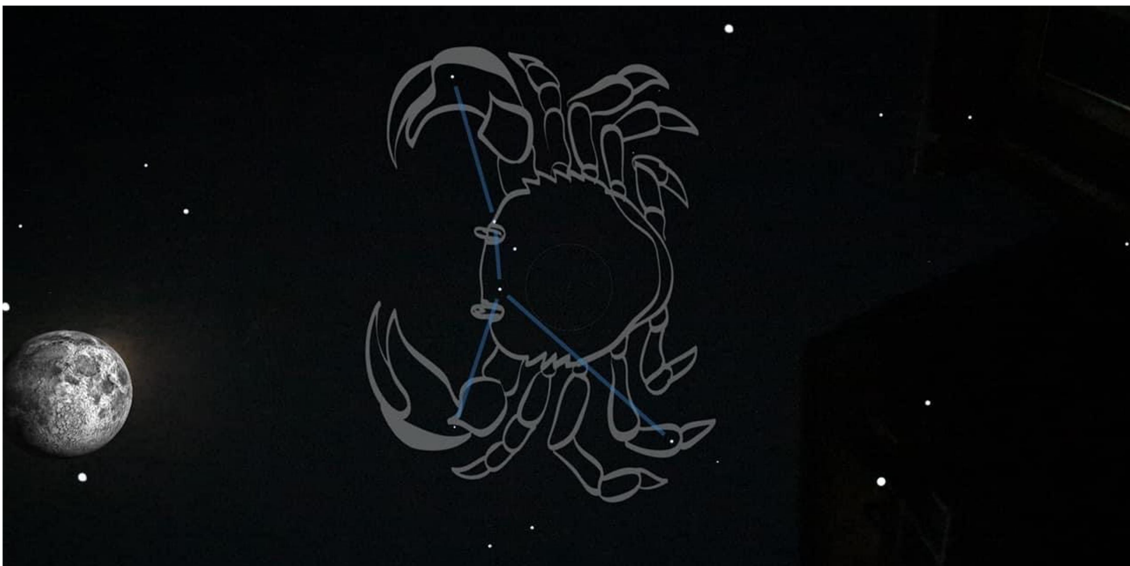




Making music from items found in the home proved interesting and loud

Planning and walking their own hikes, woodland walks and collecting items for picture making. Planting bulbs and general gardening. Don't forget the Bug houses.

Lots of new skills have been learnt and lots of badges earned. We learnt how to ride bikes, safely crossing the road, how to swim. Safety, Cook and Hobbies badges have been earned. Learning about space, stars and the planets - star gazing was an adventure and the Beavers were able to watch Tim Peake give a talk about space and ask him questions.

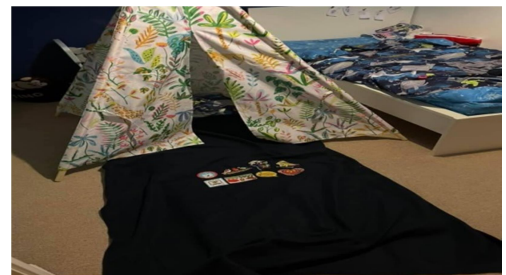


Beavers showed their collections via ZOOM [to mention a few] shells, rocks, fossils, ducks, Jurassic world, sharks teeth, Pokemon cards, Lego, dinosaurs

COVID restrictions did not deter Leaders from arranging sleepovers – Llama camp was one which was thoroughly enjoyed by Beavers, Cubs, Scouts and parents. A day of Llama activities – visiting a Llama farm, Llama activities, bingo, camp fire with hot chocolate and marshmallows, camp fire sing song



Building shelters, dens both in the house and garden, camping at home in a variety of places was yet another challenge Beavers accepted



Several Beaver Colonies saw young people joining Beaver Scouts at various times during the past 12 months – unfortunately these Beavers only experienced ZOOM meetings or ‘bag drop’ activities – however undeterred Beaver Leaders visited the Beavers at home to perform their investitures and/or badge presentations.



“Virtual” Beavers joined the Beaver Colony but only experienced ZOOM meetings or ‘bag drops’. These Beavers were invested at a ZOOM meeting – which meant they made their promise and received their group scarves technically. They are looking forward to their first face2face meeting after 29th March 2021.

The majority of Beaver Colonies have had “Virtual” Beaver meetings and it is only now that we are starting to get back to face to face meetings.

Please may I thank all Beaver Leaders for their enthusiasm in organizing and carrying out programmes on ZOOM and at home activities. I would also like to thank all the parents who have helped, encouraged and supported their Beavers throughout the past 12 months.



Debbie Deacon
Assistant District Commissioner Beaver Scouts

DISTRICT CUB REPORT

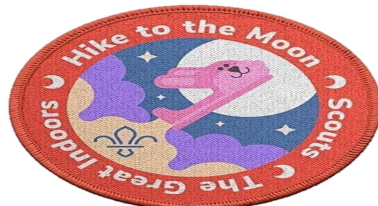
“Do our Best” to try different topics and challenges but continuing with our badge work on our own at home as well as using ZOOM / WhatsApp / activity bag drops, we certainly did our best to keep the show on the road.

Scavenger hunts, country walks, map reading, navigation skills, decorating a shopping bag, book reading, different forms of art, gardening, helping at home i.e. keeping their bedroom tidy, cooking different recipes including cheese on toast, pizzas, enchiladas and chips, pancakes, lots of different varieties of cakes and bread and a full Chinese meal.





Several incentives were achieved by both Cubs and Beavers during the past 12 months not only weekend camps but District, Nationwide and international badges to be earned i.e. Hike to the Moon and several Camp at Home events.



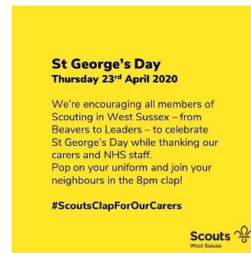
Remembrance was celebrated either wearing uniform to school and / or a 2 minute silence on the doorstep as well as their own remembrance posters at home. Making poppies red, black and green from items around the house



Julia Ferris
Assistant District Commissioner Cubs

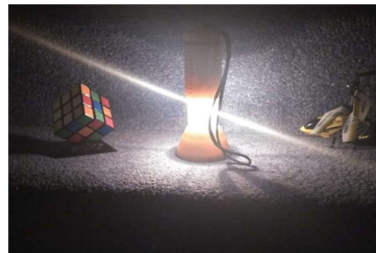
DISTRICT SCOUT REPORT

The year started off in the traditional way, with St George's Day. Not being able to meet as a District didn't stop us. A call from Mark Hewson and the Scouting movement saw so many of us clap for our carers and celebrate St George's Day on our doorsteps, in uniform, clapping and wielding suacepans and other noisy instruments. Well done to those who got involved and retook their promise.

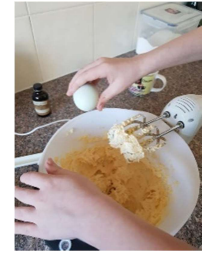


The first line of the Scout promise, as you know, 'On, my honour, I promise to do my best ...' and my word, the Scouts of Arundel and Littlehampton really have. It has been a year like no other, starting with Scouting digitally, returning back to face to face Scouting for a brief time in the summer, followed by digital Scouting again, with now face to face Scouting across England. Some Scout groups even managed to meet the week before Easter.

With the dedication of Scouts and Leaders alike, the Scouts of this District have thrived and continued to earn badges and have fun; possibly even trying things that may not have been done at Scout huts such as the photography badge. A perfect example of how we have adapted.



During our time on Zoom, the Scouts across the District have cooked everything from pizzas to cakes, from rostis to prawn cocktails and of course, no Shrove Tuesday could pass without making pancakes! Wonderful preparation for our annual cooking competition. (dates and information to follow)



Scouts and Leaders took full advantage of being able to Scout face to face in the summer and some even Scouted through the summer. This is how much they missed our wonderful young people!

A perfect time for outdoor activities, we saw tomahawk throwing, beach games, hikes and good old fashioned firelighting, backwards cooking and whittling feather sticks. Our steadfast leaders were ingenious in coming up with ideas for our Scouts to complete at distance and still have fun.



Can I please take this opportunity to say THANK YOU to all the Scout Leaders who have been adaptable in these different times; you have been flexible, ingenious and dedicated to our young people.

There have been deliveries happening everywhere from spare uniform to invest, Easter eggs, prawns and parachord to make knot boards and Chinese New Year dragonflies!



As a final note, I would like to congratulate everyone on earning 196 nights away across the district, and in a time where we are going on camp. There are have been tents in gardens, Scouts sleeping in cupboards and dens being built everywhere!

Congratulations on a wonderful year.

Paula Cooke
Assistant District Commissioner Scouts

DISTRICT EXPLORERS REPORT

Given the rough year that we've all had, we are glad to say that Explorers in Arundel & Littlehampton are still going strong.

We're fortunate that we haven't experienced a loss due to COVID and people re-prioritising their time, however, we have said goodbye to quite a number of Explorers that have come of age and didn't get to take part in the final camps.

That being said, there has been a great influx moving up from Scouts which has bolstered our numbers, keeping us in good stead.

There were some fantastic efforts from all Units to keep the young people engaged throughout the downtime until we were able to start meeting face to face again. Specific praise must go to Peregrines and Vikings though, who from day one, were running weekly Zoom calls with a terrific turnout.

Once we were able to, all 4 Units jumped straight back to face to face meetings, which were a breath of fresh air to everyone. It was fantastic to get back to Scouting again, however, as has been seen at some meetings, it's been just as great sitting around talking with friends.

There has been slow progress on the Young Leader scheme, however, with the support of surrounding Districts, we have been able to offer training material which the Explorers can tackle in their own time.

We would like to thank everyone for their support and ongoing dedication, and hope the next 12 months offers such great results.

Jon Harris & Dan Lecuyer
District Explorer Scout Commissioners



DISTRICT NETWORK REPORT

Since taking up the post of District Scout Network Commissioner last Autumn I have set myself the task of trying to get as much of the background work done as I could in order so that once Covid restrictions started to lift we would be in a position to start meeting face to face. We have now had 2 meetings with an increase in numbers seen at the second meeting.

The intention is to provide a Network Section within our District for our 18 to 25 year old members to meet up, provide ongoing training, awards, social engagement and whatever else they want to make it. I am hopeful that within the 40+ members we already have within the District of the right age we can set up a successful Network Unit from which we can then encourage other young people to join who may not have considered Scouting before or who may have left.



All we need from Groups is the support to allow your young people to engage and the occasional assistance with activities if permits are required. Together I am sure we can support the re-launch of our Scout Network. The outcome should be more Queen's Scout Awards and more enthused young leaders within our District.

Ian Buckman.

District Scout Network Commissioner



ARUNDEL AND LITTLEHAMPTON DISTRICT SUMMER CHALLENGE!

Monday 27th July - Friday 4th September was our Arundel and Littlehampton's District Summer Challenge which saw Beavers, Cubs, Scouts, Explorers and Leaders completing challenges, earning badges and sleeping in dens and tents across the county.



At a time when we were restricted in our movements and many were stuck in doors, there was nothing that was going to stop our wonderful young people being adventurous and having fun!

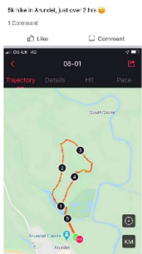
Everything kicked off with a badge design competition. With a restriction on the number of colours and the must have words 'Arundel and Littlehampton Summer Challenge 2020', we had 24 amazing entries that showed the creativity of our Beavers, Cubs and Scouts.

The overall winner was Evangeline Blaker, from 1st East Present Beavers. Her badge now appears on camp blankets across the county. Congratulations Evangeline!



To earn this badge, our young people had to complete 5 of the wide range of activities given and submit their evidence to their leaders.

We had hikes logged on Strava, young people practicing knots and even making mini pioneering projects in the shape of shelters for their favourite teddies, water everywhere in back garden water fights and summer fun. Our young people showed off their cooking skills in kitchens and gardens alike and Scouts made themselves useful around the house.



Of course, we had many young people sleeping in shelters, dens and tents earning unlimited number over Nights Away counters. Many congratulations to Becky and Sam Smith from 1st Ferring Scouts who slept in their tent throughout both lockdowns, through the Summer Challenge and beyond. This report was written on 8th May 2021 and they are both still



sleeping there and they haven't missed a night ... yes even over Christmas where they left a sign post out for the 'big guy'!

All in all, we awarded 266 badges! That's 1330 Scouting activities completed over the summer! Well done to all young people who took part and thank you to leaders who were clearly inundated with evidence of super work completed.

Paula Cooke
Assistant District Commissioner Scouts

DISTRICT SCOUT BAND

Due to the Scouting lockdown on 17th March 2020 all the District Scout Band's events were cancelled as they could not meet at all. Over the months band members have been able to reflect on the many engagements the Band have performed at over the years i.e. Parham House; Littlehampton, Crowborough and Lewes Bonfire parades, East Preston carnival and Remembrance parade; Arundel Mayor's Sunday - including the Band's European tour in September 1991 which Tony Squires, then District Commissioner, organized, the highlight was playing at the European Parliament in Strasbourg; the Band Championships in London and in 2017 being one of the recipients of the Littlehampton Town Council Group Merit Awards for services in Littlehampton.

The Band always welcomes new members. If any young person or leader wishes to join the District Scout Band please get in touch with me or the District Commissioner.

Andy 'Nobby' Knight
Band Master



District Scout Active Support Unit

Due to Scouting activities being under COVID restrictions for the months of March 2020 – March 2021 this has been a very quiet year for the Active Support Unit as we have been unable to help the units/District as all activities/events were cancelled and most of us have had to stay indoors for health and safety reasons. However we have all kept in regular contact with each other which has provided support and communication to all members.

I am pleased to say that Margaret Baker was presented with her 25 years service to Scouting in February 2021. Margaret has been a staunch member of the Active Support Unit [formerly District Scout Fellowship] during these years helping at many District events and being the Active Support Chairman for 10 years. Margaret still helps at District events by providing a variety of cakes.



Richard Marshall
Active Support Manager

DISTRICT CAMPSITE

Due to COVID 19 we were unable to have any overnight campers and hardly any paying day users this past year.

As a result income has been minimal, however we were fortunate to receive a Retail, Hospitality & Leisure grant from the Arun District Council which will go towards essential tree maintenance on the site.

Those of you that use the site will have seen we lost a magnificent oak tree due to storm damage which also exposed a hornet's nest, nasty but now dealt with.

Due to the age of some of the trees a tree surgeon has been employed to dead wood the site, which in turn will help replenish our wood supply.

We have managed to have a few "socially distanced work parties" with our regular dedicated team of campsite crew plus some other scouters volunteering. Thank you, you know who you are.

It is still quite sad that some groups continue to use the facility but have no interest in the upkeep of the site, it doesn't maintain itself.

The perimeter fence is finished, new log sheds are situated by all fire pits and the campfire circle, most of which are also filled with split logs. We now have a log splitting machine on site which can only be used by proficient volunteers on work days.

Plans for the future are still focussing on replacing the toilet blocks but that is dependent on fundraising. A covered wood store is also on the agenda, when time and materials allow.

If anyone within the District would like to assist in any projects to maintain this valuable resource for scouting use, please speak either to me or the District Commissioner, Mark Hewson.

Yours in scouting

Mick Stevens
Campsite Warden

& 'The Team' - Dion Del-Smith, Elliott Crook, Jason Gilpin, Ian Gaskell, Trevor Buckland



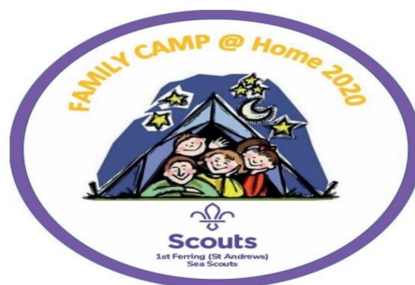
NIGHTS AWAY

As Scouting ceased in 2020 due to COVID 19 no camping outdoors was allowed but I am pleased to report that the young people completed an incredible number of Night's 'camping' either Indoors or in their gardens and badges were earned.

The ingenuity of making dens to sleep in, tents in the garden and making their own sleeping areas both indoors and outdoors at their house has amazed me.

I am looking forward to restarting camping in 2021.

Graham "Chewy" Lincoln
District Night's Away Adviser



APPOINTMENTS COMMITTEE

Despite the year we have had, the Appointments Committee have continued to meet virtually to ensure that new scouters can attend appointments in order to complete their "Getting Started" process within the 5-month time scale from starting their new role.

They have interviewed 36 adults, 17 of which were new roles and 19 additional or changing roles. They have reviewed 55 scouters, 42 who hadn't completed their validation giving them an additional 5 months to complete otherwise have their role suspended or changed to Group Occasional Helper and 13 Adult Reviews for those who have been involved in scouting for much longer.

The Appointments Committee are a great team, and I would like to thank them all for their help this year. Also, a big thank you to Sally and Sue who are always there to help and support me.

Jo Dommett
Appointments Secretary & Local Training Manager



Wood Badge Training Completed

Ian Buckman	Vikings Explorers
James Cobb	1 st Yapton & Ford
Jason Gilpin	Viking Explorers
Jason Hylands	1 st Yapton & Ford
Kirsty Cheyne	4 th Littlehampton
Martin Ferris	7 th Littlehampton Air Scouts
Nicola Biddulph	1 st Barnham
Nigel Wilson	District

LONG SERVICE AWARDS

1st April 2020 to 31st March 2021



Jill Gladman

Chief Scouts 40 Years Service Award

District



Graham Mills

Chief Scout's 30 Years Service Award

1st Rustington



Alan Moss
David Ferris

Chief Scout's 25 Years Service Award

7 th Littlehampton Air Scouts	Margaret Baker	Active Support
7 th Littlehampton Air Scouts	Mick Stevens	1 st East Preston



Mags Marshall

Chief Scout's 20 Years Service Award

District	Sarah Greig	1 st Rustington
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James Dixon
Jeremy Kett
Kat Lucas

Chief Scout's 15 Years Service Award

7 th Littlehampton Air Scouts	Malcolm Jukes	1 st Angmering
District	Matt Phelps	1 st Rustington
1 st Rustington	Sam Spurling	1 st Yapton & Ford



Alan Maher
Elliott Crook
Helen Millmore

Chief Scout's 10 Years Service Award

1 st Rustington	Henry Arundel	1 st Arundel
1 st East Preston	Mark Gillott	1 st Arundel
1 st Arundel	Nigel Wilson	1 st Angmering



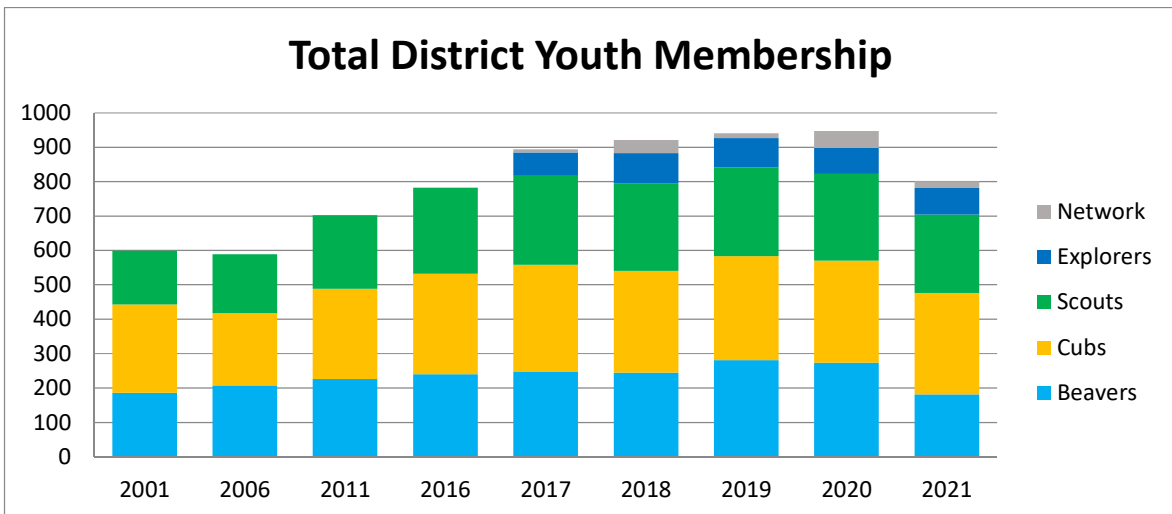
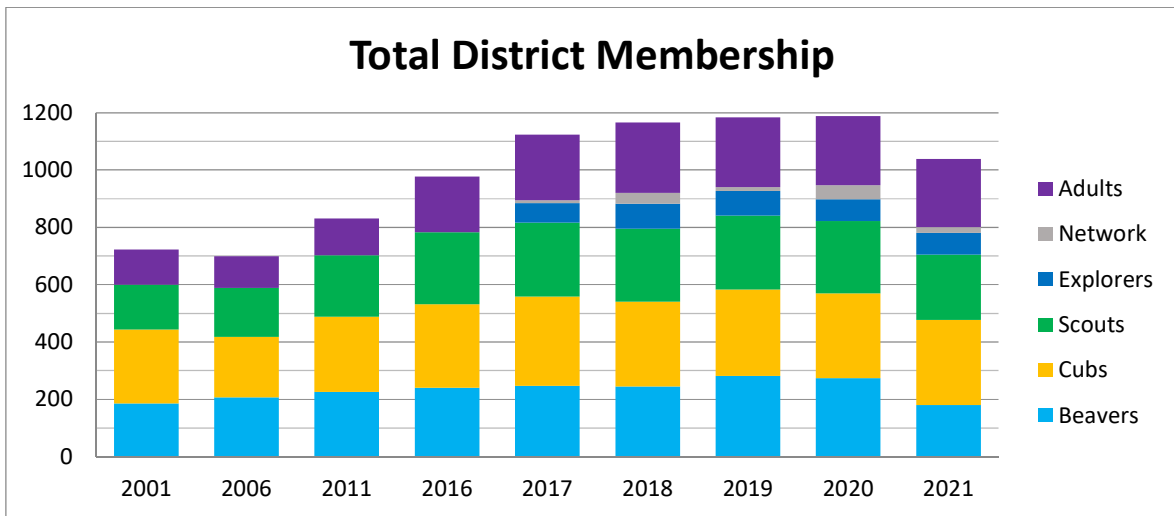
Ben Cheesman
Chelsea Cox
Clare Crook
Deborah Clark
Jason Hylands
Jason McRae

Chief Scout's 5 Years Service Award

Centurion Explorers	Joanne Cheshire	4 th Littlehampton
Rustington Explorers	Jon Harris	District
1 st East Preston	Jon Stapleton	1 st Barnham
Centurion Explorers	Mark Rumsey	1 st East Preston
1 st Yapton & Ford	Michael Scott	1 st Yapton & Ford
1 st East Preston	Nicole Cranford	1 st Barnham

Total District Membership 2001 to 2021

Census	2001	2006	2011	2016	2017	2018	2019	2020	2021
Beavers	186	207	226	240	247	245	281	274	181
Cubs	257	211	262	292	311	296	302	296	296
Scouts	156	171	214	251	259	255	258	252	227
Explorers					68	87	86	76	77
Network					9	38	13	49	20
Total YP	634	589	702	783	894	921	940	947	801
Adults	123	110	129	194	229	245	244	241	238
Total	757	699	831	977	1123	1166	1184	1188	1039
% change					14.9%	3.8%	1.5%	0.3%	-12.5%



DISTRICT TREASURERS REPORT 2020/21

The following accounts show a record of the Receipts and Payments of the District for the year ended 31 March 2021 together with the Assets and Liabilities at the same date. The total receipts for the year were £63,016 and payments totalled £10,841 leaving a surplus for the year of £52,175 (2020: deficit £16,056) The results by activity area were

	Mar-21	Mar-20
UNRESTRICTED FUNDS	£	£
Campsite	(2,129)	219
Band	-	65
Active Support	57	147
Explorers	-	1,933
Sections (Beavers, Cubs, Scouts)	(331)	(704)
Jamboree 2019 / Eurojam 2020	-	3,497
District	25,915	4,092
TOTAL	23,399	9,249
RESTRICTED FUNDS		
Explorers	-	1,195
Membership	29,010	5,720
Jamboree 2019 / Eurojam 2020	(234)	(108)
TOTAL	28,777	6,807
TOTAL RESULT	52,175	16,056

The surplus in unrestricted funds arises from Arun District Council grants relating to COVID-19 totalling £19,908, and the payment of membership fees from 2019 restricted funds of £5,720. There may be opportunity to receive further funding from ADC as the application process has reopened from April 2021. £1,000 has been transferred from District Funds to Campsite funds to recognise grant income. The restricted funds include membership fees for 2021/22 received in advance of £34,730.

The treasurer would recommend moving funds to restricted funds for the development of the Campsite once the latest forecast has been finalised.

Further information on the activities in the District are set out in the body of this annual report.

At 31 March 2021 the District held total funds of £97,359 (2019: £45,184) which were split as follows:

	2021	2020
	£	£
Activity Funds	15,613	17,799
District general funds	42,890	17,206
Restricted Funds	38,855	10,179
TOTAL	97,359	45,184

The split of the Activity funds is set out in the accounts. Restricted funds include the £34,730 fees received for the year 2021/22.

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the district should income and fundraising activities fall short. The District executive committee considers that the District General funds of £43,890 are sufficient to meet this requirement.

Since March 2020 Scouting has not been able to conduct face to face scouting and restrictions still apply at the date of this report. The District has obtained information from the ten Groups in the District and satisfied itself that on the basis of current information the Groups and the District should be able to maintain sufficient cash reserves for the foreseeable future.

The District does not have sufficient funds to invest in longer term investments. All funds are therefore held in cash using mainstream banks, building societies and a deposit with the Scout Association. The district Treasurer proposes that a further £25,000 is transferred to the deposit account held with the Scout Association.

The accounts are presented on a cash basis and other assets including the band instruments, district equipment and the campsite improvements have been written down to £2, although for insurance purposes the replacement value of the assets owned by the district exceeds this value.

Steve Johnson has carried out the independent examination of the 2020-2021 accounts.

Jane Hewson
District Treasurer.

13/06/2021 11:01

Arundel & Littlehampton District Scout Association

Receipts and Payments account for the year ended 31 March 2021

	Unrestricted funds £	2020/21 Restricted funds £	Total funds £	2019/20 Total funds £
RECEIPTS				
Membership subscriptions	43,175.00	34,730.00	77,905.00	55,778.00
Less amount paid on to county	33,792.00	5,720.00	39,512.00	39,861.00
Net membership subscriptions retained	9,383.00	29,010.00	38,393.00	15,917.00
District activities				
Camp site	815.50		815.50	2,972.50
Band	-		-	665.00
Active Support Unit	-		-	420.10
Scout/Cub/Beaver sections	-		-	768.00
Explorer units	-		-	18,829.57
Network	-		-	-
Jamboree / Eurojam	-	3,900.00	3,900.00	9,659.50
	10,198.50	32,910.00	43,108.50	49,231.67
Other receipts				
Armed Forces Day	-		-	862.20
St George's Day collection	-		-	71.20
Equipment hire	-		-	-
Grants	19,907.50		19,907.50	-
Sundry	-		-	269.20
Investment Income				
Interest	-		-	119.60
Total receipts	30,106.00	32,910.00	63,016.00	50,553.87

Arundel & Littlehampton District Scout Association
Receipts and Payments account for the year ended 31 March 2021

	Unrestricted funds £	2020/21 Restricted funds £	Total funds £	2019/20 Total funds £
PAYMENTS				
District activities				
Camp site	3,944.17		3,944.17	2,753.31
Band	-	-	-	600.00
Active Support Unit	56.75		56.75	272.38
Scout/Cub/Beaver sections	331.20		331.20	1,472.28
Explorer units	-		-	15,701.97
Network	-		-	-
Jamboree / Eurojam	-	4,133.50	4,133.50	6,270.00
	<u>4,332.12</u>	<u>4,133.50</u>	<u>8,465.62</u>	<u>27,069.94</u>
Other payments				
St George's Day	-		-	900.44
Armed Forces Day	-		-	459.37
District Team expenses	337.01		337.01	2,615.28
Licences	-		-	20.00
Stationery	89.00		89.00	279.22
Insurance	1,671.97		1,671.97	1,645.41
District Meetings	-		-	158.41
Website	257.34		257.34	14.38
Hall hire	20.00		20.00	230.00
Training	-		-	185.60
Presentations and Memoria	-		-	549.19
Donations	-		-	101.20
Equipment	-		-	-
Sundries	-		-	269.20
	<u>6,707.44</u>	<u>4,133.50</u>	<u>10,840.94</u>	<u>34,497.64</u>
Total payments				
Net of receipts and payments	23,398.56	28,776.50	52,175.06	16,056.23
Cash funds 31 March 2020	35,105.12	10,078.45	45,183.57	29,127.34
Cash funds 31 March 2021	<u>58,503.68</u>	<u>38,854.95</u>	<u>97,358.63</u>	<u>45,183.57</u>

Arundel & Littlehampton District Scout Association
Receipts and Payments account for the year ended 31 March 2021

	Unrestricted funds £	2020/21 Restricted funds £	Total funds £	2019/20 Total funds £
ASSETS				
Cash Funds				
Bank current accounts	39,518.49	38,854.95	78,373.44	26,199.01
HQ Charity Deposit Account	18,761.77	-	18,761.77	18,761.77
Cash in hand	223.42		223.42	222.79
	<u>58,503.68</u>	<u>38,854.95</u>	<u>97,358.63</u>	<u>45,183.57</u>
Other assets				
Campsite	1.00		1.00	1.00
Scouting equipment etc	1.00		1.00	1.00
Total Assets	<u><u>58,505.68</u></u>	<u><u>38,854.95</u></u>	<u><u>97,360.63</u></u>	<u><u>45,185.57</u></u>

The unrestricted cash funds relate to the following activities

	£		£
District	42,890.36		17,306.38
Band	2,580.71		2,580.71
Jamboree	3,600.00		3,600.00
Campsite	449.51	£1k transferred from District to Campsite funds in recognition of grants received	2,578.18
Support unit	368.44		425.19
Network	600.26		600.26
Explorer units	8,014.40		8,014.40
	<u><u>58,503.68</u></u>		<u><u>35,105.12</u></u>

NOTES

1. As the accounts are presented on a cash basis the District executive has decided to reduce the historic cost of the scouting equipment and furniture, which is still owned by the District, to £1. The Campsite improvements have been included at £1. The insurance value of the equipment is £31,700 (2020 - £31,700)
2. The District currently pays annual rent of £706 in respect of the lease of the Campsite which expires on 31 January 2038.
- 3 No remuneration is paid to Trustees.

Jill Long
Jane Hewson

District Chairman
District Treasurer

STATEMENT OF TRUSTEE'S RESPONSIBILITIES

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- (a) select suitable accounting policies and then apply them consistently
- (b) make judgements and estimates that are reasonable and prudent
- (c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- (d) prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial with applicable Accounting Standards and Statements of Recommended Practice and the regulations made under the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Consideration of Risks

The District Scout Executive (as Charity Trustees) has always been mindful of its responsibilities in Risk Management and, in accordance with the requirements of The Statement of Recommended Practice (SORP 2005), is outlining the major risks and appropriate systems that are in place to mitigate those risks.

The Executive has specialist sub-committees to manage these risks and highly values the reputation of Scouting. It seeks to enhance this reputation through effective publicity; care in recruitment (including adoption of the Disclosure & Barring Service screening procedures), financial control, management of adults; and by working closely with the District and County Teams to amicably resolve those few disputes which do arise.



INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ARUNDEL AND LITTLEHAMPTON DISTRICT SCOUT COUNCIL

I report on the accounts of the District for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 36 to 38.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to 31 March 2021 be reached.

Steve Johnson FCA

Highdown House
Yeoman Way
Goring-by-Sea
West Sussex
BN99 3HH
10 June 2021

Minutes of the 105th Arundel & Littlehampton Scout District Held on Tuesday 17th January 2021.

The meeting was held via ZOOM due to COVID 19 social distancing regulations

Joining instructions were issued to those accepting the written invitation.

Present: Members of the District Scouting Council and their County guests

1. In the absence of His Grace, The Duke of Norfolk [who was unable to attend due to other commitments] Mark Hewson, District Commissioner, gave His Grace's apologies and welcomed those present and opened the meeting.
2. Prue Payne, District Secretary, presented the apologies for absence from 3 District Vice Presidents, 64 members of the District Scout Council
3. The Minutes of the previous year's Annual General Meeting - for the year ended 31st March 2019 were proposed, seconded, and these were unanimously carried by those present via ZOOM.
4. Mark Hewson, District Commissioner, presented the Annual Report and accounts of the Arundel & Littlehampton Scout District for the year to 31st March 2020 which were approved by those present on ZOOM.
5. Mark Hewson, District Commissioner, nominated His Grace The Duke of Norfolk to continue as District President for a further term of office. His Grace, who had previously agreed to accept this nomination, sent the meeting his message. The District Commissioner thanked His Grace for his continued support given to this Scout District by himself
6. Mark Hewson confirmed the District Vice Presidents of the Arundel & Littlehampton Scout District for a further year as: Mr. Angus Attle, Mrs. Ruth Fraser, Mrs. Pamela Spencer.
7. Mark Hewson, District Commissioner, nominated Ms. Jill Long as District Chairman. This was agreed to by those present on ZOOM.
8. Jill Long nominated Mrs. Jane Hewson as District Treasurer. This was agreed to by those present on ZOOM.
9. Jill Long nominated Mrs. Prue Payne as District Secretary. This was agreed to by those present on ZOOM.
10. The District Commissioner nominated two members of the Arundel & Littlehampton District Executive Committee for the next 12 months. This was unanimously agreed to by those present on ZOOM.
11. Four members of the District Scout Council were elected by those present to serve on the Arundel & Littlehampton Scout District Executive Committee.
12. It was confirmed that the ex-officio members of the District Committee would be:
 - Adam Grevett, District Youth Commissioner
 - Jon Harris, District Explorer Scout Commissioner
 - Ian Buckman, District Scout Network Commissioner
13. Jo Dommett was confirmed in the appointment of District Appointments Secretary.
14. Mike Burgan, Independent Examiner [to examine the accounts], had tendered his resignation and it was proposed that Steve Johnson take the position of Independent Examiner. This was agreed to by those on ZOOM.
15. Tash Spencer, Beaver Scout Leader, was elected to represent the Arundel & Littlehampton Scout District to serve on the West Sussex County Scout Council for the forthcoming year and unanimously agreed to by those present on ZOOM.

16. Katie Frost, Assistant Scout Leader from 1st Rustington Scout Group was elected as the Network Scout, from the Arundel & Littlehampton Scout District Scout Council was elected to serve on the West Sussex County Scout Council for the forthcoming year – this was unanimously agreed by those present on ZOOM.
17. The following resolution on the District Constitution was approved:
The District Secretary is advising the Scout Council to adopt the written constitution as set out in rule 4.25 of POR with the following requirements:
- The quorum for future **Scout Council** meetings (AGM) will remain at twenty plus chair
 - The quorum for future **District Executive** meetings will be five to include the Chair, or in the absence of the Chair, two ex-officio members and at least one non ex-officio member.
 - The quorum for future District Executive **Finance Sub-Committee** meetings will be four to include the Chair of Finance, or in the absence of the Chair of Finance, two ex-officio members and at least one non ex-officio member.
 - The quorum for future District **Appointments Committee** meetings will be four to include the Chair of Appointments, or in the absence of the Chair of Appointments, two ex-officio members and at least one non ex-officio member.
 - Presidents and Vice Presidents of the District and the Groups in the District, if not members of Scouting, be additional members to be elected to the District Scout Council.
 - Membership of the Scout Council will remain as written in POR rule 4.25
18. Mark Hewson, District Commissioner, introduced the guests from the County namely Robert Sawyer, County Commissioner; Connor Holmes, County Youth Commissioner and Rachel Hammond, County Chairman – each of them spoke briefly.
19. Everyone was thanked for attending this 'different' type of Annual General Meeting, there being no further business the meeting closed.



Face2face Scouting resumed on Monday 29th March 2021



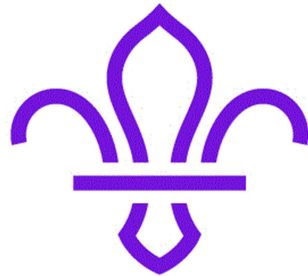
Most Units have returned to outdoor activities as well as adapting indoor programmes to be held outdoors e.g. fire lighting and cooking marshmallows, scavenger hunts, looking for crabs on the beach.

Date	Activity
22/04	Outdoor Games
29/04	Team Challenges
06/05	Tie Dye & Art Attack
13/05	Eid
20/05	Murder Mystery
27/05	Ready Steady Cook
03/06	<i>Half Term</i>
12/06	All Day Expedition (Saturday)
17/06	Mental Health
24/06	International
01/07	Treasure Hunt Hike
11/07	Outdoor Skills (Sunday)
15/07	Cycling
22/07	BBQ (<i>Ben to bring cake</i>)



LETS HOPE 2022 IS A LITTLE LESS ZOOM

AND A LOT MORE OF THIS



Scouts

**Arundel And
Littlehampton**