

1st CROWBOROUGH SCOUT GROUP

**TRUSTEES' REPORT AND
ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022**

Charity No: 305839

1st CROWBOROUGH SCOUT GROUP

Charity Information

Trustees	Beesley, Michael John Buckingham, Steven Carmichael, Lauren Carmichael, Robin Dalton, Tom Everitt, Martyn Douglas Hemsley, Valerie Hockin, Gareth Lomax, Stewart Moon, Terry George Ringe, Henry James George Ringe, Sheila Ann Robison, Oliver Sheppard, Heather Whittle, Natalie Helen
Charity Number	305839
Charity Address	Scout Headquarters Whitehill Road CROWBOROUGH East Sussex TN6 1JA
Independent Examiner	T S B Lee ACIB
Bankers	National Westminster Bank plc Tunbridge Wells, Kent

1st CROWBOROUGH SCOUT GROUP

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1st CROWBOROUGH SCOUT GROUP

Trustees' Report for the year ended 31 March 2022

The trustees present their report and accounts for the year ended 31 March 2022.

Chairman's Report

2021 was another challenging year for everyone especially for youth groups and especially scouting. But thanks to the enthusiasm of all our leaders 1st Crowborough scout group, as a whole, is in fine shape. This must also be extended to those invisible members of 1st Crowborough executive and buildings committees, whose endless toil ensures the smooth running and administration of the group and headquarters.

With the easing of lockdowns and continuation of vaccinations, the opening up of outdoor and then indoor activities was enabled. Although gradually at first and with careful planning and execution, the scout programme has been brought back up to speed. The easing of restrictions has also made all those remedial jobs, that were put on hold, to be tackled and dealt with by the building committee either by the members or contractors where necessary. Thankfully nothing too detrimental occurred to the building or external structures during lockdown that could not be put right reasonably quickly.

Trustees

The trustees named on Page 1 have served during the year. The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association, which allows Warranted Leaders to opt-in as Trustees and for the Group Scout Council to elect others as is felt appropriate.

Investment Policy

The Group's Trustees are authorised to make and hold investments using the general funds of the charity. However, the Group does not hold sufficient funds to invest and has therefore adopted a risk averse strategy with all funds being held in cash using only banks or building societies that are included in the Financial Services Compensation Scheme

1st CROWBOROUGH SCOUT GROUP

Constitution, Objects and Policies

The Group is a trust established under its rules, which are common to all Scouts. Its governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to Bye Laws of the Association and the Policy, Organisation and Rules of The Scout Association.

The Objectives of the group are as a unit of the Scout Association. The aim of which is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving this aim is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

The reserves policy of the Group is to maintain sufficient funds to continue the charitable activities of the Group for a minimum period of 3 months should income and fundraising activities cease and also sufficient to meet any major unforeseen cost generated as a result of necessary maintenance to the Group's freehold property. The Group Executive Committee considers that the Group should hold circa £10,000 in this respect. The Group held reserves sufficient to meet this target at the year-end wholly in line with the policy.

The Sections hold sufficient funds to meet their immediate needs.

Public Benefit

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Financial View

Funds available are sufficient to permit the charity to continue in operation in the medium term.

1st CROWBOROUGH SCOUT GROUP

Statement of trustees' responsibilities

The Group is managed by the Group Executive Committee, the members of which are the charity trustees of the Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities including the registration, keeping of proper accounts and making returns to the Charity Commission as appropriate.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment, and is responsible for the maintenance of the property, the raising and administration of the Group's funds, the insurance of people, property and equipment, assisting with recruitment and appointment of necessary sub committees, administrators and advisors other than those elected.

The trustees are responsible for the identification of major risks and for safeguarding the resources of the charity and to this end the Group has in place insurances and internal controls that are designed to provide reasonable assurance against material mismanagement or loss. Damage to the building may require use of the premises of neighbouring organisations, reduced income could demand increased subscriptions, a material reduction in Leaders or members could result in a contraction, consolidation or closure of a section. Risk Assessments are undertaken before all activities.

Approval

This report was approved by the trustees on the
on their behalf

26th July 2022 and signed

Trustee



Trustee



1st Crowborough Scout Group
Registered Charity no 305839
Year ended 31st March 2022

Income & Expenditure Account
for the year ended

	<u>31st March 2022</u>	<u>31st March 2021</u>
INCOME		
Subscriptions	15,293.00	4,185.00
Less Capitation Paid	<u>11,542.00</u>	<u>7,830.00</u>
Net Subscription income	3,751.00 note 1	- 3,645.00
Less Expenditure		
Headquarters		
Repairs and Maintenance	1,699.00	2,502.00
Caretaking - Cleaners' wages	5,178.00	4,709.00
materials	275.00	36.00
Insurances	1,996.00	1,901.00
Equipment purchases	407.00	1,503.00
Telephone	199.00	190.00
Web site	285.00	303.00
Utilities - Gas	850.00	350.00
Electricity	404.00	478.00
Rates - Water	738.00	470.00
Council	126.00	-
Refuse disposal	436.00	361.00
Fire security	<u>12,593.00</u>	<u>96.00</u> 12,899.00
Other Costs		
Stationery & Postage	196.00	80.00
Gifts & Trophies	152.00	50.00
Online Scout Manager	233.00	246.00
Net cost of T shirts, scarves & badges	1,082.00	1,123.00
	<u>1,663.00</u>	<u>1,499.00</u>
Depreciation	2,515.00 note 2	2,647.00
Camp		
income	1,555.00	175.00
less costs	<u>936.00</u> 619.00	<u>1,515.00</u> - 1,340.00
Other Activities		
Section Activities and Events - income	159.00	194.00
Section Activities and Events - costs	<u>2,629.00</u> - 2,470.00	<u>1,171.00</u> - 977.00
Excess of Expenditure over income before Fundraising	- 14,871.00	- 23,007.00
Tax Recovered - Gift Aid	1,008.00 note 3	10,166.00
Fund Raising Activities		
Donations	632.00	571.00
Grants rec'd	15,063.00 note 4	13,729.00
Secondhand Uniforms		95.00
BBC's	599.00	
General	50.00	
Xmas Craft Fair		
Chocolate Tombola	258.00	
Xmas Wreath Making	476.00	
Equipment Hire		
Hire of Hall	3,298.00	
interest rec'd	<u>4.00</u> 20,380.00	<u>16.00</u> 14,411.00
Excess of Income over Expenditure	<u><u>6,517.00</u></u>	<u><u>1,570.00</u></u>

1st Crowborough Scout Group
Registered Charity no 305839

Balance Sheet as at	<u>31st March 2022</u>	<u>31st March 2021</u>
Fixed Assets		
Land & Buildings	52,160.00	52,160.00
Building Improvements	30,093.00	24,613.00
LESS Depreciation	<u>- 25,709.00</u> 4,384.00	<u>- 23,194.00</u> 1,419.00
Equipment at Cost	18,507.00	18,507.00
LESS Depreciation	<u>- 18,507.00</u> -	<u>- 18,507.00</u> -
Total Fixed Assets	<u>56,544.00</u>	<u>53,579.00</u>
Current Assets		
Balance at Bank- Group	25,529.00	22,916.00
unrestricted reserve	15,000.00	15,000.00
Sections etc.	11,704.00	7,891.00
Cash in Hand- Group		
Sections etc	43.00	54.00
	<u>52,276.00</u>	<u>45,861.00</u>
Total Assets	<u>108,820.00</u>	<u>99,440.00</u>
LESS Current Liabilities		
Sundry Creditors	3,038.00	175.00
Net Assets	<u>105,782.00</u>	<u>99,265.00</u>
REPRESENTED BY-		
General Fund balance as at	1st April 2021	99,265.00
Excess of Income over Expenditure	6,517.00	1,570.00
General Fund balance as at	31st March 2022	<u>105,782.00</u>
		<u>99,265.00</u>

Notes to accounts:

- 1 Covid 19
Challenges continued and the Group was unable to return to more normal meetings until the autumn, reduced subscriptions were sought. Fund raising activities re-commenced later in the year. By the end of the year membership and attendance had returned to pre-pandemic numbers.
- 2 Fixed Assets
Depreciation is provided at the following rates in order to write off each asset over its estimated useful life
Building Improvements 20% on cost
Equipment at Cost 25% on cost
- 3 Gift Aid
the reduced amount recognises the considerably reduced subscription income in the previous year
- 4 Grants Received
Restart Grant 8,000.00
Omicron Hospitality & Leisure Grant 2,667.00
Omicron TOP-UP for Hospitality & Leisure Grant 4,000.00
HMRC Job Retention Scheme Grant 396.00
15,063.00
- 5 Reserves
10,000.00 funds held in case of unforeseen circumstances
5,000.00 unused grant monies

Approved by the trustees on
and signed on their behalf

26TH July 2022

Trustee


Trustee


1st CROWBOROUGH SCOUT GROUP

Independent examiner's report to the trustees of 1st Crowborough Scout Group

I report on the accounts of the Group for the year ended 31 March 2022, which are set out on pages 6 and 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act) and
- to state whether particular matters have come to my attention.

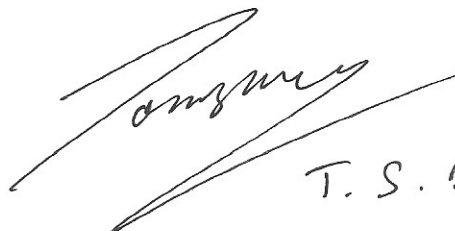
Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act,
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



T. S. B. LEE (RET'D)

12 JULY 2022