

Trustees' Annual Report for the period

From 01/09/2021 Period start date To 31/08/2022 Period end date

1 Reference and Administration Details

Charity Name: **44th Brighton Scout Group**
Charity Number: **305830 as listed on Charity Commission register**
Principal Address: **21 Old London Road, Patcham, BN1 8XR**

1.1 Trustees

Paul Chapman	Group Chair
Lynn Watts	Group Secretary
Douglas Mason	Group Treasurer
Mike Bassett	Group Scout Leader
David Allan	Scout Leader
Jonathan Harris	Cub Scout Leader
Geraldine James	Executive Committee Member representing All Saints Church
Lynn Tiltman	Executive Committee Member

2 Structure, Governance and Management

2.1 Governing Document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules (POR) of the Scout Association.

2.2 Group Scout Council

The Group Scout Council is the electoral body to which the Group Executive Committee is accountable. Membership of the Group Scout Council is open to:

- Scouters
- Group Active Support Managers and members
- Colony Pack and Troop Assistants
- Skills Instructors
- Administrators
- Advisers
- Patrol Leaders
- All Parents of Beavers, Cubs and Scouts
- the District Commissioner and District Chair are ex-officio members of the Group Scout Council.

2.3 Constitution

The Group is a trust established under the Policy, Organisation and Rules of the Scout Association.

It has a constitution agreed by the Group Scout Council, but which is subservient to its governing documents.

2.4 Trustee Selection

The trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association

2.5 Group Executive Committee

The Group is led by a Group Scout Leader and managed by a Group Executive Committee. They are accountable to the Group Scout Council for the satisfactory running of the Group.

The Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment.

Members of the Executive Committee must act collectively as charity Trustees of the Scout Group, and in the best interests of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association
- Protect and maintain any property and equipment owned by and/or used by the Group
- Manage the Group finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fund-raising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally
- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees
- Ensure that Young People are meaningfully involved in decision making at all levels within the Group
- The opening, closure and amalgamation of sections as necessary.
- And all other duties as set out in Policy, Organisation and Rules.

2.6 Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed which are:

2.6.1 Injury to Leaders, Helpers, Supporters or Members

The Group supports compliance with the Safety Policy and ensures appropriate risk assessment; elimination, reduction and control measures are taken to reduce the likelihood of any injuries.

In addition, through membership fees, the Group contributes to the Scout Association's national accident insurance policy.

2.6.2 Damage to Buildings, Property or Equipment

The Group would request the use of buildings, property and equipment from neighbouring organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

2.6.3 Reduced Income from Subscriptions and Fund Raising

The Group is primarily reliant upon income from subscriptions and fund-raising. The Group holds adequate reserves to ensure the continuity of activities should there be a major reduction in income. The committee could also raise the value of subscriptions to increase the Group income either temporarily or permanently.

2.6.4 Reduction or Loss of Leaders

The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there were a reduction in the number of volunteers to an unacceptable level, then there would have to be a contraction, consolidation or closure of activities or sections.

2.6.5 Reduction or Loss of Members

If there were a reduction in membership of a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section.

3 Objectives and Activities

The primary objective of the Group is that of the Scout Association generally, namely:

'to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.'

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we cooperate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

The activities of the Group are:

- The provision of the Scouting programme for 6–14 year old members

4 Achievements and Performance

Please see the separately produced Annual Review document submitted with the Trustees Annual Report.

4.1 Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

5 Financial Review

5.1 Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £10,000

The Group held reserves of approximately **£20,000** against this at year end. This is above the level required for operating expenses. However this can be explained by the need to cover extensive maintenance to the HQ in the near future.

5.2 Investment Policy

The Group's Income and Expenditure is very small and as a consequence, does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

6 Declaration

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees:

Signature:



Date: 19/5/2023

Full Name: **Mike Bassett**

Position: Group Scout Leader

Signature:



Date: 19/5/2023

Full Name: **Paul Chapman**

Position: Group Chair

44th Brighton Scout Group
Annual Report and Review 2022

Receipts and Payments Summary for the
12 months ended 31st August 2022

	General Fund Total £	Previous year Total £
Total receipts for the year	32,675	18,871
Total payments for the year	59,150	10,920
Net receipts (payments for the year)	(26,475)	7,951
Cash, bank & similar funds carried forward	47,472	19,465
Closing funds	<u>20,997</u>	<u>27,416</u>

Receipts for the year ended 31st August 2022

	General Fund Total £	Previous year Total £
Membership subscriptions	5,359	3,306
Gift Aid	1,643	0
	7,002	3,306
Less membership paid	0	2,544
	<u>7,002</u>	<u>762</u>

Other Income

Interest received	104	0
Donations/grants received	277	260
Covid funding	3,080	20,708
sundry income	45	0
Rent received	1,792	6,860
	<u>5,298</u>	<u>27,828</u>

Activities

Income with sections for specific activities	1,375	0
Camps	16,048	432
	<u>17,423</u>	<u>432</u>

Fundraising

Patcham Duck Fayre	2,953	0
	<u>2,953</u>	<u>0</u>

Total Receipts for the Year	<u>32,675</u>	<u>29,022</u>
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Payments for the year ended 31st August 2022

	General Fund Total £	Previous Year Total £
Premises		
Rent & rates	814	761
Light & Heat	1,443	2,179
Water	301	443
Insurance	1,241	1,703
Cleaning & Decoration	2,438	490
Other Premises Expenses	25,692	2,572
	<u>31,928</u>	<u>8,148</u>

Activities

Sections	5,666	827
Replacement Equipment & Repairs	0	0
Camps	19,983	(154)
	<u>25,649</u>	<u>673</u>

Admin costs	330	142
Fundraising costs	1,243	0

Total payments for the year	<u>59,150</u>	<u>8,963</u>
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Net Receipts (Payments) for the year	<u>(26,475)</u>	<u>20,059</u>
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Statement of Assets & Liabilities at 31st August 2022

	General Fund Total £	Previous Total £
Monetary Assets		
Barclays Bank Current Accounts	20,631	33,431
Virgin Money	0	14,013
Cash	365	28
	<u>20,997</u>	<u>47,472</u>

checksum	0
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Independent examiner's report to the trustees of 44th Brighton Scout Group

I report to the trustees on my examination of the accounts of the 44th Brighton Scout Group the year ended 31 August 2022.

Responsibilities and basis of report

As the charity trustees of the 44th Brighton Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 44th Brighton Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 44th Brighton Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Stephen Oliver

Relevant professional qualification or membership of professional bodies (if any): Chartered Accountant

Address: Hove, Sussex

Date: February 2023