

# Annual Review and Accounts

## 2020-21





# Welcome

Welcome to our Annual Report for 2020-21, the most challenging year for Surrey Scouts; for Scouting nationally, and for the nation, since the war. You will read in the following pages how we met those challenges head-on, and how we have emerged as a strong, safe, nationally significant force in Scouting. As ever, our success during this most difficult of years was founded on the astonishing commitment, resilience, innovation, and enthusiasm of our adult volunteers, volunteers in all the myriad roles available in Scouting to lead and support our equally committed and enthusiastic Beavers, Cubs, Scouts, Explorers and Network.

Many of our adult volunteers were the very heroes and heroines who, as key workers, provided us with the help and support that we all needed, particularly early on, when there was little understanding of the virus that we faced, and how we were going to deal with it.

Our adult volunteers, in their thousands, adapted Scouting so that it could be delivered online. That was all done from a standing start, which was truly astonishing. Our Scouts, Explorers and Network took a lead in helping provide online programmes for every section, programmes that included stay-at-home camps at section, Groups, District, and County level. Then, when Scouting could be delivered face-to-face for a brief period last summer, our amazing leaders ensured that our young people were provided with the opportunity to meet as soon as they were able. Surrey Scouts' leaders led the country in getting our young people back together again.

Not only that, our adults continued with their training, and ensured that Surrey Scouts were a leading County nationally in complying with Scouting's training requirements, making our Scouts safer than ever before.

Finally, to demonstrate how truly dedicated and truly wonderful our adults are, when the time came to count our youth and adult membership last January at census time, Surrey was the most successful County nationally in retaining both adults and young people in the Movement. Our adults are a blessing indeed! Since you may well be reading this report on your computer or other electronic device, rather than comment upon the many and varied activities provided by our quite outstanding leaders throughout 2020-21, why not click on these links and re-live a great year? These pictures, and videos, speak a thousand words:

<https://surreyscouts.smugmug.com/>

<https://vimeo.com/search?q=surrey+scouts>

**James Burge**  
County Chairman

**Joe Rogerson**  
County Commissioner

# Our Purpose and Method

Scouting actively engages and supports young people in their personal development, empowering them to make a positive contribution to society. In partnership with adults, young people take part in fun indoor and outdoor activities. They learn by doing, by sharing in spiritual reflection and by taking responsibility. They make choices, undertake new and challenging activities and they live their Scout Promise.

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## **Our values, as Scouts, are at the heart of who we are and what we do:**

**Integrity** - We are honest, we try to do the right thing (even if no one is watching) and we stay true to ourselves.

**Respect** - We are thoughtful of people's feelings and values, treating everyone as we would like others to treat us.

**Care** - We are kind to others, looking after the world we live in.

**Belief** - We explore our beliefs and attitudes with wide-open minds.

**Cooperation** - We work with others to change the world for the better, making friends along the way.

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Surrey Scouts is open to all young people in Surrey aged between six and twenty-five no matter what background, ethnic origin, nationality, race, gender, marital or sexual status, mental or physical ability, political or religious belief.

Thousands of committed, experienced and trained volunteers, working in teams across the County, provide scouting in Surrey through 18 Districts and 176 Scout Groups.

The Trustees have a duty to report on our public benefit in our annual report. We have assessed our aims, activities and charitable objectives, which are to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities.

We believe that we have met the Charity Commission's public benefit criteria for both the advancement of citizenship and community development. The Scouting Movement complies with two key principles set by the Commission with regard to public benefit:

## **1. Identifiable benefit**

The way in which we carry out Scouting helps young people in their personal development, empowering them to make a positive contribution to society; we link this benefit directly to the Purpose of Scouting.

## **2. Public benefit**

Scouting is a national Movement open to young people aged between six and twenty-five and to adults. Full membership is restricted to young people and adults who are willing to make the Scout Promise. The Association enables those in poverty to benefit from Scouting; while the Association charges a subscription to its members, the benefits of Scouting are not constrained by a member's inability to pay. Locally, there are arrangements to waive subscriptions and other costs for those who cannot afford to pay. There are also funds available for setting up new Groups and Sections and for young people's uniform and Scouting activities so that we do not exclude young people from activities if they are unable to pay.

# Our Plan for Surrey Scouts

People	Programme	Places	Perception
An ever-increasing number of youth members and skilled, qualified adults.	All youth members benefitting from high quality well-resourced balanced programmes.	We enjoy Scouting in safe, welcoming, fit-for-purpose places within Districts and Groups that have a secure income and sound governance.	More visibility with Scouting where everyone can see we play a key role in society.
Amazing people	Amazing programmes	Amazing places	Amazing media
<p>Promoting and enabling growth in adult and youth membership</p> <p>Celebrating achievement</p> <p>Providing top quality training</p> <p>Developing practical Scouting skills</p> <p>Promoting and enabling mandatory ongoing learning</p>	<p>Promoting and enabling quality youth shaped programmes</p> <p>Supporting quality youth shaped programmes</p> <p>Monitoring quality youth shaped programmes</p> <p>Increasing the number of Top Awards</p> <p>Promoting and enabling international opportunities</p>	<p>Promoting and enabling good governance</p> <p>Promoting and enabling high quality administration</p> <p>Developing Bentley Copse</p>	<p>Providing quality media coverage</p> <p>Supporting District and Group media</p> <p>Providing media opportunities to Scouts</p> <p>Promoting and enabling good quality county-wide communications</p>

# How have we been doing?

## People

### Promoting and enabling growth:

Despite the pandemic, we still have 12,460 young people enjoying Scouting across 177 Scout Groups and 18 Districts throughout Surrey. Our 4,365 amazing adult volunteers have helped to grow 181 sections by more than 650 new youth members, which has helped make up for some of the losses which has left us with 2,227 or 12% less youth members than 2019/20. Our waiting list has continued to grow (to 4,234) and we will continue to look for opportunities to get as many of those young people involved in Scouting.

Our priorities for the year ahead are focused on doing everything we can to support Scout Groups to re-start face to face Scouting; supporting the ongoing challenge of recruiting and retaining adult volunteers; and trying to reduce the growing waiting list.

### Celebrating achievement:

Our amazing volunteers have received the following Good Service awards in 2020/21:

- 70 Chief Scout's Commendations for Good Service
- 56 Awards for Merit
- 9 Bars to the Award for Merit
- 5 Silver Acorns
- 3 Bars to the Silver Acorn

### Providing top quality training:

This year of lockdown due to Covid-19 has presented us with an assortment of challenges for delivering training to our adult members and enabling them to remain compliant. Our training teams have risen to those challenges and helped to award around ten percent more Wood Badges than the previous year, with over two hundred and twenty Wood Badges being recommended in the review year and a further fifty in the first two months of the current year. Compliance in GDPR, Safety and Safeguarding has hit the target of ninety-eight percent. These are incredible achievements with no face to face adult training taking place. Our training teams have made use of online learning platforms, eLearning and workbooks to deliver training. They have facilitated assessment and validation of learning by using video conferencing, email and socially distanced interactions. We have held online training team meetings with over 100 team members attending each set of meetings.

We expect to be able to resume face to face training in the coming months. However, our newly acquired confidence and skills in using online platforms will enable us to continue to offer a more inclusive and flexible approach for all adults.

# Programme

## Quality youth shaped programmes:

Successful Scouting is driven by offering a programme that is exciting, challenging and engaging. Young people helping to shape this programme is essential to keeping it relevant and in promoting achievement. One of the highlights of this difficult year has been hearing stories of young people leading sessions for their section via Zoom – instead of becoming passive and reliant upon technology delivering meetings, many have stepped up to support the delivery of meetings or have contributed to meetings themselves.

Delivering the programme has been especially challenging this year as, for most of the time, face to face meetings have not been possible but leaders have been incredible in their dedication and in striving to find ways to make the programme accessible allowing for necessary adaptations. The quality of the programme is reflected in the numbers Surrey achieved in the census this year. When restrictions allowed, many groups jumped in to provide face to face meetings and members have been offered a full range of activities and opportunities. Our tri-annual Scout event, Scoutabout, was postponed again but planning goes on for next year. In August, we ran Roar 2020, a county wide virtual camp with activities for all ages. Leaders had a range of training opportunities in which to participate as a part of the camp.

The programme team has undergone some changes with Andrew Carvell being appointed as Assistant County Commissioner (Explorer Scouts). With his team, Andrew is exploring how best to support the programme by developing the role of the Young Leaders and providing an Explorer Belt challenge amongst many other plans.

## Increasing the number of Top Awards:

Over the last year, where most of our Scouting was done online, our amazing, dedicated leaders were still able to ensure that 1,308 Scouts gained their top awards. That is 59% of the number of Scouts who achieved similarly in the previous year. Given the challenges of 2020, that is a truly remarkable feat by our Scouts and their leaders. This year the number of young people achieving each award is as follows (January 2020 in brackets):

Chief Scout Bronze Award: 512 (906)  
Chief Scout Silver Award: 595 (833)  
Chief Scout Gold Award: 135 (300)  
Chief Scout Platinum Award: 39 (109)  
Chief Scout Diamond Award: 20 (45)  
Queen's Scout Award: 7 (21)

In addition, 76 (258) Duke of Edinburgh Awards were achieved by Surrey Scouts: Bronze: 47 (142); Silver: 29 (88) and Gold: 0 (28).

## **Promoting and enabling international opportunities:**

Surrey Scouts have a strong tradition of supporting overseas adventures and helping young people build connections with the wider world. This year presented a series of challenges as Scouting moved online with trips abroad on hold until at least January 2022. However, this did not mean the International dimension of the Scouting programme was paused; physical trips abroad are only one way to learn about wider environments, cultures and communities. The sense of being part of a worldwide community could not be stronger this year, as everyone faces the challenges presented by COVID-19 locally, nationally and worldwide.

This year Surrey Scouts have connected virtually, Groups have spoken with Scouts abroad and have been able to learn about one another's cultures, finding out about the differences in Scouting across the world. Our youngest section, the Beaver Scouts have participated in the Reach for the Stars virtual camp; with the opportunity to take part in international activity learning about 'Scouts Against Malaria'. At the other end of our youth sections, Surrey Network members have been able to access online discovery weekends across the United Kingdom and start the Scouts of the World Award, learning about sustainability goals and how to make a difference in communities.

Looking forward, the Surrey Scouts International Team know it will take time to rebuild confidence in travelling abroad but are ready to support Groups to plan when they are organised. They already have several trips in the pipeline. Whilst sadly the postponed 2020 European Scout Jamboree was cancelled due to the uncertainties presented by the pandemic, we are delighted to have started the journey to the 25<sup>th</sup> World Scout Jamboree in Korea. We are also pleased to see exciting new international opportunities being developed for Surrey Scouts, including an Explorer Belt expedition alongside Greater London South West Scouts and 'Operation Last Post' Ypres Expedition.

# **Places**

## **Promoting and enabling high quality administration:**

That the County Office has continued to provide a meaningful service during the reporting year is a tribute to our Office Manager, Katy Cozens, who has adapted to constantly changing priorities and an increased need for flexibility in operating practices. We started the year with our Office Administrator, Sally Thompson, furloughed. This continued to the summer when she responded to the national call for nurses to return to their profession and left the County. Meanwhile the furloughing of Bentley Copse staff meant a significant part of the Activity Centre administration was absorbed by the County Office. With the Government directions for staff to work from home, the County Office building was closed and all County administration was carried out remotely and this remains the case today.

The moves in and out of lockdown were reflected in the work of the office and, like almost everywhere else, it resulted in all administrative functions and governance meetings being conducted online. This included the County Annual General Meeting. Towards the end of the reporting year it was necessary for Katy to also move to flexible furlough. As business starts to return to pre-Covid levels, we are reviewing the administrative staff needs of both the County Office and Bentley Copse before recruiting new staff.

This is the third year of operation with the revised structure of the Board of Trustees and sub-committees and there is no doubt that reduced numbers representing specific responsibilities or skills sets has been an effective model for good governance. All meetings of the Trustees have been held online this year.

Our County Treasurer has done exceptional work in reviewing financial processes and especially in the provision of accurate and up-to-date financial information and commentary to the Trustees. This greatly facilitated decision-making and is exemplified by the grant in respect of membership fees to reduce the burden of the increase levied by Headquarters. The County remain keen to encourage the use of restricted and designated funds which are open to application from the County, but recognise the last reporting year has not created an environment for initiatives which would generate fresh applications.

The County have promoted the now mandatory requirement for Trustee members at all levels in Scouting to complete a wider range of training in addition to online Introductory Training for Trustees. The training has been supported by a national programme of Governance Support webinars. The County recognise that the number of Trustees recorded on Compass does not reflect the number who actually sit on Group and District Executive Committees that in turn does not allow an accurate measure of the Trustee training undertaken.

Although Covid forced the cancellation of a planned 'face to face' County Conference for Administrators in 2020, a very useful online conference for District Chairmen was held earlier this year. This provided the opportunity to share governance issues, promote youth representation and encourage completion of Trustee training at all levels.

## **Developing Bentley Copse:**

Like all campsites, 2020 has been a year like no other; with the impact of Covid our income was decimated. We took an early decision to save as much money as possible, turning off what we could and renegotiating our contracts. During the year we also took the difficult decision to make the Deputy Centre manager, Pepe Bernade Munoz, redundant. The Trustees thank him for all this hard work while at Bentley Copse.

We decided to continue with the maintenance of the site as this was the ideal time to carry out some of the larger projects. We extended the overflow car park, replaced building lighting with LED fittings and we have undertaken a significant amount of painting. We completed the work on fencing the remainder of the site ourselves, saving the site over eight thousand pounds but it did take over forty-five days, something we could have never done if the centre had remained open.

Looking forward, we have made the site Covid secure with the addition of signage and over twenty sanitiser stations round the site, updated our risk assessments and introduced a few new activities that are already popular.

2021 will also be a challenge but with the investments made in 2020 we are in a good position to maximise our income. The Trustees are grateful for the continued support of the Service Team whether by running activity sessions or general maintenance and we are always looking for new members. If you are interested in joining the team, please contact the Centre Manager.

We also thank Nick Cann, the Centre Manager, who had only just started when the Centre was forced to close. He is certainly not afraid to get his hands dirty as well as looking to maximise our income wherever possible.

# Perception

Surrey Scouts have continued to develop its online presence this year. The website has had some additions in its functionality that makes communications during larger events possible without relying on people to have access to social media accounts. This will be especially useful with sections that are too young to have such accounts. During Roar 2020, the media team filmed a campfire and live streamed another one whilst the photographic team sifted through over one thousand photographs for the public gallery. Plans for supporting the planned large events were put on hold but the team is preparing for the upcoming event launches.

Scouting works better when young people shape their experiences. That is something we have always known and we have been making progress in ensuring more young people are influencing Scouting across Surrey. Our County Youth Commissioner, Beth Jeffries, and her deputy, James Barber, led our youth shaped agenda for Surrey Scouts. We launched a new Youth Shaped Strategy for Surrey Scouts in the autumn of 2019 together with a role description/person specification published in March 2020 following consultation with our District Youth Commissioners.

A fun, enjoyable and high quality programme is significant to the success of Scouting. We have begun to focus on how we can best support this at a local level. We have been using the quality programme-checking tool to help Districts support their sections. We have also been supporting District sectional meetings and facilitating inter-District activities to share good programmes and promote opportunities.

We have continued our programme of large-scale events to enhance the local programme. Over three thousand Cub Scouts came together for a day packed with fun and adventure for our tri-annual SCRAM fun day at Hook Road Arena in June 2019. Planning continued for Scoutabout, our county Scout and Guide weekend get-together, which, due to the lockdown, we have had to postpone.

# Responsibilities of the Board of Trustees

Charity law requires the Trustees to prepare financial statements for each year that give a true and fair view of the state of affairs of the Charity at the year-end, its incoming resources and resources spent during the year. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Board of Trustees is responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity. This allows the Board to ensure that the financial statements comply with the Charities Act 2011. The Board is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Trustee Selection and Training

The current Trustees (with the exception of the five County Officers who hold an ex-officio appointment to the Board) either are elected (five members) by the County Scout Council or nominated by the County Commissioner (one member - the Chair of the Bentley Copse Management Sub-Committee). The Annual General Meeting ratifies all appointments. Trustees often already have, from the appointments they hold as members of the County Scout Council, an understanding of both Scouting generally and of how the County is organised and run. On appointment, they receive a booklet containing the terms of reference of the County Executive and its Sub-Committees, together with details of how Surrey Scouts might be able to apply for grant aid towards the costs of training and other activities. A link to the online booklet (The Essential Trustee, what you need to know etc.) published by the Charities Commission that explains the legal duties and responsibilities of charity trustees is also provided. With effect from January 2016, all new Trustees are required to be a member of The Scout Association and undertake their training course for Trustees.

## Risk Policy

We undertake risk assessments for all major County activities in accordance with the recommendations and requirements of the Scout Association's published document entitled "Policy, Organisation and Rules". Our Bentley Copse staff carries out regular risk assessments of the County's activity centre and report their findings to the Management Sub-Committee. The County maintains a risk register used as a risk management tool to fulfil regulatory compliance and to act as a repository for all risks identified to the County Scout Council. It includes additional information about each risk, e.g. the nature of the risk, reference and owner and the appropriate mitigation measures. The principal financial risk is that the activity centre generates a significant deficit and the main operational risks focus on child abuse and injury to members.

## Need and Skill requirements

The Trustees entrust the training of adults in Scouting in accordance with the rules of The Scout Association, to the County Training Manager and her team under the guidance of the County Commissioner. The Trustees have the responsibility to train any paid staff.

The Trustees do not employ professional fundraisers.

## Covid-19

The Government introduced rules requiring the limiting and or cessation of certain activities and Surrey Scouts have complied with these rules. This meant that the Bentley Copse Activity Centre could no longer accommodate visitors, all face-to-face activities ceased and income from this source stopped. Many parties that had booked to attend the centre postponed their bookings while we reimbursed the deposit of those that cancelled outright. To cut its outgoings the Board furloughed two of the County's four staff. Mr Jose Bernebe Munoz (Pepe) was later made redundant. During the year we received Government grants as detailed in the accounts and this has helped mitigate some of the substantial financial shortfall in 2020/21. Wherever possible virtual Scouting has continued throughout the County while socially distancing volunteers continue with maintenance.

## Conclusion

The Board of Trustees wishes to extend sincere thanks to all the adults who give of their time, effort and expertise in order to enable young people in Surrey to enjoy Scouting at its very best.

They acknowledge the incredible debt Surrey Scouts owes to Richard Shortman, former County Commissioner and County Secretary who provided a very substantial financial legacy that we received in the previous year and with a further significant amount in the reporting year.

The Board would also like to acknowledge the substantial financial assistance given by a number of organisations and individuals, which enables Groups, Districts and the County to provide better and improved facilities for the benefit of the young people of Surrey.

For and on behalf of the Board of Trustees of Surrey County Scout Council

**James Burge**  
County Chairman

**Howard Park**  
County Secretary

# Surrey County Scout Council

## President

Mr Michael More-Molyneux  
Lord Lieutenant of Surrey

## Vice Presidents

Mr Gordon Bates, DL  
Dr Derek Pollard, OBE  
Sir Adrian White CBE DL  
Mr John Walshe DL (Deceased)

## Founder

Robert Baden-Powell OM

## Patron

Her Majesty the Queen

## Chief Scout

Lt Cdr (Hon) Bear Grylls OBE RN

## Bankers

CAF Bank Ltd  
Barclays Bank plc  
Charities Official Investment Fund

## County Treasurer

Gary Ernest ACMA

## Independent Examiner

Richard Hopes FCA  
Alliotts LLP  
Friary Court,  
13-21 High Street,  
Guildford GU1 3DL

## The Board of Trustees

James Burge, Chair  
Gary Ernest, Treasurer  
Beth Jeffries  
Martin Gerrard QPM DL, Vice Chair  
Julia Kielstra  
Caroline Ledger  
Ian MacQueen  
Howard Park, Secretary  
Joe Rogerson, County Commissioner  
Marcus Martin-Burns, Youth  
Commissioner  
Phil Curry, non-voting invitee

## County Appointments Advisory Sub-Committee

Nigel Bird  
Philip Currie  
Carol Davies  
Tricia Griffin  
Janet Manktelow, Chair  
James McAlpine  
Colin Ritchie

## Bentley Copse Management Sub-Committee

Richard Ayears  
James Barber  
James Burge  
Nick Cann  
Gary Ernest  
Callum Hawker  
Mike Keeble  
Ian MacQueen, Chair  
Joe Rogerson  
Neil Wibberley, Secretary  
Doug Wilson

# Financial Review 2020-21

The accounts for Surrey Scouts for the period 1 April 2020 to 31 March 2021 have been prepared in accordance with the Charities Statement of Recommended Practice applying incorporating Financial Reporting Standard 102, known as “Charities SORP (FRS 102)”. The Financial Statements are shown on Pages 18 to 20, and the Independent Examiner’s Report is shown on page 17.

The net operating income for 2020/21, before gains/losses on investments, is £148,073 (19/20: £110,003). These figures for both years were particularly influenced by the bequest from the estate of Richard Shortman, the former County Secretary, and in 2020/21 by support grants received from the UK Government due to the COVID pandemic.

Excluding donations and grants received and gains/losses on investments, net operating income was a loss of £(61,019) compared to a loss in the prior year of £(67,406) on a comparable basis. The primary driver was losses on Bentley Copse which was closed for most of 2020/21, offset by gains in the County Office, explained below.

## County-wide events, activities and administration (excluding Bentley Copse)

Income is derived primarily from membership fees received from Groups (net of the amount passed on to Scout HQ), donations and grants and income for County-led activities such as Beavers Go Wild, Scoutabout, the World Jamboree, etc. Expenditure relates to the same County-led activities, plus the salaries of County office staff and the cost of utilities, insurance, depreciation, the AGM and the independent examiner’s fee.

Net membership fees received from Groups were £131,470 (19/20: £128,954). Donations received were £169,169 (19/20: £177,409), the majority of which comprised the munificent legacy of Richard Shortman. £6,372 was received from the Coronavirus Job Retention Scheme to cover furlough costs. Interest and dividends decreased to £1,969 (19/20: £3,801).

No county-wide events or activities took place in 2020/21 and all leader training was cancelled. Consequently ‘County’ income was much reduced to £8,546 (19/20 £373,758, which included the US/Canada World Jamboree). Expenditure was reduced as far as possible with the reduction of office staff from 2 to 1 working remotely, mothballing of the office and training centre and use of flexible furlough to further mitigate staff costs. County expenditure reduced to £66,696 from £513,902 in 19/20 (which included World Jamboree expenditure).

The net impact of the above, excluding donations/legacies and investment gains/losses, is a ‘County’ surplus of £95,252 (19/20: loss of £(4,796)).

## Designated Clubs

Designated Clubs such as Water Activities, Caving etc. registered a net surplus of £13,592 (19/20: £2,592). Both income and expenditure reduced, but some Clubs benefitted from receipt of Government COVID grants resulting in a higher surplus for the year.

## Bentley Copse Activity Centre

Bentley Copse income is derived from fees charged for hiring the site and buildings; charges for activities such as go-karting, shooting, zip-wire etc., and sales from the site shop.

Expenditure is substantially fixed, relating to staff employment costs, including those of a permanent Site Manager, the costs of short-term and temporary staff during the busy summer season; utilities and insurance; and depreciation.

Bentley Copse operations were severely impacted by COVID, with the gates to the campsite being closed for much of the year. Consequently, fee income reduced to just £13,744 (19/20: £241,667). Government grants received to help mitigate the impact of the lockdown were £40,554, plus £13,968 received from the Coronavirus Job Retention Scheme to cover furlough costs.

Operating costs were reduced as much as possible, with buildings being locked, heating turned off etc. The Deputy Site Manager was initially furloughed and later made redundant. Utility costs fell by 60% and payroll and associated overhead costs by a similar amount. However, the Trustees decided to continue with the site maintenance programme, taking advantage of a quiet site to undertake routine maintenance and upgrades. The cost of maintenance, renewals and minor repairs was 6% less than the prior year.

The net impact of the lockdown was that Bentley Copse made a loss of £116,348 (19/20: £62,610), despite the Government grant support. The Trustees have approved capital expenditure of approximately £77,000 to replace the two main septic tanks on site. This work is expected to take place later in 2021.

## Reserves

The Trustees have a policy of retaining sufficient reserves to cover a minimum of twelve months of 'normal' fixed expenditure such as utilities, insurance, depreciation and staff salaries in general reserves, which is approximately £300,000. This level remains appropriate.

Reserves held at 31 March 2021 are £1,351,804 (31 March 2020: £1,187,250) of which £1,027,145 (31 March 2020: £775,744) are unrestricted. The reserves in the past two years have been boosted by over £350,000 from the legacy of Richard Shortman mentioned above. It should be noted that at the date the accounts are prepared, £367,654 (19/20: £326,537) relates to funds received in advance, primarily for Scout HQ membership fees received from Districts and held temporarily on account for the following financial year.

The balance of both restricted and unrestricted funds is held by the Trustees to cover:

- Fixed costs during unanticipated events – considered prudent given the unanticipated consequence of the COVID-19 pandemic
- Capital expenditure at Bentley Copse to maintain the site and to improve the offering to Scout Groups and other customers
- Deficits at future major County events and support for future World Jamborees
- To help fund projects at County, District or Group level and to develop activities, programmes, camp sites and the training of leaders for the benefit of the whole of Surrey Scouting.

Given the current level of reserves and the ability to reduce or limit expenditure quickly in an emergency, the Trustees consider Surrey Scouts to be a viable going concern.

## **Looking forward to 2021/22**

The County Trustees agreed to subsidise the County fees for 21/22 by £2.00 per member to help mitigate the effect on local Groups of the £7.50 per member hike in UK HQ fees. This subsidy, coupled with approximately 12% fewer young people registered for 21/22 across the County, will reduce fee income by over £42,000 in 21/22. However, county-wide activities are not planned to restart until summer 2022 (with the possible exception of Frost Camp in January 2022) and leader training will only gradually recommence: we therefore anticipate being able to keep costs in check so that 'County' will at least break-even in 21/22.

Although some COVID restrictions have now been lifted, overnight stays at Bentley Copse are still not permitted for large groups, or at all for Scouts or Guides. We therefore anticipate only a gradual recovery of campsite fee income. Tight control will be maintained over expenditure, but it is expected that the site will make another significant loss in 2021/22.

A development plan for the Bentley Copse site, to incorporate major improvements and replacement of older buildings and activities, is in preparation and will result in a significant appeal for funds being launched later in 2021.

Gary Ernest  
County Treasurer

# Independent examiner's report

## Independent examiner's report to the trustees of the Surrey County Scout Council

I report on the accounts for the Surrey County Scout Council for the year ended 31 March 2021.

### Respective responsibilities of Trustees and examiner:

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of the ICAEW.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- And to state whether particular matters have come to my attention

### Basis of independent examiner's report:

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent examiner's statement:

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- That accounting records were not kept in accordance with Section 130 of the 2011 Act and
- The accounts do not accord with the accounting records or comply with the accounting requirements of the 2011 Act have not been met: or
- to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the financial statements to be reached.

**Richard Hopes FCA**

July 2021

Alliotts LLP,

Chartered Accountants and Registered Auditors

Friary Court, 13-21 High Street, Guildford GU1 3DL

# Balance Sheet

for the year ended 31 March 2021

	2021	2020
<b>Fixed assets</b>		
<b>Tangible assets</b>	£630,577	£670,582
<b>Investments</b>	<u>£85,640</u>	<u>£69,158</u>
	£716,216	£739,740
<b>Current Assets</b>		
Stocks	£8,137	£9,687
Investment in clubs	£62,595	£49,004
Debtors	£37,057	£55,602
Bank and cash balances	<u>£903,115</u>	<u>£672,563</u>
	£1,010,903	£786,856
<b>Creditors: amounts falling due within one year</b>	<u>£375,315</u>	<u>£339,346</u>
<b>Net current assets</b>	<u>£635,588</u>	<u>£447,510</u>
<b>Total assets less current liabilities</b>	<u>£1,351,804</u>	<u>£1,187,250</u>
<b>Represented by</b>		
Accumulated fund	£1,027,145	£775,744
Designated funds	£275,549	£368,305
Restricted funds	£49,111	£43,200
	<u>£1,351,804</u>	<u>£1,187,250</u>

The financial statements on pages 18 to 20 were approved by the Executive Committee on 20 July 2021 and signed on its behalf by:

James Burge  
County Chairman

Gary Ernest  
County Treasurer

# Statement of Financial Activities

## Income

for the year ended 31 March 2021

	2021				Total	2020 Total
	General Funds	Designated Bentley	Designated Other	Restricted Funds		
<b>Membership Subscriptions</b>						
Subscriptions receivable	£536,541	-	-	-	<b>£536,541</b>	£512,276
Less payable to headquarters	£(405,071)	-	-	-	<b>£(405,071)</b>	£(383,323)
	£131,470	-	-	-	<b>£131,470</b>	£128,954
<b>Donations and grants</b>						
	£169,669	£40,554	-	-	<b>£210,222</b>	£177,409
<b>Other Income</b>	£6,372	£13,968	-	-	<b>£20,340</b>	-
<b>Total subscriptions &amp; donations</b>	<b>£307,510</b>	<b>£54,522</b>	<b>-</b>	<b>-</b>	<b>£362,032</b>	<b>£306,363</b>
<b>Investments</b>						
Interest and dividends	£853	-	-	£1,116	<b>£1,969</b>	£3,801
<b>Charitable activities</b>						
Sections	£81	-	-	-	£81	£1,888
Beavers go Wild	-	-	-	-	-	£10,055
Jamboree	-	-	-	-	-	£325,821
SCRAM	-	-	-	-	-	£42,152
KIX	-	-	-	-	-	-
Bazzaz	-	-	-	-	-	-
D of E	£4,576	-	-	-	<b>£4,576</b>	£9,774
FrightEx	-	-	-	-	-	£2,279
Roverway	-	-	-	-	-	-
Other activities	£3,379	-	-	-	£3,379	£24,958
Adult Training	-	-	-	-	-	£2,449
Clubs	-	-	£33,646	-	<b>£33,646</b>	£41,417
Badge sales etc.	£10	-	-	-	<b>£10</b>	£150
	£8,046	-	£33,646	-	<b>£41,692</b>	£460,943
<b>Other trading income</b>						
Camp site fees	-	£13,037	-	-	<b>£13,037</b>	£181,371
Camp site shop sales	-	£730	-	-	<b>£730</b>	£13,527
Other income	-	-	-	-	-	£1,000
	-	£13,766	-	-	<b>£13,766</b>	£195,898
<b>Total income</b>	<b>£316,409</b>	<b>£68,288</b>	<b>£33,646</b>	<b>£1,116</b>	<b>£419,460</b>	<b>£967,006</b>
<b>Expenditure on charitable activities</b>	<b>£66,696</b>	<b>£184,636</b>	<b>£20,055</b>	<b>-</b>	<b>£271,387</b>	<b>£857,003</b>
<b>Net operating income for the year</b>	<b>£249,713</b>	<b>£(116,348)</b>	<b>£13,592</b>	<b>£1,116</b>	<b>£148,073</b>	<b>£110,003</b>
Net gains/losses on investments	£11,688	-	-	£4,794	<b>£16,482</b>	£(8,798)
Movement between funds	£(10,000)	-	£10,000	-	-	-
<b>Net movements in funds</b>	<b>£251,401</b>	<b>£(116,348)</b>	<b>£23,592</b>	<b>£5,910</b>	<b>£164,554</b>	<b>£101,205</b>
Total funds brought forward	£775,744	£273,263	£95,042	£43,200	<b>£1,187,250</b>	£1,086,045
<b>Total funds carried forward</b>	<b>£1,027,145</b>	<b>£156,915</b>	<b>£118,634</b>	<b>£49,111</b>	<b>£1,351,804</b>	<b>£1,187,250</b>

# Statement of Financial Activities

## Resources expended

for the year ended 31 March 2021

	2021				Total	2020 Total
	General Funds	Designated Bentley	Designated Other	Restricted Funds		
<b>Premises</b>						
Utilities	£838	£19,437	-	-	£20,275	£52,384
Insurance	£656	£13,752	-	-	£14,408	£13,292
Repairs, renewals/minor equipment	£1,005	£42,226	-	-	£43,231	£45,569
	£2,499	£75,415	-	-	£77,914	£111,245
<b>Donations and grants</b>	-	-	-	-	-	£950
<b>Activities</b>						
Sections	£3,250	-	-	-	£3,250	£21,988
Beavers go Wild	£108	-	-	-	£108	£9,856
Jamboree	-	-	-	-	-	£347,897
SCRAM	-	-	-	-	-	£42,021
KIX	-	-	-	-	-	-
Bazzaz	-	-	-	-	-	-
D of E	£3,869	-	-	-	£3,869	£9,561
FrightEx	-	-	-	-	-	£2,081
Roverway	-	-	-	-	-	-
Other activities	£10,349	£2,373	-	-	£12,722	£59,390
Adult Training	£1,333	-	-	-	£1,333	£15,985
Clubs	-	-	£20,055	-	£20,055	£38,825
Cost of badge sales	-	-	-	-	-	£312
	£18,909	£2,373	£20,055	-	£41,336	£547,917
<b>Site expenditure</b>						
Staff costs	-	£39,903	-	-	£39,903	£67,579
Campsite administration	-	-	-	-	-	-
Cost of camp site shop sales	-	£1,551	-	-	£1,551	£8,954
Other	-	£10,626	-	-	£10,626	£15,953
	-	£52,079	-	-	£52,079	£92,487
<b>Support Costs</b>						
Staff costs - administration	£34,209	-	-	-	£34,209	£39,785
County office- administration	£5,885	-	-	-	£5,885	£11,130
County Development Officer	-	-	-	-	-	-
Communication	-	-	-	-	-	-
	£40,094	-	-	-	£40,094	£50,915
<b>Governance</b>						
Examiner's fee	£2,290	-	-	-	£2,290	£2,400
AGM and other costs	-	-	-	-	-	£1,337
	£2,290	-	-	-	£2,290	£3,737
<b>Depreciation</b>						
Buildings	£1,841	£42,284	-	-	£44,125	£39,711
Equipment & Vehicles	£1,064	£12,484	-	-	£13,548	£10,042
	£2,905	£54,768	-	-	£57,673	£49,752
<b>Total resources expended</b>	£66,696	£184,636	£20,055	-	£271,387	£857,003

As Scouts, we believe in preparing young people with skills for life. We encourage our young people to do more, learn more and be more.

Each week, we give over twelve thousand young people the opportunity to enjoy fun and adventure while developing the skills they need to succeed, now and in the future. We are talking about teamwork, leadership and resilience – skills that have helped Scouts become everything from teachers and social workers to astronauts and Olympians.

We believe in bringing people together. We celebrate diversity and stand against intolerance, always. We are part of a worldwide movement, creating stronger communities and inspiring positive futures.

By 2023, we will have prepared more young people with skills for life, supported by amazing leaders delivering an inspiring programme. We will be growing, more inclusive, shaped by young people and making a bigger impact in our communities.

We are proud to say we are a values-based movement. Our Scout values of integrity, respect, care, belief and cooperation guide everything we do.

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