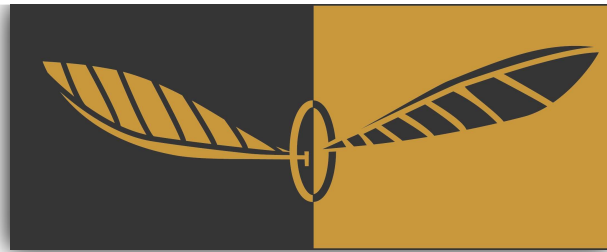


Trustees Annual Report 2021-2022



1st Weybridge (Brooklands Own) Scout Group
20 Springfield Lane, Weybridge, Surrey, KT13 8AW



Adult Membership (as of June 2022)

Group Scout Leader & Training Adviser

Chris Wade

Executive Committee

Group Chairman

-

Group Treasurer

Natasha Orpen

Group Secretary

David Tregidgo

HQ Lettings Manager

MT Eade

HQ Site Manager

-

HQ Administrator

-

Fundraising & Social Media

Charlotte Hills

IT Manager

Lucien Gover

Waiting Lists

Carol Marsden

Parent Representative, Scout Troop

-

Parent Representative, Cub Scout Pack

-

Parent Representative, Beaver Scout Colony

Lauren Woodward-Stammers

Parent Representative, Young Leaders

Heather Rhoden

Section Leaders

Scout Troop

Scout Leader

Tim Buchanan

Assistant Scout Leader

Sonny Adam-Cash

Assistant Scout Leader

Lucien Gover

Section Assistant

Alison Buchanan

Section Assistant

Ollie Rhoden

Cub Scout Pack

Cub Scout Leader

Sally Grewal

Assistant Cub Scout Leader

Becky Gibbins

Section Assistant

Lone Middleton

Section Assistant

Jane Heard

Beaver Scout Colony

Beaver Scout Leader

Lewis Vincent

Assistant Beaver Scout Leader

Steven Gray

Trust Accounting

Bank

Barclays Bank Ltd

Scrutineer

Michelle Phillips ACA

Group Registration Number

12234

Charity Registration Number

305807

Introduction

The financial year 2021-2022 saw the welcome return to proper, face-to-face Scouting following the challenges of 2020. We had hikes, camps, boating and all the varied activities that our young people missed out on for so long. We've been replenishing the numbers in all sections and we've had a few changes to adult volunteer roles.

Executive Committee

Our Executive Committee work behind the scenes to keep the Group financed, housed and running smoothly.

Fundraising

A fundraising report is available separately.

HQ Site Report

During 2021-2022 the main issues affecting the HQ were:

1. The impact on lettings from COVID restrictions and the offsetting impact on finance from the Government's Grants.
2. The building of the new outside camping store and redecoration of the hall using reserves and a grant from Elmbridge Borough Council.

Lettings - all hirers found, following lockdowns and periods of high COVID infections, that the number of participants in their groups was substantially reduced. To help these community groups continue the Group discounted hire rates. Government grants provided the Group with financial support during this period.

HQ maintenance and repairs - a new outside camping equipment store was built behind the existing side extensions. This was funded about 25% from an Elmbridge grant and 75% from reserves built up over the last 10 years from lettings. The store allows all camping equipment to be moved without affecting hall usage. During the building works surface water drainage was improved to protect the hall floor and, again using reserves, the hall was redecorated.

Tony Palmer has now officially stepped down as HQ Manager, despite intense procrastination from the GSL. Things won't be the same without Tony and we again thank him for the years of dedication, time, skills and humour that he brought to the role.

Our attempts to replace Tony continue, with his role being split into three new positions:

- Lettings Manager
- HQ Site Manager
- HQ Administrator

Marie-Therese ("MT") Eade is now fully established in the first of these roles, looking after lettings and ensuring that we continue to bolster the maintenance reserve fund after much of it was spent building the new store.

Appointment of Group President

We didn't want to let Tony go, so after very little persuasion he has agreed to become Group President. This role has not been filled for many years and we are very grateful to Tony for staying with us in this non-executive role.

Financial Report

During the year we raised income of £27,027 made up of net subscription income (£247), income for activities (£7,570), donations (£706), fundraising activities (£650), net rental income (£779), bank interest less fees (-£93), Government Covid Grants (£10,667) and the CIL Grant for towards our store building project (£6,500). Income from subscriptions, activities, fundraising and rental income were all severely affected by Covid restrictions in the current year. Further details:

- We started charging membership fees again but did not charge full fees until the Autumn term when scouting activities returned to a more normal basis. The capitation fee payable to the district increased to £47 for each of our 59 youth members. As such net subscription revenue was below previous pre pandemic years.
- Income from activities whilst still below pre pandemic levels returned to a more normal level. As you will see in the expenses detail below the cost of activities for youth members during the year was £9,358 which is more than the amount charged. This is because we agreed as an Exec that we would use some of the covid grants received in the prior year for this purpose.
- Two donations of circa £350 were received from individuals during the year. Whilst fundraising activities were curtailed (no Oatlands Fair, no bag packing, no carol singing) we did raise £650 via Easy Fundraising (£520 – included a back payment), The Elmbridge Lottery (£98) and Amazon (£39).
- Net rental income was also below pre pandemic levels. This represents income from lettings less cleaning costs. During the pandemic lettings at times had to stop completely and for the rest of the period we have been using the covid grants to charge lower rental costs to long term users of the space (as part of our role in the community and as agreed by the Exec). Normal letting rates are expected to resume in September of this year. Cleaning costs rose slightly during the pandemic once we were open.
- We received two covid grants during the year. A grant of £8,000 was received April 2021 and a grant of £2,667 in February 2022.
- In November 2021 we received a CIL grant of £6,500 towards the building of our store. This grant was achieved by Tony Palmer and Gaby Pond.

Expenses during the year totaled £47,783, made up of spending on youth program and activities (£9,358), spending on materials, repairs, utilities and insurance (£4,685), Trustee Expenses (£22) and the store building work costs (£33,719). Further details:

- As noted above spending on youth program activities of £9,358 is more than the income received as some of the money received in Covid grants has been used to subsidise these activities. Spending overall is below previous years as the full program did not pick up until the end of the summer.
- Spending on utilities is reasonably standard although due to timings this does include two years worth of insurance payments (circa £800 a year)
- The store building work costs of £33,729 comprised payments to the builder (£26,719) and decorator (£7,000). These costs were offset by the CIL grant received (£6,500).

Total reserves at 31 March 2022 were £28,656, an decrease of £20,756 on the previous year. These reserves are split between the rental maintenance fund (£11,330 – reduced on previous year because of payment for the store project) and Group reserves (£17,236 – an increase of circa £3k).

Uniformed Sections

Beavers

During 2021-2022 the Beaver Scouts took part in:

- Various activities relating to the Skills, World, Outdoors and Teamwork challenge badges
- Pancake day
- Climbing wall
- Mini Ringo at Sandown ski slope
- Church bells
- Mini golf

Cubs

The Cubs will be provided a live update on their activities during the AGM!

Scouts

Summer term 2021 activities:

- Knots
- Map reading
- Getting fit
- Running our own Expedition weekend
- Liquid Leisure
- Summer camp in the Peak District

Autumn term 2021 activities:

- Circus skills
- Water Activity Day
- Pioneering weekend
- Autumn camp in pods at Walton Firs
- Christmas party

Spring term 2022 activities:

- Malteser run
- International trading
- Nerf guns
- Bowling
- The Monopoly Run

Recruitment

We are always looking for adult volunteers but at present we have several crucial roles that need filling. This includes leadership roles:

- Assistant Leader – Scouts, Cubs or Beavers
- Sectional Assistant – Scouts, Cubs or Beavers

and the following Executive Committee roles:

- Group Treasurer
- Parent representatives, Cubs and Scouts
- Fundraising and Events Manager
- HQ Site Manager
- HQ Site Administrator

All vacancies are listed on the Group website with basic descriptions of the roles. For more information and to discuss volunteering please contact me at the email address below.

I also need an assistant! The AGSL role could be shared between two volunteers, so if anyone fancies helping me to get the job done better then please get in touch!

Summary

A positive year. Getting back to face-to-face Scouting, improving the HQ for Scouts and hirers and keeping the finances sound. In the current year we hope to increase the numbers back to pre-Covid levels, complete the move of the Leaders room to create storage for hirers and primarily to continue getting Scouts, Cubs and Beavers out doing fun Scouting activities.

Chris Wade, June 2022

GSL@1stWeybridgeScouts.org.uk

www.1stWeybridgeScouts.org.uk

**1st Weybridge (Brooklands Own) Scout
Registered Charity No 305807
Financial Statements**

Receipts and Payments			
	2021/22	2020/21	
	Unrestricted funds	Unrestricted funds	
	£	£	
Receipts			
Donations, legacies and similar income			
Membership subscriptions	3,146.32	2,775.26	
Less: Membership subscriptions paid on (National/County/Area/District)	(2,899.00)	(2,838.00)	
Net membership subscriptions retained	247.32	(62.74)	
Donations	706.28	1,259.10	
Gift Aid	0.00	1,182.16	
Activities	7,570.19	(414.32)	
Sub total	8,523.79	1,964.20	
Grants			
CIL Grant	6,500.00	0.00	
Covid Grants	10,667.00	20,240.93	
Sub total	17,167.00	20,240.93	
Fundraising			
Amazon	31.85	9.91	
Elmbridge Lottery	98.00	19.50	
Easy Fundraising	520.28	0.00	
Sub total	650.13	29.41	
Investment income			
Bank interest (net of fees)	(93.02)	(56.29)	
Net Property Rent income	778.88	1,602.88	
Sub total	685.86	1,546.59	
Total Gross Income	27,026.78	23,781.13	
Payments			
Charitable payments			
Youth programme and activities	(9,357.60)	(971.81)	
Water and Sewerage	(660.53)	0.00	
Electricity and Gas	(1,404.26)	(1,407.11)	
Insurance	(1,904.66)	0.00	
Repairs and Renewals	(715.14)	(1,871.05)	
Materials and equipment	0.00	(148.50)	
Uniforms	0.00	(82.80)	
AGM and trustee expenses	(21.85)	(49.85)	
Sub total	(14,064.04)	(4,531.12)	
Fundraising expenses			
Oatlands Fayre	0.00	0.00	
Carol singing	0.00	0.00	
Phil the bag	0.00	0.00	
Quiz night	0.00	0.00	
Sub total	0.00	0.00	
Building work			
Painting	(7,000.00)	0.00	
Builders	(26,718.60)	0.00	
Sub total	(33,718.60)	0.00	
Donations by the Group			
Donation to Water Aid/Toilet twinning	0.00	(410.00)	
Sub total	0.00	(410.00)	
Total Gross Expenditure	(47,782.64)	(4,941.12)	
Net of receipts/payments	(20,755.86)	18,840.01	
Cash funds last year end	49,412.19	30,572.18	
Cash funds this year end	28,656.33	49,412.19	
	28,656.33		

Statement of assets and liabilities at the year end

	31st March 2022	31st March 2021
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
CAF current account	521.25	547.25
CAF deposit account	29.80	29.79
Barclays General account	3,653.32	11,793.41
Barclays Beaver account	504.24	478.12
Barclays Cub account	874.37	2,590.02
Barclays Scout account	7,616.76	1,631.35
Barclays Renal account	15,456.59	32,342.25
Building society account	0.00	0.00
The Scout Association Short Term Investment Service	0.00	0.00
Cash/Floats	0.00	0.00
Total cash funds	28,656.33	49,412.19
Other monetary assets		
Tax claim	0.00	0.00
Debts due from the County/Area/District/Group	0.00	0.00
Insurance claim	0.00	0.00
Sub total	0.00	0.00
Investment assets		
Investment property - detail	0.00	0.00
Quoted investments	0.00	0.00
Other investments - detail	0.00	0.00
Sub total	0.00	0.00
Non monetary assets for charity's own use		
Badge stock	0.00	0.00
Shop stock	0.00	0.00
Other stock	0.00	0.00
Land and buildings (insurance valuation)	424,724.00	384,714.00
Motor vehicles	0.00	0.00
Scouting equipment, furniture etc (insurance valuation)	22,495.00	20,619.00
Other	0.00	0.00
Sub total	447,219.00	405,333.00
Liabilities		
Accounts not yet paid	0.00	0.00
Expenses incurred but not invoiced	0.00	0.00
Subscriptions not yet paid	0.00	0.00
Loan - detail	0.00	0.00
Other liabilities	0.00	0.00
Sub total	0.00	0.00
Contingent liabilities and future obligations		
None to declare		

Independent examiner's report to the trustees of 1st Weybridge (Brooklands Own) Scout Group

I report to the trustees on my examination of the accounts of the 1st Weybridge (Brooklands Own) Scout Group (the Charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act;
- or 2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *M Phillips*

Name: MICHELLE PHILLIPS

Relevant professional qualification or membership of professional bodies (if any): ICAEW 9019236

Address: 40 GROTTO ROAD, WEYBRIDGE, KT13 8PN

Date 05/07/2022