



# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 04 2021	To	31 03 2022

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joanna Hart	Treasurer		
2	Giles Haggerty			
3	Jeremy Cook		Resigned 01/07/2021	
4	Vanessa Wood			
5	Ellen Bull	Secretary		
6	Frank Driessen	Chair		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <small>(eg. trust deed, constitution)</small>	The Group's governing documents are those of the Scout Association.
How the charity is constituted <small>(eg. trust, association, company)</small>	The Group is a trust established under the rules which are common to all Scouts
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected at AGM in accordance with the policy, organisation and rules of the Scout Association.

**Additional governance issues (Optional information)**

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>There is a child protection policy in place. Criminal Records Bureau checks are carried out prior to commencement of employment or trusteeship. These checks are carried out again regularly.</p> <p>All trustees give up their time voluntarily and receive no remuneration.</p> <p>The Leaders are able to have their children's subscriptions reduced by 50%.</p>
---	---

**Section C Objectives and activities**

<p><b>Summary of the objects of the charity set out in its governing document</b></p>	<p>To provide good quality water activities to the young people of the Walton-on-Thames area under the policy, organisation and rules of the Scout Association.</p>
---	---

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

*[Faint, illegible text visible through the page, likely bleed-through from the reverse side.]*

**Additional details of objectives and activities (Optional information)**

The group could not exist without the volunteer Section leaders and Executive committee. We are grateful for the many hours the volunteers put in to make the activities successful.

You may choose to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Group has continued to run weekly meetings on Zoom and continued with a successful water activities season, in the Summer of 2021 .

The Group resumed fundraising events that had been cancelled due to Covid, including the annual Fireworks, and the Duckathon. The Duckathon raised £1,197.80 and Fireworks evening in Nov21 raised £881.81

The Group received Grants throughout the year and matched funding was obtained by some parents for £3K for their charitable voluntary time. The majority of these funds were used for a new Versadock and a new RIB.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

There is no general policy on the reserves but we are careful to make the annual capitation fees payment on time.

### Details of any funds materially in deficit

Funds for the general upkeep of the Scout Hut are always needed and as such we aim to fundraise to meet the fixed costs and to build up a surplus.

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

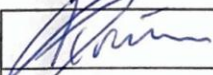

The Group was able to meet the general costs of the Group in 2021-2022 and as at 31<sup>st</sup> March 2022, there are now restricted funds of £24K and general funds of £17K

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Frank Driessen	Joanna Hart
Position (eg Secretary, Chair, etc)	Chairman	Treasurer

Date

## 1st Walton Viking Sea Scout Group Receipts and Payments Account

	Year start date		Year end date
For the year from	01/04/2021	To	31/03/2022

### Receipts and payments

	2021/22			2020/21	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
<b>Receipts</b>					
<b>Donations, legacies and similar income</b>					
Membership subscriptions	17474.50	0.00	0.00	17474.50	13935.00
Less: Membership subscriptions paid on (National/County/Area/District)	-6532.50	0.00	0.00	-6532.50	-6014.00
Net membership subscriptions retained	10942.00	0.00	0.00	10942.00	7921.00
Donations	4851.16		0.00	4851.16	1319.32
Activities	16506.00	0.00	0.00	16506.00	-186.00
Gift Aid	3035.71	0.00	0.00	3035.71	2259.66
Other similar income			0.00		0.00
<b>Sub total</b>	<b>35334.87</b>	<b>0.00</b>	<b>0.00</b>	<b>35334.87</b>	<b>11313.98</b>
<b>Grants</b>					
Maintenance grant		0.00	0.00	0.00	0.00
Other grants	0.00	10667.00	0.00	10667.00	27455.43
<b>Sub total</b>	<b>0.00</b>	<b>10667.00</b>	<b>0.00</b>	<b>10667.00</b>	<b>27455.43</b>
<b>Fundraising (gross)</b>					
Fireworks night	2242.35	0.00	0.00	2242.35	0.00
100 CLUB/Elmbridge Lottery	388.50	0.00	0.00	388.50	455.00
Music Festival	315.30	0.00	0.00	315.30	0.00
Race/Games Night	0.00	0.00		0.00	0.00
Village Fayre/Duckathon	1424.50	0.00	0.00	1424.50	0.00
Other fundraising activities (including summer bbq)	323.04	38.70	0.00	361.74	1013.31
<b>Sub total</b>	<b>4693.69</b>	<b>38.70</b>	<b>0.00</b>	<b>4732.39</b>	<b>1468.31</b>
<b>Investment income</b>					
Bank interest	0.00	0.00	0.00	0.00	0.00
Building Society interest	0.00	0.00	0.00	0.00	0.00
The Scout Association Short Term Investment Service	0.00	0.00	0.00	0.00	0.00
Property Rent income	0.00	0.00	0.00	0.00	0.00
Other investment income - hire of hall and equip sale	3070.63	0.00	0.00	3070.63	1143.82
<b>Sub total</b>	<b>3070.63</b>	<b>0.00</b>	<b>0.00</b>	<b>3070.63</b>	<b>1143.82</b>
<b>Total Gross Income</b>	<b>43099.19</b>	<b>10705.70</b>	<b>0.00</b>	<b>53804.89</b>	<b>41381.54</b>
<b>Asset and investment sales, etc.</b>	0.00	0.00	0.00	0.00	0.00
<b>Total receipts</b>	<b>43099.19</b>	<b>10705.70</b>	<b>0.00</b>	<b>53804.89</b>	<b>41381.54</b>

## 1st Walton Viking Sea Scout Group Receipts and Payments Account

	Year start date		Year end date
For the year from	44287.00	To	44651.00

### Receipts and payments

	2021/22			2020/21	
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
<b>Payments</b>					
<b>Charitable Payments</b>					
Youth programme and activities	16140.37	0.00	0.00	16140.37	369.50
Adult support and training	1015.00	0.00	0.00	1015.00	505.00
Rent	0.00	0.00	0.00	0.00	0.00
Water and Sewerage	529.39	0.00	0.00	529.39	95.21
Electricity and Gas	710.38	0.00	0.00	710.38	498.99
Insurance	4386.98	0.00	0.00	4386.98	2422.42
Repairs and Renewals	1185.88	0.00	0.00	1185.88	17147.64
Materials and equipment	3602.13	0.00	0.00	3602.13	8410.28
Cleaners & Broadband	2064.66	0.00	0.00	2064.66	0.00
Contribution to camp costs		0.00	0.00	0.00	0.00
Uniforms & Badges	1555.95	0.00	0.00	1555.95	1548.60
Loan repayment		0.00	0.00	0.00	0.00
Donations		0.00	0.00	0.00	0.00
Boat licences	1522.00	0.00	0.00	1522.00	1246.50
Sundry (incl T-shirts)	1639.67	0.00	0.00	1639.67	2996.23
<b>Sub total</b>	<b>34352.41</b>	<b>0.00</b>	<b>0.00</b>	<b>34352.41</b>	<b>35240.35</b>
<b>Fundraising expenses</b>					
Fireworks night	1360.54	0.00	0.00	1360.54	0.00
100 CLUB	0.00			0.00	45.25
Race/Games Night	42.00	0.00	0.00	42.00	0.00
Duckathon	226.70	0.00	0.00	226.70	0.00
Other fundraising costs (incl. race night)	0.00	0.00	0.00	0.00	0.00
<b>Sub total</b>	<b>1629.24</b>	<b>0.00</b>	<b>0.00</b>	<b>1629.24</b>	<b>45.25</b>
<b>Total Gross Expenditure</b>	<b>35981.65</b>	<b>0.00</b>	<b>0.00</b>	<b>35981.65</b>	<b>35285.60</b>
<b>Asset and investment purchases, etc.</b>	10247.55	0.00	0.00	10247.55	0.00
<b>Total payments</b>	<b>46229.20</b>	<b>0.00</b>	<b>0.00</b>	<b>46229.20</b>	<b>35285.60</b>
<b>Net of receipts/(payments)</b>	<b>-3130.01</b>	<b>10705.70</b>	<b>0.00</b>	<b>7575.69</b>	<b>6095.94</b>
Transfers between funds	0.00	0.00	0.00	0.00	0.00
Cash funds last year end	20455.23	13571.54	0.00	34026.77	27930.83
<b>Cash funds this year end</b>	<b>17325.22</b>	<b>24277.24</b>	<b>0.00</b>	<b>41602.46</b>	<b>34026.77</b>
	0.00	0.00		0.00	



**Independent Examiner's Report to the Trustees of the**

1<sup>ST</sup> WALTON - VIKING SEA SCOUT GROUP/DISTRICT SCOUT COUNCIL

I report on the accounts of the Group/District for the year ended 31/3/22

which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Sections 43 and 44 of the Charities Act 1993. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

**Respective responsibilities of Trustees and Examiner**

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43 (2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43 (3) (a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43 (7) (b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 41 of the 1993 Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: LOUISE SETTLE  
 Qualification: CHARTERED ACCOUNTANT  
 Address: 1A RED HOUSE LANE  
WALTON ON THAMES - KT12 1EF  
 Date: 4/8/22

*L. Settle*