

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	1	2	2	3
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Section A Reference and administration details

Charity name **Outlands Scout Group**

Other names the charity is known by

Registered charity number (if any)

3	0	5	8	3	0
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HQ registration number

1	0	0	1	3	3	8	2
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Charity's principal address

John Holland Centre						
Pantile Road						
Weybridge						
Postcode	K	T	1	3	9	P Y

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mr Andrew Fisher	Group Scout Leader/Acting Chair	
2	Mrs Sara Brooksbank	Treasurer	
3	Ms Harriet Fisher	Secretary	
4	Mrs Catherine Armitage	Beaver Leader	
5	Mrs Georgina Dent	Cub Leader	
6	Mr Anthony Casey	Nominated Trustee	
7	Mrs Laurelle Wellinger	Trustee	From 22 Sept 2023
8	Mrs Joanna Williams	Trustee	From 22 Sept 2023
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Policies and procedures adopted for:
a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document

The Purpose of Scouting
Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting
As Scouts we are guided by these values:
Integrity - We act with integrity; we are honest, trustworthy and loyal.
Respect - We have self-respect and respect for others.
Care - We support others and take care of the world in which we live.
Belief - We explore our faiths, beliefs and attitudes.
Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method
Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:
 - enjoy what they are doing and have fun
 - take part in activities indoors and outdoors
 - learn by doing
 - share in spiritual reflection
 - take responsibility and make choices
 - undertake new and challenging activities
 - make and live by their Promise.

Summary of the main activities in relation to these objects

The aim of the activities of the Group as an unit of the Scout Association is to promote the development of young people achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their national and international communities. The method of achieving the aim of the Scout Group is by providing an enjoyable scheme of progressive training based on the Scout promise and law guided by adult leadership.

Additional details of the objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;

The Group follows the principle that no-one should be excluded because of their inability to pay membership subscriptions or camp fees.
 The Group welcomes volunteers from the community to assist with the running of the sections and participate in the

Trustee Board, from March 2023 (Executive Committee to March 2023).
 All funds are held in cash using only a mainstream bank.
 The Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking

- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

During the year Beaver sleep-overs, Cub and Scout camps have been held together with water activity days, activities at a local outdoor centre and weekly activities. The activities have enabled the young people involved to attain relevant activity badges and Chief Scout Awards and contribute to their social and physical potential. The young people are also encouraged to participate in community events such as the Oatlands Village Fayre and assist in raising funds for other local community groups.

Section E Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £25,000.

Quantify and explain any designations

The Group held reserves of approximately £65,000 against this at year end. This is above the level required for operating expenses. However this can be explained by the level of donations and fundraising during the last few years. Funds are retained for Scout activities such as, camps and for the maintenance of the structure of the Oatlands Scout Group building.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

No funds materially in deficit.

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only a mainstream bank.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

[Empty box for future plans]

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	<i>Andrew Fisher</i>	<i>Sara Brookbank</i>
Full name(s)	ANDREW FISHER	SARA BROOKBANK
Position (eg Secretary, Chair)	Acting Chair	Treasurer
Date	14 06 24	

Oatlands Scout Group**Receipts and Payments account for the year ended 31 December 2023**

	<u>Y/E</u> <u>31/12/2023</u>	<u>Y/E</u> <u>31/12/2022</u>
	£	£
<u>Receipts:</u>		
Membership Subscriptions	14,482	13,557
<u>Less:</u> Annual Membership Subscriptions paid to District	<u>(4,790)</u>	<u>(4,743)</u>
Net membership subscriptions retained	9,693	8,814
Youth programme and activities	9,898	6,519
Donations	68	1,432
Elmbridge Borough Council Grant		2,667
OVF Distribution	3,500	3,000
OVF - Tug of War	375	375
Use of Hut	1,640	1,875
Roof Fund	0	0
HMRC Gift Aid Tax Relief	2,311	1,787
HMRC Repayment Supplement	62	1
Fundraising: Events	838	0
Investment Income: Bank interest	497	91
Oatlands Village Fayre	20,622	19,804
<u>Total Gross Income</u>	<u>49,503</u>	<u>46,365</u>
<u>Payments:</u>		
Youth programme and activities	15,501	9,384
Adult Support Training	12	53
AGM and Trustee Expenses	177	168
Cleaning of Hut	1,923	1,592
Electricity	2,055	1,220
Environmental Health	0	0
Equipment for Scout Group	93	117
Fundraising expenses	443	0
Insurance	1,329	2,799
Internet	50	140
Leaders' Uniform	139	100
Materials and Equipment	0	0
Printing, postage and photocopying	2	0
Repairs and Renewals	969	979
TV Licence	0	159
Uniforms and Badges	1,764	1,453
Water and sewerage	498	432

Oatlands Village Fayre	23,333	17,404
<u>Donations:</u>		
Donations	0	0
Hardship Fund	0	0
<u>Other costs:</u>		
Administration Expenses	609	586
Audit Fee	100	250
Bad Debt	0	0
Bank Charges	101	111
Distribution of Tug of War	300	300
Ground Rent	25	25
<u>Total Gross Expenditure</u>	<u>49,422</u>	<u>37,272</u>
Equipment purchases	0	0
<u>Total Payments</u>	<u>49,422</u>	<u>37,272</u>
<u>Net Receipts (- Net Payments) for the year</u>	81	9,092
<u>Cash funds from last year</u>	<u>66,240</u>	<u>57,148</u>
<u>Cash funds to this year end</u>	<u>66,321</u>	<u>66,240</u>

Oatlands Scout Group
Statement of Assets & Liabilities as at 31 December 2023

	<u>Y/E</u> <u>31/12/2023</u>	<u>Y/E</u> <u>31/12/2022</u>
	£	£
<u>Cash Funds</u>		
Bank current accounts	4,627	25,486
Bank deposit accounts	61,695	40,754
<u>Total Cash Funds</u>	<u><u>66,321</u></u>	<u><u>66,240</u></u>
 <u>Non Monetary Assets for Scouts' use</u>		
Scout H.Q.	41,739	41,739
Equipment	1,063	1,417
<u>Sub Total</u>	<u><u>42,802</u></u>	<u><u>43,156</u></u>
 <u>Total Net Assets</u>	 <u><u>109,123</u></u>	 <u><u>100,776</u></u>

The above receipts and payments account and statement of assets and liabilities were approved

by the trustees on 14th June 2024 and signed on their behalf by:

Signature Andrew Kiper.....

Chair

Signature S. Brown.....

Treasurer

Report to the trustees/
members of

Oatlands Scout Group

On accounts for the year ended

31 December 2023

Charity no (if
any) 305803

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2022.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's statement

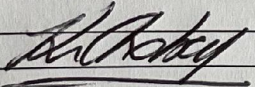
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 09/06/2024

Name: Keith Axbey BEM

Relevant professional
qualification(s) or body (if any):

HM Inspector of Taxes (Retired)

Address:

4 The Mount
NEW MALDEN
KT3 4HU

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC22 Independent examination of charity accounts: directions and