



Trustees' Annual Report for the period

Period start date

Period end date

01 01 2021

31 12 2021

From

To

Section A Reference and administration details

Charity name

Oatlands Scout Group

Other names charity is known by

Registered charity number (if any)

305803

Charity's principal address

Scout Head Quarters

Pantile Road

Weybridge. Surrey

Postcode

KT13 9PY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Wendylee Luiz	Chairperson	To September 2021	
2	Mr Andrew Fisher	Group Scout Leader		
3	Mr Andrew Fisher	Acting Chair	From September 2021	
4	Mrs Sara Brooksbank	Treasurer		
5	Mr Anthony Casey	Explorer Scout Leader		
6	Mrs Harriet Fisher	Secretary		
7	Mrs Catherine Armitage	Beaver Leader		
8	Mrs Georgina Dent	Cub Leader	From 20 July 2021	
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10				
11				
12				
13				
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17				
18				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	The Group's governing documents are those of the Scout Association.
How the charity is constituted	The Group is a trust established under the rules which are common to all Scouts.
Trustee selection methods	The Trustees are appointed in accordance with the policy, organisation and rules of the Scout Association.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and madding returns to the Charities Commission as appropriate.

The Committee consists of three independent representatives; Chair, Treasurer and Secretary together with Group Scout leaders, individual section leaders and parent representations and meet every two months.

This Group Executive Commission exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The Maintenance of Group property;
- The raising of funds and the administration of Group Finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Summary of the objects of the charity set out in its governing document

The objectives of the Group are as a unit of the Scout Association which is to promote the development of young people achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their national and international communities. The method of achieving the aim of the Scout Group is by providing an enjoyable scheme of progressive training based on the Scout promise and law guided by adult leadership.

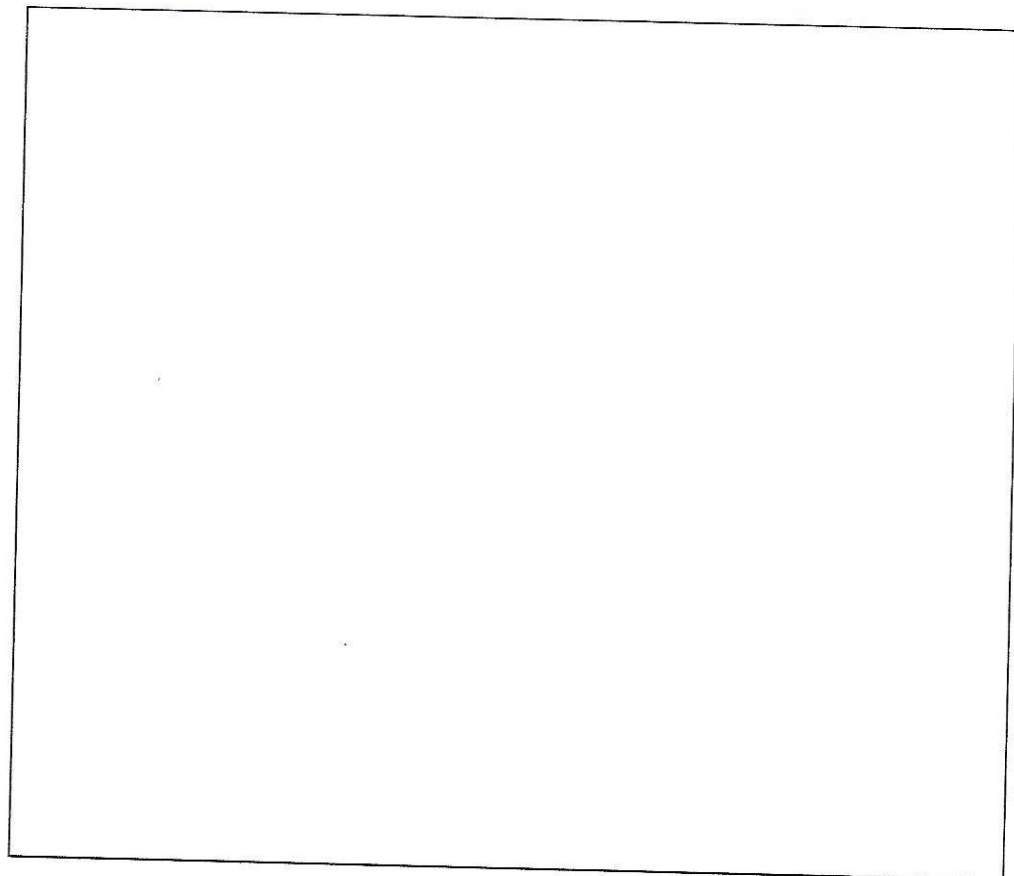
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no-one should be excluded because of their inability to pay membership subscriptions. Two key principles that demonstrate the Scouting aims are for the public benefit are that through the Scout method, young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

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Section E Financial review

Brief statement of the charity's policy on reserves

The Group does not have any formal policy regarding financial reserves. However, the Group takes a prudent approach to expenditure including internal consensus and careful budgeting throughout the year.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:



- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ANDREW FISHER	Sara Brooksbank
Position (eg Secretary, Chair, etc)	Acting Chair	Treasurer
Date	23 rd September 2022	

Oatlands Scout Group**Receipts and Payments account for the year ended 31 December 2021**

	<u>Y/E</u> 31/12/2021	<u>Y/E</u> 31/12/2020
<u>Receipts:</u>	£	£
Membership Subscriptions	11,816	8,158
<u>Less:</u> Capitation fees paid to district	<u>(3,676)</u>	<u>(3,901)</u>
Net membership subscriptions retained	8,140	4,257
Youth programme and activities	2,812	(1,479)
Donations	540	500
Elmbridge Borough Council Grant	18,240	10,000
Donations in lieu of subscriptions	0	578
Easy Fund Raising	0	44
Use of Hut	1,940	780
HMRC Gift Aid Tax Relief	0	9,686
HMRC Repayment Supplement	0	18
Insurance Claim	0	4,800
Fundraising: Oatfest - Waitrose Donation	0	334
Sale of T-shirts	0	44
Investment Income: Bank interest	4	31
Foreign Exchange Refund	<u>0</u>	<u>9</u>
<u>Total Gross Income</u>	<u>31,676</u>	<u>29,602</u>
<u>Payments:</u>		
Youth programme and activities	6,565	2,890
Adult Support Training	0	8
Uniforms and Badges	931	890
Leaders' Uniform	76	34
Repairs and Renewals	29,175	994
Cleaning of Hut	1,450	877
Electricity	1,716	1,638
Insurance	2,626	2,836
Internet	0	7
TV Licence	159	158
Water and sewerage	489	273
OatFest 2018	0	28
AGM and Trustee Expenses	0	40
<u>Donations:</u> Donations	0	40
Hardship Fund	110	0
<u>Other costs:</u> Audit Fee	0	200
Administration Expenses	551	456
Bad Debt	12	0
Ground Rent	25	25
Bank Charges	110	122
<u>Total Gross Expenditure</u>	<u>43,994</u>	<u>11,516</u>
Equipment purchases	0	0
<u>Total Payments</u>	<u>43,994</u>	<u>11,516</u>
<u>Net Receipts (- Net Payments) for the year</u>	<u>(12,318)</u>	<u>18,086</u>
<u>Cash funds from last year</u>	<u>69,466</u>	<u>51,380</u>
<u>Cash funds to this year end</u>	<u>57,148</u>	<u>69,466</u>

Oatlands Scout Group
Statement of Assets & Liabilities as at 31 December 2021

	<u>Y/E</u> <u>31/12/2021</u>	<u>Y/E</u> <u>31/12/2020</u>
	£	£
<u>Cash Funds</u>		
Bank current accounts	20,158	29,937
Bank deposit accounts	36,989	39,529
<u>Total Cash Funds</u>	<u><u>57,148</u></u>	<u><u>69,466</u></u>
<u>Non Monetary Assets for Scouts' use</u>		
Scout H.Q.	41,739	41,739
Equipment	1,890	2,519
<u>Sub Total</u>	<u><u>43,629</u></u>	<u><u>44,258</u></u>
<u>Total Net Assets</u>	<u><u>100,776</u></u>	<u><u>113,724</u></u>

The above receipts and payments account and statement of assets and liabilities were approved by the trustees on 23rd September 2023 and signed on their behalf by:

Signature Andrew Eider.....

Chair (Acting)

Signature [Signature].....

Treasurer

[Signature]



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Oatlands Scout Group

On accounts for the year
ended

31 December 2021

Charity no
(if any)

305803

Set out on pages

1-3

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below*)~~

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

R. Loache

Date:

7/09/2022

Relevant professional
qualification(s) or body
(if any):

Address:

20, VAIKLANT ROAD
WEYBRIDGE
SURREY KT13 9EP

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.