



# Trustees' Annual Report for the period

Period start date		Period end date	
From	1 1 2021	To	31 12 2021

## Section A Reference and administration details

**Charity name** 1<sup>st</sup> Hersham Scout Group

**Other names charity is known by** 1<sup>st</sup> Hersham Scouts

**Registered charity number (if any)** 305801

**Charity's principal address**

The Scout Hut  
 Burwood Close, Hersham,  
 Surrey  
**Postcode** KT12 4JJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Bennett	Chairman		Group Scout Council at AGM
2	Brian Pereira	Treasurer		Group Scout Council at AGM
3	Edward Grimsey	Scout Leader		Walton & Weybridge Scout District
4	Sarah Hynds	Cub Scout Leader		Walton & Weybridge Scout District
5	Nicola Neal	Beaver Scout Leader		Walton & Weybridge Scout District
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17				
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19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year


**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Bankers	Barclays	Walton on Thames Branch

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organization and Rules of The Scout Association.
How the charity is constituted (eg. trust, association, company)	The Group is a trust, established under its rules which are common to all Scouts
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organization and Rules of The Scout Association

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities</p> <p>The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of his / her appointment, which include (but are not restricted to) :</p> <ul style="list-style-type: none"> <li>• The maintenance of the Group's property and equipment</li> <li>• The raising of funds and the administration of the Group's finances</li> <li>• The insurance of persons, property and equipment</li> <li>• Group public occasions</li> <li>• Assisting with the recruitment of Leaders and other adult support</li> </ul> <p><b>Supporting bodies:</b></p> <p>Our supporting parent body is Walton &amp; Weybridge Scout District, which is responsible for the overall management of scouting in Walton-on-Thames, Weybridge &amp; Hersham</p> <p><b>Risk and Internal Controls:</b></p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered</p>
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## **Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The objectives of the group are as a unit of The Scout Association. The aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The method of achieving the Aim of The Association is by providing an enjoyable and attractive scheme of progressive training, based upon The Scout Promise and The Scout Law and guided by trained adult leadership. The Scout Group provides activities for 6- to 14-year-old children and aims to support the provision of activities for 14- 25-year-olds through the district-managed Explorer Scout and Network Scout provisions

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

We are extremely grateful to many volunteers we have that help out with a number of events that we hold during the year. Many of these do not even have children in the Scouts movement anymore but they still contribute which is always well received. Without their help and those of the parents whose children are active Scouts we wouldn't be able to do as much as we do in terms of outbound events. We are also reliant on the continued support of parents helping out with weekly meetings so that we can maintain a healthy number of scouts in each section and ensure we meet the guideline set regarding the ratio of parents to number of scouts.

Where appropriate we will continually look to Elmbridge and other organisations for any grants that we can take advantage of to help support our aims and objectives of the group. During Covid the Group did benefit from grants schemes made available to Groups like ourselves and we were successful in securing 2 grants awards. Our aim is to seek grant funding from third parties to help us build a much-needed new roof for the Scout Hut.

## Section D

## Achievements and performance

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## Achievements and performance

### Summary of the main achievements of the charity during the year

The past year has seen a continued strong membership in the circumstances. We remain the largest of the 7 groups in Walton & Weybridge Scout District.

Notable highlights are

#### Beavers

Spring term 2020 was face to face with the usual badge work and 3 external visitors; network rail, RNIL and a Zumba workshop. We also carried out a sleepover at HQ.

Summer and autumn terms switched to virtual meetings and a new way of working. Virtual sessions included cooking, pilates, talent show, magic show, perform drama workshops and a virtual camp, introducing the new The Great indoors badge.

Virtual zoom meetings faced challenges, particularly Internet connections and producing a varied programme but we were determined to keep going and come through the other side.

#### Cubs

Pack B didn't let a pandemic spoil the fun, they Zoomed from April 2020 until June 2021.

April - Dragons Den - Akela has had an accident & hurt her leg - what machine can you make to help her around the house.

Yoga - A visitor came on line to teach us Yoga

May - Virtual Camp - sending out a scavenger hunt for the Cubs to take part in during the day with their families, taking selfies of themselves at various points around the village. We then came together in the evening for a quiz & story & a look at the dens they had built. The Cubs made breakfast for themselves & their families & everyone had fun.

Not the Eurovision song contest - the Cubs took part in quizzes & scavenger hunts based on different countries.

June - Debates - working together to decide on ideas for Cubs, Debate pro's & cons of all & sixers to run a vote & report back to the rest of the pack their findings.

Science Experiments - we made a mess at home & had great fun!

Pottery painting - Hershams Ceramics cafe provided the kits & the Cubs painted a bowl each.

Pilates, internet safety & a magician!

Sept - Problem solving

Oct - Mapping & cooking

Nov - Online visitor - Monk from a Buddhist Monastery

Dec - Hershams Foodbank - visitor to explain what they do & Cubs participated in the reverse advent calendar, as a Pack we donated a large number of food parcels.

#### Scouts

Started the year in our usual active fashion with a weekend trip to London in January, a coding workshop with Apple in Kingston and expeditions

along the Purbeck coast in Dorset in early March, alongside our regular Thursday meetings.

COVID lockdowns caused us to suspend all face-to-face activities in mid-March and within 2 weeks we were up and running on Zoom. This was a real unknown for the whole team but leaders and scouts alike really stepped up as we pushed the boundaries of what we previously thought possible.

By the end of 2020 we had delivered 38 remote scouting activities, with an average attendance rate in excess of 85%, with topics ranging from talent shows and quiz nights to cookalongs, comedy workshops and scavenger hunts.

**Brief statement of the charity's policy on reserves**

The Group's policy on reserves is to hold sufficient resources to continue the Charitable Activities of the Group, should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 2 year's primary running costs, circa £20,000

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Subscriptions are charged within the group for membership, to cover the immediate running costs of the Group and a yearly administrative charge by Walton & Weybridge District, Surrey County Scout Council and The Scout Association which are reviewed on an annual basis. These subscriptions do not unduly restrict membership and it is the Group's principle that no one should be excluded from scouting, because of their inability to pay membership subscriptions or camp fees. Expenditure is carefully monitored by each section leader with subscriptions supporting normal meeting activities, however, further funds for meetings offsite e.g paint-balling are paid by parents/carers to subsidise the activity. This fiscal year has been particularly challenging with Covid rules stifling the opportunity to hold meetings under the Scouts rules and regulations. As such we have had to reduce subscriptions across all sections so that at least we can keep up maintenance and costs for the Scout hut whilst we wait to return to normal Scouting.


**Section F Other optional information**

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**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Bennett	Brian Perreira
Position (eg Secretary, Chair, etc)	Chairman	Treasure
Date	21 <sup>st</sup> August 2023	

1st Hersham Scout Group		305801	
<b>Receipts and payments accounts</b>			
For the period from	1 January 2022	To	31 December 2022

### Section A Receipts and payments

	Unrestrict ed funds	Restricted funds	Endowme nt funds	Total funds
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>				
Members hip subscriptio ns	16,391	-	-	16,391
Investmen t income	71	-	-	71
Donation / Grants	7,140	-	-	7,140
Activities	21,456	-	-	21,456
Fund raising	9,962	-	-	9,962
Sundry	214	-	-	214
Lottery, Cl ub 200, Troop B	3,540	-	-	3,540
		-	-	-
<b>Sub total (Gross income for AR)</b>		-	-	58,774
<b>A2 Asset and investme nt sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-

**Total receipts** [ ] [ ] [ ] [ ]

**A3 Payments**

Premises	3,676	-	-	3,676
Activities	27,532	-	-	27,532
Fund raising expenses	10,721	-	-	10,721
Admin / establishment expenses	5,837	-	-	5,837
Badges/PP E/Flag	1,138	-	-	1,138
Sundry	400	-	-	400
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	<b>49,304</b>	<b>-</b>	<b>-</b>	<b>49,304</b>

**A4 Asset and investment purchases, (see table)**

Equipment	-	-	-	-
	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**payments** [ ] [ ] [ ] [ ]

<b>payments)</b>	[ ]	-	-	6,925
<b>A5 Transfe</b>	-	-	-	-
<b>A6 Cash funds last year end</b>				109,882
<b>s year end</b>	-	-	-	116,807

**Section B Statement of assets and liabilities at the end of the period**



**B5  
Liabilities**

**Details**


**Fund to  
which  
liability  
relates**


**Amount  
due  
(optional)**

-
-
-
-
-

Signed by  
one or  
two  
trustees  
on behalf  
of all the  
trustees



Signature


Print Name

Michael Bennett

CC16a



Last year

to the  
nearest £

16,475
126
18,260
9,752
10,090
11,872
-
-
66,575

-
-
-

66,575
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6,176
16,031
28,636
5,359
181
634
-
-
-
57,017

-
-
-

57,017
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9,558
-
100,325
109,882





**When due  
(optional)**


Date of  
approval

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Section A

Independent Examiner's Report

Report to the trustees

Charity Name: 1ST HERSHAM SCOUT GROUP

On accounts for the year ended

31 DECEMBER 2022 Charity no (if any) 305801

Set out on pages

1-2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: PHILIP M O'HALLORAN

Date: 22/4/23

Name: PHILIP M O'HALLORAN

Relevant professional qualification(s) or body

ICAEW FCA 7412307

(if any):

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Address:

1ST FLOOR, QUADRANT HOUSE
9 HEATH ROAD
WEYBRIDGE KT13 8SX

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A.
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