

# Trustees' Annual Report

For the period

From (start date)

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to end date

3	1	0	3	2	5
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## Section A

## Reference and administration details

Charity name

8th Ashford Scout Group (24100)

Other names the charity is known by

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Registered charity number (if any)

3	0	5	7	9	2
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HQ registration number

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Charity's principal address

c/o 24 Princes Road

Town Tree Hall

Ashford

Convent Road

Middlesex

Ashford TW15 2EW

Postcode

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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	<b>Board Members</b>		
2	Mrs J Reed	Group Lead Volunteer	
3	Mrs J Daniel	Group Chair	
4	Mrs L Sears	Treasurer	
5	Mr H Weetch	Facilities	
6	Mr J Daniel	Operational Integrity	
7	Mrs S Edgar	Information M'gmt	
8	Mr R Meddelton	Landlord Liaison	
9	Mr A Daniel	Scouting Connections	
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23			
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26			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Bankers	Lloyds Bank Plc	High Street, Staines
	Barclays Bank Plc	Leicester LE87 2BB
	Virgin Money	Gosforth NE3 4TG
Auditor	TBC	

**Section B Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Board of Trustees, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:  
a) the induction and training of trustees;  
b) trustee consideration of major risks and the systems and procedures to manage them

The Trustee Board as specified above meets every other month. It exists to support the Group Lead Volunteer in meeting the responsibilities of the appointments and is responsible for:  
The maintenance of Group property;  
The raising of funds and the administration of Group finance;  
The insurance of persons, property and equipment;  
Group public occasions;  
Assisting in the recruitment of leaders and other adult support;  
Appointing any sub committees that may be required;  
Appointing Group Adms and Advisors other than those elected.

There is also a Leadership and Operations team which meets every other month and makes decisions about day-to-day, operational matters. This is chaired by the Group Lead Volunteer.

**Risk and Internal Control**

The Board of Trustees has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14.5. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**Section C****Objectives and activities**

Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

All sections take part in regular camping activities, with the exception of younger Beaver Scouts who sleep indoors and also undertake a number of outings and activities. There are various programmes of fund raising across the Group for both the Group itself and local, national and Scouting charities. The sectional Leader teams ensure that the termly programmes are planned to provide a suitable balance of activities.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

The Group is not a grantmaking organisation and therefore has no such policy. The contribution made by volunteers cannot be overemphasised. The Group relies entirely on volunteer Leaders and helpers.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D**

**Achievements and performance**

Summary of the main achievements of the charity during the year

The total membership of the Group as at 31st January 2025 was 70 with 12 names on the waiting list. The Leaders and helpers involved continue to provide a progressive and challenging programme of events and activities. Fund raising including Gift Aid has continued to provide the necessary finance for the Group's activities.

**Section E**

**Financial Review**

**Reserves Policy**

Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Board of Trustees considers that the group should hold a sum equivalent to between 6 and 12 months running costs, circa £16000.

The Group held reserves of approximately £255,229 against this at year end. This is above the level required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

- You may choose to include additional information, where relevant, about:
- the charity's principal sources of funds (including any fundraising);
  - how expenditure has supported the key objectives of the charity;
  - investment policy and objectives

**Investment Policy**  
 The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Board of Trustees regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Board considers the cash flow requirements.

**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

The Group has taken up the long term lease of land at Ashford Sports Club, and is building a new HQ which will also serve as a community centre for a wide range of other groups in the area. The building is almost complete. A grant of £899,645 by Surrey County Council had almost all been drawn down, a further grant of £50,000 from St. Faith's Charitable Trust has been paid and the group is now using its own funds to finish the project. Fundraising continues.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	<i>Julie Daniel</i>	<i>Louise Sears</i>
Full name(s)	JULIE DANIEL	LOUISE SEARS
Position (eg Secretary, Chair)	CHAIR	TREASURER
Date	0 1 0 6 2 5	



**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-

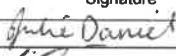
**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Badge Stock	155		
Motor Vehicles	6,500		
Scouting Equipment, furniture etc	70000		
trailer	4000		
Land & Buildings	1250000		

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Unpresented Cheques (Fundraisers account)	145	-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Julie Daniel-Chair	27/1/26
	Louise Sears-Treasurer	27/1/26



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
8<sup>th</sup> Ashford Scout Group

On accounts for the year  
ended

31<sup>st</sup> March 2025

Charity no  
(if any) 305792

Set out on pages

1 - 8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2025

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date: 22/01/2026

Name: Deborah Pennington

Relevant professional  
qualification(s) or body

AAT, CIMA

(if any):

Address:

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**