

1st Ashtead (Pelham) Scout Group

Annual Report and Accounts 2022-2023

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1. Agenda for the Annual General Meeting - Friday 22nd September 2023 at 8.30pm.

Welcome and introductions by the Chairman
Apologies for absence
Approval of the Minutes of Last Year's AGM
Group Scout Leader's Report
Chairman's Report
Treasurer's Report and Accounts 2022-2023
Adoption of the Accounts for the financial year 2022-2023
Election of members to serve on the Group Trustee Board
Election of Mr John Ashurst as Independent Examiner
Any other business

2. Minutes of the AGM of the 1st Ashtead (Pelham) Scout Group held on Monday 26th September 2022 at 7.30pm.

1. Welcome and Introductions by the Chairman

The Chairman, Mr Peter Leonard, formally opened the meeting, welcomed everyone to the AGM and introduced the speakers.

2. Apologies for Absence

Steve Biglin
David King
Nigel Raven
Sue Wall

3. Approval of the Minutes of last year's AGM

The minutes of the 2021 Annual General Meeting were tabled.
Adoption of the minutes proposed by Mr Martin Riddle
Seconded by Mr Bryan Bailey
The minutes were approved with no dissenters.

4. Group Scout Leader's Report

This can be found in the Annual Report and Accounts documents 2022.

Mr Malcolm McKee put on record his thanks to all the leaders for running section meetings every night of the week and the Group Executive Committee for continuing to give all the support needed to successfully deliver Scouting in Ashtead.

Mr McKee nominated Mr Peter Leonard as Chairman of the Group for his final year in the role. There were no dissenters.

5. Chairman's Report

This can be found in the Annual Report and Accounts documents 2022.

Mr Peter Leonard gave particular thanks to Mr Rob Marlow and Mr Martin Riddle for all their work over many years, particularly with buildings and transport.

6. Treasurer's Report and Accounts for 2021-2022

Mr Bryan Bailey, presented the Treasurer's Report and Accounts. These can be found in the Annual Report and Accounts documents 2022.
Mr Bailey thanked Mr John Ashurst for examining the Accounts.

7. Adoption of the Accounts for the financial year 2021 - 2022

Adoption of the Accounts was proposed by Mr Martin Riddle.
Seconded by Mr Chris Townsend.
The Accounts were approved. There were no dissenters.

8. Election of Honorary Group President

Mr Chris Townsend was nominated for another year as Honorary Group President.

Proposed by Martin Riddle.

Seconded by Bryan Bailey.

8. Election of Members on the Group Executive Committee

Mr Nigel Raven, Mr Aubrey Fox and Mrs Jo Williams were nominated.

Proposed by Martin Riddle.

Seconded by Bryan Bailey.

9. Election of Group Secretary

Mr Steve Biglin was proposed by Mr Andy Marlow.

Seconded by Mr Bryan Bailey.

10. Election of Group Treasurer

Mr Bryan Bailey was proposed by Mr Martin Riddle.

Seconded by Mr Chris Townsend.

11. Election of Members to serve on the Group Executive Committee.

None

12. Election of Independent Examiner.

Mr John Ashurst was proposed by Mr Andy Marlow.

Seconded by Mr Malcolm McKee.

13. Any Other Business

Mr Chris Townsend acknowledged the timeliness of the solar energy project and congratulated the team on its implementation. He asked how the success of the project would be assessed. Mr Bryan Bailey explained that he was close to finalising a deal with a market-leading provider which should leave the project in good financial shape. Mr Riddle explained the monitoring capabilities and opportunities to trade power with the grid.

3. GSL's Report

It gives us great pleasure to jointly submit this report for the 2023 AGM as Group Scout Leaders of the 1st Ashtead Scout Group. Andrew's first in the role and Malcolm's twelfth. This report covers the period from April 2022 to March 2023.

Programme delivery at 1st Ashtead continues to be our key strength every section has had multiple opportunities to camp - through a combination of section-based camps within the group, and supporting district and county events. One of our scout patrols won the district Wayfinder competition which tests camping and scouting skills. Bazzaz provided an exhausting but hugely fun day for the beavers, the return of Scoutabout was an absolute flagship event for the scout section, district camp provided a hugely enjoyable multi-activity shared experience across all sections, cubs combined all three sections for a camp featuring bushcraft skills at Boidierhurst, and scouts went back to basics with a chilly survival based camp at Walton Firs.

Our summer season sat the return of our Norfolk watersports camp for scouts where we delivered kayaking, canoeing and SUP-based sessions using our own equipment and coaches which led to 22 scouts and leaders achieving a British Canoeing qualification. This was the culmination of a summer paddlesports programme which saw us deliver more than 60 sessions for our own sections and others across the district. Not to be out-done the explorers formed the greater part of the district's contingent at the Kernow international jamboree in Cornwall and took part in an inspiring week of organised activities such as surfing and "Kernopoly", as well as inventing some of their own.

The group remains well funded and well equipped - with a continuous programme of repairs and improvements in the headquarters and replacement of activity equipment including the purchase of six new kayaks, climbing ropes and harnesses, rifles, tents and expedition equipment. This is a huge credit to the group executive (now Trustee Board) who continue to provide expert support to the group and its operations. The quality of the programme is similarly a credit to the large team of volunteer leaders and section assistants who work tirelessly week after week to deliver the frontline programmes.

We look forward to another great year of scouting.

Andrew Marlow and Malcolm McKee. 1st Ashtead GSL

4. Trustees of the Group 2022-2023

Trustee Board of the Group Council

Chairman – Mr Peter Leonard
Group Scout Leader – Mr Malcolm McKee
Secretary – Mr Steve Biglin
Treasurer – Mr Bryan Bailey

Section Leaders:

Mrs Julie Bird – Explorers
Mr Alan Minister – Douglas Troop
Mr Paul Brown – Gardiner Troop
Mr Joe Bird – Clarke Troop
Mr Richard Holmes – Red Pack
Mr John Wright – Brown Pack
Mrs Alice Davis – Grey Pack
Mrs Felicity Hewitt – Jubilee Beavers
Mrs Sarah Minister – Black Beavers
Mrs Melanie Dunn – Yellow Beavers

Nominated Trustees:

Mr Aubrey Fox
Mrs Jo Williams

Elected Trustees:

None.

Changes to the Trustees during the 2023-2024 financial year.

Effective 1st October 2023, the following are standing down:

Peter Leonard
Bryan Bailey
Jo Williams

Effective 1st October 2023, the following are joining as Trustees:

Simon Horner-Long - Chairman
Jo Nickels – Treasurer
Kim Reed – Secretary
Adam Slark – Buildings Manager

Group Registration Number with the Scout Association – 5904 Group Registered
Charity Number – 305770 Bankers: Lloyds Banking Group, Ashted, Surrey.

Contact Name and Address: Mr Malcolm McKee, 26 Moat Court, Ashted, Surrey
KT21 2BL. Headquarters Address: Woodfield, Ashted, Surrey KT21 2RL. Tel:
01372-278810

4. Group Chairman's Report

In this, my last report as Chairman of the Group Trustee Board, I would like to take this opportunity to thank ALL those, who freely volunteer their time and expertise to the Group in adult leadership and support roles, for their amazing and enthusiastic work in enabling our young people to receive, learn from, and have fun with a wide range of activities throughout a pretty packed calendar.

This year, the size of the Group membership stands at xxx young people and adults which continues to drive a list of financial needs and long-term planning objectives which the Group Trustee Board attempts to manage in a number of ways.

Not long ago, I talked about the benefit we now have from the new boat store and storeroom facilities and our upgraded minibus transport. Our focus and investment have shifted more recently to the main building, with the main hall floor resurfaced, the kitchen refurbished, a new staircase to the rooms above and a new security lock system. The Board has also been in a position to strengthen the Group's water sports assets with the purchase of new kayaks and canoes, as well as the more usual bushcraft and camping equipment. However, the project that has been most impressive and inspiring to those involved has been the, very timely, decision to install solar panels to the roof of the main building and to store our own energy in our own two batteries. This project came out of discussions by the committee to futureproof the Group with one eye on being more sustainable and we hope that the heating, lighting and electricity that we use throughout the winter months will come from our own store with far less cost to the normal utility suppliers. It is also our intention to sell our surplus energy back to the grid.

Income generation is always important to us and we receive annual revenues from the hire of the hall to external groups and from our annual community events - the Xmas Fair, Epsom Fireworks, Ashted Village Day etc.

The time has now come for a number of the Board Trustee members to stand down. I would like to, therefore, take this opportunity, to thank those leaving for their friendship and their hard work supporting our Group. Bryan, Steve and Jo W, your work has been incredibly important and central to the group's expansion of the last few years and our ability to thrive financially whilst taking on several capital projects. We are leaving the group in tremendous shape.

Also, I would like to welcome to the Group our new Chairman, Mr Simon Horner-Long, our new Board Secretary, Mrs Kim Reed, our new Board Treasurer, Mrs Jo Nickels, our new Board Buildings Manager, Mr Adam Slark and our new group waiting list manager, Hayley Lovelock.

With volunteering positions, members will always be leaving and creating space for others to 'give back' to their communities and consequently we always are extremely interested in any parents of our youth members who feel that they can help the Group, not only with 'fund-matching' opportunities for events and Gift aid tax refunds on subscriptions but also with some of their time and talent/skills especially in the areas of fund-raising and social events. Next year, we will definitely need two new Trustees to cover the jobs of managing subscriptions and insurance.

Behind the scenes, a lot of work is done week after week, to administer hall rentals, *thank you Rob and Sue Marlow*, manage the group's revenue and expenditure, maintain and clean the buildings, *thank you Martin and Nigel* and the buses *thank you Holly Venables* update our website and social media and so on. We are always keen to invite new parents onto the Trustee Board should they want to get involved.

Peter Leonard Group Chairman, Trustee Board.

6. Treasurer's Report - see separate attachments

7. Independent Examiner's Report - see separate attachments

8. Annual Report of the Trustees for year ending 31st March 2023

The objectives of the Group are as a unit of the Scout Association. The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens, and as members of their local, national and international communities. The method of achieving this aim is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law, guided by adult leadership.

Subscriptions are charged for membership to cover the immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions or fees charged for camps and outings. The Group endeavours to obtain bursaries and/or grants for those who could not otherwise afford to take part.

Two key principles demonstrate that Scouting's aims are for the public benefit and that, through the Scout method, young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits that Scouting provides, far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

The membership of the Group at this year's census on 31st January 2021 was 285. Scout numbers stand at 85, Cub Scouts currently number 89 and Beaver Scouts are 65. This totals 239. Our waiting list for Beaver Scouts remains significant. Overall, the adult leadership numbers 46 with a young person/adult leader ratio of 5.19. The youth male/female balance in the Group currently stands at 191 male and 48 female. These numbers do not include Explorers or Network. The Group is yet to open a Squirrel Scout section.

1st Ashtead (Pelham) Scout Group continues to be the largest of the six Groups in the District. The Group Trustee Board comprises 7 'non-uniform' members, 5 male and 2 female. The following functions are managed by the board: finance, insurance, subscriptions, building maintenance, stores and inventory, transport procurement and management, PR and communications, long-term planning, building hire and fund-raising.

All Scouting sections have held regular weekly meetings and have been involved in arranged trips and camping expeditions. All young people have been encouraged to gain badges across the programme range. Our specialism in the provision of water sports training has continued to develop at a fast pace. We continue to have a strong leadership team including leaders, section assistants and skills instructors. However, the situation is constantly changing and additional adult help and support – regular or occasional, is always welcomed.

The Annual General Meeting of the Group Council was held in September 2022 via an online Zoom call. At the end of the 2022-2023 financial year, the Group had reserves amounting to £85,761 . The Group's policy on financial reserves is to hold a sufficient amount to meet its present and future liabilities and thus, enable it to carry out its objectives. The Trustees have identified the major risks to which they believe the Group is exposed. They have reviewed these and established systems to mitigate them.

The key objectives of the Group are to be an effective, functional unit through which the design and delivery of the Scout "6-25 programme" can be achieved subject to the policy, organisation and rules of the Scout Association. The financial accounts have been drawn up on a receipts and payments basis, consistent with the previous year.

Approved by the Trustees on 22nd September 2023 and signed on their behalf by

Peter Leonard

Chairman

Group Trustee Board.

9. Group Census

**Summary in 1st Ashtead (Pelham)
For the year ending 31st January 2023**

Sections

	Squirrel Scouts					Beaver Scouts					Cub Scouts					Scouts					Explorers Scouts					Scout Network									
	M	F	SI	NS	T	M	F	SI	NS	T	M	F	SI	NS	T	M	F	SI	NS	T	M	F	SI	NS	T	M	F	SI	NS	T					
1st 10010534 Ashtead (Pelham)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10044234 Black Beavers	0	0	0	0	0	20	3	0	0	23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10044235 Brown Pack	0	0	0	0	0	0	0	0	0	0	28	4	0	0	32	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10044236 Douglas Troop	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28	3	0	0	31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10044237 Gardiner Troop	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	27	8	0	0	35	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10044238 Grey Beavers	0	0	0	0	0	13	5	0	0	18	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10044239 Red Pack	0	0	0	0	0	0	0	0	0	0	32	3	0	0	35	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10051824 Jubilee Pack	0	0	0	0	0	0	0	0	0	0	14	8	0	0	22	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10051825 Yellow Beavers	0	0	0	0	0	18	6	0	0	24	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11943289 Clark Troop	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11	8	0	0	19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	51	14	0	0	65	74	15	0	0	89	66	19	0	0	85	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Adults

	Active Support					Leadership					Managers					Support					Governance				
	M	F	SI	NS	T	M	F	SI	NS	T	M	F	SI	NS	T	M	F	SI	NS	T	M	F	SI	NS	T
1st 10010534 Ashtead (Pelham)	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	1	1	0	0	2	5	2	0	0	7
10044234 Black Beavers	0	0	0	0	0	2	3	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10044235 Brown Pack	0	0	0	0	0	2	2	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10044236 Douglas Troop	0	0	0	0	0	3	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10044237 Gardiner Troop	0	0	0	0	0	3	1	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10044238 Grey Beavers	0	0	0	0	0	1	3	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10044239 Red Pack	0	0	0	0	0	3	1	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10051824 Jubilee Pack	0	0	0	0	0	1	2	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10051825 Yellow Beavers	0	0	0	0	0	2	2	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11943289 Clark Troop	0	0	0	0	0	2	3	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	19	17	0	0	36	1	0	0	0	1	1	1	0	0	2	5	2	0	0	7

Totals

	YL					YOUTH TOTAL					ADULT TOTAL					TOTAL					To pay				
	M	F	SI	NS	T	M	F	SI	NS	T	M	F	SI	NS	T	M	F	SI	NS	T	M	F	SI	NS	T
1st 10010534 Ashtead (Pelham)	0	0	0	0	0	0	0	0	0	0	7	3	0	0	10	7	3	0	0	10	0	0	0	0	0
10044234 Black Beavers	2	0	0	0	2	20	3	0	0	23	2	3	0	0	5	22	6	0	0	28	20	3	0	0	23
10044235 Brown Pack	2	0	0	0	2	28	4	0	0	32	2	2	0	0	4	30	6	0	0	36	28	4	0	0	32
10044236 Douglas Troop	4	0	0	0	4	28	3	0	0	31	3	0	0	0	3	31	3	0	0	34	28	3	0	0	31
10044237 Gardiner Troop	2	1	0	0	3	27	8	0	0	35	3	1	0	0	4	30	9	0	0	39	27	8	0	0	35
10044238 Grey Beavers	1	2	0	0	3	13	5	0	0	18	1	3	0	0	4	14	8	0	0	22	13	5	0	0	18
10044239 Red Pack	0	0	0	0	0	32	3	0	0	35	3	1	0	0	4	35	4	0	0	39	32	3	0	0	35
10051824 Jubilee Pack	0	2	0	0	2	14	8	0	0	22	1	2	0	0	3	15	10	0	0	25	14	8	0	0	22
10051825 Yellow Beavers	3	1	0	0	4	18	6	0	0	24	2	2	0	0	4	20	8	0	0	28	18	6	0	0	24
11943289 Clark Troop	1	0	0	0	1	11	8	0	0	19	2	3	0	0	5	13	11	0	0	24	11	8	0	0	19
TOTAL	15	6	0	0	21	191	48	0	0	239	26	20	0	0	46	217	68	0	0	285	191	48	0	0	239

Statement of Assets and Liabilities
For the year ended 31st March 2023

	2022/2023	2021/2022
Non-Monetary Assets		
HQ Building (at valuation for Insurance)	751,850	671,295
Garage (at valuation for Insurance)	17,425	15,558
Concrete Store (at valuation for Insurance)	12,728	13,572
All Equipment (at valuation for Insurance)	56,436	51,306
Climbing Wall (at valuation for Insurance)	24,275	22,068
Gas Cage	1,096	955
Other equipment	3,872	7,480
Solar Panels	15,960	14,250
Canoes (at valuation for Insurance)	16,921	16,921
Trailer & other water sports equipment	11,299	7,554
Total Non Monetary Assets	911,862	820,959
Monetary Assets		
Lloyds TSB Current Account	24,034	88,499
Subscription Account	968	-
Lloyds TSB Time Deposit	60,000	-
Cash Floats	1,131	426
Total Group Monetary Assets	86,133	88,925
Liabilities due within one year		
Exceptional Accrued Expenses	(334)	-
Cash Float creditors	(38)	(1,850)
Total liabilities due within one year	(372)	(1,850)
Net Monetary Assets	85,761	87,076
	0	0
Total Assets	997,623	908,035

Monetary Assets

<u>Lloyds Bank Current Account</u>		
Fund b/fwd	88,499	69,808
Net receipts / payments	(4,465)	13,059
Deposits Made	(60,000)	-
Transfer from Subs Account	-	5,632
Fund c/fwd	24,034	88,499

<u>Lloyds Bank High Interest Deposit Accounts</u>		
Fund b/fwd	-	-
Deposits Made	60,000	-
Deposit Maturing	-	-
Fund c/fwd	60,000	-

<u>Lloyds Bank Subs Account</u>		
Fund b/fwd	-	3,630
New deposit	968	2,002
Transfer to Current Accounts	-	(5,632)
Fund c/fwd	968	-

Receipts

For the year ended 31st March 2023

	2022/2023	2021/2022
Membership Fees	41,160	39,910
Donations	2	326
Covid Grants	-	12,667
Section activities and camps	19,186	6,702
Fundraising	1,685	3,271
Tax refund (Gift Aid)	9,676	8,941
Sundry	376	362
Rent	8,588	4,768
Total Receipts	80,673	76,946

Payments

For the year ended 31st March 2023

	2022/2023	2021/2022
Membership Costs	16,555	17,545
Section activities and camps	21,506	10,549
Insurance	7,571	5,939
Utilities	5,288	2,007
Monthly cleaning	1,734	1,714
Covid cleaning	-	750
climbing wall inspection / maintenance	1,422	-
Other maintenance	541	225
Activity Equipment	3,271	10,615
Buildings improvements	-	6,369
Solar Panels	11,021	1,150
Camping Equipment	747	-
Other Administration	1,679	1,258
Transaction fees	1,909	1,359
Badges and Uniforms	3,500	2,518
Donations	1,950	-
Training	455	-
Motor Vehicles	2,840	2,205
Total Payments	81,987	64,205
Net (Payments) / Receipts for the year	(1,314)	12,741

Published Accounts (Receipts & Payments / Assets & Liabilities)

For the year ended 31st March 2023

	2022/2023 THIS YEAR £	2021/2022 LAST YEAR £
Total Receipts for the year (see page 2)	80,673	76,946
Total Payments for the year (see page 3)	(81,987)	(64,205)
Net (Payments) / Receipts for the year	(1,314)	12,741
Cash, bank and similar funds brought forward	87,076	74,335
Cash, bank and similar funds carried forward (see page 4)	85,761	87,076

The above account and accompanying Statement of Assets and Liabilities were approved by the trustees on and signed on their behalf by:

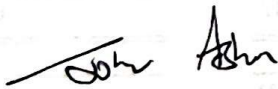


Bryan Bailey
Group Treasurer



Peter Leonard
Group Chairman

I have examined the above accounts together with the records of the Group and certify that they are in accordance therewith.



John Ashurst
Hon Auditor

Independent Examiner's Report to the Trustees of the

1st Ashtead (Pelham) Scout Group

I report on the accounts of the Group for the year ended 31st March 2023 which are set out in the annual report for 2023/2023.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent Examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to the matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act, have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Ashurst
Independent Examiner
29 Broadhurst
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Surrey
KT21 1QB

Registered Charity Number: 305770