



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
2<sup>nd</sup> Frimley (St Peters) Scout Group

**On accounts for the year  
ended**

31.03.2023

**Charity no  
(if any)**

305743

**Set out on pages**

(remember to include the page numbers of additional sheets)

**Responsibilities and basis  
of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Joanne Williams*

**Date:**

12/06/2024

**Name:**

Joanne Williams

**Relevant professional  
qualification(s) or body (if  
any):**

Association of Chartered Certified Accountants (ACCA)  
Membership no 0767392 (February 2005)

**Address:**

2 Dell Grove  
Frimley  
Surrey GU16 8PZ

**Section B Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

n/a

# Independent examination of charity accounts checklist (CC32a)

## A recommended checklist for examiners

**This checklist is not suitable for the examination of voluntary group accounts.**

### 1. Self-assessment checklist

The questions in this checklist are designed to help the examiner to undertake their independent examination in accordance with the legal requirements and good practice recommendations set out in the Commission's guidance on Independent examination of charity accounts: Directions and guidance for examiners (CC32).

The examiner is recommended to use the checklist alongside the Directions for independent examination. Not all the checks listed will apply in the case of every independent examination and so the checklist is not a substitute to the examiner using their own judgment as to what is necessary.

The prompt 'step done' may prompt a 'yes' or 'no'. A 'no' answer does not always indicate a problem because it may simply be that the step was either not applicable or found not to be necessary to the examination undertaken in which case the words 'not applicable' or 'not necessary' might be entered in place of a working paper reference.

Some answers may be 'no' because the evidence or information that was needed could not be obtained and this will need to be considered when the examiner makes their report. It is recommended that all the steps for each Direction are completed with a working paper reference added.

It may be that the examiner completes the checklist as they go through the examination or as a completeness check at the end as they bring their examination to a conclusion and prepare their report. There is no legal requirement to use this checklist and examiners may substitute their own checklist or take an alternative approach.

If the checklist is completed it is recommended that this forms part of the formal record of their independent examination undertaken and is kept in the file of examiner's working papers.

## 2. Checklist

The Directions and documentation	Step done?	Working paper reference
<b>Direction 1: Check whether the charity is eligible to have an independent examination</b>		
Checked the charity audit threshold applying to the accounts to be reviewed	✓	A
Checked an audit is not required for any other reason	✓	A
Confirmed the charity is eligible for independent examination	✓	A
Confirmed the amount of the charity's income to figure shown the accounts (including any branches) and confirmed that income and assets are below the audit threshold or, if applicable, obtained a copy of the letter from the Commission approving an audit dispensation	✓	A
If the charity has one or more subsidiaries confirmed that group accounts are not required by law	n/a	
If a charitable company checked that the audit exemption statement has been made	n/a	
If applicable, rechecked the threshold calculation during the examination	n/a	
If the charity's income is more than £250,000 confirmed that the examiner is a member of one of the listed bodies	n/a	
If applicable, informed the trustees that the charity is not eligible for an independent examination	n/a	
If receipts and payments accounts have been prepared, checked that the charity's gross income is less than £250,000 and that it is not a company	✓	A
If receipts and payments accounts have been prepared, check that there is no requirement to prepare accruals accounts in the charity's governing document or for any other reason	✓	A
If applicable, informed the trustees that the charity is not eligible to prepare receipts and payments accounts	n/a	
<b>Direction 2: Check for any conflict of interest that prevents the examiner from carrying out their independent examination</b>		
Confirmed that there are no close personal relationships with the trustees that compromise independence	✓	A
Confirmed as having no the day to day involvement in the administration of the charity	✓	A
If providing other services to the charity then confirmed that all the criteria in Direction 2 necessary for independence are met	n/a	
Identified that there are no circumstances in the examiner's judgment that would reasonably lead to the perception that the examiner is not independent	✓	A

The Directions and documentation	Step done?	Working paper reference
Considered whether sufficiently skilled to carry out the examination and, where required, confirmed membership of a listed body	✓	A
If applicable, informed the trustees that you are not eligible to carry out the independent examination	n/a	
<b>Direction 3: Record your independent examination</b>		
File of working papers prepared to document the work undertaken (see the Direction for guidance on key working papers)	✓	
Evidence of appointment on file	✓	E
If issued, letter of engagement signed by the trustees on file	n/a	
Documentation of steps required by Direction 1 are all done	✓	A
Documentation that steps required by Direction 2 are all done	✓	A
Analytical review documented	✓	B
Areas of concern identified and noted whether these were resolved or if unresolved and significant have included them in the examiner's report	n/a	
Verification and vouching procedures undertaken and any checks made are on file	✓	C
Copy of approved accounts on file	✓	E
Copy of trustees' annual report on file	n/a	
Copies of information relied upon as part of the examination are on file	✓	C
If applicable, copies of written assurances given	n/a	
Recorded the conclusions drawn as an outcome of the independent examination that support the examiner's report are on file	✓	A
Recorded any matters of material significance about which a report must be made direct to the Commission	None	
Recorded whether to exercise discretion and report on relevant matters direct to the Commission	None	
<b>Direction 4: Plan your independent examination</b>		
Obtained an understanding of the charity's constitution, objectives, organisational structure, the funds managed, its activities and accounting records and systems	✓	A
Planned specific examination procedures appropriate to the circumstances of the charity	✓	
Reviewed whether any areas for improvement were advised to the trustees in the previous year's independent examiner's report (or audit report and management letter) and looked to see if any action taken	n/a	
Considered the financial risks identified and, where accruals accounts prepared, considered whether the trustees have evidence that shows that the charity is a going concern	n/a	
Noted any implications for the examiner's report and for separate reporting to the Commission	n/a	

The Directions and documentation	Step done?	Working paper reference
<b>Direction 5: Check that accounting records are kept to the required standard</b>		
Checked that accounting records have been kept are complete and considered if they have been kept to the required standard	✓	A
Asked the trustees about how they ensure the accounting records are complete	✓	A
If corrections made or records created during the examination, the trustee approval for these has been sought and obtained	n/a	
Asked the trustees if they carried out a review of the charity's internal financial controls in the year reported	✓	A
Noted any implications for the examiner's report and for separate reporting to the Commission	None	
<b>Direction 6: Check that the accounts are consistent with the accounting records</b>		
Compared the accounts with the underlying accounting records	✓	D
Checked some entries from the listing of transactions of income and expenditure to vouchers such as invoices, bank statements, and receipts.	✓	C
If applicable, confirmed that the trustees have taken the necessary steps to ensure that restricted or endowed funds are correctly reported in the accounts	n/a	
If additional checks were necessary, the evidence was found that showed the accounting record was complete, voucher present, and both supported the entry in the accounts	n/a	
<b>Direction 7: If the accounts are prepared on an accruals basis and one or more related party transactions took place the examiner must check if these were properly disclosed in the notes to the accounts</b>		
Checked that the disclosures required by the SORP have been made and are complete	n/a	
Considered whether there are any implications for the examiner's report and reporting to the Commission	n/a	
If receipts and payments accounts prepared and a related party transaction note was provided, then checked the note for any implications for the examiner's report	n/a	
<b>Direction 8: Check the reasonableness of the significant estimates and judgments and accounting policies used in accounting for the types of fund held and in the preparation of the accounts</b>		
Checked with the trustees that the separate funds of the charity have been correctly accounted for and reported correctly in the accounts	n/a	
Checked the reasonableness of any significant estimates or judgments that have been made in preparing the accounts	n/a	

The Directions and documentation	Step done?	Working paper reference
Where accruals accounts are prepared, checked that the accounting policies adopted are consistent with the SORP and are appropriate to the activities of the charity	n/a	
Where accruals accounts are prepared, checked that the accounts were prepared on a going concern basis	n/a	
Noted any implications for the examiner's report and for separate reporting to the Commission	None	
<b>Direction 9: The examiner must check whether the trustees have considered the financial circumstances of the charity at the end of the reporting period and, if the accounts are prepared on an accruals basis, check whether the trustees have made an assessment of the charity's position as a going concern when approving the accounts</b>		
Asked the trustees whether they expect the charity to be able to settle outstanding invoices, bills and commitments as and when they fall due	✓	A
Asked the trustees about the reserves policy and the adequacy of the level of reserves held	✓	A
Where accruals accounts are prepared, checked that the trustees' have made an assessment of going concern and that their assessment is reasonable given the information available	n/a	
Where accruals accounts are prepared, checked that the SORP's disclosures about going concern have been made	n/a	
Noted any implications for the examiner's report and for separate reporting to the Commission	None	
<b>Direction 10: Check the form and content of the accounts</b>		
Where receipts and payments accounts have been prepared, checked that the charity can lawfully prepare such accounts, that all the accounting statements are present and that the funds of the charity are correctly identified	✓	A
Where accruals accounts are prepared, checked that they comply with the SORP and applicable accounting standard	n/a	
If the charity is a company, checked that the accounts also comply with the applicable company law requirements	n/a	
Noted any implications for the examiner's report and for separate reporting to the Commission	None	
<b>Direction 11: Identify items from the analytical review of the accounts that need to be followed up for further explanation or evidence</b>		
Carried out an analytical review	✓	B

The Directions and documentation	Step done?	Working paper reference
Following the analytical review, selected material items in the accounts for further explanation or supporting evidence	✓	C
If the accounts could be materially misstated, additional checks were undertaken and the examiner is satisfied that the item(s) identified were satisfactorily explained and correctly included in the accounts	n/a	
Noted any implications for the examiner's report and for separate reporting to the Commission	None	
<b>Direction 12: Compare the trustees' annual report with the accounts</b>		
Checked that any figure for reserves quoted in the trustees' annual report is not materially inconsistent with the accounts	n/a	
Compared the trustees' annual report with the accounts for any material inconsistency	n/a	
Noted any implications for the examiner's report and for separate reporting to the Commission	None	
<b>Direction 13: Write and sign the independent examination report</b>		
Reviewed the conclusions from the independent examination	✓	A
Considered whether the examination has identified a matter of concern that should be reported in the examiner's report	✓	None
Checked that the examiner's report covers all of the matters required	✓	This checklist
If relying on the work of others in undertaking the independent examination, the examiner is fully satisfied with their work and that work has been fully documented	n/a	
Signed and dated the examiner's report	✓	
Reported matters of material significance direct to the Commission	None	
Exercised discretion and reported relevant matters direct to the Commission	None	

**2nd Frimley (St Peter's) Scout Group Accounts for year ended 31st March 2023****Charity purpose**

Based in Frimley, Surrey.

Group includes Beavers, Cubs, Scouts, Explorers and Network.

Charity provides adventurous activities and personal development opportunities for young people aged 6-25.

**Administration**

3 Trustees

Formal Trustee Meetings bimonthly, minuted and appropriate record keeping.

Charity is well-run, all discussions and decisions well documented.

Accounting records are well maintained by the Treasurer, up to date and readily available on request.

Online banking - payments require 2 individuals. All payment requests are well documented for audit trail.

Accounting records contain details of all income received and payments made, including date and nature of each item.

Expense claims, invoices, receipts and similar paperwork have been kept to support the accounts.

Approved accounts - see attached.

Income for year ended 31st March 2023

£ 40,256.00

**Direction 1 - Eligibility for Independent Examination and Accounts prepared on Receipts / Payments basis**

Income is above £25k threshold for independent examination but significantly below £250k threshold for audit requirement.

Therefore, no audit required but independent examination is required for the year.

Accruals accounts not applicable as threshold of £250,000 gross income not reached. Therefore, receipts and payments accounts prepared.

Audit is not required by law, the charity's governing document or for any other reason.

**Direction 2 - Independence of examiner / no conflict of interest**

JW not the charity's bookkeeper or a trustee as at 05.06.2024.

JW not dependent as a beneficiary, not a material donor of the charity.

No close relationship with any trustee.

Member / attendee of AGM etc is still considered independent.

**Requisite ability and practical experience -**

ACCA qualified since Feb 2025 - Membership number 0767392

Employed as an accountant, CPD up to date.

No fee charged so no letter of engagement or Money Laundering Regulations apply.

Appointment of JW as independent examiner - in minutes of AGM 15 July 2023 (working papers E).

Analytical review of the accounts was undertaken, including meeting with charity's Treasurer (Chris Luffman) (a Trustee) on 12th February 2024 to view sampled items and discuss administration of charity accounts.

Checks and vouching - see working papers.

The trustees were asked how they have ensured the accounting records are a complete record. The trustees explained that they review the accounts, and the treasurer provides an update at each Trustee Board meeting (bimonthly).

The trustees were asked if they carried out a review of the charity's internal financial controls in the year reported. The trustees explained that they have reviewed the controls during the year, the main internal financial controls being dual approval required for bank payments and any transactions of significant value or irregular nature / frequency are discussed with the Trustee Board prior to being incurred.

The Trustees are comfortable that all outstanding invoices, bills and commitments can be settled - in fact, at the date of the examination these have already been settled during the year.

There are no reserves and no separate reserves policy in the year under review, as this has not been a concern to date. The Trustees have discussed adopting a reserve policy for future years.

Only finding - immaterial transposition error on one payment made to Scout council. Refund of overpayment has been requested and will be accounted for when received.

No amendment to make as accounts prepared on receipts and payments basis.

**Conclusion -**

No matters to report to the Commission.

**Analytical Review of accounts to 31 March 2023**

Payments were higher than receipts resulting in a loss of £2.7k for the year, compared to a net income of £1k for the prior year, ending 31 March 2022 (shown hereafter as 2022).

**Receipts**

Receipts during 2023 were almost double (170%) that of the prior year - due to increased subs (increase in members) but also due to payments received relating to KIX in summer 2023.

The per capita payment to Surrey Heath District following the census in 2023 was slightly higher in 2023 than the prior year, reflecting the increased number of members.

Donations were more or less in line with the prior year.

Camps and scouting activities were significant - reflecting group camp and district events during the year (Beavers Go Wild, SCRAM, Scoutabout). The prior year reflected no such events due to the continued impact of Covid restrictions.

There was no rent received from Explorers during 2023, compared to £3,137 in the prior year. An agreement is now in place with Explorers for January 2024 onwards.

**Payments**

Payments during 2023 were almost double (190%) that of the prior year - reflecting increased membership and activities, as well as KIX in summer 2023.

Payments relating to camps and activities were almost £20k higher as a result.

There were property related expenses during the year of £7,123 for various maintenance of the hut. The prior year included repairs of £5k for work on the hut kitchen.

Overall, the cash bank balance remains consistent with the trend over recent years and is, in fact, higher than 2021 despite the small decrease during the year.

As noted in GSL report at AGM, 2023 has seen increases in the cost of insurance, gas and electricity. In the January 2023 census, 2nd Frimley was recorded as the largest group in the District.

The Trustee Board is aware of the possibility of works required in the future to maintain the hut and surveys will be instructed during the coming months.

**Analytical Review of 2nd Frimley (St Peter's) Scout Group Accounts for year ended 31st March 2023**

Sample from accounts

<b>Sample</b>	<b>Item</b>	<b>Date</b>	<b>Amount</b>
1	Other	Jul-22	£ 2,863.77
2	Repairs	Oct-22	£ 4,532.53
3	Other income	Sep-22	£ 2,500.00
4	Bank statement showing opening balance as at 1st April 2022		
5	Bank statement showing closing balance as at 31st March 2023		
6	Camp expenses	May-22	£ 5,043.72
7	Camp expenses	Oct-22	£ 3,600.00
8	Camp expenses	Jan-23	£ 3,700.00

Sample	Item	Date	Amount	Details
	1 Other	Jul-22	£ 2,863.77	
Item	Type	Date	Amount	Details
1	Expenses	12/07/2022	£ 127.98	Justin - tool box for hut
2	Expenses	05/07/2022	£ 50.80	Rita - Kenya expenses - badges, refreshments, paper
3	Invoice	01/06/2022	£ 465.60	Veritas survey
4	Expenses	05/07/2022	£ 1,233.89	Mark - skip hire, food for AGM, projector, trailer: tyres, hitchlock, clamps, jockey wheel,
5	Expenses	02/07/2022	£ 12.00	Mel - training - level 2 food safety & hygiene course
6	Expenses	04/07/2022	£ 103.50	Justin - for Terry's (retiring GSL) leaving present - Amazon
7	Invoice	29/06/2022	£ 870.00	Explore activities and venue hire

£ 2,863.77  
£ -

2<sup>ND</sup> FRIMLEY (ST. PETER'S) SCOUT GROUP

EXPENSES CLAIM FORM

NAME Justin Apps

Tool Box for Hut

DATE 12<sup>th</sup> July 2022

<b>INVOICE NUMBER</b>	<b>COMPANY</b>	<b>COST</b>
Tool Box for Hut	Screw Fix	127.98
		<b>TOTAL: £127.98</b>
<b>ACCOUNT DETAILS:</b>		
<b>Name:</b>	Justin Apps	
<b>Account Number:</b>	30535190	
<b>Sort Code:</b>	60 10 39	
<b>TOTAL:</b>	<b>£127.98</b>	



2nd Frimley Scout Group  
Parsonage Way  
Frimley

GU16 8HZ Camberley  
United Kingdom

Customer nb: 4607134  
VATnb: 305743



Bureau Veritas UK Ltd  
2nd Floor Atlantic House  
Atlas Business Park  
Simonsway  
Wythenshawe  
M22 5PR MANCHESTER  
United Kingdom

Contact: Manchester Office

Contract nb: 12414305 2nd Frimley Scout Group- LRA  
0258LS3 .

Date: 01/06/2022

Due date 01/07/2022

Cust ref:

Ship To  
2nd Frimley Scout Group  
Parsonage Way  
Frimley  
GU16 8HZ Camberley United Kingdom

Service description	Vat %	Extended Price
<b>UKFEES Sourcing Fee</b> LRA - Frimley Scouts PO: NA Surveyed by: STEPHEN HASELER Approved by: Charlotte Burgess Survey Ref 1-7FOVRNY Site: Parsonage Way Frimley GU16 8HZ Date: 1/2/22	20.00	388.00

VAT	Sum Taxable	Sum Tax	Net total	388.00
20.00 %	388.00	77.60	Vat total	77.60
30 DAYS NET BACS Transfer To: Sort Code: 01 02 69 ACC No : 08783705 - ACC Name : Bureau Veritas UK Remittances to : remittances_uk@uk.bureauveritas.com			<b>Total (GBP)</b>	<b>465.60</b>

Bureau Veritas UK Limited: Registered Office: Fort Dunlop Suite 206, Fort Parkway, Birmingham, England, B24 9FD- Reg N ° : 1758622 - VAT N ° : GB 725 4402 54

2<sup>ND</sup> FRIMLEY (ST. PETER'S) SCOUT GROUP

EXPENSES CLAIM FORM

NAME Mark Wedlock OSM Renewals, AGM, Skip Hire, trailer bits, projector DATE 5<sup>th</sup> July 2022

<u>INVOICE NUMBER</u>	<u>COMPANY</u>	<u>COST</u>
587606 27 <sup>th</sup> May 2022 (ticket.pdf)	Collard Skip Hire	£364.80
Booker - invoice - 0137053	Bookers (AGM Food)	£9.59
Booker – invoice - 3501303	Bookers (AGM BBQ Food)	£407.57
OSM Exec emails Receipt	Online Scout Manager	£4.50
OSM Mafeking Receipt	Online Scout Manager	£48.00
Trailer tyres.jpg	Merit Tyre Specialists (New Tyres for Silver Trailer)	£99.12
Projector Invoice	Amazon	£129.99
Hitch Lock 1	Amazon	£27.99
Jockey Wheel	Amazon	£29.99
Number Plate Clamps	Amazon	£3.95
Charity Collection Boxes	Amazon	£22.99
Trailer Wheel Clamps	Amazon	£59.98
Hitch Lock 2	Amazon	£25.42
		<b>TOTAL: £1233.89</b>
<u>ACCOUNT DETAILS:</u>		
<u>Name:</u>	<u>Mark Wedlock</u>	
<u>Account Number:</u>	<u>25322961</u>	
<u>Sort Code:</u>	<u>09-01-29</u>	
<b>TOTAL:</b>	<b>£1233.89</b>	

**2<sup>ND</sup> FRIMLEY (ST. PETER'S) SCOUT GROUP**

**EXPENSES CLAIM FORM**

**NAME** Melody Wedlock

**SECTION** Group

**DATE** 2<sup>nd</sup> July 2022

<u>INVOICE NUMBER</u>	<u>COMPANY</u>	<u>COST</u>
LEVEL 2 FOOD SAFETY AND HYGIENE FOR CATERING COURSE	One Training Services Limited	£12.00
		<b><u>TOTAL: £12.00</u></b>
<b><u>ACCOUNT DETAILS:</u></b>	<b><u>£12.00</u></b>	
<b><u>Name:</u></b>	<b><u>Mrs M A Wedlock</u></b>	
<b><u>Account Number:</u></b>	<b><u>51416634</u></b>	
<b><u>Sort Code:</u></b>	<b><u>40-31-05</u></b>	
<b><u>TOTAL:</u></b>		

**2<sup>ND</sup> FRIMLEY (ST. PETER'S) SCOUT GROUP**

**EXPENSES CLAIM FORM**

**NAME** Justin Apps

**Present**

**DATE** 4<sup>th</sup> July 2022

<u>INVOICE NUMBER</u>	<u>COMPANY</u>	<u>COST</u>
Present 001	Amazon – Terry & Alison Present	103.50
		<b><u>TOTAL: £103.50</u></b>
<b><u>ACCOUNT DETAILS:</u></b>		
<b><u>Name:</u></b>	Justin Apps	
<b><u>Account Number:</u></b>	30535190	
<b><u>Sort Code:</u></b>	60 10 39	
<b><u>TOTAL:</u></b>	£103.50	



**Explore Activity and Education Centre Ltd**  
 The Quays  
 Coleford Bridge Road  
 Mytchett  
 Surrey GU166DS  
 info@exploreactivitycentre.co.uk  
 www.exploreactivitycentre.co.uk  
 01252856819

2nd Frimley Beavers

**INVOICE 088**  
**29 June 2022**  
 Payment due by 29 July 2022

Quantity	Details	Unit Price (£)	Subtotal (£)
1	25th July - Paddle sports day for 2nd Frimley Beavers, Cubs & Scouts x 60 children (£12 per child)	720.00	720.00
1	Evening venue hire - £150	150.00	150.00
<b>GBP Total</b>			<b>£870.00</b>

**Payment Details**

Barclays business  
**Bank/Sort Code:** 200253  
**Account Number:** 63817571  
**Payment Reference:** 088

**Other Information**

**Company Registration Number:** 07852933

Sample	Item	Date	Amount	Details
	2 Repairs	Oct-22	£ 4,532.53	
Item	Type	Date	Amount	Details
1	Expenses	03/10/2022	£ 4,532.53	Justin - decking and frame, CCTV for hut, fire pit, hanging grill, scout camp food, scoutabout neckers

£	<b>4,532.53</b>
£	-

**2<sup>ND</sup> FRIMLEY (ST. PETER'S) SCOUT GROUP**

**EXPENSES CLAIM FORM**

**NAME** Justin Apps

**General**

**DATE** 3<sup>rd</sup> October 2022

<b>INVOICE NUMBER</b>	<b>COMPANY</b>	<b>COST</b>
001	Scout About Neckers	£157.50
002 – Gift cards for YL (Scout About)	Go outdoors	£45.00
003 – Wood Frame for Fire Pit	Selco	£36.70
004 – Fire Pit & Hanging Grill	Longacres	£278.99
005 – Bolt Cutters	Screwfix	£10.99
006 – Climbing Rope & Tent Pegs	Go outdoors	£102.00
007 – CCTV Hut	Costco	£191.98
008 – Combi Padlock – Tin Shed	Screwfix	£19.79
009 – Ballast – Fire Pit	Selco	£35.44
010 – Ballast – Fire Pit	Selco	£28.07
012 – Ballast – Fire Pit	Selco	£25.90
013 – Decking & Frame	Cladco	£2,536.87
014 – Pullies	Buy Rope	£123.96
015 – Scout Treats	Costco	£43.17
016 – Ballast & Cement – Fire Pit	Selco	£181.78
017 – Scout Camp Food	Bookers	£687.51
018 – Badge Envelopes	Amazon	£22.89
019 – Women’s Box	Amazon	£3.99
		<b>TOTAL: £4,532.53</b>
<b>ACCOUNT DETAILS:</b>		
<b>Name:</b>	<b>Justin Apps</b>	
<b>Account Number:</b>	<b>30535190</b>	


Sample	Item	Date	Amount	
	3 Other income	Sep-22	£ 2,500.00	
Item	Type	Date	Amount	Details
	1 Donation	01/09/2022	£ 2,500.00	donation from Mark

£	<b>2,500.00</b>
£	-

Sample

Item

4 Bank statement showing opening balance as at 1st April 2022

**LLOYDS BANK** 

**Your account statement**  
 Issue date: 31 March 2022  
 Sort code: 30-91-53 Account number: 02293308

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
28 Mar 22	FPO	JUST IN APPS 500000000910574565 SCOUT EXPENSES MCH 601039 10 28MAR22 18:55		518.91	21,074.96
29 Mar 22	FPI	GC C1 SCOUTS FCA28779095 60131631108256000R 162224 10 29MAR22 13:16	242.98		21,317.94
30 Mar 22	BGC	OHLG SURH00 805576	2,667.00		23,984.94
30 Mar 22	FPI	GC C1 SCOUTS DZZTSV9P2FF 18124628131825000R 162224 10 30MAR22 12:46	22.27		24,007.21
30 Mar 22	FPO	LEBLA AZTZ 400000000916202768 2ND FRIMLEY SCOUTS 524156 10 30MAR22 14:19		410.00	23,597.21
31 Mar 22	DD	UTILITY WAREHOUSE 6080362/6080362/17 GC C1 SCOUTS-85WA3TAMM65		69.68	23,527.53
31 Mar 22	FPI	99123000597635000R 162224 10 31MAR22 12:30	44.54		23,572.07
<b>31 Mar 22</b>		<b>STATEMENT CLOSING BALANCE</b>	<b>3,830.00</b>	<b>6,188.20</b>	<b>23,572.07</b>

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

**Payment types:**  
 FPI - Faster Payment      FPO - Faster Payment      DD - Direct Debit      BGC - Bank Giro Credit

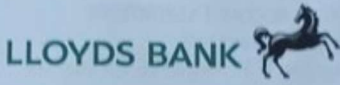
000001829610246

Lloyds Bank plc. Registered office: 25 Gresham Street, London, EC2V 7HN. Registered in England and Wales.

Sample

Item

5 Bank statement showing closing balance as at 31st March 2023



310347010M000A0000121087001002 978 0 000  
 2ND FRIMLEY (ST.PETERS) SCOUT GROUP  
 MR CHRISTOPHER LUFFMAN  
 30 HEENAN CLOSE  
 FRIMLEY GREEN  
 CAMBERLEY  
 SURREY  
 GU16 6NQ

### Your account statement

Issue date: 28 April 2023  
 Write to us at: PO Box 1000, Andover, BX1 1LT  
 Call us on: 0345 072 5555 (from UK)  
 +44 1733 347338 (from Overseas)  
 Visit us online: www.lloydsbank.com  
 Your branch: CAMBERLEY  
 Sort code: 30-91-53 Account number: 02293308  
 BIC: LOYDGB21141  
 IBAN: GB25 LOYD 3091 5302 2933 08

**TREASURERS ACCOUNT**  
 2ND FRIMLEY SCOUT GRP CENTRAL GRP A/C

**Account summary**

<b>Balance On 31 Mar 2023</b>	<b>£20,819.25</b>
Total Paid In	£4,015.28
Total Paid Out	£5,997.18
<b>Balance On 28 Apr 2023</b>	<b>£18,837.35</b>

**Account activity**

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
<b>31 Mar 23</b>		<b>STATEMENT OPENING BALANCE</b>			<b>20,819.25</b>
03 Apr 23	FPI	GC C1 SCOUTS-43DFBJ3ZJ 16133250525968000R 162224 10 03APR23 13:32	360.30		21,179.55
03 Apr 23	FPI	GC C1 SCOUTS-A958X9BXAN3 34134142779469000R 162224 10 03APR23 13:41	435.81		21,615.36
04 Apr 23	FPO	MARK WEDLOCK 200000001105206605 EXPENSES MCH 23 090129 10 04APR23 12:23		1,071.75	20,543.61
04 Apr 23	FPO	TERRY METCALFE 300000001112504320 EXPENSES MCH 166050 10 04APR23 12:24		278.35	20,265.26
04 Apr 23	FPO	SH DISTRICT SHOP 400000001113949714 2ND FRIMLEY MCH 201699 10 04APR23 12:24		118.47	20,146.79
04 Apr 23	FPI	GC C1 SCOUTS-95EH2KE4H2T 50140141902006000R 162224 10 04APR23 14:01	312.81		20,459.60
05 Apr 23	FPI	GC C1 SCOUTS-RQZCYQSN287 11140852935788000R 162224 10 05APR23 14:08	50.37		20,509.97
06 Apr 23	FPI	GC C1 SCOUTS-47J3BHKY438 30124143537381000R 162224 10 06APR23 12:41	13.56		20,523.53
06 Apr 23	FPI	GC C1 SCOUTS-S6KKY45WF7B 58124249931367000R 162224 10 06APR23 12:42	174.81		20,698.34
06 Apr 23	FPO	SURREY COUNTY SCOU 500000001110518369 KIX23 26632 405240 10 06APR23 14:38		3,600.00	17,098.34
11 Apr 23	FPI	GC C1 SCOUTS-V8VV5JQN7FF 25131627604407000R 162224 10 11APR23 13:16	181.09		17,279.43
11 Apr 23	FPI	GC C1 SCOUTS-445KGJZDQX8 12131912002136000R 162224 10 11APR23 13:19	77.48		17,356.91
12 Apr 23	FPI	GC C1 SCOUTS-BH374J2P7Q0 47131822861995000R 162224 10 12APR23 13:18	38.74		17,395.65
13 Apr 23	FPI	GC C1 SCOUTS-M4XGQEF8ZYF 22131252288140000R 162224 10 13APR23 13:12	11.63		17,407.28
18 Apr 23	DEP	MOBILE CHEQUE 3RD FRIM RAINBOWS	150.00		17,557.28

**Your Account activity is continued overleaf**

Page 1 of 4

Lloyds Bank plc. Registered office: 25 Gresham Street, London, EC2V 7HN. Registered in England and Wales, no. 2065. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under number 119278.

Sample	Item	Date	Amount	
	6	May-22	£ 5,043.72	
Item	Type	Date	Amount	Details
1	Payment	24/05/2022	£ 1,800.00	KIX deposit to Surrey County Scout Council
2	Invoice	01/05/2022	£ 331.72	Earlywood - camp May 22
3	Payment	03/05/2022	£ 1,405.00	Surrey Heath District Scouts - coaches and catering for Scoutabout
4	Payment	03/05/2022	£ 1,000.00	Surrey Scouts - scoutabout
5	Invoice	18/06/2021	£ 424.00	Farnham DS (balance after 100 deposit) for campsite booking May 22
6	Payment	15/05/2022	£ 83.00	Scoutabout - additional place £38 - actual payment £83. Small overpayment to be recovered from Surrey Scouts in May 24
			<u>£ 5,043.72</u>	
			£ -	

2/11/24, 12:39 PM

Professional Email Kix23 deposit payment Printout

ja@2ndfrimleyscouts.org.uk

24/5/2022 07:32

### Kix23 deposit payment

To treasurer <treasurer@2ndfrimleyscouts.org.uk> • chairman@2ndfrimleyscouts.org.uk • GSL <gsl@2ndfrimleyscouts.org.uk>

Chris,


Can you please make a deposit payment of £1,800.00 for Kix 2023, Our Reference number will be **KIX23 26632** payment needs to be made by the 31<sup>st</sup> May if you could make it this week that would be great.

Please send your total payment as a single bank transfer to the following CAF Bank account:

- Surrey County Scout Council
- Sort Code: 40-52-40
- Account No: 00023197
- Reference: KIX23 followed by your booking reference

2/11/24, 12:39 PM

Professional Email Kix23 deposit payment Printout

Registration Details	Participant
<b>Registration ID</b> 26632	
<b>Registration Name</b> 2nd Frimley (St. Peter's) Scout Troop	
<b>Organisation</b> Scouts	
<b>County</b> Surrey	
<b>Division</b> Not Used	
<b>District</b> Surrey Heath	
<b>Section Type</b> Scouts	
<b>Section Name</b> Red Troop	
<b>OSM Last Sync Date</b> 24/05/2022 02:10:54	

- image001.png (44 KB)
- image002.png (96 KB)

Booking #33134

**2nd Frimley Mafeking Cubs**

Leanne Irving  
 Beech House  
 Golf Drive  
 Camberley  
 GU15 1JG  
 kingfisher@2ndfrimleyscouts.org.uk  
 07939549901

**Earleywood**  
 Earleywood Scout Campsite  
 c/o Hillcroft, School Road  
 Windlesham  
 Surrey  
 GU20 6PB

**Status: Confirmed**

Item	Times	No. People	Price
Camping 1	13/05/2022 17:00 - 15/05/2022 13:00	26	£273.00
Crate stacking and instructor	14/05/2022 10:00 - 14/05/2022 11:00	12	£20.00
Mini golf when also booking another activity	14/05/2022 10:00 - 14/05/2022 14:00	10	£5.00
Crate stacking and instructor	14/05/2022 12:00 - 14/05/2022 13:00	12	£20.00
Mini golf when also booking another activity	14/05/2022 14:00 - 14/05/2022 18:00	10	£5.00
29 badges			£29.00
<b>Total</b>			<b>£352.00</b>
<b>Deposit</b>			<b>£31.30</b>
<b>Paid</b>			<b>£20.28</b>
<b>Due</b>			<b>£331.72</b>

**Payments Received**

Date	Type	Method	Notes	Amount
23/04/2022	Deposit	Card (Online)		£20.28
<b>Total</b>				<b>£20.28</b>

2/11/24, 12:58 PM

Professional Email Scout About District Payment Printout

**ja@2ndfrimleyscouts.org.uk**

3/5/2022 08:02

## Scout About District Payment

To treasurer@2ndfrimleyscouts.org.uk • chairman@2ndfrimleyscouts.org.uk • GSL <gsl@2ndfrimleyscouts.org.uk>

---

Chris

We also need to pay District £1,405.00 for Scout About, this will cover the coaches and catering.

Regards

Justin Apps

2/11/24, 12:45 PM

Professional Email ScoutAbout Payment Printout

ja@2ndfrimleyscouts.org.uk

3/5/2022 08:00

ScoutAbout Payment

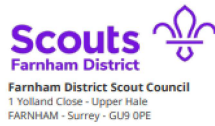
To treasurer@2ndfrimleyscouts.org.uk • chairman@2ndfrimleyscouts.org.uk • GSL <gsl@2ndfrimleyscouts.org.uk>

---

Chris

Can you please arrange a BACS payment for Scout About 2022 ASAP. We need to pay them £1,000.00 our Payment Reference number is **SAB2224675**

[Scoutabout 2022 | Surrey Scouts \(surrey-scouts.org.uk\)](#)



**Invoice**  
Invoice# INV-2021029

Balance Due  
**£424.00**

Bill To  
**2nd Frimley (Kenya) Pack**  
20 Court Gardens  
Camberley  
GU15 2JH

Invoice Date : 18/06/21  
Terms : Custom  
Due Date : 22/04/22  
P.O.# : CBS-2020188

Subject :  
Garners Field - 06/05/2022 - 08/05/2022

#	Item & Description	Qty	Rate	Amount
1	Campsite Booking Per Person Campsite Booking 06/05/2022	21.00	4.50	94.50
2	Campsite Booking Per Person Campsite Booking 07/05/2022	21.00	4.50	94.50
3	Campsite Booking - Hall Each	3.00	75.00	225.00
4	Campsite Booking - Climbing Tower Subject to volunteers Each	1.00	110.00	110.00
Sub Total				524.00
<b>Total</b>				<b>£524.00</b>

**Notes**

Thanks for your business. Invoice updated to show 21 campers

**Terms & Conditions**

Please ensure that you pay this invoice speedily and on time.

Please pay by bank transfer as much as possible as this avoids us getting charges. Our bank details:  
CAF Bank Limited - Account name: Farnham District Scout Council - Acc No: 00024617 - Sort Code: 40-52-40  
Paying by Cheque? Please post to: Treasurer, Farnham District Scout Council, 1 Yolland Close, Farnham, GU9 0PE

From  
**2nd Frimley (Kenya) Pack**  
Rita Francis

**Remittance Advice:**

Invoice# : INV-2021029  
Invoice Date : 18/06/21  
Balance Due : £424.00

Amount Enclosed	
-----------------	--

**FARNHAM DISTRICT SCOUT COUNCIL**  
1 YOLLAND CLOSE - UPPER HALE  
FARNHAM - SURREY - GU9 0PE

2/11/24, 12:47 PM

Professional Email RE\_ ScoutAbout Payment Printout

ja@2ndfrimleyscouts.org.uk

15/5/2022 13:34

RE: ScoutAbout Payment

To: treasurer@2ndfrimleyscouts.org.uk • chairman@2ndfrimleyscouts.org.uk • GSI <gsi@2ndfrimleyscouts.org.uk>

Chris,

Can you please make on final payment to Scout about for £38.00 we have one more Scout going.

Regards

Justin

---

From: ja@2ndfrimleyscouts.org.uk <ja@2ndfrimleyscouts.org.uk>

Sent: 03 May 2022 08:00

To: treasurer@2ndfrimleyscouts.org.uk; chairman@2ndfrimleyscouts.org.uk; GSI

Subject: ScoutAbout Payment

Importance: High

Chris

Can you please arrange a BACS payment for Scout About 2022 ASAP. We need to pay them £1,000.00 our Payment Reference number is **SAB2224675**

[Scoutabout 2022 | Surrey Scouts \(surrey-scouts.org.uk\)](https://www.surrey-scouts.org.uk/scoutabout2022)

Sample	Item	Date	Amount	Details
	7	Camp expenses	Oct-22 £ 3,600.00	
Item	Type	Date	Amount	Details
	1	Payment	03/10/2022 £ 3,600.00	Surrey County Scout Council - next payment for KIX

£	<u>3,600.00</u>
£	-

2/11/24, 12:27 PM

Professional Email FW\_ Kix Payment Printout

[ja@2ndfrimleyscouts.org.uk](mailto:ja@2ndfrimleyscouts.org.uk)

3/10/2022 08:14

FW: Kix Payment

To treasurer <[treasurer@2ndfrimleyscouts.org.uk](mailto:treasurer@2ndfrimleyscouts.org.uk)>

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FYI

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**From:** [ja@2ndfrimleyscouts.org.uk](mailto:ja@2ndfrimleyscouts.org.uk) <[ja@2ndfrimleyscouts.org.uk](mailto:ja@2ndfrimleyscouts.org.uk)>  
**Sent:** 03 October 2022 07:39  
**To:** [treasure@2ndfrimleyscouts.org.uk](mailto:treasure@2ndfrimleyscouts.org.uk); [chairman@2ndfrimleyscouts.org.uk](mailto:chairman@2ndfrimleyscouts.org.uk); [GSL](#)  
**Subject:** Kix Payment

Chris,

Can you please make the next payment of £3,600.00 for Kix 2023, Our Reference number will be **KIX23 26632** payment needs to be made ASAP if you could make it this week that would be great.

Please send your total payment as a single bank transfer to the following CAF Bank account:

- Surrey County Scout Council
- Sort Code: 40-52-40
- Account No: 00023197
- Reference: KIX23 followed by your booking reference

Sample	Item	Date	Amount	
	8	Camp expenses	Jan-23 £ 3,700.00	
Item	Type	Date	Amount	Details
1	Payment	29/12/2022	£ 3,600.00	Surrey County Scout Council - next payment for KIX
2	Payment	15/01/2023	£ 100.00	deposit for Farnham district campsite for group camp June 23

£	<u>3,700.00</u>
£	-

ja@2ndfrimleyscouts.org.uk

29/12/2022 09:21

## Next KIX Payment

To treasurer <treasurer@2ndfrimleyscouts.org.uk> • chairman@2ndfrimleyscouts.org.uk • GSL <gsl@2ndfrimleyscouts.org.uk>

---

Chris,

Can you please make the next payment of £3,600.00 for Kix 2023, Our Reference number will be **KIX23 26632** payment needs to be made ASAP if you could make it this week that would be great.

Please send your total payment as a single bank transfer to the following CAF Bank account:

- Surrey County Scout Council
- Sort Code: 40-52-40
- Account No: 00023197
- Reference: KIX23 followed by your booking reference

Nakuru <nakuru@2ndfrimleyscouts.org.uk>

15/1/2023 21:59

Fwd: Your PROVISIONAL Campsite Booking Request

To treasurer <treasurer@2ndfrimleyscouts.org.uk>

Hi Chris,

Can you please make a £100 deposit payment asap for the Group Camp please - ref to put on the payment is 2021477.

Bank details for payment are as below:

Payment by BACS. Bank Details: CAF Bank. Sort code: 40-52-40. Account: Farnham District Scout Council. Account No: 00024617

Thanks

Mel

Sent from my iPhone

Begin forwarded message:

From: Mark Wedlock <gsl@2ndfrimleyscouts.org.uk>
Date: 15 January 2023 at 20:26:55 GMT
To: Mel Wedlock <nakuru@2ndfrimleyscouts.org.uk>
Subject: FW: Your PROVISIONAL Campsite Booking Request

From: Farnham Scouting - Ken Powell Bookings Manager - <campsitebookings@farnhamscouting.com>
Reply to: <campsitebookings@farnhamscouting.com>
Date: Tuesday, 23 February 2022 at 10:54

2/11/24, 12:29 PM

Professional Email Fwd\_Your PROVISIONAL Campsite Booking Request Printout

To: Mark Wedlock <gsl@2ndfrimleyscouts.org.uk>
Subject: Your PROVISIONAL Campsite Booking Request

Dear Mark Wedlock,

Thank you for submitting a provisional booking request ref number: 2021477 for the Farnham District Scouts Campsite.
We have received your request and will check your form to see if you are both able to camp on our site, due to our criteria laid out on the web site, or if we have space available on the dates you are requesting for your visit.
In order to secure your booking we require a minimum non-refundable deposit of £100 OR full payment at the time of booking. If you do not make your payment by BACS (details on the web site) then you are in jeopardy of your booking being automatically not accepted, so it is in your interests to ensure that you make this payment.
Please make your deposit payment and any completion payment to the following bank details:
Payment by BACS. Bank Details: CAF Bank. Sort code: 40-52-40. Account: Farnham District Scout Council. Account No: 00024617
Full payment is expected by at least 4 weeks before your booking; adjustment to actual numbers can be discussed after the event.
Reminders will be send near the due date, please contact us if there is any issues over payment.
Please review all the information below and make sure it is accurate and that you have completed all the correct information. If you need to make any amendments to people numbers or anything else please contact the campsite manager using this email address: campsitebookings@farnhamscouting.com.
Once you have completed your stay please can you complete our feedback form here: https://farnhamscouting.com/web/site/campsite/campsite-feedback/ - we would like to hear from you.

Section 1 - Contact and Date Details

Table with 2 columns: Field Name, Value. Fields include Date (February 22, 2022), Booking Reference ID Number (2021477), Contact Name (Mark Wedlock), Group/Organisation Name (2nd Frimley (St Peter's) Scout Group), Address 1 (Parsonage Way).

https://eu1.myprofessionalmail.com/appsuite/print.html?print\_1707654573840

2/9

2/11/24, 12:29 PM

Professional Email Fwd\_Your PROVISIONAL Campsite Booking Request Printout

Table with 2 columns: Field Name, Value. Fields include Address 2 (2nd Frimley Scout HQ), Town (Frimley), Country (Surrey), Postcode (GU16 8HZ), Country (United Kingdom), Inv Add 1 (11 Bramcote), Inv Town (Camberley), Inv County (Surrey), Inv P/Code (GU15 151), Arrival Date (June 23, 2023), Arrival Time (3:00 PM), Departure Date (June 25, 2023), Departure Time (3:00 PM), Daytime Tel No (07990 896608), Mobile (07990 896608), Contact Email (gsl@2ndfrimleyscouts.org.uk), Type Of Organisation (Outside Farnham Scouts/Guides), Scout/Guide District (Surrey Heath).

https://eu1.myprofessionalmail.com/appsuite/print.html?print\_1707654573840

3/9

***2nd Frimley (St Peters) Scout Group*****Receipts & Payments Account summary for the year ended 31st March 2023**

	Current Year 2023	Previous Year 2022	Previous Year 2021
Total receipts for the year (page C4)	<u>40256</u>	<u>23,618</u>	<u>14,660</u>
Total payments for the year (page C5)	<u>43009</u>	<u>22,608</u>	<u>9,069</u>
Net receipts (payments) for the year	<u>(2,753)</u>	<u>1,010</u>	<u>5,591</u>
Cash, bank and similar funds brought forward	<u>23,572</u>	<u>22,562</u>	<u>16,971</u>
Cash, bank and similar funds carried forward	<u>20,819</u>	<u>23,572</u>	<u>22,562</u>

*2nd Frimley (St Peters) Scout Group***Receipts for the year ended 31st March 2023**

	This year 2023	Previous Year 2022	Previous Year 2021
MEMBERSHIP SUBSCRIPTIONS	34,880	16,088	1,653
less: Paid (Surrey Heath District)	(5,363)	(4,844)	(3,719)
	<u>29,517</u>	<u>11,244</u>	<u>-2,066</u>
INVESTMENT INCOME RECEIVED			
Bank Interest	<u>0</u>	<u>0</u>	<u>0</u>
Building Society Interest	<u>0</u>	<u>0</u>	<u>0</u>
The Scout Assoc'n Short Term Investment Service	<u>0</u>	<u>0</u>	<u>0</u>
Dividends and Interest	<u>0</u>	<u>0</u>	<u>0</u>
Property Rents	<u>50</u>	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>	<u>0</u>
	<u>50</u>	<u>0</u>	<u>0</u>
DONATIONS / GRANTS	<u>2,500</u>	<u>2,667</u>	<u>10,818</u>
Charities Aid	<u>2,500</u>	<u>2,667</u>	<u>10,818</u>
ACTIVITIES	<u>0</u>	<u>0</u>	<u>0</u>
Camps and Scouting Activities	<u>1,521</u>	<u>0</u>	<u>0</u>
Other Activities KIX	<u>1,521</u>	<u>0</u>	<u>0</u>
FUND RAISING (gross)			
Community BBQ	<u>0</u>	<u>0</u>	<u>0</u>
OTHER INCOME	<u>0</u>	<u>0</u>	<u>0</u>
Income Tax recovered - on subscriptions and donations	<u>0</u>	<u>0</u>	<u>0</u>
on dividends and interest	<u>0</u>	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>	<u>0</u>
SUNDRY RECEIPTS			
War Graves Commission	<u>105</u>	<u>0</u>	<u>0</u>
1st Frimley Rainbows Rent	<u>450</u>	<u>0</u>	<u>0</u>
6th Frimley Brownies Rent	<u>450</u>	<u>0</u>	<u>0</u>
1st Frimley Guides Rent (rainbows)	<u>300</u>	<u>0</u>	<u>2,190</u>
Scout Council (Explorers) Rent	<u>0</u>	<u>3,137</u>	<u>0</u>
	<u>1,305</u>	<u>3,137</u>	<u>2,190</u>
TOTAL RECEIPTS FOR THE YEAR	<u>34,893</u>	<u>17,048</u>	<u>10,942</u>

**2nd Frimley (St Peters) Scout Group****Payments for the year ended 31st March 2023**

	Current Year 2023	Previous Year 2022	Previous Year 2021
PREMISES			
Rent	0	0	0
Rates (Water)	222	228	142
Gas & Electricity	1,183	753	1,159
Insurance	1,946	1,684	1,634
Repairs & Renewals/Kitchen		5,250	
Cleaning	430	940	
	3,781	8,855	2,935
DONATIONS / GRANTS	0	0	0
Buddy Vouchers	0	0	0
	0	0	0
ACTIVITIES Camps	14,658	1,040	
Other	10,366	5,911	1,926
	25,024	6,951	1,926
FUND RAISING EXPENSES			
Community BBQ	0	0	0
ADMIN/ESTABLISHMENT EXPENSES	0	0	0
Training, Uniforms and Badges	1,716	1,958	489
	1,716	1,958	489
TRUSTEES EXPENSES	0	0	0
OTHER EXPENSES (property related)	7,123	0	0
AGM	0	0	0
	7,123	0	0
PURCHASE OF CAPITAL EQUIPMENT	0	0	0
Equipment Repairs	0	0	0
	0	0	0
SUNDRY PAYMENTS	0	0	0
Tending War Graves	0	0	0
	0	0	0
TOTAL PAYMENTS FOR THE YEAR	37,644	17,764	5,350

**2nd Frimley (St Peters) Scout Group**

**Statement of Assets & Liabilities for the year ended 31st March 2023**

	Current Year 2023	Previous Year 2022	Previous Year 2021
<b>MONETARY ASSETS</b>			
Bank Current Account(s)	20,819	23,572	22,562
Bank Deposit Account(s)			
Bank Term Deposit(s)			
Building Society Account(s)			
The Scout Association Short Term Investment Service			
Cash in hand			
	<u>20,819</u>	<u>23,572</u>	<u>22,562</u>
<b>OTHER MONETARY ASSETS</b>			
Tax Claim for Year ending			
Debts due to Group / District			
	<u>0</u>	<u>0</u>	<u>0</u>
<b>INVESTMENT ASSETS</b>			
Government Stocks at market value			
Other quoted securities at market value			
Other investments			
Property held for investment purposes			
	<u>0</u>	<u>0</u>	<u>0</u>
<b>NON-MONETARY ASSETS</b> Assets for Charity's own use			
Badge Secretary's stock			
Group/District shop stock			
Land and Buildings			
Motor vehicles			
Scouting equipment, furniture, etc.			
	<u>0</u>	<u>0</u>	<u>0</u>
<b>LIABILITIES</b> Those due within one year			
Accounts not yet paid			
Expenses incurred not yet invoiced			
Subscriptions not yet paid			
Other			
	<u>0</u>	<u>0</u>	<u>0</u>
<b>LIABILITIES</b> Those due after one year			
Loan (with details)			
Hire Purchase owing			
Leasing payments outstanding			
Other long term liabilities			
	<u>0</u>	<u>0</u>	<u>0</u>
<b>CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS</b> .....			
.....			

## 2<sup>nd</sup> Frimley Scouts – Annual General Meeting

**Date:** Sat 15<sup>th</sup> July 2023, 11:30am at 2<sup>nd</sup> Frimley Scout HQ,  
Parsonage Way, Frimley

<p><b>1. Chairman's Welcome and opening remarks:</b> Unfortunately David was unable to make. Taken on a councillor role and so decided to step away from Scouts.</p>	
<p><b>2. Apologies for absence:</b> David O'Mahoney, Justin, Rachel, Richard, Gary, William P's parents, Kiboko, Mark &amp; Catherine Walters</p>	
<p><b>3. Minutes of 2022 AGM</b> Minutes approved and adopted.</p>	
<p><b>4. To receive and consider the Trustee's Annual Report for the 2<sup>nd</sup> Frimley Scout Council:</b></p> <p><b>a) Chairman's Report:</b> Non submitted</p> <p><b>b) GSL's Report</b></p> <p><u>Perception:</u> being visible within the community. Hope Hub charity collection at Christmas, churchyard, grave cleaning, gardening at care home.</p> <p><u>Places:</u> Queen's hedge canopy, trees have been maintained, increased parking space, garden moved. Equipment (event shelter, pioneering poles, tents)</p> <p><u>Programme:</u> Many young people achieving the top awards (bronze, silver, gold chief scout awards) This is very successful. Bronze DoE award awarded to a scout. First scout in SH to achieve this.</p> <p>Group Camp very successful. Many district events (Beavers Go Wild, SCRAM, Scoutabout).</p> <p>KIX in August (18scouts, 5leaders)</p> <p><u>People:</u> in Jan census we were 2<sup>nd</sup> largest group in district. Jan: 134 Young people / 5xYL's / 24 adults Now: 137 young people / 7x YL's / 21 adults</p> <p>Stuart and Kat stepped away. Maria left Mafeking, replaced with Michelle.</p> <p>Safari – Stuart took on as interim, now stepped down.</p> <p>Blue Troop – Flip.</p> <p>Friday leadership is an issue – across all sections.</p>	

<p><b>c) To note that the Executive Committee will be replaced by the Trustee Board:</b> Just a new title, no new terms and conditions, name change only.</p> <p><b>d) To adopt the Constitution as set out in the Policy Organisation and Rules – April 2023.</b> Agreed &amp; approved</p> <p><b>e) To agree the quorum for the meetings of the Scout Council; meetings of the Trustee Board; and meetings of any sub-committees.</b> 15 people proposed and agreed for the Scout Council, 5 people proposed and agreed at the Trustee Board.</p> <p><b>f) Section report's:</b> Not shared or discussed</p>	
<p><b>5. Financial Statement of Accounts for the 2<sup>nd</sup> Frimley Scout Council:</b></p> <p>a) <b>To receive and consider the Financial Statement of Accounts for the 2<sup>nd</sup> Frimley Scout Council and for the year ending 31<sup>st</sup> March 2023:</b> Insurance, gas, electric increases etc. Net loss of around £5000. Proposing to increase subs next year by £5 per person (approx. 10%), to be discussed at next exec meeting. Parent raised a question about any “big ticket items” coming up? NEED roof re-sealing (asbestos needs doing every 10yrs due in next 12months) WANT: resurface car park &amp; astroturf outside area. Fundraising push for next year – let parents know what we’re raising for might be more incentive. Accounts adopted and agreed. Full copy of accounts on OSM</p> <p><b>b) To approve the appointment of the Independent Scrutineer for the Statement of Accounts 1st April 2023 to 31st March 2024</b> Jo Williams not present at meeting, but all agreed and approved her appointment</p>	
<p><b>6. Election of Trustee Board:</b></p> <p>a) <b>Officers:</b></p> <p>i. <b>Approval of GSL’s nomination for Chair:</b> Gus Edrich: father of two sons who have gone through 2<sup>nd</sup> Frimley, youngest leaving shortly to join Explorers. Still</p>	

<p>attached to 2<sup>nd</sup> Frimley as eldest son is a Young Leader.</p> <ul style="list-style-type: none"><li>ii. <b>Treasurer:</b> Chris Luffman. No objections. All agreed.</li><li>iii. <b>Secretary:</b> Kath Stublely. No objections. All agreed.</li><li>iv. <b>Section Leaders:</b> Susan, Leanne, Justin &amp; Rachel. Safari has no section leader</li></ul> <p><b>b) Nominated Member</b> – Group Administrator – Mel Wedlock</p> <p><b>c) Parent Representatives</b></p> <ul style="list-style-type: none"><li>i. <b>Riverbank</b> - vacant</li><li>ii. <b>Safari</b> – vacant</li><li>iii. <b>Mafeking</b> – vacant</li><li>iv. <b>Kenya</b> – Kate P</li><li>v. <b>Blue Troop</b> – Rebecca</li><li>vi. <b>Red Troop</b> - vacant</li></ul>	
<p><b>7. Presentations &amp; Awards:</b></p> <p>Awarded at group camp: Commendation for Good service – Leanne, Susan, Catherine Mel – exceptional service to SH (District Beaver role) Mark – 15yrs service award Catherine, Freya, Dan, Mel, Justin – Woods badges</p>	
<p><b>8. AOB:</b></p> <p>Diane noted that new vicar is starting at StPeters in September. Susan reported that she has already been in touch and he is very keen to get involved.</p> <p>2025 is the Group 60<sup>th</sup> Birthday. Aim to be the largest in SH by that time. Really need to target adult volunteers.</p> <p>Susan commented that being a leader is incredibly rewarding and to get in touch for a chat if you're interested. Leanne also mentioned it's fun!</p> <p>Possibly re-hosting an explorer unit again, as the current one at FG&amp;M has become very large and needs splitting due to the size of it. Would need leaders though.</p> <p>Gus thanked everyone for their efforts over the last year.</p>	

**Meeting closed at 12:07pm**

## *2nd Frimley (St Peters) Scout Group*

### **Receipts & Payments Account summary for the year ended 31st March 2023**

	Current Year 2023	Previous Year 2022	Previous Year 2021
Total receipts for the year (page C4)	40256	23,618	14,660
Total payments for the year (page C5)	43009	22,608	9,069
Net receipts (payments) for the year	(2,753)	1,010	5,591
Cash, bank and similar funds brought forward	23,572	22,562	16,971
Cash, bank and similar funds carried forward	20,819	23,572	22,562

## *2nd Frimley (St Peters) Scout Group*

### Receipts for the year ended 31st March 2023

	This year 2023	Previous Year 2022	Previous Year 2021
MEMBERSHIP SUBSCRIPTIONS	34,880	16,088	1,653
less: Paid (Surrey Heath District)	(5,363)	(4,844)	(3,719)
	29,517	11,244	-2,066
 INVESTMENT INCOME RECEIVED			
Bank Interest	0	0	0
Building Society Interest	0	0	0
The Scout Assoc'n Short Term Investment Service	0	0	0
Dividends and Interest	0	0	0
Property Rents	50	0	0
	0	0	0
	50	0	0
 DONATIONS / GRANTS			
	2,500	2,667	10,818
Charities Aid	2,500	2,667	10,818
	2,500	2,667	10,818
 ACTIVITIES			
	0	0	0
Camps and Scouting Activities	1,521		
Other Activit KIX			
	1,521	0	0
 FUND RAISING (gross)			
Community BBQ	0	0	0
	0	0	0
 OTHER INCOME			
Income Tax recovered - on subscriptions and donations	0	0	
on dividends and interest	0	0	0
	0	0	
 SUNDRY RECEIPTS			
War Graves Commission	105		
1st Frimley Rainbows Rent	450		
6th Frimley Brownies Rent	450		
1st Frimley Guides Rent (rainbows)	300		2,190
Scout Council (Explorers) Rent		3,137	
	1,305	3,137	2,190

TOTAL RECEIPTS FOR THE YEAR

34,893

17,048

10,942

***2nd Frimley (St Peters) Scout Group*****Payments for the year ended 31st March 2023**

	Current Year 2023	Previous Year 2022	Previous Year 2021
PREMISES			
Rent	0	0	0
Rates (Water)	222	228	142
Gas & Electricity	1,183	753	1,159
Insurance	1,946	1,684	1,634
Repairs & Renewals/Kitchen Cleaning	430	5,250 940	
	3,781	8,855	2,935
DONATIONS / GRANTS	0	0	0
Buddy Vouchers	0	0	0
	0	0	0
ACTIVITIES Camps	14,658	1,040	
Other	10,366	5,911	1,926
	25,024	6,951	1,926
FUND RAISING EXPENSES			
Community BBQ	0	0	0
ADMIN/ESTABLISHMENT EXPENSES	0	0	0
Training, Uniforms and Badges	1,716	1,958	489
	1,716	1,958	489
TRUSTEES EXPENSES	0	0	0
OTHER EXPENSES (property related)	7,123	0	0
AGM	0	0	0
	7,123	0	0
PURCHASE OF CAPITAL EQUIPMENT	0	0	0
Equipment Repairs	0	0	0
	0	0	0
SUNDRY PAYMENTS	0	0	0
Tending War Graves	0	0	0
	0	0	0

TOTAL PAYMENTS FOR THE YEAR

37,644	17,764	5,350
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***2nd Frimley (St Peters) Scout Group***

**Statement of Assets & Liabilities for the year ended 31st March 2023**

	Current Year 2023	Previous Year 2022	Previous Year 2021
<b>MONETARY ASSETS</b>			
Bank Current Account(s)	20,819	23,572	22,562
Bank Deposit Account(s)			
Bank Term Deposit(s)			
Building Society Account(s)			
The Scout Association Short Term Investment Service			
Cash in hand			
	<u>20,819</u>	<u>23,572</u>	<u>22,562</u>
<b>OTHER MONETARY ASSETS</b>			
Tax Claim for Year ending			
Debts due to Group / District			
	<u>0</u>	<u>0</u>	<u>0</u>
<b>INVESTMENT ASSETS</b>			
Government Stocks at market value			
Other quoted securities at market value			
Other investments			
Property held for investment purposes			
	<u>0</u>	<u>0</u>	<u>0</u>
<b>NON-MONETARY ASSETS</b> Assets for Charity's own use			
Badge Secretary's stock			
Group/District shop stock			
Land and Buildings			
Motor vehicles			
Scouting equipment, furniture, etc.			
	<u>0</u>	<u>0</u>	<u>0</u>
<b>LIABILITIES</b> Those due within one year			
Accounts not yet paid			
Expenses incurred not yet invoiced			
Subscriptions not yet paid			
Other			
	<u>0</u>	<u>0</u>	<u>0</u>
<b>LIABILITIES</b> Those due after one year			
Loan (with details)			

Hire Purchase owing

.....

Leasing payments outstanding

.....

Other long term liabilities

.....

0      0      0

**CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS .....**

.....



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
2<sup>nd</sup> Frimley (St Peters) Scout Group

**On accounts for the year  
ended**

31.03.2023

**Charity no  
(if any)**

305743

**Set out on pages**

(remember to include the page numbers of additional sheets)

**Responsibilities and basis  
of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Joanne Williams*

**Date:**

12/06/2024

**Name:**

Joanne Williams

**Relevant professional  
qualification(s) or body (if  
any):**

Association of Chartered Certified Accountants (ACCA)  
Membership no 0767392 (February 2005)

**Address:**

2 Dell Grove  
Frimley  
Surrey GU16 8PZ

**Section B Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

n/a

## Independent examination of charity accounts checklist (CC32a)

# A recommended checklist for examiners

**This checklist is not suitable for the examination of voluntary group accounts.**

### 1. Self-assessment checklist

The questions in this checklist are designed to help the examiner to undertake their independent examination in accordance with the legal requirements and good practice recommendations set out in the Commission's guidance on Independent examination of charity accounts: Directions and guidance for examiners (CC32).

The examiner is recommended to use the checklist alongside the Directions for independent examination. Not all the checks listed will apply in the case of every independent examination and so the checklist is not a substitute to the examiner using their own judgment as to what is necessary.

The prompt 'step done' may prompt a 'yes' or 'no'. A 'no' answer does not always indicate a problem because it may simply be that the step was either not applicable or found not to be necessary to the examination undertaken in which case the words 'not applicable' or 'not necessary' might be entered in place of a working paper reference.

Some answers may be 'no' because the evidence or information that was needed could not be obtained and this will need to be considered when the examiner makes their report. It is recommended that all the steps for each Direction are completed with a working paper reference added.

It may be that the examiner completes the checklist as they go through the examination or as a completeness check at the end as they bring their examination to a conclusion and prepare their report. There is no legal requirement to use this checklist and examiners may substitute their own checklist or take an alternative approach.

If the checklist is completed it is recommended that this forms part of the formal record of their independent examination undertaken and is kept in the file of examiner's working papers.

## 2. Checklist

The Directions and documentation	Step done?	Working paper reference
<b>Direction 1: Check whether the charity is eligible to have an independent examination</b>		
Checked the charity audit threshold applying to the accounts to be reviewed	✓	A
Checked an audit is not required for any other reason	✓	A
Confirmed the charity is eligible for independent examination	✓	A
Confirmed the amount of the charity's income to figure shown the accounts (including any branches) and confirmed that income and assets are below the audit threshold or, if applicable, obtained a copy of the letter from the Commission approving an audit dispensation	✓	A
If the charity has one or more subsidiaries confirmed that group accounts are not required by law	n/a	
If a charitable company checked that the audit exemption statement has been made	n/a	
If applicable, rechecked the threshold calculation during the examination	n/a	
If the charity's income is more than £250,000 confirmed that the examiner is a member of one of the listed bodies	n/a	
If applicable, informed the trustees that the charity is not eligible for an independent examination	n/a	
If receipts and payments accounts have been prepared, checked that the charity's gross income is less than £250,000 and that it is not a company	✓	A
If receipts and payments accounts have been prepared, check that there is no requirement to prepare accruals accounts in the charity's governing document or for any other reason	✓	A
If applicable, informed the trustees that the charity is not eligible to prepare receipts and payments accounts	n/a	
<b>Direction 2: Check for any conflict of interest that prevents the examiner from carrying out their independent examination</b>		
Confirmed that there are no close personal relationships with the trustees that compromise independence	✓	A
Confirmed as having no the day to day involvement in the administration of the charity	✓	A
If providing other services to the charity then confirmed that all the criteria in Direction 2 necessary for independence are met	n/a	
Identified that there are no circumstances in the examiner's judgment that would reasonably lead to the perception that the examiner is not independent	✓	A

The Directions and documentation	Step done?	Working paper reference
Considered whether sufficiently skilled to carry out the examination and, where required, confirmed membership of a listed body	✓	A
If applicable, informed the trustees that you are not eligible to carry out the independent examination	n/a	
<b>Direction 3: Record your independent examination</b>		
File of working papers prepared to document the work undertaken (see the Direction for guidance on key working papers)	✓	
Evidence of appointment on file	✓	E
If issued, letter of engagement signed by the trustees on file	n/a	
Documentation of steps required by Direction 1 are all done	✓	A
Documentation that steps required by Direction 2 are all done	✓	A
Analytical review documented	✓	B
Areas of concern identified and noted whether these were resolved or if unresolved and significant have included them in the examiner's report	n/a	
Verification and vouching procedures undertaken and any checks made are on file	✓	C
Copy of approved accounts on file	✓	E
Copy of trustees' annual report on file	n/a	
Copies of information relied upon as part of the examination are on file	✓	C
If applicable, copies of written assurances given	n/a	
Recorded the conclusions drawn as an outcome of the independent examination that support the examiner's report are on file	✓	A
Recorded any matters of material significance about which a report must be made direct to the Commission	None	
Recorded whether to exercise discretion and report on relevant matters direct to the Commission	None	
<b>Direction 4: Plan your independent examination</b>		
Obtained an understanding of the charity's constitution, objectives, organisational structure, the funds managed, its activities and accounting records and systems	✓	A
Planned specific examination procedures appropriate to the circumstances of the charity	✓	
Reviewed whether any areas for improvement were advised to the trustees in the previous year's independent examiner's report (or audit report and management letter) and looked to see if any action taken	n/a	
Considered the financial risks identified and, where accruals accounts prepared, considered whether the trustees have evidence that shows that the charity is a going concern	n/a	
Noted any implications for the examiner's report and for separate reporting to the Commission	n/a	

The Directions and documentation	Step done?	Working paper reference
<b>Direction 5: Check that accounting records are kept to the required standard</b>		
Checked that accounting records have been kept are complete and considered if they have been kept to the required standard	✓	A
Asked the trustees about how they ensure the accounting records are complete	✓	A
If corrections made or records created during the examination, the trustee approval for these has been sought and obtained	n/a	
Asked the trustees if they carried out a review of the charity's internal financial controls in the year reported	✓	A
Noted any implications for the examiner's report and for separate reporting to the Commission	None	
<b>Direction 6: Check that the accounts are consistent with the accounting records</b>		
Compared the accounts with the underlying accounting records	✓	D
Checked some entries from the listing of transactions of income and expenditure to vouchers such as invoices, bank statements, and receipts.	✓	C
If applicable, confirmed that the trustees have taken the necessary steps to ensure that restricted or endowed funds are correctly reported in the accounts	n/a	
If additional checks were necessary, the evidence was found that showed the accounting record was complete, voucher present, and both supported the entry in the accounts	n/a	
<b>Direction 7: If the accounts are prepared on an accruals basis and one or more related party transactions took place the examiner must check if these were properly disclosed in the notes to the accounts</b>		
Checked that the disclosures required by the SORP have been made and are complete	n/a	
Considered whether there are any implications for the examiner's report and reporting to the Commission	n/a	
If receipts and payments accounts prepared and a related party transaction note was provided, then checked the note for any implications for the examiner's report	n/a	
<b>Direction 8: Check the reasonableness of the significant estimates and judgments and accounting policies used in accounting for the types of fund held and in the preparation of the accounts</b>		
Checked with the trustees that the separate funds of the charity have been correctly accounted for and reported correctly in the accounts	n/a	
Checked the reasonableness of any significant estimates or judgments that have been made in preparing the accounts	n/a	

The Directions and documentation	Step done?	Working paper reference
Where accruals accounts are prepared, checked that the accounting policies adopted are consistent with the SORP and are appropriate to the activities of the charity	n/a	
Where accruals accounts are prepared, checked that the accounts were prepared on a going concern basis	n/a	
Noted any implications for the examiner's report and for separate reporting to the Commission	None	
<b>Direction 9: The examiner must check whether the trustees have considered the financial circumstances of the charity at the end of the reporting period and, if the accounts are prepared on an accruals basis, check whether the trustees have made an assessment of the charity's position as a going concern when approving the accounts</b>		
Asked the trustees whether they expect the charity to be able to settle outstanding invoices, bills and commitments as and when they fall due	✓	A
Asked the trustees about the reserves policy and the adequacy of the level of reserves held	✓	A
Where accruals accounts are prepared, checked that the trustees' have made an assessment of going concern and that their assessment is reasonable given the information available	n/a	
Where accruals accounts are prepared, checked that the SORP's disclosures about going concern have been made	n/a	
Noted any implications for the examiner's report and for separate reporting to the Commission	None	
<b>Direction 10: Check the form and content of the accounts</b>		
Where receipts and payments accounts have been prepared, checked that the charity can lawfully prepare such accounts, that all the accounting statements are present and that the funds of the charity are correctly identified	✓	A
Where accruals accounts are prepared, checked that they comply with the SORP and applicable accounting standard	n/a	
If the charity is a company, checked that the accounts also comply with the applicable company law requirements	n/a	
Noted any implications for the examiner's report and for separate reporting to the Commission	None	
<b>Direction 11: Identify items from the analytical review of the accounts that need to be followed up for further explanation or evidence</b>		
Carried out an analytical review	✓	B

The Directions and documentation	Step done?	Working paper reference
Following the analytical review, selected material items in the accounts for further explanation or supporting evidence	✓	C
If the accounts could be materially misstated, additional checks were undertaken and the examiner is satisfied that the item(s) identified were satisfactorily explained and correctly included in the accounts	n/a	
Noted any implications for the examiner's report and for separate reporting to the Commission	None	
<b>Direction 12: Compare the trustees' annual report with the accounts</b>		
Checked that any figure for reserves quoted in the trustees' annual report is not materially inconsistent with the accounts	n/a	
Compared the trustees' annual report with the accounts for any material inconsistency	n/a	
Noted any implications for the examiner's report and for separate reporting to the Commission	None	
<b>Direction 13: Write and sign the independent examination report</b>		
Reviewed the conclusions from the independent examination	✓	A
Considered whether the examination has identified a matter of concern that should be reported in the examiner's report	✓	None
Checked that the examiner's report covers all of the matters required	✓	This checklist
If relying on the work of others in undertaking the independent examination, the examiner is fully satisfied with their work and that work has been fully documented	n/a	
Signed and dated the examiner's report	✓	
Reported matters of material significance direct to the Commission	None	
Exercised discretion and reported relevant matters direct to the Commission	None	

**2nd Frimley (St Peter's) Scout Group Accounts for year ended 31st March 2023****Charity purpose**

Based in Frimley, Surrey.

Group includes Beavers, Cubs, Scouts, Explorers and Network.

Charity provides adventurous activities and personal development opportunities for young people aged 6-25.

**Administration**

3 Trustees

Formal Trustee Meetings bimonthly, minuted and appropriate record keeping.

Charity is well-run, all discussions and decisions well documented.

Accounting records are well maintained by the Treasurer, up to date and readily available on request.

Online banking - payments require 2 individuals. All payment requests are well documented for audit trail.

Accounting records contain details of all income received and payments made, including date and nature of each item.

Expense claims, invoices, receipts and similar paperwork have been kept to support the accounts.

Approved accounts - see attached.

Income for year ended 31st March 2023

£ 40,256.00

**Direction 1 - Eligibility for Independent Examination and Accounts prepared on Receipts / Payments basis**

Income is above £25k threshold for independent examination but significantly below £250k threshold for audit requirement.

Therefore, no audit required but independent examination is required for the year.

Accruals accounts not applicable as threshold of £250,000 gross income not reached. Therefore, receipts and payments accounts prepared.

Audit is not required by law, the charity's governing document or for any other reason.

**Direction 2 - Independence of examiner / no conflict of interest**

JW not the charity's bookkeeper or a trustee as at 05.06.2024.

JW not dependent as a beneficiary, not a material donor of the charity.

No close relationship with any trustee.

Member / attendee of AGM etc is still considered independent.

**Requisite ability and practical experience -**

ACCA qualified since Feb 2025 - Membership number 0767392

Employed as an accountant, CPD up to date.

No fee charged so no letter of engagement or Money Laundering Regulations apply.

Appointment of JW as independent examiner - in minutes of AGM 15 July 2023 (working papers E).

Analytical review of the accounts was undertaken, including meeting with charity's Treasurer (Chris Luffman) (a Trustee) on 12th February 2024 to view sampled items and discuss administration of charity accounts.

Checks and vouching - see working papers.

The trustees were asked how they have ensured the accounting records are a complete record. The trustees explained that they review the accounts, and the treasurer provides an update at each Trustee Board meeting (bimonthly).

The trustees were asked if they carried out a review of the charity's internal financial controls in the year reported. The trustees explained that they have reviewed the controls during the year, the main internal financial controls being dual approval required for bank payments and any transactions of significant value or irregular nature / frequency are discussed with the Trustee Board prior to being incurred.

The Trustees are comfortable that all outstanding invoices, bills and commitments can be settled - in fact, at the date of the examination these have already been settled during the year.

There are no reserves and no separate reserves policy in the year under review, as this has not been a concern to date. The Trustees have discussed adopting a reserve policy for future years.

Only finding - immaterial transposition error on one payment made to Scout council. Refund of overpayment has been requested and will be accounted for when received.

No amendment to make as accounts prepared on receipts and payments basis.

**Conclusion -**

No matters to report to the Commission.

**Analytical Review of accounts to 31 March 2023**

Payments were higher than receipts resulting in a loss of £2.7k for the year, compared to a net income of £1k for the prior year, ending 31 March 2022 (shown hereafter as 2022).

**Receipts**

Receipts during 2023 were almost double (170%) that of the prior year - due to increased subs (increase in members) but also due to payments received relating to KIX in summer 2023.

The per capita payment to Surrey Heath District following the census in 2023 was slightly higher in 2023 than the prior year, reflecting the increased number of members.

Donations were more or less in line with the prior year.

Camps and scouting activities were significant - reflecting group camp and district events during the year (Beavers Go Wild, SCRAM, Scoutabout). The prior year reflected no such events due to the continued impact of Covid restrictions.

There was no rent received from Explorers during 2023, compared to £3,137 in the prior year. An agreement is now in place with Explorers for January 2024 onwards.

**Payments**

Payments during 2023 were almost double (190%) that of the prior year - reflecting increased membership and activities, as well as KIX in summer 2023.

Payments relating to camps and activities were almost £20k higher as a result.

There were property related expenses during the year of £7,123 for various maintenance of the hut. The prior year included repairs of £5k for work on the hut kitchen.

Overall, the cash bank balance remains consistent with the trend over recent years and is, in fact, higher than 2021 despite the small decrease during the year.

As noted in GSL report at AGM, 2023 has seen increases in the cost of insurance, gas and electricity. In the January 2023 census, 2nd Frimley was recorded as the largest group in the District.

The Trustee Board is aware of the possibility of works required in the future to maintain the hut and surveys will be instructed during the coming months.

**Analytical Review of 2nd Frimley (St Peter's) Scout Group Accounts for year ended 31st March 2023**

Sample from accounts

<b>Sample</b>	<b>Item</b>	<b>Date</b>	<b>Amount</b>
1	Other	Jul-22	£ 2,863.77
2	Repairs	Oct-22	£ 4,532.53
3	Other income	Sep-22	£ 2,500.00
4	Bank statement showing opening balance as at 1st April 2022		
5	Bank statement showing closing balance as at 31st March 2023		
6	Camp expenses	May-22	£ 5,043.72
7	Camp expenses	Oct-22	£ 3,600.00
8	Camp expenses	Jan-23	£ 3,700.00

Sample	Item	Date	Amount	Details
	1 Other	Jul-22	£ 2,863.77	
Item	Type	Date	Amount	Details
1	Expenses	12/07/2022	£ 127.98	Justin - tool box for hut
2	Expenses	05/07/2022	£ 50.80	Rita - Kenya expenses - badges, refreshments, paper
3	Invoice	01/06/2022	£ 465.60	Veritas survey
4	Expenses	05/07/2022	£ 1,233.89	Mark - skip hire, food for AGM, projector, trailer: tyres, hitchlock, clamps, jockey wheel,
5	Expenses	02/07/2022	£ 12.00	Mel - training - level 2 food safety & hygiene course
6	Expenses	04/07/2022	£ 103.50	Justin - for Terry's (retiring GSL) leaving present - Amazon
7	Invoice	29/06/2022	£ 870.00	Explore activities and venue hire

£ 2,863.77  
£ -

2<sup>ND</sup> FRIMLEY (ST. PETER'S) SCOUT GROUP

EXPENSES CLAIM FORM

NAME Justin Apps

Tool Box for Hut

DATE 12<sup>th</sup> July 2022

<b>INVOICE NUMBER</b>	<b>COMPANY</b>	<b>COST</b>
Tool Box for Hut	Screw Fix	127.98
		<b>TOTAL: £127.98</b>
<b>ACCOUNT DETAILS:</b>		
<b>Name:</b>	Justin Apps	
<b>Account Number:</b>	30535190	
<b>Sort Code:</b>	60 10 39	
<b>TOTAL:</b>	<b>£127.98</b>	



2nd Frimley Scout Group  
Parsonage Way  
Frimley

GU16 8HZ Camberley  
United Kingdom

Customer nb: 4607134  
VATnb: 305743



Bureau Veritas UK Ltd  
2nd Floor Atlantic House  
Atlas Business Park  
Simonsway  
Wythenshawe  
M22 5PR MANCHESTER  
United Kingdom

Contact: Manchester Office

Contract nb: 12414305 2nd Frimley Scout Group- LRA  
0258LS3 .

Date: 01/06/2022

Due date 01/07/2022

Cust ref:

Ship To  
2nd Frimley Scout Group  
Parsonage Way  
Frimley  
GU16 8HZ Camberley United Kingdom

Service description	Vat %	Extended Price
<b>UKFEES Sourcing Fee</b> LRA - Frimley Scouts PO: NA Surveyed by: STEPHEN HASELER Approved by: Charlotte Burgess Survey Ref 1-7FOVRNY Site: Parsonage Way Frimley GU16 8HZ Date: 1/2/22	20.00	388.00

VAT	Sum Taxable	Sum Tax	Net total	388.00
20.00 %	388.00	77.60	Vat total	77.60
30 DAYS NET BACS Transfer To: Sort Code: 01 02 69 ACC No : 08783705 - ACC Name : Bureau Veritas UK Remittances to : remittances_uk@uk.bureauveritas.com			<b>Total (GBP)</b>	<b>465.60</b>

Bureau Veritas UK Limited: Registered Office: Fort Dunlop Suite 206, Fort Parkway, Birmingham, England, B24 9FD- Reg N ° : 1758622 - VAT N ° : GB 725 4402 54

2<sup>ND</sup> FRIMLEY (ST. PETER'S) SCOUT GROUP

EXPENSES CLAIM FORM

NAME Mark Wedlock OSM Renewals, AGM, Skip Hire, trailer bits, projector DATE 5<sup>th</sup> July 2022

<u>INVOICE NUMBER</u>	<u>COMPANY</u>	<u>COST</u>
587606 27 <sup>th</sup> May 2022 (ticket.pdf)	Collard Skip Hire	£364.80
Booker - invoice - 0137053	Bookers (AGM Food)	£9.59
Booker – invoice - 3501303	Bookers (AGM BBQ Food)	£407.57
OSM Exec emails Receipt	Online Scout Manager	£4.50
OSM Mafeking Receipt	Online Scout Manager	£48.00
Trailer tyres.jpg	Merit Tyre Specialists (New Tyres for Silver Trailer)	£99.12
Projector Invoice	Amazon	£129.99
Hitch Lock 1	Amazon	£27.99
Jockey Wheel	Amazon	£29.99
Number Plate Clamps	Amazon	£3.95
Charity Collection Boxes	Amazon	£22.99
Trailer Wheel Clamps	Amazon	£59.98
Hitch Lock 2	Amazon	£25.42
		<b>TOTAL: £1233.89</b>
<b><u>ACCOUNT DETAILS:</u></b>		
<b><u>Name:</u></b>	<b><u>Mark Wedlock</u></b>	
<b><u>Account Number:</u></b>	<b><u>25322961</u></b>	
<b><u>Sort Code:</u></b>	<b><u>09-01-29</u></b>	
<b><u>TOTAL:</u></b>	<b><u>£1233.89</u></b>	

**2<sup>ND</sup> FRIMLEY (ST. PETER'S) SCOUT GROUP**

**EXPENSES CLAIM FORM**

**NAME** Melody Wedlock

**SECTION** Group

**DATE** 2<sup>nd</sup> July 2022

<u>INVOICE NUMBER</u>	<u>COMPANY</u>	<u>COST</u>
LEVEL 2 FOOD SAFETY AND HYGIENE FOR CATERING COURSE	One Training Services Limited	£12.00
		<b><u>TOTAL: £12.00</u></b>
<b><u>ACCOUNT DETAILS:</u></b>	<b><u>£12.00</u></b>	
<b><u>Name:</u></b>	<b><u>Mrs M A Wedlock</u></b>	
<b><u>Account Number:</u></b>	<b><u>51416634</u></b>	
<b><u>Sort Code:</u></b>	<b><u>40-31-05</u></b>	
<b><u>TOTAL:</u></b>		

**2<sup>ND</sup> FRIMLEY (ST. PETER'S) SCOUT GROUP**

**EXPENSES CLAIM FORM**

**NAME** Justin Apps

**Present**

**DATE** 4<sup>th</sup> July 2022

<u>INVOICE NUMBER</u>	<u>COMPANY</u>	<u>COST</u>
Present 001	Amazon – Terry & Alison Present	103.50
		<b><u>TOTAL: £103.50</u></b>
<b><u>ACCOUNT DETAILS:</u></b>		
<b><u>Name:</u></b>	Justin Apps	
<b><u>Account Number:</u></b>	30535190	
<b><u>Sort Code:</u></b>	60 10 39	
<b><u>TOTAL:</u></b>	£103.50	



**Explore Activity and Education Centre Ltd**  
 The Quays  
 Coleford Bridge Road  
 Mytchett  
 Surrey GU166DS  
 info@exploreactivitycentre.co.uk  
 www.exploreactivitycentre.co.uk  
 01252856819

2nd Frimley Beavers

**INVOICE 088**  
**29 June 2022**  
 Payment due by 29 July 2022

Quantity	Details	Unit Price (£)	Subtotal (£)
1	25th July - Paddle sports day for 2nd Frimley Beavers, Cubs & Scouts x 60 children (£12 per child)	720.00	720.00
1	Evening venue hire - £150	150.00	150.00
<b>GBP Total</b>			<b>£870.00</b>

**Payment Details**

Barclays business  
**Bank/Sort Code:** 200253  
**Account Number:** 63817571  
**Payment Reference:** 088

**Other Information**

**Company Registration Number:** 07852933

Sample	Item	Date	Amount	Details
	2 Repairs	Oct-22	£ 4,532.53	
Item	Type	Date	Amount	Details
1	Expenses	03/10/2022	£ 4,532.53	Justin - decking and frame, CCTV for hut, fire pit, hanging grill, scout camp food, scoutabout neckers

£	<b>4,532.53</b>
£	-

**2<sup>ND</sup> FRIMLEY (ST. PETER'S) SCOUT GROUP**

**EXPENSES CLAIM FORM**

**NAME** Justin Apps

**General**

**DATE** 3<sup>rd</sup> October 2022

<b>INVOICE NUMBER</b>	<b>COMPANY</b>	<b>COST</b>
001	Scout About Neckers	£157.50
002 – Gift cards for YL (Scout About)	Go outdoors	£45.00
003 – Wood Frame for Fire Pit	Selco	£36.70
004 – Fire Pit & Hanging Grill	Longacres	£278.99
005 – Bolt Cutters	Screwfix	£10.99
006 – Climbing Rope & Tent Pegs	Go outdoors	£102.00
007 – CCTV Hut	Costco	£191.98
008 – Combi Padlock – Tin Shed	Screwfix	£19.79
009 – Ballast – Fire Pit	Selco	£35.44
010 – Ballast – Fire Pit	Selco	£28.07
012 – Ballast – Fire Pit	Selco	£25.90
013 – Decking & Frame	Cladco	£2,536.87
014 – Pullies	Buy Rope	£123.96
015 – Scout Treats	Costco	£43.17
016 – Ballast & Cement – Fire Pit	Selco	£181.78
017 – Scout Camp Food	Bookers	£687.51
018 – Badge Envelopes	Amazon	£22.89
019 – Women’s Box	Amazon	£3.99
		<b>TOTAL: £4,532.53</b>
<b>ACCOUNT DETAILS:</b>		
<b>Name:</b>	<b>Justin Apps</b>	
<b>Account Number:</b>	<b>30535190</b>	


Sample	Item	Date	Amount	
	3 Other income	Sep-22	£ 2,500.00	
Item	Type	Date	Amount	Details
	1 Donation	01/09/2022	£ 2,500.00	donation from Mark

£	<b>2,500.00</b>
£	-

Sample

Item

4 Bank statement showing opening balance as at 1st April 2022

**LLOYDS BANK** 

**Your account statement**  
 Issue date: 31 March 2022  
 Sort code: 30-91-53 Account number: 02293308

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
28 Mar 22	FPO	JUST IN APPS 500000000910574565 SCOUT EXPENSES MCH 601039 10 28MAR22 18:55		518.91	21,074.96
29 Mar 22	FPI	GC C1 SCOUTS FCA28779095 60131631108256000R 162224 10 29MAR22 13:16	242.98		21,317.94
30 Mar 22	BGC	OHLG SURH00 805576	2,667.00		23,984.94
30 Mar 22	FPI	GC C1 SCOUTS DZZTSV9P2FF 18124628131825000R 162224 10 30MAR22 12:46	22.27		24,007.21
30 Mar 22	FPO	LEBLA AZTZ 400000000916202768 2ND FRIMLEY SCOUTS 524156 10 30MAR22 14:19		410.00	23,597.21
31 Mar 22	DD	UTILITY WAREHOUSE 6080362/6080362/17 GC C1 SCOUTS-85WA3TAMM65		69.68	23,527.53
31 Mar 22	FPI	29123000597635000R 162224 10 31MAR22 12:30	44.54		23,572.07
<b>31 Mar 22</b>		<b>STATEMENT CLOSING BALANCE</b>	<b>3,830.00</b>	<b>6,188.20</b>	<b>23,572.07</b>

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

**Payment types:**  
 FPI - Faster Payment      FPO - Faster Payment      DD - Direct Debit      BGC - Bank Giro Credit

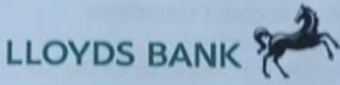
000001829610246

Lloyds Bank plc. Registered office: 25 Gresham Street, London, EC2V 7HN. Registered in England and Wales.

Sample

Item

5 Bank statement showing closing balance as at 31st March 2023



310347010M000A0000121087001002 978 0 000  
 2ND FRIMLEY (ST.PETERS) SCOUT GROUP  
 MR CHRISTOPHER LUFFMAN  
 30 HEENAN CLOSE  
 FRIMLEY GREEN  
 CAMBERLEY  
 SURREY  
 GU16 6NQ

### Your account statement

Issue date: 28 April 2023  
 Write to us at: PO Box 1000, Andover, BX1 1LT  
 Call us on: 0345 072 5555 (from UK)  
 +44 1733 347338 (from Overseas)  
 Visit us online: www.lloydsbank.com  
 Your branch: CAMBERLEY  
 Sort code: 30-91-53 Account number: 02293308  
 BIC: LOYDGB21141  
 IBAN: GB25 LOYD 3091 5302 2933 08

**TREASURERS ACCOUNT**  
 2ND FRIMLEY SCOUT GRP CENTRAL GRP A/C

**Account summary**

<b>Balance On 31 Mar 2023</b>	<b>£20,819.25</b>
Total Paid In	£4,015.28
Total Paid Out	£5,997.18
<b>Balance On 28 Apr 2023</b>	<b>£18,837.35</b>

**Account activity**

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
<b>31 Mar 23</b>		<b>STATEMENT OPENING BALANCE</b>			<b>20,819.25</b>
03 Apr 23	FPI	GC C1 SCOUTS-43DFBJ3ZJ 16133250525968000R 162224 10 03APR23 13:32	360.30		21,179.55
03 Apr 23	FPI	GC C1 SCOUTS-A958X9BXAN3 34134142779469000R 162224 10 03APR23 13:41	435.81		21,615.36
04 Apr 23	FPO	MARK WEDLOCK 200000001105206605 EXPENSES MCH 23 090129 10 04APR23 12:23		1,071.75	20,543.61
04 Apr 23	FPO	TERRY METCALFE 300000001112504320 EXPENSES MCH 166050 10 04APR23 12:24		278.35	20,265.26
04 Apr 23	FPO	SH DISTRICT SHOP 400000001113949714 2ND FRIMLEY MCH 201699 10 04APR23 12:24		118.47	20,146.79
04 Apr 23	FPI	GC C1 SCOUTS-95EHZKE4H2T 50140141902006000R 162224 10 04APR23 14:01	312.81		20,459.60
05 Apr 23	FPI	GC C1 SCOUTS-RQZCYQSN287 11140852935788000R 162224 10 05APR23 14:08	50.37		20,509.97
06 Apr 23	FPI	GC C1 SCOUTS-47J3BHKY438 30124143537381000R 162224 10 06APR23 12:41	13.56		20,523.53
06 Apr 23	FPI	GC C1 SCOUTS-S6KKY45WF7B 58124249931367000R 162224 10 06APR23 12:42	174.81		20,698.34
06 Apr 23	FPO	SURREY COUNTY SCOU 500000001110518369 KIX23 26632 405240 10 06APR23 14:38		3,600.00	17,098.34
11 Apr 23	FPI	GC C1 SCOUTS-V8VV5JQN7FF 25131627604407000R 162224 10 11APR23 13:16	181.09		17,279.43
11 Apr 23	FPI	GC C1 SCOUTS-445KGJZDQX8 12131912002136000R 162224 10 11APR23 13:19	77.48		17,356.91
12 Apr 23	FPI	GC C1 SCOUTS-BH374J2P7Q0 47131822861995000R 162224 10 12APR23 13:18	38.74		17,395.65
13 Apr 23	FPI	GC C1 SCOUTS-M4XGQEF8ZYF 22131252288140000R 162224 10 13APR23 13:12	11.63		17,407.28
18 Apr 23	DEP	MOBILE CHEQUE 3RD FRIM RAINBOWS	150.00		17,557.28

**Your Account activity is continued overleaf**

Page 1 of 4

Lloyds Bank plc, Registered office: 25 Gresham Street, London, EC2V 7HN. Registered in England and Wales, no. 2065. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under number 119278.

Sample	Item	Date	Amount	
	6	May-22	£ 5,043.72	
Item	Type	Date	Amount	Details
1	Payment	24/05/2022	£ 1,800.00	KIX deposit to Surrey County Scout Council
2	Invoice	01/05/2022	£ 331.72	Earlywood - camp May 22
3	Payment	03/05/2022	£ 1,405.00	Surrey Heath District Scouts - coaches and catering for Scoutabout
4	Payment	03/05/2022	£ 1,000.00	Surrey Scouts - scoutabout
5	Invoice	18/06/2021	£ 424.00	Farnham DS (balance after 100 deposit) for campsite booking May 22
6	Payment	15/05/2022	£ 83.00	Scoutabout - additional place £38 - actual payment £83. Small overpayment to be recovered from Surrey Scouts in May 24
			<u>£ 5,043.72</u>	
			£ -	

2/11/24, 12:39 PM

Professional Email Kix23 deposit payment Printout

ja@2ndfrimleyscouts.org.uk

24/5/2022 07:32

### Kix23 deposit payment

To treasurer <treasurer@2ndfrimleyscouts.org.uk> • chairman@2ndfrimleyscouts.org.uk • GSL <gsl@2ndfrimleyscouts.org.uk>

Chris,


Can you please make a deposit payment of £1,800.00 for Kix 2023, Our Reference number will be **KIX23 26632** payment needs to be made by the 31<sup>st</sup> May if you could make it this week that would be great.

Please send your total payment as a single bank transfer to the following CAF Bank account:

- Surrey County Scout Council
- Sort Code: 40-52-40
- Account No: 00023197
- Reference: KIX23 followed by your booking reference

2/11/24, 12:39 PM

Professional Email Kix23 deposit payment Printout

Registration Details	Participant
<b>Registration ID</b> 26632	
<b>Registration Name</b> 2nd Frimley (St. Peter's) Scout Troop	
<b>Organisation</b> Scouts	
<b>County</b> Surrey	
<b>Division</b> Not Used	
<b>District</b> Surrey Heath	
<b>Section Type</b> Scouts	
<b>Section Name</b> Red Troop	
<b>OSM Last Sync Date</b> 24/05/2022 02:10:54	

- image001.png (44 KB)
- image002.png (96 KB)

Booking #33134

**2nd Frimley Mafeking Cubs**

Leanne Irving  
 Beech House  
 Golf Drive  
 Camberley  
 GU15 1JG  
 kingfisher@2ndfrimleyscouts.org.uk  
 07939549901

**Earleywood**  
 Earleywood Scout Campsite  
 c/o Hillcroft, School Road  
 Windlesham  
 Surrey  
 GU20 6PB

**Status: Confirmed**

Item	Times	No. People	Price
Camping 1	13/05/2022 17:00 - 15/05/2022 13:00	26	£273.00
Crate stacking and instructor	14/05/2022 10:00 - 14/05/2022 11:00	12	£20.00
Mini golf when also booking another activity	14/05/2022 10:00 - 14/05/2022 14:00	10	£5.00
Crate stacking and instructor	14/05/2022 12:00 - 14/05/2022 13:00	12	£20.00
Mini golf when also booking another activity	14/05/2022 14:00 - 14/05/2022 18:00	10	£5.00
29 badges			£29.00
<b>Total</b>			<b>£352.00</b>
<b>Deposit</b>			<b>£31.30</b>
<b>Paid</b>			<b>£20.28</b>
<b>Due</b>			<b>£331.72</b>

**Payments Received**

Date	Type	Method	Notes	Amount
23/04/2022	Deposit	Card (Online)		£20.28
<b>Total</b>				<b>£20.28</b>

2/11/24, 12:58 PM

Professional Email Scout About District Payment Printout

**ja@2ndfrimleyscouts.org.uk**

3/5/2022 08:02

## Scout About District Payment

To treasurer@2ndfrimleyscouts.org.uk • chairman@2ndfrimleyscouts.org.uk • GSL <gsl@2ndfrimleyscouts.org.uk>

---

Chris

We also need to pay District £1,405.00 for Scout About, this will cover the coaches and catering.

Regards

Justin Apps

2/11/24, 12:45 PM

Professional Email ScoutAbout Payment Printout

ja@2ndfrimleyscouts.org.uk

3/5/2022 08:00

ScoutAbout Payment

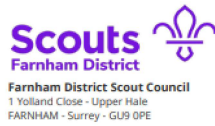
To treasurer@2ndfrimleyscouts.org.uk • chairman@2ndfrimleyscouts.org.uk • GSL <gsl@2ndfrimleyscouts.org.uk>

---

Chris

Can you please arrange a BACS payment for Scout About 2022 ASAP. We need to pay them £1,000.00 our Payment Reference number is **SAB2224675**

[Scoutabout 2022 | Surrey Scouts \(surrey-scouts.org.uk\)](#)



**Invoice**  
Invoice# INV-2021029

Balance Due  
**£424.00**

Bill To  
**2nd Frimley (Kenya) Pack**  
20 Court Gardens  
Camberley  
GU15 2JH

Invoice Date : 18/06/21  
Terms : Custom  
Due Date : 22/04/22  
P.O.# : CBS-2020188

Subject :  
Garners Field - 06/05/2022 - 08/05/2022

#	Item & Description	Qty	Rate	Amount
1	Campsite Booking Per Person Campsite Booking 06/05/2022	21.00	4.50	94.50
2	Campsite Booking Per Person Campsite Booking 07/05/2022	21.00	4.50	94.50
3	Campsite Booking - Hall Each	3.00	75.00	225.00
4	Campsite Booking - Climbing Tower Subject to volunteers Each	1.00	110.00	110.00
Sub Total				524.00
<b>Total</b>				<b>£524.00</b>

**Notes**

Thanks for your business. Invoice updated to show 21 campers

**Terms & Conditions**

Please ensure that you pay this invoice speedily and on time.

Please pay by bank transfer as much as possible as this avoids us getting charges. Our bank details:  
CAF Bank Limited - Account name: Farnham District Scout Council - Acc No: 00024617 - Sort Code: 40-52-40  
Paying by Cheque? Please post to: Treasurer, Farnham District Scout Council, 1 Yolland Close, Farnham, GU9 0PE

From  
**2nd Frimley (Kenya) Pack**  
Rita Francis

**Remittance Advice:**

Invoice# : INV-2021029  
Invoice Date : 18/06/21  
Balance Due : £424.00

Amount Enclosed	
-----------------	--

**FARNHAM DISTRICT SCOUT COUNCIL**  
1 YOLLAND CLOSE - UPPER HALE  
FARNHAM - SURREY - GU9 0PE

2/11/24, 12:47 PM

Professional Email RE\_ ScoutAbout Payment Printout

ja@2ndfrimleyscouts.org.uk

15/5/2022 13:34

RE: ScoutAbout Payment

To: treasurer@2ndfrimleyscouts.org.uk • chairman@2ndfrimleyscouts.org.uk • GSI <gsi@2ndfrimleyscouts.org.uk>

Chris,

Can you please make on final payment to Scout about for £38.00 we have one more Scout going.

Regards

Justin

---

From: ja@2ndfrimleyscouts.org.uk <ja@2ndfrimleyscouts.org.uk>

Sent: 03 May 2022 08:00

To: treasurer@2ndfrimleyscouts.org.uk; chairman@2ndfrimleyscouts.org.uk; GSI

Subject: ScoutAbout Payment

Importance: High

Chris

Can you please arrange a BACS payment for Scout About 2022 ASAP. We need to pay them £1,000.00 our Payment Reference number is **SAB2224675**

[Scoutabout 2022 | Surrey Scouts \(surrey-scouts.org.uk\)](https://www.surrey-scouts.org.uk/scoutabout2022)

Sample	Item	Date	Amount	Details
	7	Camp expenses	Oct-22 £ 3,600.00	
Item	Type	Date	Amount	Details
	1	Payment	03/10/2022 £ 3,600.00	Surrey County Scout Council - next payment for KIX

£	<u>3,600.00</u>
£	-

2/11/24, 12:27 PM

Professional Email FW\_ Kix Payment Printout

ja@2ndfrimleyscouts.org.uk

3/10/2022 08:14

FW: Kix Payment

To treasurer <treasurer@2ndfrimleyscouts.org.uk>

---

FYI

---

**From:** [ja@2ndfrimleyscouts.org.uk](mailto:ja@2ndfrimleyscouts.org.uk) <[ja@2ndfrimleyscouts.org.uk](mailto:ja@2ndfrimleyscouts.org.uk)>  
**Sent:** 03 October 2022 07:39  
**To:** [treasure@2ndfrimleyscouts.org.uk](mailto:treasure@2ndfrimleyscouts.org.uk); [chairman@2ndfrimleyscouts.org.uk](mailto:chairman@2ndfrimleyscouts.org.uk); [GSL](#)  
**Subject:** Kix Payment

Chris,

Can you please make the next payment of £3,600.00 for Kix 2023, Our Reference number will be **KIX23 26632** payment needs to be made ASAP if you could make it this week that would be great.

Please send your total payment as a single bank transfer to the following CAF Bank account:

- Surrey County Scout Council
- Sort Code: 40-52-40
- Account No: 00023197
- Reference: KIX23 followed by your booking reference

Sample	Item	Date	Amount	
	8	Camp expenses	Jan-23 £ 3,700.00	
Item	Type	Date	Amount	Details
1	Payment	29/12/2022	£ 3,600.00	Surrey County Scout Council - next payment for KIX
2	Payment	15/01/2023	£ 100.00	deposit for Farnham district campsite for group camp June 23

£	<u>3,700.00</u>
£	-

ja@2ndfrimleyscouts.org.uk

29/12/2022 09:21

## Next KIX Payment

To treasurer <treasurer@2ndfrimleyscouts.org.uk> • chairman@2ndfrimleyscouts.org.uk • GSL <gsl@2ndfrimleyscouts.org.uk>

---

Chris,

Can you please make the next payment of £3,600.00 for Kix 2023, Our Reference number will be **KIX23 26632** payment needs to be made ASAP if you could make it this week that would be great.

Please send your total payment as a single bank transfer to the following CAF Bank account:

- Surrey County Scout Council
- Sort Code: 40-52-40
- Account No: 00023197
- Reference: KIX23 followed by your booking reference

Nakuru <nakuru@2ndfrimleyscouts.org.uk>

15/1/2023 21:59

Fwd: Your PROVISIONAL Campsite Booking Request

To treasurer <treasurer@2ndfrimleyscouts.org.uk>

Hi Chris,

Can you please make a £100 deposit payment asap for the Group Camp please - ref to put on the payment is 2021477.

Bank details for payment are as below:

Payment by BACS. Bank Details: CAF Bank. Sort code: 40-52-40. Account: Farnham District Scout Council. Account No: 00024617

Thanks

Mel

Sent from my iPhone

Begin forwarded message:

From: Mark Wedlock <gsl@2ndfrimleyscouts.org.uk>
Date: 15 January 2023 at 20:26:55 GMT
To: Mel Wedlock <nakuru@2ndfrimleyscouts.org.uk>
Subject: FW: Your PROVISIONAL Campsite Booking Request

From: Farnham Scouting - Ken Powell Bookings Manager - <campsitebookings@farnhamscouting.com>
Reply to: <campsitebookings@farnhamscouting.com>
Date: Tuesday, 23 February 2022 at 10:54

2/11/24, 12:29 PM

Professional Email Fwd\_Your PROVISIONAL Campsite Booking Request Printout

To: Mark Wedlock <gsl@2ndfrimleyscouts.org.uk>
Subject: Your PROVISIONAL Campsite Booking Request

Dear Mark Wedlock,

Thank you for submitting a provisional booking request ref number: 2021477 for the Farnham District Scouts Campsite.
We have received your request and will check your form to see if you are both able to camp on our site, due to our criteria laid out on the web site, or if we have space available on the dates you are requesting for your visit.
In order to secure your booking we require a minimum non-refundable deposit of £100 OR full payment at the time of booking. If you do not make your payment by BACS (details on the web site) then you are in jeopardy of your booking being automatically not accepted, so it is in your interests to ensure that you make this payment.
Please make your deposit payment and any completion payment to the following bank details:
Payment by BACS. Bank Details: CAF Bank. Sort code: 40-52-40. Account: Farnham District Scout Council. Account No: 00024617
Full payment is expected by at least 4 weeks before your booking; adjustment to actual numbers can be discussed after the event.
Reminders will be send near the due date, please contact us if there is any issues over payment.
Please review all the information below and make sure it is accurate and that you have completed all the correct information. If you need to make any amendments to people numbers or anything else please contact the campsite manager using this email address: campsitebookings@farnhamscouting.com.
Once you have completed your stay please can you complete our feedback form here: https://farnhamscouting.com/web/site/campsite/campsite-feedback/ - we would like to hear from you.

Section 1 - Contact and Date Details

Table with 2 columns: Field Name, Value. Fields include Date (February 22, 2022), Booking Reference ID Number (2021477), Contact Name (Mark Wedlock), Group/Organisation Name (2nd Frimley (St Peter's) Scout Group), Address 1 (Parsonage Way).

https://eu1.myprofessionalmail.com/appsuite/print.html?print\_1707654573840

2/9

2/11/24, 12:29 PM

Professional Email Fwd\_Your PROVISIONAL Campsite Booking Request Printout

Table with 2 columns: Field Name, Value. Fields include Address 2 (2nd Frimley Scout HQ), Town (Frimley), Country (Surrey), Postcode (GU16 8HZ), Country (United Kingdom), Inv Add 1 (11 Bramcote), Inv Town (Camberley), Inv County (Surrey), Inv P/Code (GU15 151), Arrival Date (June 23, 2023), Arrival Time (3:00 PM), Departure Date (June 25, 2023), Departure Time (3:00 PM), Daytime Tel No (07990 896608), Mobile (07990 896608), Contact Email (gsl@2ndfrimleyscouts.org.uk), Type Of Organisation (Outside Farnham Scouts/Guides), Scout/Guide District (Surrey Heath).

https://eu1.myprofessionalmail.com/appsuite/print.html?print\_1707654573840

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***2nd Frimley (St Peters) Scout Group*****Receipts & Payments Account summary for the year ended 31st March 2023**

	Current Year 2023	Previous Year 2022	Previous Year 2021
Total receipts for the year (page C4)	<u>40256</u>	<u>23,618</u>	<u>14,660</u>
Total payments for the year (page C5)	<u>43009</u>	<u>22,608</u>	<u>9,069</u>
Net receipts (payments) for the year	<u>(2,753)</u>	<u>1,010</u>	<u>5,591</u>
Cash, bank and similar funds brought forward	<u>23,572</u>	<u>22,562</u>	<u>16,971</u>
Cash, bank and similar funds carried forward	<u>20,819</u>	<u>23,572</u>	<u>22,562</u>

*2nd Frimley (St Peters) Scout Group***Receipts for the year ended 31st March 2023**

	This year 2023	Previous Year 2022	Previous Year 2021
MEMBERSHIP SUBSCRIPTIONS	34,880	16,088	1,653
less: Paid (Surrey Heath District)	(5,363)	(4,844)	(3,719)
	<u>29,517</u>	<u>11,244</u>	<u>-2,066</u>
INVESTMENT INCOME RECEIVED			
Bank Interest	<u>0</u>	<u>0</u>	<u>0</u>
Building Society Interest	<u>0</u>	<u>0</u>	<u>0</u>
The Scout Assoc'n Short Term Investment Service	<u>0</u>	<u>0</u>	<u>0</u>
Dividends and Interest	<u>0</u>	<u>0</u>	<u>0</u>
Property Rents	<u>50</u>	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>	<u>0</u>
	<u>50</u>	<u>0</u>	<u>0</u>
DONATIONS / GRANTS	<u>2,500</u>	<u>2,667</u>	<u>10,818</u>
Charities Aid	<u>2,500</u>	<u>2,667</u>	<u>10,818</u>
ACTIVITIES	<u>0</u>	<u>0</u>	<u>0</u>
Camps and Scouting Activities	<u>1,521</u>		
Other Activiti KIX	<u>1,521</u>	<u>0</u>	<u>0</u>
FUND RAISING (gross)			
Community BBQ	<u>0</u>	<u>0</u>	<u>0</u>
OTHER INCOME	<u>0</u>	<u>0</u>	
Income Tax recovered - on subscriptions and donations	<u>0</u>	<u>0</u>	
on dividends and interest	<u>0</u>	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>	
SUNDRY RECEIPTS			
War Graves Commission	<u>105</u>		
1st Frimley Rainbows Rent	<u>450</u>		
6th Frimley Brownies Rent	<u>450</u>		
1st Frimley Guides Rent (rainbows)	<u>300</u>		<u>2,190</u>
Scout Council (Explorers) Rent		<u>3,137</u>	
	<u>1,305</u>	<u>3,137</u>	<u>2,190</u>
TOTAL RECEIPTS FOR THE YEAR	<u>34,893</u>	<u>17,048</u>	<u>10,942</u>

**2nd Frimley (St Peters) Scout Group****Payments for the year ended 31st March 2023**

	Current Year 2023	Previous Year 2022	Previous Year 2021
PREMISES			
Rent	0	0	0
Rates (Water)	222	228	142
Gas & Electricity	1,183	753	1,159
Insurance	1,946	1,684	1,634
Repairs & Renewals/Kitchen		5,250	
Cleaning	430	940	
	<u>3,781</u>	<u>8,855</u>	<u>2,935</u>
DONATIONS / GRANTS	0	0	0
Buddy Vouchers	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
ACTIVITIES Camps	14,658	1,040	
Other	10,366	5,911	1,926
	<u>25,024</u>	<u>6,951</u>	<u>1,926</u>
FUND RAISING EXPENSES			
Community BBQ	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
ADMIN/ESTABLISHMENT EXPENSES	0	0	0
Training, Uniforms and Badges	1,716	1,958	489
	<u>1,716</u>	<u>1,958</u>	<u>489</u>
TRUSTEES EXPENSES	0	0	0
OTHER EXPENSES (property related)	7,123	0	0
AGM	0	0	0
	<u>7,123</u>	<u>0</u>	<u>0</u>
PURCHASE OF CAPITAL EQUIPMENT	0	0	0
Equipment Repairs	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
SUNDRY PAYMENTS	0	0	0
Tending War Graves	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL PAYMENTS FOR THE YEAR	<u>37,644</u>	<u>17,764</u>	<u>5,350</u>

**2nd Frimley (St Peters) Scout Group**

**Statement of Assets & Liabilities for the year ended 31st March 2023**

	Current Year 2023	Previous Year 2022	Previous Year 2021
<b>MONETARY ASSETS</b>			
Bank Current Account(s)	20,819	23,572	22,562
Bank Deposit Account(s)			
Bank Term Deposit(s)			
Building Society Account(s)			
The Scout Association Short Term Investment Service			
Cash in hand			
	<u>20,819</u>	<u>23,572</u>	<u>22,562</u>
<b>OTHER MONETARY ASSETS</b>			
Tax Claim for Year ending			
Debts due to Group / District			
	<u>0</u>	<u>0</u>	<u>0</u>
<b>INVESTMENT ASSETS</b>			
Government Stocks at market value			
Other quoted securities at market value			
Other investments			
Property held for investment purposes			
	<u>0</u>	<u>0</u>	<u>0</u>
<b>NON-MONETARY ASSETS</b> Assets for Charity's own use			
Badge Secretary's stock			
Group/District shop stock			
Land and Buildings			
Motor vehicles			
Scouting equipment, furniture, etc.			
	<u>0</u>	<u>0</u>	<u>0</u>
<b>LIABILITIES</b> Those due within one year			
Accounts not yet paid			
Expenses incurred not yet invoiced			
Subscriptions not yet paid			
Other			
	<u>0</u>	<u>0</u>	<u>0</u>
<b>LIABILITIES</b> Those due after one year			
Loan (with details)			
Hire Purchase owing			
Leasing payments outstanding			
Other long term liabilities			
	<u>0</u>	<u>0</u>	<u>0</u>
<b>CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS</b> .....			
.....			

## 2<sup>nd</sup> Frimley Scouts – Annual General Meeting

**Date:** Sat 15<sup>th</sup> July 2023, 11:30am at 2<sup>nd</sup> Frimley Scout HQ,  
Parsonage Way, Frimley

<p><b>1. Chairman's Welcome and opening remarks:</b> Unfortunately David was unable to make. Taken on a councillor role and so decided to step away from Scouts.</p>	
<p><b>2. Apologies for absence:</b> David O'Mahoney, Justin, Rachel, Richard, Gary, William P's parents, Kiboko, Mark &amp; Catherine Walters</p>	
<p><b>3. Minutes of 2022 AGM</b> Minutes approved and adopted.</p>	
<p><b>4. To receive and consider the Trustee's Annual Report for the 2<sup>nd</sup> Frimley Scout Council:</b></p> <p><b>a) Chairman's Report:</b> Non submitted</p> <p><b>b) GSL's Report</b></p> <p><u>Perception:</u> being visible within the community. Hope Hub charity collection at Christmas, churchyard, grave cleaning, gardening at care home.</p> <p><u>Places:</u> Queen's hedge canopy, trees have been maintained, increased parking space, garden moved. Equipment (event shelter, pioneering poles, tents)</p> <p><u>Programme:</u> Many young people achieving the top awards (bronze, silver, gold chief scout awards) This is very successful. Bronze DoE award awarded to a scout. First scout in SH to achieve this.</p> <p>Group Camp very successful. Many district events (Beavers Go Wild, SCRAM, Scoutabout).</p> <p>KIX in August (18scouts, 5leaders)</p> <p><u>People:</u> in Jan census we were 2<sup>nd</sup> largest group in district. Jan: 134 Young people / 5xYL's / 24 adults Now: 137 young people / 7x YL's / 21 adults</p> <p>Stuart and Kat stepped away. Maria left Mafeking, replaced with Michelle.</p> <p>Safari – Stuart took on as interim, now stepped down.</p> <p>Blue Troop – Flip.</p> <p>Friday leadership is an issue – across all sections.</p>	

<p><b>c) To note that the Executive Committee will be replaced by the Trustee Board:</b> Just a new title, no new terms and conditions, name change only.</p> <p><b>d) To adopt the Constitution as set out in the Policy Organisation and Rules – April 2023.</b> Agreed &amp; approved</p> <p><b>e) To agree the quorum for the meetings of the Scout Council; meetings of the Trustee Board; and meetings of any sub-committees.</b> 15 people proposed and agreed for the Scout Council, 5 people proposed and agreed at the Trustee Board.</p> <p><b>f) Section report's:</b> Not shared or discussed</p>	
<p><b>5. Financial Statement of Accounts for the 2<sup>nd</sup> Frimley Scout Council:</b></p> <p>a) <b>To receive and consider the Financial Statement of Accounts for the 2<sup>nd</sup> Frimley Scout Council and for the year ending 31<sup>st</sup> March 2023:</b> Insurance, gas, electric increases etc. Net loss of around £5000. Proposing to increase subs next year by £5 per person (approx. 10%), to be discussed at next exec meeting. Parent raised a question about any “big ticket items” coming up? NEED roof re-sealing (asbestos needs doing every 10yrs due in next 12months) WANT: resurface car park &amp; astroturf outside area. Fundraising push for next year – let parents know what we’re raising for might be more incentive. Accounts adopted and agreed. Full copy of accounts on OSM</p> <p><b>b) To approve the appointment of the Independent Scrutineer for the Statement of Accounts 1st April 2023 to 31st March 2024</b> Jo Williams not present at meeting, but all agreed and approved her appointment</p>	
<p><b>6. Election of Trustee Board:</b></p> <p>a) <b>Officers:</b></p> <p>i. <b>Approval of GSL’s nomination for Chair:</b> Gus Edrich: father of two sons who have gone through 2<sup>nd</sup> Frimley, youngest leaving shortly to join Explorers. Still</p>	

<p>attached to 2<sup>nd</sup> Frimley as eldest son is a Young Leader.</p> <ul style="list-style-type: none"><li>ii. <b>Treasurer:</b> Chris Luffman. No objections. All agreed.</li><li>iii. <b>Secretary:</b> Kath Stublely. No objections. All agreed.</li><li>iv. <b>Section Leaders:</b> Susan, Leanne, Justin &amp; Rachel. Safari has no section leader</li></ul> <p><b>b) Nominated Member</b> – Group Administrator – Mel Wedlock</p> <p><b>c) Parent Representatives</b></p> <ul style="list-style-type: none"><li>i. <b>Riverbank</b> - vacant</li><li>ii. <b>Safari</b> – vacant</li><li>iii. <b>Mafeking</b> – vacant</li><li>iv. <b>Kenya</b> – Kate P</li><li>v. <b>Blue Troop</b> – Rebecca</li><li>vi. <b>Red Troop</b> - vacant</li></ul>	
<p><b>7. Presentations &amp; Awards:</b></p> <p>Awarded at group camp: Commendation for Good service – Leanne, Susan, Catherine Mel – exceptional service to SH (District Beaver role) Mark – 15yrs service award Catherine, Freya, Dan, Mel, Justin – Woods badges</p>	
<p><b>8. AOB:</b></p> <p>Diane noted that new vicar is starting at StPeters in September. Susan reported that she has already been in touch and he is very keen to get involved.</p> <p>2025 is the Group 60<sup>th</sup> Birthday. Aim to be the largest in SH by that time. Really need to target adult volunteers.</p> <p>Susan commented that being a leader is incredibly rewarding and to get in touch for a chat if you're interested. Leanne also mentioned it's fun!</p> <p>Possibly re-hosting an explorer unit again, as the current one at FG&amp;M has become very large and needs splitting due to the size of it. Would need leaders though.</p> <p>Gus thanked everyone for their efforts over the last year.</p>	

**Meeting closed at 12:07pm**