

1st Oxshott Scouts Annual Review
June 2020 to August 2021

	Membership at 5.09.20	Membership at 5.09.21
Explorers	12	9
Scouts	24	32
Cubs	36	35
Beavers	26	28
Total youth members	98	104



GSL report Anja Davidson, Group Scout Leader

This time last year I'm not sure many would or could have predicted how the whole year of "The Pandemic", it's very real threat to the nation's health and consequent limitations placed upon us, would continue to have the cloud above us as it has had. 2020-21 has certainly been a year in scouting like no other. Despite all of this, scouting in 1st Oxshott continued to thrive not just through the first lockdown, but the second and the third one too. Even with the complexities of restrictions on meeting sizes and locations as well as all the extra red tape with risk assessments, sanitising, government guidelines (that were ever changing and often last minute) 1st Oxshott scouts soldiered on.

The resourcefulness and commitment of our leaders, supporters and exec meant that the majority of meetings were able to continue in some form or another. Mostly online, but intermittently also face-to-face. Activity packages were delivered to our members, Leaders turning into film-stars during the recorded video instructions. We all found ways to adapt and learn new skills and perhaps we will have the occasional online meeting again, if not just to replicate those great microwave cakes in a mug!

I cannot applause and thank our team enough for the extra mile all have had to endure this last year. Through the changes and challenges thrust upon us, everyone dug deep. Through the difficulties of Covid ways of delivering scouting was transformed, activities adapted to the "new format" of being online. Our leaders went far and beyond their comfort zones and without their dedication, ingenuity and skills none of this would have been accomplished. I am in awe and admiration in how you all continued.

I would also like to say a big thank you to the support on the Executive Committee - there is so much that happens behind the scene, they are the ones with overarching responsibility for the safety and safeguarding of our group. No year harder than this. It is also thanks to members on the exec and their commitment that we ended up with the busiest and most lucrative year of Christmas tree sales - just a few weeks prior we weren't sure it would even go ahead!

During the year we have also had changes to the leadership team - George (Bishop) had to step down as Cub leader due to family reasons, but luckily he accepted the role as Assistant Group Scout Leader instead - That meant we had a role to fill and Brian (Murphy) moved up to Cubs and took over the role of Akela. I then went to Beavers as Section Leader, but fortunately had Ben (Sayers) join and help me as Assistant Leader. I am also pleased to say that Carl (Rowell) returned to Oxshott to help out Brian as his Assistant Leader.

Sadly after nearly 20 years with Oxshott scouts we have had to say goodbye to David (Gibert). David has been such a fundamental rock in Oxshott and we will miss him greatly. His calm demeanour on camp was always welcomed. The skills and knowledge he passed down to many of us (including me) will always be treasured. We wish you all the best of luck in your new home in Farnham with the family - and hope to see you occasionally - you are always welcome.

So despite all of the last year of changes and Covid challenges, the Group is thriving unlike many scout groups across the country we are strong. When last counted we now have over 100 youth which is up on last year - 28 Beavers, 35 Cubs, 32 Scouts and 9 Explorers and Young Leaders.

Looking ahead though, as always we are needing extra support in all sections as leaders, but also "behind the scenes" - Remember the African Proverb "**It takes a village raise a child**" meaning an entire community of people must interact with children for those children to grow in a safe and healthy environment. So the more the merrier. We really do need help - No help is too big or too small. And as the number of the youth members is continuing to grow, we are perhaps in a position when we need to consider expanding the group too!!

I would like you all to join me in thanking our amazing team as they continue to give their commitment to our lovely family - 1st Oxshott scouts and youth of our future.

Anja Davidson, Group Scout Leader

Beavers

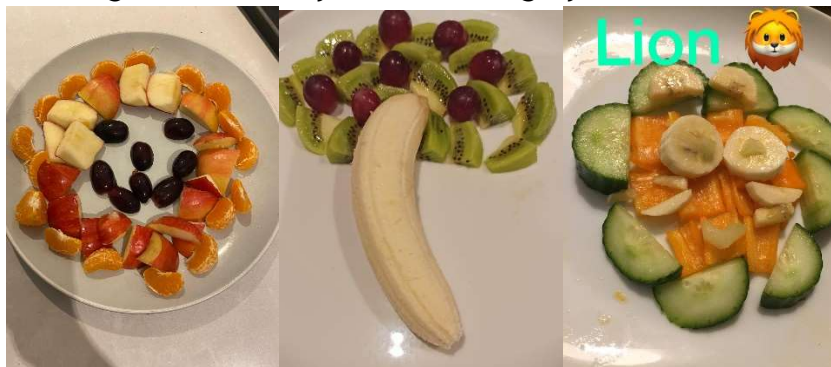
White Wolf: Anja Davidson

Black Badger: Ben Sayers

Due to the Pandemic most of the Summer Term in 2020 was held on zoom. White Wolf set the goal of making sure all Beavers attended the zoom sessions and we had a near perfect attendance except where there were exceptional reasons for missing out. A big thank you to the parents for providing excellent IT support, the Beavers certainly manage to navigate the zoom system and be promptly online.

The Challenge Award_badges we focused on in Summer/Autumn 2020 for this term were the Skills Badge and the My Adventure Badge. These involved learning about Health and Fitness, which included:

- indoor Martial Arts led by Young Leader, Chap (AKA Hector)
- indoor fitness and measure pulse rate led by Chip (AKA Ben)
- designing a health and fitness poster
- learning about healthy foods and sugary drinks



Once we could return to social distanced meetings in September 2020, we started off with a Hike to learn about animals that we had to find around Oxshott Heath, which was the first of many visits to the Heath for the year with other trips including a sports day and a night hike to spot stars, which due to clouds turned into morse code with torches.



To contribute towards our Gardener activity badge and complete small pieces of our Outdoor Challenge Award we made Grass Heads and Planted Daffodil Bulbs in alternate weeks, and painted stones to lay at the war memorial on Remembrance Day.



When zoom was once again imposed we found fun learning international flags and how to say hello in a variety of ways.

Christmas soon crept up on us and we made excellent advent candles and Christmas tree decorations, counting towards our My World Challenge Award and the Great Indoors staged badge.



In April we had a Zoom visit from the volunteers at B@titude charity shop who played a guess the price of the items in this shop and informed us about how others in the community can sometime need our help and love. The Beavers then rallied round and donated something (either a toy, game or clothing) that they felt another child would love to play with. Black Badger dropped off several car boot-fulls to the shop to much appreciation. Well Done Beavers!

A great year was had with lots of efforts being made to attain the Challenge Badges, the Bronze Award badge and even the Special Badges such as Race Around the World and The Virtual Scout Group Fun Badge!



Scouts

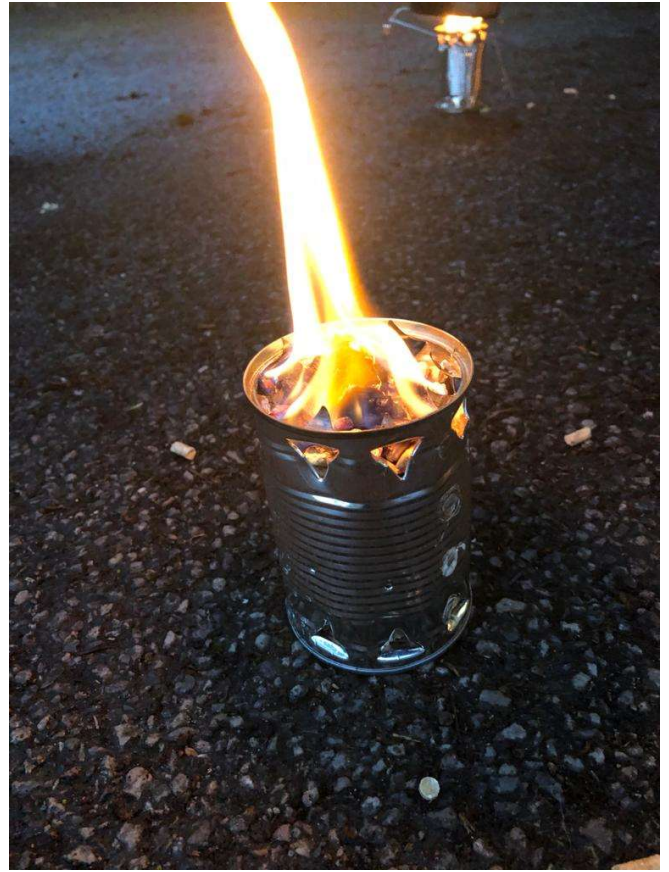
Leaders: Steve Turner, Corrie Haxton, Richard Bath, Del Lawson

See separate attachment for the Scouts report - loads of great photos.

**Explorer Scouts
Clinton Askew**











Cubs
Akela: Brian Murphy





1st Oxshott Scout Group

Report and accounts

for the year ended

31 March 2021

**1st Oxshott Scout Group
Report and accounts
for the year ended
31 March 2021**

The Trustees have pleasure in presenting their report and accounts for the year to 31 March 2021.

Administrative information

Name of charity:	1st Oxshott Scout Group	
Registered charity number:	305734	
Trustees:	Appointment	Name
	Chairman	Mark Vinall
	Treasurer	David Walker
	Secretary	Nicola Bond
Other officials:	Group Scout Leader	Anja Davidson
	Scout Leader	Steve Turner
	Cub Pack Leader	George Bishop
	Beaver Colony Leader	Brian Murphy
Group/District registration number with the Scout Association	107	
Correspondence address:	12 Somerville Road, Cobham, Surrey KT11 2QU	
Bankers	Barclays Bank plc	
Independent examiner	Russell Ford FCA (ICAEW) Applegarth, Blundel Lane Cobham, Surrey KT11 2SY	

Structure, governance and management

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, dated 4th January 1912, which in turn gives authority to the bylaws of the Association and the policies, organisation and rules of The Scout Association.

The Group is a trust established under rules that are common to all Scout Groups.

The Trustees have complied with the requirement to have due regard to the guidance on public benefit published by the Charity Commission.

The Trustees are appointed in accordance with the policy, organisation and rules of The Scout Association.

The Trustees manage the Group. They are responsible for complying with legislation applicable to charities, including the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustees meet from time to time as necessary. Other helpers involved in the operation of the Group also attend these meetings. Their functions are:

- the raising of funds and the administration of group finance;
- the insurance of persons, property and equipment;
- group public occasions;
- assisting in the recruitment of group leaders and other adult support;
- appointing any subcommittees that may be required; and
- appointing administrators and advisers other than those who are elected.

Group objectives and activities

The Group's objectives are as a unit of the Scout Association. The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential; as individuals, as responsible citizens and as members of their local, national and international communities. The Association's aims are achieved by providing an enjoyable scheme of progressive training, based on the Scout Promise and Law, guided by adult leadership.

The Group charges membership subscriptions to cover its immediate running costs which do not unduly restrict membership. The Group's principle is that no one should be excluded because of their inability to pay membership subscriptions, or charges for participating in activities.

The Group's and the Scout Association's public benefits are demonstrated by, inter alia:

- the development of young people towards their full potential; and
- guiding young people in their responsibilities towards others and the community as a whole.

The safety of young people is taken very seriously and the benefits of Scouting activities are considered to far outweigh its risks.

Any private benefits from Scouting are incidental, other than to beneficiaries.

Risk assessment

The Trustees have identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- damage to the buildings, property and equipment. In such cases, the Group would borrow the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss. The Group's buildings insurance excludes subsidence cover however an insurance payment of £55,000 ensures sufficient funds are available to cover further subsidence issues.
- injury to leaders, helpers, supporters and members. The Group, through the capitation fees, contributes to the Scout Association's national accident insurance policy. Risk assessments are undertaken before all activities;
- reduced income from fund raising. The Group is primarily reliant on income from subscriptions and fundraising. The Group does however, hold reserves sufficient to ensure the continuity of activities for a period should there be a major reduction in income. Also, the Group could raise subscriptions to increase the income to the Group on an on-going basis, either temporarily or permanently;

- reduction or loss of leaders. The Group is very reliant upon volunteers to run and administer the activities of the group. Obtaining leaders is a particular difficulty and the Group is always interested in hearing from individuals who might be interested in becoming leaders. If there were a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole there would have to be a contraction, consolidation or closure of the section. In the worst-case scenario this could lead to a complete closure of the Group;
- reduction or loss of members. The group provides activities for all young people aged six to 18. If there were a reduction in membership in a particular section or in the Group as a whole then there would have to be a contraction, consolidation or closure of the section. In the worst-case scenario this would lead to the complete closure of the Group; and
- internal controls. The group has in place systems of internal controls that are designed to provide protection against material mismanagement or loss. These include two signatories for all payments and comprehensive insurance policies.

Financial review - reserves policy


It is the Group's policy to hold sufficient resources to continue the charitable activities of the group for least two years should income from fund raising activities fall short. The cash reserves at the year-end were £59,236, having increased by £6,077 from the prior year reserves of £53,159. This increase is mainly due to improved subscriptions collections and fund raising activities, coupled with lower costs due to less activities and camps in the year due to COVID19. £16,646 of exceptional spending in the year on costs incurred on the project to replace the Scout hut; has been offset by a £10,000 grant from Elmbridge Borough. Therefore the ongoing normal operations of the Scout group have been broadly met with funding activities and subscriptions as the Trustees would expect.

The reserves include £10,464 in a separate bank account which have been reserved by the Executive Committee for use only on buildings and grounds. This is made up of £55,000 insurance payment for the subsidence of the hut in 2015 and subsequent interest, less costs incurred in the current and prior financial years of £58,091 on the replacement Scout hut.

**1st Oxshott Scout Group
Income and Expenditure Account (all unrestricted)
for the year ended 31 March 2021**

	Notes	2020/ 2021	2019/ 2020
Subscriptions	3	£12,586	£10,191
Less: Capitation paid to District	3	-£4,274	-£4,219
		£8,312	£5,972
<u>Income</u>			
Christmas trees	4	£23,754	£15,411
Fireworks	5	£0	£2,065
Rental	6	£624	£5,460
Uniform	8	£0	£410
Contributions to camps and activities	7	£1,064	£10,678
Other income - interest, donations, fundraising	5	£1,554	£8,105
Exceptional Items	15	£10,022	£0
		£45,329	£48,100
<u>Expenditure</u>			
Christmas trees	4	-£14,079	-£10,080
Fireworks expenses	5	£0	-£1,181
Electricity, Water & Broadband	14	-£1,186	-£1,686
Premises repair and maintenance	12	-£888	-£364
Insurance	11	-£1,607	-£1,545
Cleaning		-£478	-£1,426
Uniform	8	£0	-£96
Expenditure on camps and activities	7	-£1,565	-£16,532
Equipment	9	-£1,231	-£1,062
Badges, scarves, woggles and books	10	-£1,274	-£1,956
Other expenditure - advertising, IT, OSM fees, stationary, hardship	13	-£298	-£208
Exceptional Items - Replacement Hut Expenditure	15	-£16,646	-£21,705
		-£39,252	-£57,841
Surplus/Deficit		£6,077	-£9,741
Cash b/fwd		£53,159	£62,900
Cash c/fwd		£59,236	£53,159

Nicola Bond
HAM Bond
18.9.21

David N Walker

18/9/21

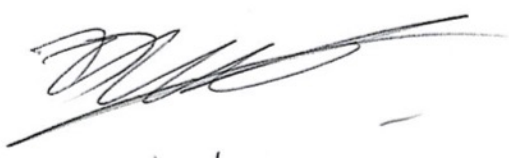
1st Oxshott Scout Group
Balance Sheet
as at 31 March 2021

		2020/21	2019/20
	Notes	£	£
Fixed Assets			
Land and buildings	15	160,000	160,000
Current assets			
Cash at bank and in hand		59,236	53,159
		<u>219,236</u>	<u>213,159</u>
Represented by reserves, which are:			
Book value of land and buildings		160,000	160,000
Unrestricted funds		59,236	53,159
		<u>219,236</u>	<u>213,159</u>

The notes on pages 7 and 12 form part of these accounts.

The Trustees have approved these accounts

Nicola Bond
NM Bar
18.9.21

David N Walker

18/9/21

Notes to the accounts

1. Accounting policies

Accounting convention

The financial statements have been prepared on the receipts and payments basis under the historical cost convention and in accordance with the Charities Act 2011 and the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP FRS102) together with other applicable accounting standards. There have been no changes in the accounting policies.

Incoming resources

All income is generally accounted for when received. No accruals have been made in the accounts.

Resources expended

Expenditure is recognised when paid out, either by the group, or on its behalf by persons who will be reimbursed. At the balance sheet date, the Group had no material unpaid obligations although expenditure reimbursed after the year is treated as outstanding payments. This accounting policy means that occasionally two years expenses are expensed in one set of accounts.

Tangible fixed assets and depreciation

Land and buildings are carried in the balance sheet at their historical cost. No value is attributable to other equipment, which is written off on acquisition.

Restricted funds

These amounts can, by law, only be used for specified purposes. No funds are classified as restricted. See also policy number 15.

Income and expenditure related to specific activities

Income raised from specific activities, is shown net of expenses attributable thereto. Similarly, expenditure on activities is shown net of amounts contributed specifically to meet such expenses.

Gifts in kind

Gifts in kind, whether of labour or physical goods, are not valued in the accounts.

2. Remuneration of employees and trustees

There were no employees during the year 2020/21 and no remuneration was paid to Trustees in 2020/21.

3. Subscriptions

Subscriptions are in the vast majority, collected by monthly Direct Debit. Subscriptions can be accompanied by Gift Aid for UK Tax Payers.

4. Christmas Trees

To comply with the Scout Associate recommended practices this is shown under gross income and gross expenditure. The net profit for Christmas Trees in 2020/21 was £9,675.46. This compares to a prior year amount of £5,330.33.

5. Other income

This includes donations, income tax refunds on gift aid subscriptions and interest on bank accounts. For the year under review, the main source was donations of £1,554.

6. Rental Income

Rental income from letting the hut reduced due to COVID restrictions.

7. Income and expenditure for camps and activities

Due to the lower number of camps and other activities undertaken by the group less money has been received and spent on these. Just over £1,000 of parental contributions passed through the accounts. Expenditure is higher than the contributions as many activities are partly funded through subscriptions, making activities more affordable.

8. Uniform.

Uniform is shown as a separate item in the accounts to reflect the sale of scruff kit used for camps and activities.

9. Equipment

This represented the cost of the equipment purchased. Such acquisitions are written off in the year.

10. Badges scarves, woggles and books

These items are provided to members by the sections. The continued focus on badge work across the units has increased expenditure on these items.

11. Insurance

Premiums rose by 3.97% in 2020/21 with the insured amount for buildings, contents and equipment away from the hut remaining at the same level of cover. Insurance is being provided by the scouts preferred broker Unity Insurance who are specialists in providing cover for Scout and Guide premises. The insurance excludes subsidence cover following the settlement of the outstanding claim in 15/16, see reserves policy on page 5. Insurance costs are shared with the Guides who own the other half of the building.

12. Premises repair and maintenance

The group has a constant requirement to maintain its premises and to meet health and safety requirements. Often this is achieved by voluntary help and donated materials, but sometimes the Group must incur maintenance expenditure. The Group gets income from renting the premises to other local users, which it could not do unless the premises were maintained to an appropriate standard.

13. Other expenditure

Other expenditure includes advertising, IT and stationary costs. We also use Online Scout Manager (OSM) which is an invaluable tool for reducing some of the more time consuming administrative duties for our leaders and those who arrange camps and activities. It also helps with keeping up to date badge records, registers, personal details and sending out invitations and collecting responses for camps and activities. During the 2020/21 financial year, the trustees did not use the hardship fund.

14. Electricity, water and Broadband.

The Group pays its electricity and water charges by direct debit with bills being based on actual consumption. In 16/17 the Group also had broadband installed to give internet access for use with the beavers, cubs, scouts and explorers and for renters of the hut to use. Appropriate controls have been applied using Open DNS service to restrict the content that can be used.

15. Land and buildings

The premises are owned by the Scout Association which holds it in trust for the Group. The land and buildings are carried in the balance sheet at their historic costs. We have not attempted to value the land and buildings for alternative use.

Over prior years, the 1st Oxshott Scout group, in conjunction with the Guides who share the building, had set up a working group with the objective of replacing the existing Scout hut. As noted in the reserves section on page 5, we have invested £58,091 to date in this project, and the funds have been applied for moving storage containers, tree works, surveys and consulting work. Planning permission had been granted for the new hut.

In the current year a £10,000 grant was received from Elmbridge council which the trustees agreed to allocate to the Scout hut project.

Focus remains on establishing further funding lines.

Independent examiner's report to the trustees of 1st Cobham Scout Group

I report on the accounts of the Trust for the year ended 31st March 2021 which are set out on pages 6 to 7 of the Treasurers Annual Report for 2020/21.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

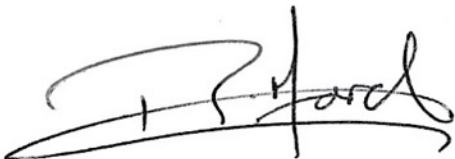
(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Name: Russell Ford

Relevant professional qualification or body: FCA (ICAEW)

Address: Applegarth, Blundel Lane, Cobham, KT11 2SY

Date: 16th January 2022