Trustees' Annual Report 01/01/2025 - 31/12/2025
Oxshott Girlguiding
Charity Number 305733

Trustee name	Office (if any)	Dates acted if not for the whole year	Name of person if entitled to appoint trustee if any)
Alison Shannon	Primary Administrator		Alison Shannon
Kathryn Kelly			
Gail Wotherspoon-Hughes			

Structure, governance and management

Type of governing document: *Constitution adopted June 2023*

How the charity is constituted: *Unincorporated association*

Trustee selection method: *Trustees are appointed or re-appointed annually via District meeting each Autumn Term and must be members of Girlguiding.*

Membership of Oxshott Girlguiding is open to females aged 4-18 as well as adult volunteers (leader volunteers female only) residing in the Oxshott, Stoke D'Abernon and Cobham locality.
The trustees oversee the overall running of Oxshott Girlguiding.. The trustees seek the views of members and volunteers in termly meetings.
All adult volunteers are required to complete the Girlguiding safeguarding program.
All adult volunteers are required to have a valid Girlguiding DBS every 3 years.
All trustees give their time voluntarily and receive no remuneration or other benefits.

Objectives and activities

Objectives: The primary objective of Girlguiding **i**s to empower girls and young women aged 4 to 18 through fun, friendship, and challenge, helping them find their voice, build confidence and wellbeing, and make a positive difference in the world

Main activities inc. public benefit from the objectives: The public benefit of Girlguiding focuses on empowering girls and young women to develop their full potential emotionally, mentally, physically, and spiritually, enabling them to make a positive contribution to their local communities and the wider world.

The main activities are as follows: With over 900 activities, 114 badges and 32 awards to gain, our volunteers deliver the Girlguiding programme to our members so that girls of all ages, regardless of background, race or faith are challenged, inspired and empowered within a safe environment. These activities benefit our members and volunteers as they:

- Learn about themselves.
- Find their voice, discover how to use it and feel empowered to do so.
- Gain skills and confidence so that they know they can do anything.

Achievements and performance

We maintained an average of 65 members across the sections; Rainbows (age 4-7), Brownies (age 7-10), Guides (age 10-14) with an average of 7 regular adult member volunteers, supported on occasion by parents.

It's been another busy year for Oxshott Girlguiding. All 3 sections of Oxshott Girlguiding were involved in celebrating 80 years of VE Day in May with a parade and stall in a community event in our neighbouring village, Cobham. Our volunteer leader for Guides devised a local VE themed Scavenger Hunt / Quiz for anybody who came to the event to take part in, all free of charge.

Oxshott Rainbows also took part in a teddy bear themed evening, complete with bear passports which tied in with the Oxshott Brownies Paddington Bear experience and sleepover at our Community Hub building. The first time it has been used for a sleepover since it opened in September 2024.

Oxshott Rainbows also had an external visit from Darwin's Kingdom who brought in many types of reptiles and snakes for the girls to admire and squeal at!

Oxshott Brownies enjoyed traditional summer activities such as campfires, marshmallows and singalongs and had a go at Padel in Wimbledon fortnight which provided a good excuse for strawberries and cream!

Oxshott Brownies celebrated 85 years in 2025 so a party was held in the Autumn Term where previous members and volunteers joined for the celebration. Also in the Autumn term, Oxshott Brownies took part in Girlguiding Surrey West County's first Brownie Ramble. Pleased to report that no volunteers or Brownies got lost. Girlguiding Surrey West also held a Try Rugby event in collaboration with England Rugby and a good number of Brownies got stuck into trying a new sport.

Oxshott Brownies also joined with Oxshott Guides and Cobham District Rangers, for Girlguiding's national Odeon weekend takeover in December for Zootropolis 2.

During the Spring Term, Oxshott Guides invited the local Trefoil Guild (adult only units that support Girlguiding) to help with sewing activities. They also took part in a London Scouting event - Monopoly Run Live in London which sees around 8,000 Guides, Rangers, Scouts and Explorers playing each other in small groups in a real life version of Monopoly.

A few Oxshott Guides and accompanying adult volunteer were lucky enough to be the recipients of Girlguiding tickets for the VE Day Concert on Horseguards Parade, London joining 10,000 others in marking this special anniversary.

Summer Term brought creative activities for the Guides plus the annual kayaking evening at Horseshoe Lake in our neighbouring county, Sussex. A couple of the Oxshott Guides and Brownies joined with Cobham Brownies and Cobham District Rangers for Girlguiding London and South East Region's first major event since Covid, Mayhem at the South of England Showground. They were joined by 6,000 Rainbows, Brownies, Guides and Rangers from across London and the South East Region.

Autumn Term for the Oxshott Guides started with a visit to Jump In, an indoor climbing park and then an intrepid few joined the North London Scouts for the Chiltern 20 hike. With Traitors fever sweeping the nation, the Guide leaders held their first ever Traitors evening with lots of fun for both the faithfuls and the traitors. Both Oxshott Brownies and Guides made their own advent calendars and the Guides enjoyed a final Guides only trip to RHS Wisley for their annual illuminations.

Oxshott Girlguiding rounded off 2025 with our annual Cobham District trip to the panto with dinner afterwards for all the volunteers who have worked so hard all year giving the girls in Oxshott such wonderful opportunities, events and fantastic weekly meetings.

Achievements and performance

All 3 units reported a healthy bank balance at the end of 2025 with the cash balance at the bank for each of the units sufficient to cover the Girlguiding annual subscription in February 2026 even if no member subscriptions were to be collected in January 2026.

Declaration

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees:

Signature: G Wotherspoon-Hughes

Name: Gail Wotherspoon-Hughes

Date: 21/10/2026

Position: Trustee

Independent Examiners Report on the accounts

Oxshott Girlguiding for the year ending 31st December 2025

I report to the trustees on my examination of the accounts for the year ended 31st December 2025 attached as a separate file.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under s145 of the Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under s145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect: accounting records were not kept in accordance with section 130 of the Act; or the accounts do not accord with the accounting records.

Oxshott Girlguiding restructured end of 2024/beginning of 2025 and so 2025 accounts reflect the new structure of 3 Girlguiding units coming under the charity number hence the difference in the 2024 and 2025 reported income and expenditure.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *Claire Smith* Date: 30/09/2026

Name: Claire Smith

Address: Bailiffs Cottage
Downside Bridge Road
Cobham
Surrey KT11 3LW

Disclosure report

Nothing to report.

Charity name	No. if any
Oxshott Girlguiding	305733

Receipts and payments accounts

For the period from	Period from	To	Period end date	CC16a
	01/01/2025		31/12/2025	

Section A Receipts and

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Subscriptions	13400	-	-	13400	11162
Donations	2012	-	-	2012	15
Easyfundraising	513	-	-	513	55
Gift Aid	1276	-	-	1276	1047
Grants	300	-	-	300	0
Events	9768	-	-	9768	15436
Uniform & badge sales	211	-	-	211	144
Misc	568	-	-	568	56
Sub total(Gross income for AR)	28048	-	-	28048	27915
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	0	-	-	-	0
Total receipts	28048	-	-	28048	27915
A3 Payments					
Hall maintenance	2050	-	-	2050	2760
Materials	2420	-	-	2420	3996
Badges, books, awards	2566	-	-	2566	2286
Events	10395	-	-	10395	13397
Girlguiding Subscription	4306	-	-	4306	3862

External visitors	913	-	-	913	430
Volunteer uniform/training	50	-	-	50	25
Uniform	217	-	-	217	0
Misc.	579	-	-	579	152
Sub total	23496	-	-	23496	26908
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	0	-	-	0	0
Total payments	23496	-	-	23496	26908
Net of receipts/ (payments)	23496	-	-	23496	26908
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6209	-	-	-	5639
Cash funds this year end	10759	-	-	10759	6209

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash at Bank	-	-	-
		-	-	-
		-	-	-
	Total cash funds	10759	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	**Restricted funds**	**Endowment funds**
	Details	**to nearest £**	**to nearest £**	to nearest £
B2 Other		-	-	-

monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset bel	Cost (optional)	rrent value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	to which liability r	nount due (optiona	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two t	Signature	Print Name		Date of approval
	Gail Wotherspoon-Hughes	GAIL WOTHERSPOON-HUGHES		01/09/2026