

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 3 Trustees (comprising 2 Ex Officio Trustees, and 1 co-opted Trustee) and aims to meet every 4 months or as required.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
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Summary of the objectives of the charity set out in its governing document

The Purpose of Scouting
Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting
As Scouts we are guided by these values:
Integrity - We act with integrity; we are honest, trustworthy and loyal.
Respect - We have self-respect and respect for others.
Care - We support others and take care of the world in which we live.
Belief - We explore our faiths, beliefs and attitudes.
Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method
Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:
- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objectives

See separate report by GSL

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

In 2024-25, we have succeeded in doubling our fundraising reserves for the new build from £16.7k to £34k. As well as numerous smaller ones, the most generous fundraising events / donations have been: over £8k from Reverend Fiona's sponsored walk; over £5k from the Scouts' donation of their 2024-25 Gift Aid receipts; over £2k from being nominated one of Gordon's School charities of the year and a £1k donation from local resident, B Cooke.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £8,500 for the building and £4,000 for Scouting (i.e. levies).

The Group held reserves of approximately (i) £7,500 for building maintenance, and (ii) £6,000 for Scouting against this at year end, the latter of which includes the additional reserve of £1,500 against repairs on the building made some years ago. For Scouts, this is above the level required for operating expenses. For building maintenance, however, it is below due to significantly increased cleaning and utilities costs.

The 25% of the 2025 West End Fete float paid back to the Charity is currently sat in the New Build a/c; however, the fete was originally set up to support the management committee therefore that £493.89 has since been transferred into the Maintenance reserve account.

Quantify and explain any designations

Provisions for reserves are held solely in the Emergency accounts and the New Build account remains separate.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

The Maintenance reserves account currently holds almost £7,500, which remains below 12 months' running costs. We have proactively reduced duplicative insurance costs this year, but are bringing in other measures going forward, i.e. increasing levies.

Further financial review details (optional information)

- You may choose to include additional information, where relevant, about:
- the charity's principal sources of funds (including any fundraising);
 - how expenditure has supported the key objectives of the charity;
 - investment policy and objectives;

The principal sources of funds for the group are either through subscriptions (including levies) or via donations. Subscriptions are kept at a minimum.

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F Other Optional Information


Plans for future periods (details of any significant activities planned to achieve them)

After the financial year end, Trustees were informed by Reverend Fiona of a local benefactor who has pledged £700,000 towards the new build fund. This incredible pledge will allow us to move forward with our architectural and building plans, as well as apply for further grants/funds.

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Heather Ward	Karen Depoix
Position (eg Secretary, Chair)	Chair	Treasurer
Date	2 8 0 1 2 6	

West End Scout Group (Charity no. 305705)

Receipts and payments account

	Year start date		Year end date
For the year from	01/09/2024	To	31/08/2025

Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	11,531	9,495
Less: Membership subscriptions paid on (National/County/Area/District)	- 4,293	- 3,820
Donations	4,539	11,405
Legacies	-	-
Gift Aid	5,869	2,183
Other similar income	-	-
Sub total	17,646	19,263
Grants		
Maintenance grant	-	-
Other grants	-	-
Sub total	-	-
Fundraising events (gross)		
West End Fête A/C	9,466	8,956
West End Fête	352	-
Rev Fiona Walk	8,030	-
Gordon's	2,044	-
Other fundraising activities	4,680	120
Sub total	24,572	9,076
Scout centre income		
Hire of building	-	-
Hire of equipment	-	-
Levies	6,780	4,830
Sub total	6,780	4,830
Investment income		
Bank interest	362	444
Other investment income	-	-
Sub total	362	444
Total Gross Income	49,359	33,613
Asset and investment sales, etc.	-	-
Total receipts	49,359	33,613

West End Scout Group (Charity no. 305705)

Receipts and payments account

	Year start date		Year end date
For the year from	01/09/2024	To	31/08/2025

Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
Payments		
Scout Centre expenses		
AGM and trustee expenses	113	-
Broadband & phone	52	192
Cleaning	1,776	2,421
Fire protection	250	99
Gardening	270	340
Gas & electricity	3,589	2,645
Insurance	1,482	2,064
New build costs	5,600	9,770
Other maintenance expenses	344	-
PPLPRS	-	294
Repairs and Renewals	662	222
Water	611	98
Sub total	14,750	18,146
Scout Group expenses		
Adult support and training	-	-
Contribution to camp costs	-	-
Donations	-	90
GoCardless Fees	658	599
Leader Gifts	77	-
OSM	182	255
Printing and photocopying	-	-
Scouts insurance	52	52
Scouts levies	4,021	2,905
Scouts materials and equipment	338	64
Uniforms	1,436	-
Youth programme and activities	106	4,366
Sub total	6,870	8,331
Fundraising expenses		
West End Fête A/C	8,972	8,269
Other fundraising costs	637	-
Sub total	9,609	8,269
Total Gross Expenditure	31,229	34,745
Asset and investment purchases, etc.	-	-
Total payments	31,229	34,745
Net of receipts/(payments)	18,130	1,132
Cash funds last year end	47,649	48,781
Cash funds this year end	65,779	47,649

West End Scout Group (Charity no. 305705)
Receipts and payments account

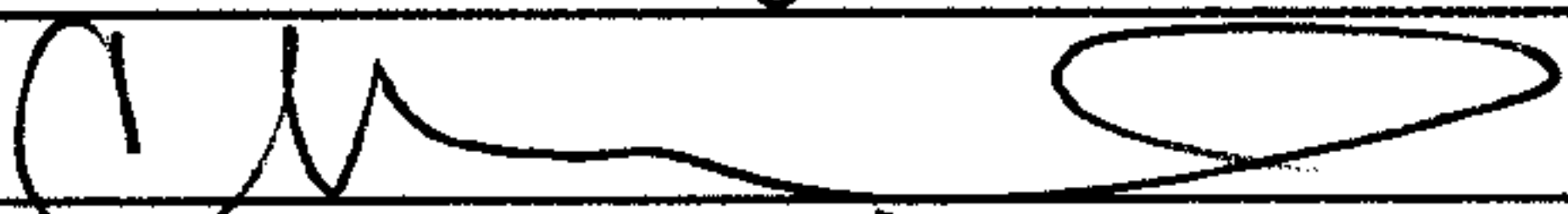

For the year from	01/09/2024	To	31/08/2025
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Statement of assets and liabilities at the end of the year

	31st August 2025 Unrestricted funds £	31st August 2024 Unrestricted funds £
Cash funds		
Bank current account 1 - Scouts	16,621	16,934
Bank current account 1 - Maintenance	1,193	2,299
Bank deposit account 1 - Scout reserves	6,205	6,116
Bank deposit account 2 - Maintenance reserves	7,422	5,404
Bank deposit account 3 - New build fundraising	34,255	16,739
Cash/Floats	84	156
Total cash funds	65,779	47,649
<small>(agree balances with receipts and payments account)</small>	<small>ok</small>	<small>ok</small>
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	-	-
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	65,779	47,649

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 28th January 2026 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

HEATHER WARDS	Chair
KAREN DEPOIX	Treasurer

Independent examiner's report to the trustees of West End Scout Group

I report to the trustees on my examination of the accounts of the West End Scout Group for the year ended 31 August 2025.

Responsibilities and basis of report

As the charity trustees of the West End Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the West End Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the West End Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Nicola Owen

Relevant professional qualification or membership of professional bodies (if any):

ACCA (ret'd)

Address:

32 Benner Lane
West End
WOKING
GU24 9JQ

Date: 13 December 2025