

**Suffolk County Scout Council**

Registered Charity No. 305682



# Annual Report

Trustees' Annual Report, Annual Review,  
& Statement of Accounts

**2021 / 2022**

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**#SkillsForLife**



**Scouts**  
Suffolk



**MINUTES OF THE ANNUAL GENERAL MEETING  
OF THE SUFFOLK COUNTY SCOUT COUNCIL  
On-line Meeting via ZOOM (due to COVID-19 Restrictions)**

**Thursday 30<sup>h</sup> September 2021 at 7.45pm**

**PRESENT:**

Graham Woolley (Regional Commissioner for the East of England), County Chair, County Commissioner, County Treasurer and Members of the County Scout Council (as per Constitution).

**Bury** District Commissioner,

**Deben** District Commissioner,

**Lowestoft** Deputy District Commissioner

**Orwell** District Commissioner,

**Stowmarket** District Commissioner

**Sudbury** District Commissioner

**Waveney** District Commissioner.

**Wolsey** District Commissioner

1. The meeting opened with Peter Jones, County Chair, welcoming everyone to the virtual meeting this year with apologies for the late switch to this format due to external pressures. He noted that the constitutional changes would not be able to go forward as planned but that they would be reviewed by the Executive on how this could be achieved. He also announced that the County Commissioner, Mark Pearson would be reluctantly standing down from his role for personal reasons and was not able attend the meeting due to holiday commitments. Mark was thanked for leading the County very successfully through unprecedented times. Keith Barber was deputising for him. Jon Emin, the new County Treasurer was introduced and thanked for his vital and significant contribution to our understanding of the effect of the Covid pandemic on the finances of both the County and Groups.

Meeting was confirmed as quorate with 52 members in attendance.

2. The **Thoughts for the Meeting** were provided by the County Commissioner, Mark Pearson.

‘Without the best talent, you’re not going to be the best team – keep searching.’

‘Never stop learning and you will never stop growing.’

3. **Apologies** for absence had been received from – Lady Clare, Countess of Euston (County President), Gordon Biden, John Ineson, Colin Elsdon, Mel Buck, Arnaud Therin, Angus Wheeler-Rowe, David Balls, Jane Stone, Callum Howard, Paul Goffin, Keith Sparrow, Keith Gadsden, John Kelway, Stuart Parker, Adrian Garnham, Chris Smith, Jake Dixon, Alan &

Margaret Chilestone, Vincent Quattrucci, Kirsty Tatum, Paul Howard, Paul & Jean Hill, Richard Chaston, Julie Lovett, David Jameson, Sarah Britten, Helena Mecrow, Simon Dennis, Jan Webb, Mike Golston, Peter Buckle, Nicola Nottcutt, Lawrence Chapman, Alison Barber, Chris Webb, Jayne Vaughan, Harry Emmerson, Jo Godbold, Leigh & Alfie Foster-Green, Robin Farrar, Steve Challis, Joan Norman, Barbara Cutting, Alan Gosling, Malcolm Howard, Lucy King, Karen Butcher, Jan Jennings, Adrian Slim.

4. **The minutes of the previous County Annual General Meeting** held on-line on 26th September 2020 **were approved.**

**5. Annual Report & Accounts 2020/21:**

**Keith Barber** read the following introduction to the Annual Report received from **Mark Pearson, County Commissioner.**

*I am sorry that I cannot be with you tonight, unfortunately the move of the AGM clashed with a pre-planned holiday to Scotland. This is my third AGM and wow what a roller coaster it has been to get here. I am pleased to see that the County is leaving the pandemic in robust and positive form providing Suffolk Scouting in a new and adapted way.*

*You will read in the annual report that 2020/21 was a very tough year for us all but we still laid on programmes for our young people, got our training completed and were effective in raising grant funding across the County at all levels. Our membership numbers were not surprisingly down. We had casualties too with the cancellation of the European Jamboree, Ardeche trip and Suffolk International Moot.*

*I would like to personally thank my County team, the District Teams and Groups for their resilience, enthusiasm and positiveness, you have all been truly amazing.*

No questions were asked about the report

**John Emin, County Treasurer** provided the following commentary about the accounts:

*The financial year to March 2021 was marked by an enormous amount of financial activity but, sadly, mainly in relation to cancelled events. The teams involved in big trips to Poland and Ardeche worked extremely hard and tirelessly, to such an extent that I'm delighted to say that all costs incurred were recovered and refunds made with no financial loss to the County. I'd like to extend my heartfelt thanks to all those wonderful people involved in making sure we got through this really difficult time unscathed.*

*As far as county funds are concerned, our income for the financial year to March 2021 was based on pre-Covid fees and membership levels and our expenditure based on post-Covid lockdown times. Our income was broadly the same as in a previous year at £46k however, as our costs were reduced, we managed to post a surplus of £16k for the year. Our balance sheet reflected the surplus by increasing our total net assets to £360k. £314k*

*of this is held in cash balances. From this figure £117k to be paid to HQ for membership fees and the remainder, I must stress is not all free funds for County in the form of free reserves, but includes restricted funds and balances held by Bradfield Park Campsite, the climbing team, Lackford and the water activities team amongst others.*

*The outlook for the current financial year is very different. After a very honest and heartfelt consultation with District Commissioners and Treasurers, for which we were very grateful, we reduced the county fee for the current financial year by 50% and this combined with a fall in membership at the last census of around 27% means our income for the current financial year has reduced from approximately £46k to £17k. Our costs will significantly exceed this, meaning that for the current financial year ending March 2022 accounts, we will post a sizable deficit or loss; we do currently have sufficient reserves to absorb this loss.*

*Finally, my thanks again to Ian Brookman for examining and signing off these numbers and I'll be happy to take questions now or afterwards.*

No questions were asked about the report.

6. **The County Commissioner's nomination for County Chairman**, Peter Jones, was **approved**. Peter announced that he had enjoyed another year as County Chair and was extremely grateful, as were others, for the support of the County Executive as it had been a very demanding year and for which he added his personal thanks.

7. **Election of the County Secretary and County Treasurer**,

- The Honorary County Secretary – Carl Gloess - **unanimously elected**.
- The Honorary County Treasurer – Jon Emin - **unanimously elected**.

The Chair commented that the County Executive has met virtually seven times throughout the past year but there have been numerous other sub-committee meetings, so the county Executive has been very busy, and this has placed a great burden, particularly on the Secretary and also on the Treasurer.

8. The following people were **noted as elected** to sit on the **County Executive Committee** (2 years left).

**Colin Winter   Matt Gilbert   Keith Barber   Keri John   Dan Jackson**

9. The County Commissioner's nominated members of the County Executive were **approved unanimously**.

**Rodney Turner   Emma Scholey   Selina Noton**

10. County Representative nominated to serve as a **Member of the Council of the Scout Association** (2 years left) – **Keith Barber**

11. County Representative nominated to serve as a **Youth Member of the Council of the Scout Association** (3 year – new appointment) - **Dan Jackson** was *approved unanimously*
12. It was confirmed that Keith Barber, as Suffolk's National Council Representative and Dan Jackson, as National Council Youth Member Representative and the Regional Development Manager (Kathryn Andrews) are 'invited to attend' County Executive meetings.
13. The Chair noted that **Co-opted Members** of the County Executive Committee are selected (if required) at the first meeting after the AGM.  
He reported that John Mullan was intending to stand down and that he had been hugely influential for many years and had helped the Chair a great deal. He was warmly thanked for his service and commitment.
14. John Emin proposed the appointment of **Ian Brookman as Independent Examiner** – seconded by Rodney Turner and was *approved unanimously*.
15. **The County Commissioner, Mark Pearson** provided the following commentary.

*Tonight, I want to look forward to the green shoots of Suffolk Scouting and the exciting times ahead.*

*But firstly, to recap what we set ourselves to do when I joined as County Commissioner having consulted with many of the County and District Teams to develop a Suffolk plan to 2025.*

1. *Support and deliver Skills For Life within Suffolk.*
2. *Structure the County around teams rather than individuals – People, Programme, Perception, Growth and Oversight*
3. *Have strong foundations on compliance so we can get on In the knowledge we can provide great Scouting for young people to have fun and acquire their Skills for Life, safely.*
4. *Run quality programmes and support young people in attaining top awards*

*We have made great progress on all fronts despite the pandemic. Some of our achievements:*

- *County teams set up with almost 100% of roles filled. Ongoing roll out of District Commissioner Teams.*
- *Mandatory training and wood badge training we have one of the best compliance and completion levels in the UK.*
- *Programme provision accessible through the programme hub*
- *A regular members newsletter*
- *A net gain of 60 new volunteers joining as leaders or executives since March this year*

- *And anecdotally we are seeing a bounce back of young people joining the movement*
- *CMAT back up and running with training and young people expeditions in Derbyshire in recent weeks*
- *Young people actively undertaking their Duke of Edinburgh and Queens Scout Awards across the County*

*So now looking forwards. I am pleased to say that coming along in the next twelve months are more positive green shoots which hopefully will be blooming by the next AGM.*

*Firstly, we have two Squirrel Advisors who will be working with the District Commissioners as Groups step forward to start their nutty journey to start up Dreys across the county. We already have half dozen groups interested.*

*Secondly, we have started laying down the way for the World Scout Jamboree in Korea. We had 13 amazing volunteers apply and take part in the selection day. I am also pleased that we are offering funding to two young people who may find it difficult to afford such a trip as they have no safety net of the 'bank of mum and dad'.*

*Thirdly, despite having to cancel SIM, it has been decided to run a Suffolk only event "Suffolk Punch" at Hallowtree 11th-15th August next year which is open to all sections. The event will have a large and wide range of activities. But not only that it will seek re-unite the County and advocate diversity and inclusion. Watch out for more details.*

*And finally, the 'YouShape' award has just been launched which I look forward to hearing about our Beavers, Cubs, Scouts and Explorers attaining the award.*

*The County, like many other Groups and Districts was successful in attaining grants during the pandemic which were used to lower the capitation charges to groups and offer a hardship fund for any groups experiencing financial difficulty. Looking forward the County will be utilising its funds to support the World Scout Jamboree, Suffolk Punch and fund activities for young people who'd been involved with the European Jamboree.*

*I would also like to say a special thank you to Martin Brooks and Hilary Prior who will be stepping down as District Commissioners. You have been very supportive of Scouting in Suffolk and you'll be sorely missed in your district roles.*

*And finally, I would like to say thank you to Keith Barber for stepping in to my role today it is greatly appreciated. I would also like to thank the County Executive for their support and candour over the past 12 months and steering us forwards to a brighter future. Peter thank you for your astute chairmanship of our Executive. Of course, young people don't grow and develop without all of you, our volunteers and the many hours that you donate to helping them develop their Skills For Life. You are special people and I am glad to have you all as my Scouting friends. Farewell and thank you.*

*Mark Pearson*

- 16. Graham Woolley, the Regional Commissioner for the East of England,** addressed the meeting and thanked the team for the invitation and also thanked everyone across Scouts for everything done in their teams to keep scouting going through the pandemic. He realised how hard everybody was working to keep scouting going which led to him thinking about the qualities of our volunteers across the region, and certainly within Suffolk. He noted the energy, enthusiasm and imagination for some of the activities

provided to the young people and the ingenuity applied to those same activities. Resilience was highlighted as there had been so many challenges along the way and people were able to overcome them for the benefit of the young people.

The 9<sup>th</sup> September saw the new Squirrels section launched and that 2 new dreys were due to start in Suffolk. Across the UK, there were about 43 dreys which are open currently and about 65 opened in addition to that during September, which was quite impressive with over 270 other dreys in the process of being opened and planned. He thought that the message we're seeing or hearing from most people is that it's a new section, just like beavers was 20 odd years ago and that we don't need to rush at this; we need to make sure that if we're opening Squirrel dreys, we're doing so on a sustainable basis. If people asked Graham if they could open a drey, a number of questions were first asked about the group, what's the waiting lists like, how many leads have you got, are you properly prepared to welcome Squirrel in the very near future and will they have a natural succession plan program or route through the different sections? If you know there is a huge waiting list already waiting to get into Beavers, there's very little point opening a Squirrel drey. He noted that we need to be guiding our people in terms of 'don't rush at it, get the conditions right first and then you will really fly'.

This September saw a return to green status for Scouting and it was great news that risk assessments did not have to be approved on a one off basis that those involved appreciated. Across the UK, it was thought the young people would bounce back and dash back into scouting and that appeared to actually be happening. The October headcount exercise would certainly confirm the impression received from right across the UK however it was not quite the same that for adults. Some people still did not feel safe to return to Scouting and they are never under any pressure to do so. He asked how many people are out there who know someone who's in Scouting who they haven't seen for quite a while? He asked If there were some people known about and that individual is at home and still not feeling comfortable to return, what about having a chat and just describing the journey that you went through to make yourself comfortable to get back into Scouting and see they could be COVID safe ways to show how section meetings could work and sharing your experiences with them. We know we we've got to learn to live with COVID, it's a must, and let's look forward, not back. He heard a phrase at another counties event last year which was 'don't keep looking backwards we're not going that way' that he thought was entirely right.

Zoom/Teams is here to stay, but the right balance is needed, so for meetings such as an AGM it's nice to get together which we hope to in 2022. Many of the committee meetings may not need to go back to face to face meetings with people driving around the countryside in the dark, so we need to get the balance right.

In terms of what else is coming up we had heard about World Scout Jamboree preparations and it was fantastic that Suffolk is supporting two of the adults to help them financially to get to the Jamboree. What he asked was that we try to make this the most inclusive group of young people, not just adults but young people as well, to go to a Jamboree. He noted that here will be young people out there as well, whose parents would not be able to afford to support them, and that we would need to take a long hard

look and see what we could do there. We needed to be brave, be open and supportive of those young people, and that we would be which he thanked us for.

He announced that we must find a new County Commissioner and that he or she is out there somewhere and asked that everyone should not compare themselves to Mark or to anyone else because we're all different. There were people around us, who could take on the role and if people were a little uncertain and wanted to ask any questions, to please pick up the phone as he was happy to have a chat with anyone. In terms of the process, the Vacancy Pack had been distributed today (thanks to County Secretary). The Search Team was in place as well and would be meeting very soon to consider potential candidates. There were two ways that people could apply and he was eagerly awaiting a flood of applications. But, just in case that didn't work to the level he would like, people could also nominate individuals. He asked, "so who do you really, really like and think would do a good job?" The nominations would be checked and if it was appropriate, they would be invited for interview. Nominations are open and applications were open till the 22nd of October.

At this point Graham thanked Keith Barber for taking on the Acting CC role for the time being and that along with a team of deputies they would be ready to carry on the great work they have been doing and support Keith accordingly.

Graham commented about Mark who deserved a few words despite being absent. He noted that two and a half years ago he came into the CC search process right from completely left field, although Claydon's not left field, but that he appeared from nowhere, out of relative obscurity. Not too many people knew who he was, but he kind of had something about him and he thought that his confidence in him really paid off big time. Graham was going to say to him that he had been an outstanding CC and that he is a team player, a great organizer leader, but he is a pragmatist and a friend, and he knew that Mark considered so many people across Suffolk county his friends now as well. Graham also noted that Mark has got a brilliant skill set for a CC and an amazing attitude when facing opportunities and challenges. Mark achieved so much and made a lot of friends. He was also thanked for his regional contribution and for agreeing to keep looking after the regional websites and then one other task for region as well. Mark is now known of more widely and was thanked for his support and everything he achieved. Graham asked Mark to look after his family as his number one priority and to enjoy Claydon. He sent his best wishes from himself and his CC colleagues to everyone in Suffolk Scouting.

17. **Awards:** The County Commissioner announced the following awards made during 2020:

**Good Service Awards**

***Bar to Silver Acorn –***

Celia Comber                  Alan Comber

***Award for Merit –***

Ben Dine          Stuart Ross                  Anne Knights Carl Cracknell  
Paul White      Deborah Hatcher      Jo Cracknell      Kevin Bryan  
Lisa Walker      Rhona Clement                  Sharon Race      Gwyneth Oakley  
Leann Steed

***Chief Scouts Commendation for Good Service***

John Chaplin      Christopher Frost      Daniel Last      John MacDonald  
Michael Jameson      Patricia Lambert      Tracey Bennett

**Long Service Awards**

10 Years – Peter Jones

40 Years – Keith Barber

18. **Closing Remarks:** Peter Jones the County Chair offered warm vote of thanks to Carl Gloess, the County Secretary, for setting up the virtual AGM at such short notice and for drafting an excellent Annual Report. Thank you all for attending this evening.

**The meeting closed at 8.30 pm**

**Presentations followed from the Suffolk Punch and World Scout Jamboree Teams.**

**SUFFOLK COUNTY SCOUT COUNCIL**  
**TRUSTEES' ANNUAL REPORT, ANNUAL REVIEW**  
**and STATEMENT OF ACCOUNTS 2021/22**

PRESIDENT	Clare Countess of Euston, HM Lord Lieutenant of Suffolk
VICE PRESIDENTS	John P Ineson Gordon K Biden Colin D Elsdon
TRUSTEES	
Ex-officio Trustees	Peter Jones, County Chair Howard Blackett, County Commissioner <i>Vacancy</i> , County Youth Commissioner Jon Emin, County Treasurer Carl Gloess, County Secretary
Elected Trustees	Matt Gilbert Colin Winter Keith Barber <i>Vacancy</i> (Youth Member) Dan Jackson (Youth Member)
Nominated Trustees	Rodney Turner Emma Scholey Selina Noton
Co-opted Trustees	John Mullan ( <i>until Oct-21</i> )
Bankers	Barclays Bank 18 Hamilton Road Felixstowe
Independent Examiner	I.C. Brookman F.C.A. Pakenham Accounting & Consultancy Chartered Accountants Bury St Edmunds, IP31 2LS
Charity Registration No	305682
Contact Address	Suffolk County Scout Office 143 Cauldwell Hall Road , Ipswich, IP4 5BS Tel: 01473 711678 Email: county.admin@suffolkscouts.org.uk

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **GOVERNING DOCUMENTS**

The governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye-Laws of the Association and the Policy, Organisation and Rules of the Scout Association.

### **CONSTITUTION**

The County is a trust established under its rules, which are common to all Scouts. The County Scout Council has adopted its own constitution as from 26th September 2020 based on the Policy, Organisation and Rules of the Scout Association. It is available to download on the County Website in the latest version.

### **TRUSTEE SELECTION**

The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

The County Scout Executive Committee, the members of which are “the Charity Trustees” of the Scout County, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping of proper accounts and making returns to the Charity Commission as appropriate.

The County Scout Executive Committee exists to support the Districts and Groups within the Scout County.

### **RISK MANAGEMENT**

The County Scout Executive Committee has identified the major risks to which they believe the County is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are damage to:

- ◆ reputation
- ◆ buildings
- ◆ property
- ◆ equipment

The County has sufficient Personal, Buildings and Contents Insurance in place to mitigate against loss.

### **OBJECTIVES AND ACTIVITIES**

The objectives of the County Scout Council are to support Districts and Leaders within the Scout County.

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of balanced training based on the Scout Promise and Law and guided by adult leadership.

The County Executive Committee appoints uniformed and lay members including Assistant County Commissioners and Advisers in support of Scouting within the County of Suffolk.

The Council is indebted to the Development Grants Board of the Scout Association and individuals for their continued financial support.

## **ACHIEVEMENTS AND PERFORMANCE**

A limited programme of scouting activities was implemented at Group, District and County level due to the COVID-19 pandemic and the required restrictions imposed by Scout HQ and the Government.

The Annual Review 2021– 2022 on pages 12 to 25 forms part of this report.

## **FINANCIAL REVIEW**

The County's current reserves policy is now £50k plus 1 year's general fund of County expenditure (which excludes all the supplemental accounts) and is set at £79,745.

## **MATERIAL ASSETS**

Capital assets are as detailed in the Accounts. Material assets include:

### **Bradfield Park Camp Site**

The County has joint ownership of the Camp Site with Bury St. Edmunds and Sudbury Districts in accordance with the Bradfield Park constitution.

### **Hardwick Park Camp Site**

Although the legal ownership is with Bury St. Edmunds District, in the event of any future sale, the proceeds are to be divided equally between the County Scout Council and Bury St. Edmunds District.

### **Other Assets**

Training and camping equipment is stored at Hallowtree Activity Centre and Bradfield Park.

## **STAFF**

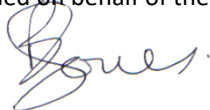
The County has a part-time administrator. All other Commissioners, Leaders, Helpers, and Administrators are unpaid volunteers.

## **BENEFIT STATEMENT MADE BY THE TRUSTEES**

The Trustees confirm that they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

The trustees declare that they have approved the trustees' report.

Signed on behalf of the charity's trustees.



Peter Jones, County Chair

Jon Emin, County Treasurer

01 September 2022

## **ANNUAL REVIEW 2021-2022**

### **Youth Programme (Beaver Scouts, Cub Scouts & Scouts)**

The Programme Team aims to support local scouting to provide a quality programme that is engaging and exciting for our youth members and adult volunteers.

Throughout the past year Scouting across the county has been difficult. Leaders have adapted their way of delivering the programme to enable the young people to continue to engage with Scouting during a pandemic. Sections and Groups had to meet online, socially distanced, posting activities, setting tasks and challenges to complete at home, parents became stand in section leaders as the whole family got involved and some sections were unable to meet for various reasons. Throughout the changes, the programme team has tried to continue their support for the leaders in Suffolk.

At the end of December we said thank you and goodbye to Ollie Smith as he stepped down as our Programme Team lead to start his nurses training in Liverpool.

### **County Activity Days**

As restrictions eased, and face-to-face Scouting became possible once again, the programme team decided to put on activity days across the county for Beavers, Cubs and Scouts. Keeping in line with government guidelines during the pandemic, these days were held in three locations, for different districts to attend:

- April – Hallowtree Activity Centre
- May – Bradfield Park Scout Campsite
- July – Herringfleet Scout Campsite.

Activities included fire lighting, semaphore, footgolf, backwards cooking, orienteering, and many more fun and games. The days provided scouting for the young people and encouragement for the leaders.

### **Re-energise**

In November, a day was held at Hallowtree for all adult volunteers in Suffolk Scouts. This provided an opportunity for leaders to network, complete training with support, share ideas and talk with county leaders. Archery, shooting and outdoor skills were also available for those who wanted to 'play'.

### **Joint County ADC meeting**

In February we tried something different, a joint meeting for ADC Beavers, Cubs and Scouts which was held at Ipswich Museum. This was very successful. We shared programme tips and ideas, heard about Duke of Edinburgh Awards from Matt Gilbert & Ralph Hansby, and socialised over tea and cakes.

### **Suffolk Punch**

The ACCs have been working hard to contribute to the planning for this exciting county camp. There will also be three activity days for Beavers and Cubs to attend.

### **Squirrels**

During the first three months of 2022, five Squirrel Dreys opened in Suffolk. Numbers are good and programmes are running very well.

## **Beavers in Suffolk**

Taking on the role of ACC Beavers during a national pandemic meant that I couldn't throw myself straight into the role and put on events for Beavers in Suffolk when we couldn't meet! Fast forward a few months and after meeting some ADC Beavers, we discussed putting on an event to mark the Queens Platinum Jubilee in 2022. The date was booked, plans finalised and numbers of excited Beavers and newly formed Squirrels kept coming in!

On Sat 21st May 2022, 274 Beavers and 8 Squirrels from Orwell, Wolsey and Deben Districts descended on Hallowtree in bright May sunshine and enjoyed Jubilee themed crafts, games and party dancing. The Union Flag was raised to the National Anthem and everyone stood still and saluted. During our activities the "Queen" visited us and a drone flew over taking video footage of this momentous occasion! We finished the afternoon with a party tea complete with jelly and ice cream! My favourite memory of the day was when another leader arrived as the children were leaving and had to wait to cross the bridge to Hallowtree, he told me "I lost count of the number of children who passed me on booster seats wearing crowns, with their heads against the car window, fast asleep!" Huge thanks to everyone who made this day such a great success and a special memory for years to come!

We have again met with the ADCs and discussed events that we run in our own Districts and what events we would like to put on as County Beaver events. We are planning a big celebration for the Beavers 40th birthday in 2026! Many thanks to all!

***Karen Butcher, ACC Beaver Scouts***

## **County Cubs**

In June 2021, a competition was launched to design a badge to celebrate the Cub section's 105<sup>th</sup> birthday. This was won by Pippa, 36<sup>th</sup> Ipswich Cub Pack, who was the first person to receive one of the badges.

Once again, we were keen to support St Elizabeth Hospice in their 'Wild in Art' event. Suffolk Scouts agreed to take part and create an owl for the Big Hoot Little Hoot trail. As in previous years, Brian Harvey took on the challenge to design and paint the owl. A big THANK YHOOO to Brian for taking on this project and doing such a HOOTASTIC job of looking after *everything*, including designing a badge!

***Jo Cracknell, ACC Cub Scouts***

## **Suffolk Scouts**

I was delighted to be invited to Wolsey District Scout camp on Zoom where they had a guest speaker who helped them through their Astronomer Activity Badge.

During the year, many leaders were able to join training courses including first aid on Zoom. Preparation is well underway for Suffolk Punch through Teams. It was great to be able to meet the ADCs face to face in September.

A huge thank you to all the leaders for their hardwork getting ready to go back to face to face Scouting. Lots of groups had to change their venues and make adjustments to their scout huts and programme.

**Angela Humphrey, ACC Scouts**

### **Network**

There were no activities for this section for this year.

**Richard Beeby**

**ACC (Network)**

### **Scout Active Support**

Unfortunately there was no activity this year within the SAS Units due to the pandemic.

**Graham Baker**

**Scout Active Support Manager**

### **Communications and IT**

The team continues to support the Microsoft Office 365 and Teams/ZOOM services which were actively used during the COVID pandemic for scouting activities and management purposes. The IT systems have been used by more people saving on time and travelling costs and may well change the future way of doing things. Members can now be provided with 'scouting e-mail' addresses to address GDPR requirements. A plan to automate the joiner/leaver process that would incorporate this element is planned for the future.

Social media interaction actively continues in the Facebook Programme Group and separate Support and Training Groups. Targeted e-mail news and updates to members continue to roll out. The original Training Manager closed and was replaced by using the Bookwhen system.

The whole website was modernised and updated to improve the mobile experience and a number of pages removed as they were no longer relevant.

**Rob Gloess / Carl Gloess**

**County IT Team**

### **Growth & Inclusion**

**On the road to recovery.** With Covid-19 still affecting opportunities to recruit more adults, we only attended a few recruitment events during the year. These were mainly in late summer/early autumn and unfortunately had few responses.

As far as this year's Census for 21/22 taken at 31st January, results show that we are now well on the way to the numbers we had pre-pandemic and it's heartening to see the numbers growing again as shown in the following tables which compare the last 3 years.

	2022		2021	2020
	Total	Diff	Total	Total
<b>Beaver Scouts</b>	1,340	384	956	1,558
% change		40.2%		
<b>Cub Scouts</b>	1,715	296	1,419	1,919
% change		20.9%		
<b>Scouts</b>	1,592	289	1,303	1,687
% change		22.2%		
<b>Explorer Scouts</b>	518	72	446	583
% change		16.1%		
<b>Scout Network</b>	60	-101	161	239
% change		-62.7%		
<b>Total YP</b>	5,225	940	4,285	5,986
% change		21.9%		

	2022		2021	2020
	Total	Diff	Total	Total
<b>Adult Leaders #</b>	1,105	97	1,008	1,067
% change		9%		
<b>Young Leaders</b>	213	59	154	234
% change		25%		
<b>Total Leaders</b>	1,318	156	1,162	1,301
% change		12%		
<b>Adults *</b>	2,089	40	2,049	2,259
% change		2.0%		

	2022		2021	2020
	Total	Diff	Total	Total
<b>TOTAL</b>	7,314	980	6,334	8,245
% change		15.5%		

As you can see, all sections are getting close to their 2020 figures. **Squirrels** were not recorded in this year's Census. The figures for **Network** are misleading as this year they were recorded on a different basis in 2021 and 2020.

As for the number of Leaders, which includes Section Leaders, Assistant Section Leaders and Section Assistants, they are actually higher than they were in 2020!

The news on **Waiting Lists** isn't quite so good, although the lists for Scouts has gone down by around a fifth over the year.

<b>Waiting Lists Summary</b>			
	<b>2022</b>	<b>2021</b>	<b>2020</b>
<b>Beavers</b>	<b>405</b>	<b>401</b>	<b>336</b>
%	<b>1%</b>		
<b>Cubs</b>	<b>171</b>	<b>141</b>	<b>119</b>
%	<b>21%</b>		
<b>Scouts</b>	<b>100</b>	<b>128</b>	<b>90</b>
%	<b>-22%</b>		
<b>Overall Total</b>	<b>676</b>	<b>670</b>	<b>545</b>
%	<b>0.9%</b>		

With a total of 91 Beaver Colonies, 97 Cub Packs and 96 Scout Troops, if everyone just took on two extra, there would be no Waiting Lists for Scouts and Cubs and the Beavers Lists would have nearly halved.

**Overall, things are looking much improved** compared with last year and, as we look forward, it can only get better.

**Keith Glen**

**DCC (Growth & Inclusion)**

### **Duke of Edinburgh Scheme & Top Awards**

Ralph and I last year helped 7 Bronze, 5 Silver and 8 Gold award participants achieve their Award level expeditions in the Sudbury district (3 were visitors from Mildenhall). As Covid was still an issue, whilst we would have liked to take the Silver and Gold participants to further away climes, we took advantage of the reduced requirements again, as the Gold award participants particularly were keen to complete before their lives changed leaving school and going on to other things.

For the Gold award participants, the key was to ensure that all the training was still to the high standard expected of the award, and that they chose a more aim focussed expedition, which they did. The diaries they kept were fantastic, and as part of the expedition, were

invited by the locals of Boxford to participate in the bonfire parade of lanterns.

Within Sudbury district, we also had 2 Gold award participants do Canoeing expeditions with Approved Activity providers. For one of these, this completed her award, and she has received this, along with putting in for her Queen's Scout Award. Well done Helena!

We are awaiting all the others to complete their remaining sections.

During this year, Ralph and I discussed with other Explorer Scout Leaders how we expand this to support Explorers across the county with DofE Expedition training, practice and qualifying expeditions, which has been a success, where before the end of the year, we have had around 25 young persons accessing our training, and around 40 will be doing the practice and qualifying for Bronze and Silver. We are looking to plan a Gold Expedition in Wales in 2023 as well as Bronze and Silver expeditions.



The Duke of Edinburgh award scheme is there to enable young persons to develop those Skills for Life that Scouting also works towards. In order to facilitate more organisations to help provide the award scheme, Bronze can now start in the school year that the young person turns 14, which means that as well as Explorers, Scouts can also help start the young people with the award, which in turn we hope will encourage them to stay on at your local Explorer unit. We know many do it (usually Bronze) through schools, but with the cost of energy, schools are talking about what they may need to cut. Also, they often can't provide for a whole school year, which leads to many not getting the opportunity. DofE is available for all young people.

So, if you are a Scout leader, and want to get involved in helping to provide DofE for your Scouts, then please contact us - [dofe@suffolkscouts.org.uk](mailto:dofe@suffolkscouts.org.uk) – and we will let you know how you can help get your Scouts started. The Chief Scout Gold Award expedition makes a great practice for the DofE Bronze!

**Andy Brown / Ralph Hansby-Patterson**  
**D of E Coordinators**

## **International**

The teams effort has been concentrated on the activities needed for the World Scout Jamboree happening in 2023 in South Korea. A number of other trips are in the planning phase ready for later in 2022.

**Karen Pettitt**  
**ACC (International) (until Dec-2021)**

## **Training**

There have been a few changes to training over the last year one being the dividing of first response training into a theory module and a practical module this enabled us to do the theory module via Zoom to prevent a large backlog of people when we went back to face-to-face scouting.

Another change was to the mandatory safety and safeguarding which now need to be renewed every 3 years instead of every 5 years.

We went back to face-to-face training in Sept 2021 the first module being run was Skills for Residential Experiences (38) in an effort to ensure leaders had the skills to apply for camping permits and give as many young people as possible the chance to spend nights away.

I would like to thank all my team for their hard work during these difficult times particularly running training modules over Zoom - a whole new experience for many.

**Jenny Roe**

**County Training Manager**

## **County Executive Committee**

The County Executive Committee continues to support the County and we are fortunate in continuing to have a strong committee to look after the County on behalf of the County Scout Council. The Youth Representatives have taken an active part in decision making and their contribution is welcomed.

## **THE ACTIVITY TEAMS**

### **County Mountain Activities Team (CMAT)**

CMAT has been getting going again after everything stopped during Covid. Our first event getting everyone back together was climbing in the Peak District in September 2021. We travelled during the first fuel panic but all kept our fingers crossed and managed to make it there and back without any fuelling problems...and having a large group of



Scouts and Explorers to push was very handy for one of the minibuses that had a flat battery as a result of doing nothing for two years! We stayed at Glenbrook and were treated to a weekend of good weather. Lots of climbing and abseiling and hill walking on the Saturday and a beautiful group walk up Mam Tor in the sunshine on the Sunday – a great start back to CMAT activities!

Early in 2022 we had several leaders reassessed for outdoor climbing permits meaning we can run events well and we are currently arranging another outdoor climbing assessment for October. We also ran a Tower climbing permit assessment at Hallowtree that was well attended.

We also had a rearranged (due to Covid) hill walking assessment weekend in Snowdonia in March and a walking weekend in February in the Brecon Beacons. These didn't have as many people as they usually do and we've been trying to publicise our events more as people get back in to the swing of things now society has opened up again.

We had another climbing event in April that was very well attended and was great to see.

In May we had a training weekend at Great Tower in the Lake District to prepare everyone for the upcoming trip to the Cairngorms this summer. We're very much looking forward to our biggest event for some time where over seventy people be undertaking hill walking/wild camp, climbing, white water rafting, canoeing, mountain biking, curling and a variety of other activities to keep everyone occupied in the evenings! We'll also be visiting some Highland Games before we head home.

So in summary, it was great to start getting back to normal and we're planning the usual exciting programme for the coming year where we look forward to introducing more of our members to the UK mountains and providing them with the skills to be able to enjoy them safely.

**Simon Dennis, CMAT Chair**

### **Water Activities Team**

Since the end of Covid lockdowns, the water activities team has been busy; both supporting adults to renew or gain permits and running or assisting in the running of activities for young people.



### **Water Activities**

There has been a particular interest in paddle sports permits, with regular requests for training and assessment- particularly in kayak and stand-up paddleboard. The number of personal permits being recommended to under-18s to undertake water activities without an adult present also continues to grow, as does the number of under-18s holding permits to lead water activities for groups of other young people.

Suffolk Scouts are well represented in Offshore sailing, with groups taking the opportunity to access both evening cruises and multi-day residential trips. Look on the County website for more information if Offshore sailing is of interest- we are keen to grow Suffolk Scouts involvement further.

We are proud that 13<sup>th</sup> Ipswich has been designated as a RYA training centre, enhancing further the experiences that the group can provide for its young people in the sailing and powerboating disciplines. Deben District has also invested heavily in water activities kit in the past year. Adults are in the process of accessing appropriate training to be able to use it. This represents a fantastic opportunity for the groups in the District.

Weekly Friday evening paddle sports sessions continue to take place during the summer term at Oulton Broad for groups in the Lowestoft and Waveney Valley districts. The paddle sports equipment at the lake at Lackford near Bury St Edmunds sees regular evening use

during the summer, with numerous weekend events. The equipment is regularly towed off-site for use at other venues too by groups and Districts from around the County.

Due to Covid considerations the Scout & Guide Wet Weekend did not take place in 2021. Tony Campbell has also now retired from the role as Scout camp chief for this event. I'd like to thank Tony for his many years in this role and for helping the event run so smoothly over the years. The Thorpeness Meare day event did take place, but at reduced capacity and for local groups only.

Looking forwards, we need to continue to grow our pool of county assessors (four new SUP assessors are being trained in the coming year as this becomes a discrete permit from 2023) and focus our attention on increasing the opportunities for sailing activities across the county. Thank you to everyone who plays their part in getting our young people and adults on the water.

Have fun!

**Leigh Foster-Green**  
**ACC (Water Activities)**

## **BRADFIELD PARK SCOUT CAMPSITE**

Although there was a very slow start to the year as the Covid restrictions were still in place, several activities took place including DOE groups and one day rifle shooting and archery.

Bookings have been picking up from September when we went to green, and camping was allowed.

Tomahawk throwing has been added to the list of activities and with monetary support from Bury and Sudbury Districts we will be building a sledge/cresta run ready for the new season.

Bill Evans retired as booking secretary and at this point, we are actively looking for a new secretary. Phil Holland is busy drawing up plans for the much-needed update to the toilets in Lunney Lodge while Arnauld Therin, our camp warden, is busy keeping the campsite in tip-top condition for the campers.

We are all looking forward to getting back to normal in the coming year.

**Jenny Mullan**

## COUNTY COMMISSIONER'S REPORT

The County Commissioner's report for the Annual Review comes from me who was the Acting County Commissioner in post at the close of the review period.

The period of review, April 2021 until March 2022, was indeed a mixed, strangely odd year. You will need no reminder from me that much of the year was spent in either lockdown or with restrictions in place which made Scouting (and many other aspect of life) very difficult. We began with great uncertainty as to what might happen in terms of our membership – both youth and adult volunteers – the impact on our finances at Group, Unit, District and County levels to the extent of fears that some Groups might not be able to “make it” and might close. As we came out of the last lockdown, it is pleasing to acknowledge that we fared better than expected. Yes, our numbers took what looks to be a temporary knock but at this year's Census there was a sharp spike upwards. This is in no small way as a result of the dedication and resilience of our Leaders across the County who kept Scouting on the map during the last couple of challenging years.

Financially, Groups were able to take advantage of a number of government initiatives which plugged what would have been large gaps in income for many of them. Numerically the future is bright for getting back to pre-pandemic levels of membership and to spring further growth from there.

Due to the pandemic and the uncertainties prevailing in the planning run-up period, the difficult decision was taken for the County's flagship event, SIM 22 to be cancelled. In its place, utilising some of SIM's planning, a new event named Suffolk Punch was placed into the County calendar and promoted as the first County-wide get together event, post pandemic. SIM 25 remains in prospect, hopefully slotting again into its four-year cycle.

Looking ahead to the World Scout Jamboree (WSJ) 2023 in South Korea last autumn we saw the County's WSJ Leadership Team of Steven Young, as Unit Leader, Marcus Burch, as Deputy Unit Leader with Lucy Seary and Annie Jones as Unit Assistant Leaders appointed to their roles having successfully come through the selection process. Initially there were concerns on whether (due to the pandemic) the event would actually go ahead or not. The green light was given so, in earnest, arrangements were put in place inviting young people to apply for a place. We were cautious: how would that invitation be received? Our concern was ill founded. As a County we had to find thirty-six young people - some seventy-five applied! The thirty-six were selected following a rather cold wet event at Hallowtree. In all respects, the whole WSJ Unit are doing really well. It is worthy to note that the County also has a respectable representation on the IST for the WSJ.

During the year we have seen the launch and bringing into reality the much-awaited Squirrel Section. Appointments are being filled with adult volunteers coming forward as leaders into this new and exciting development. During the review year, we saw Squirrel Dreys open in Bury St Edmunds, Wolsey and Sudbury Districts; others are positively investigating the possibilities of bringing Dreys to their Groups.

Unfortunately, Mark Pearson our County Commissioner stood down at the end of September 2021. Mark was with us for a couple of years but nevertheless really made a significant and lasting impact on Suffolk Scouts. He took on the role just before the

pandemic first broke, thus much of his time as County Commissioner was during the difficulties the pandemic thrust onto Scouting. It really was a difficult time. On behalf of all on the County Team, especially his Deputy County Commissioners and District Commissioners, I want to use this opportunity to thank him for everything he achieved as County Commissioner. By the way – he’s still out there Scouting in his Group!

During the year we have also seen a change in District Commissioners. In Bury St Edmunds, Martin Brooks stood down and was succeeded by Paul Hunt. In Deben, shortly following Julie Lovett standing down, Gary Burden stepped into the District Commissioner’s role. During the year John Mullan stood down as the County Advisory Appointments Committee Chair and was succeeded by Rodney Turner. In December, Ollie Smith stood down as Deputy County Commissioner (Programme) and Caitlin Rawlinson, the County Youth Commissioner and Karen Pettitt ACC (International) unfortunately both relinquished their respective roles. Their successors are yet to be appointed. Many thanks to these individuals for their service and contribution to Suffolk Scouting over many years.

Over this review period the Chief Scout has awarded a number of Good Service Awards across the County’s membership. Details of the recipients and those awards can be seen elsewhere in this Annual Review booklet.

As I bring this report to a close, I want to acknowledge and thank a band of colleagues who have worked tirelessly and discreetly in the background, whose support and guidance I have been tremendously grateful to have been given in the period I filled the Acting County Commissioner role. By group anonymity, the County Executive, the County Appointments Advisory Committee and the District Commissioners. By name at the risk of embarrassing them; the other Deputy County Commissioners, Peter, Keith (aka ‘K2’), Jenny, Colin along with Jo and Rodney and last but by no means least, Carl the County Administrator.

The County Executive and the County Appointments Advisory Committee have been quietly going about their business throughout the year.

Finally, in April, we will see our new County Commissioner, Howard Blackett come into post. Welcome Howard – we are all looking forward to working with you to drive and help deliver more Scouting to more.

**Keith Barber**

**Deputy County Commissioner & former Acting County Commissioner**

## Good Service Awards for Reporting Year Apr-21 to Mar-22

Award	Recipient	District	Award Date
<b>Chief Scouts Commendation for Good Service</b>	Alison Nichols	Wolsey	11/2021
	Steve Swain	Deben	11/2021
	Alfie Foster-Green	Bury St Edmunds	11/2021
	Andrew Waller	County	11/2021
	Martin Brooks	County	11/2021
	Carly Richmond	Deben	11/2021
	Dean Bailey	Sudbury	05/2021



### Award for Merit



Andrew Dunnett	Orwell	02/2022
Maggie Ulph	Deben	02/2022
Karen Thompson	Stowmarket	02/2022
Nicola Tooke	Deben	02/2022
Adele Smith	Orwell	02/2022
Colin Winter	County	11/2021
Steve Denton	<i>Braintree</i>	11/2021
Anne Gilbert	Wolsey	11/2021
Carol Lockwood	Wolsey	08/2021
Raymond Whiffin	Deben	08/2021
Stuart Parker	Orwell	08/2021
Hayley Waller	Orwell	05/2021
Caroline Drew	Sudbury	05/2021
Lee Copleston	Orwell	05/2021
Yvonne Broughton	Orwell	05/2021
James Nunn	Orwell	05/2021

### Bar to Award for Merit



Brian Harvey	Sudbury	11/2021
Brian Roe	County	11/2021
Charmain Southgate	Sudbury	11/2021
Martin Agar	Orwell	11/2021

## Good Service Awards for Reporting Year Apr-21 to Mar-22

Award	Recipient	District	Award Date
<b>Silver Acorn</b> 	Alan Chilestone	Sudbury	05/2021
	Malcolm Bell	Deben	05/2021
	Phil Holland	Bury St Edmunds	05/2021
<b>Bar to Silver Acorn</b> 	Bill Hotchkiss	Sudbury	11/2021
	Roger Dann	County	05/2021
<b>Silver Wolf</b> 	Keith Barber	County	11/2021

Our warmest congratulations to all the Good Service Award recipients on their awards and our thanks for their services to Scouting.

## MEMBERSHIP CENSUS REPORT SUMMARY - JANUARY 2022

	Male	Female	Self Identify	Prefer not to say	Total	2021
<b>YOUTH MEMBERSHIP</b>						
Squirrel Scouts	-	-	-	-	-	
Beaver Scouts	1,012	300	-	28	1,340	956
Cub Scouts	1,284	424	-	7	1,715	1,419
Scouts	1,171	416	2	3	1,592	1,303
Explorer Scouts (including Young Leaders)	351	161	5	1	518	446
Network members	42	18	-	-	60	161
<b>TOTAL YOUTH MEMBERSHIP</b>	<b>3,860</b>	<b>1,319</b>	<b>7</b>	<b>39</b>	<b>5,225</b>	4,285
<b>PROGRAMME DELIVERY ROLES</b>						
Section Leaders	149	145	-	-	294	287
Assistant Section Leaders	286	193	1	-	480	463
Section Assistants	165	166	-	-	331	258
<b>TOTAL ADULT PROGRAMME DELIVERY ROLES</b>	<b>600</b>	<b>504</b>	<b>1</b>	<b>-</b>	<b>1,105</b>	1,008
Young Leaders+	134	76	2	1	213	154
<b>TOTAL PROGRAMME DELIVERY ROLES</b>	<b>734</b>	<b>580</b>	<b>3</b>	<b>1</b>	<b>1,318</b>	1,162
<b>LINE MANAGER ROLES (GSL, DC, CC)</b>						
Group Scout Leaders	44	18	-	-	62	59
District Commissioners (inc ES/SN)	9	4	-	-	13	15
County Commissioners	1	-	-	-	1	1
<b>TOTAL LINE MANAGER ROLES</b>	<b>54</b>	<b>22</b>	<b>-</b>	<b>-</b>	<b>76</b>	75
<b>GOVERNANCE ROLES (Chair/Secretary/Treasurer/Executive Members)</b>						
TOTAL GROUP GOVERNANCE ROLES	197	234	-	-	431	441
TOTAL DISTRICT GOVERNANCE ROLES	23	9	-	-	32	35
TOTAL COUNTY GOVERNANCE ROLES	3	1	-	-	4	6
<b>TOTAL GOVERNANCE ROLES</b>	<b>223</b>	<b>244</b>	<b>-</b>	<b>-</b>	<b>467</b>	482
<b>SUPPORT ROLES (Deputies, Assistants, Administrators, Instructors, Other Suppt roles)</b>						
TOTAL GROUP SUPPORT ROLES	<b>90</b>	<b>31</b>	<b>-</b>	<b>-</b>	<b>121</b>	145
TOTAL DISTRICT SUPPORT ROLES	<b>89</b>	<b>47</b>	<b>-</b>	<b>-</b>	<b>136</b>	146
TOTAL COUNTY SUPPORT ROLES	<b>27</b>	<b>13</b>	<b>-</b>	<b>-</b>	<b>40</b>	48
Active Support	<b>91</b>	<b>53</b>	<b>-</b>	<b>-</b>	<b>144</b>	145
<b>TOTAL SUPPORT ROLES</b>	<b>297</b>	<b>144</b>	<b>-</b>	<b>-</b>	<b>441</b>	484
<b>TOTALS</b>						
<b>TOTAL YOUTH MEMBERSHIP</b>	<b>3,860</b>	<b>1,319</b>	<b>7</b>	<b>39</b>	<b>5,225</b>	4,285
<b>TOTAL ADULT MEMBERSHIP</b>	<b>1,174</b>	<b>914</b>	<b>1</b>	<b>-</b>	<b>2,089</b>	2,049
<b>TOTAL MEMBERSHIP</b>	<b>5,034</b>	<b>2,233</b>	<b>8</b>	<b>39</b>	<b>7,314</b>	6,334

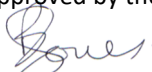


# SUFFOLK COUNTY SCOUT COUNCIL - BALANCE SHEET

As at 31 March 2022

	<u>Note</u>	<u>2022</u>	<u>2021</u>
<b><u>Fixed Assets</u></b>			
Tangible Assets	6	141,086	166,630
		-----	-----
<b><u>Current Assets</u></b>			
Badge Stock		850	1126
Loans		--	
Prepayments		23,567	18,504
Bank and Cash Balances		358,840	314,488
		-----	-----
		383,257	334,118
<b><u>Current liabilities</u></b>			
Creditors falling due within 1 year	7	172,440	124,509
		-----	-----
<b><u>Net current assets</u></b>		210,817	209,609
		-----	-----
<b>Total assets less current liabilities</b>		351,903	376,239
<b>Creditors: falling due in more than 1 year</b>	11	10,000	15,000
		-----	-----
<b><u>Net assets</u></b>		<b>£341,903</b>	<b>£361,239</b>
		=====	=====
<b>The funds of the charity:</b>			
Restricted funds	8	52,142	66,905
<b>Unrestricted funds</b>			
Designated	9	87,847	87,847
General	9	201,914	206,487
		-----	-----
		<b>£341,903</b>	<b>£361,239</b>
		=====	=====

Approved by the trustees on 01 September 2022 and signed on their behalf by:

  
Peter Jones, County Chair

  
Jon Emin, County Treasurer

The notes on pages 28 to 35 form part of these accounts

## **NOTES TO THE ACCOUNTS**

For the year ended 31 March 2022

### **1. ACCOUNTING POLICIES**

#### *Basis of preparation*

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with Financial Reporting Standards applicable in the UK and Ireland FRS 102 issued on 16 July 2014 and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant note(s).

There has been no offsetting of assets and liabilities or income and expenses unless required or permitted by the FRS 102 SORP or FRS 102.

The trustees have prepared the accounts on a going concern basis based on the budgets and forecasts for 2022/23 having considered the uncertainties that arise as a result of the impact of COVID-19.

#### *Funds structure*

- Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.
- Restricted income funds are funds which the donor has specified are to be used solely for particular areas of work or specific projects being undertaken by the County Scout Council.

#### *Incoming Recognition*

All income is recognised once the charity has entitlement to the income, it is more likely than not the charity will receive the income; and the monetary value can be measured with sufficient reliability.

Membership subscriptions which gives a member the right to services are recognised as the income is earned from the provision of services and disclosed as income from charitable activities.

Grants and donations are only included in the SoFA when the general income recognition criteria are met.

Interest on funds held on deposit is included when receipt is probable and the amount receivable can be measured reliably.

### *Expenditure recognition*

Liabilities are recognised as where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Support costs have been allocated between governance and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. Other support costs include central function and have been allocated to activity cost categories on a basis consistent with the use of resources.

Irrecoverable VAT is charged against the expenditure heading for which it is incurred.

### *Fixed Assets*

These are capitalised if they can be used for more than one year and cost at least £1,000. They are valued at cost. Depreciation is charged from the year of acquisition on a straight line basis over the estimated useful life of the asset as follows:

Freehold property additions (excluding land)	10 years
Other fixed assets	5 years

### *Debtors*

Debtors are measured on initial recognition at settlement amount after any discounts or amount advanced by the charity. Subsequently they are measured at the cash or other consideration expected to be received.

## **2. MEMBERSHIP FEES**

	<b><u>2022</u></b>	<b><u>2021</u></b>
Total Membership Fees Collected	166,982	212,639
National Membership Fees	(148,464)	(163,789)
District Refunds	(2,062)	(2,873)
	-----	-----
	£16,456	£45,977
	=====	=====

### 3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	<u>2022</u>	<u>2022</u>	<u>2022</u>	<u>2021</u>
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
<u>Income from activities</u>				
Activities	£26,411	-	£26,411	£1,820
Jamboree	-	-	-	-
Bradfield Campsite	£4,803	-	£4,803	-
	-----	-----	-----	-----
	£31,214	-	£31,214	£1,820
	-----	-----	-----	-----
<u>COVID-19 Grants</u>				
General funds		-	-	£19,907
Bradfield Campsite	£10,667	-	£10,667	£10,709
<u>Other Grants</u>				
Events		£3,000	£3,000	
	-----	-----	-----	-----
	£10,667	£3,000	£13,667	£30,616
	-----	-----	-----	-----

### 4. DIRECT CHARITABLE ACTIVITIES

Activities	£32,204	£3,688	£35,892	£17,544
Training	£2,404	-	£2,404	£577
Development activities	£83	-	£83	£5,000
East of England Region	-	-	-	-
Campsites - Bradfield	£9,938	-	£9,938	£8,230
- Bradfield Depreciation	-	£20,725	£20,725	£21,446
Support costs - County Team	£11,172		£11,172	£13,387
Governance costs	£4,281	-	£4,281	£2,593
	-----	-----	-----	-----
	£60,082	£24,413	£84,495	£68,777
	=====	=====	=====	=====

The County Team includes the cost of one part-time employee £5,427 (2021 - £5,502, one part-time employee).

The cost of the County Team and governance includes £1,622 (2021 - £4,112) and restricted activities £3,197 (2021- £3,197) in respect of depreciation of equipment.

#### 4. DIRECT CHARITABLE ACTIVITIES (continued)

The breakdown of support costs and how these were allocated between governance and other support costs is shown in the table below.

Cost type	Total allocated	Governance costs	Other support costs	Basis of apportionment
	£	£	£	
Staff costs	5,427	1,357	4,070	Staff time
Office rental and administration	6,899	1,724	5,175	Staff time
County team expenses	305	-	305	County team time
Depreciation	1,622	-	1,622	County team time
Independent examiners	1,200	1,200	-	Actual
	-----	-----	-----	
	£15,453	£4,281	£11,172	
	=====	=====	=====	

#### 5. TRUSTEE REMUNERATION & RELATED PARTY TRANSACTIONS

The trustees all give freely of their time and expertise without any form of remuneration or other benefit in cash or kind except Carl Gloess who received salary as County Administrator of £5,427 (2021 - £5,502).

No trustee during the year had any personal interest in any contract or transaction entered into by the Council this year or the previous year except as disclosed above.

£305 (2021- £498) was reimbursed to 3 trustees (2021 - 3) of the County Scout Council during the year including the County Secretary.

## **6. FIXED ASSETS**

	<u>Freehold Property</u>	<u>Equipment</u>	<u>Total</u>
<u>Cost</u>			
As at 1 April	407,577	115,462	523,039
Additions	-	-	-
	-----	-----	-----
As at 31 March	407,577	115,462	523,039
	-----	-----	-----
<u>Depreciation</u>			
As at 1 April	252,461	103,948	356,409
Depreciation	20,725	4,819	25,544
	-----	-----	-----
As at 31 March	273,186	108,767	381,953
	-----	-----	-----
<u>Net Book Value</u>			
As at 31 March 2022	£134,391	£6,695	£141,086
	=====	=====	=====
As at 31 March 2021	£155,116	£11,514	£166,630
	=====	=====	=====

The Bradfield Campsite is a joint project by the County Scout Council with Bury St Edmunds and Sudbury Scout Districts, who would share equally in any surplus realised on a disposal of the site after payments made by the County Scout Council are deducted and paid.

The County Scout Council have invested directly and through loan repayments £118,507 in the Bradfield campsite to date.

The Hardwick Park Campsite, Bury St Edmunds is a joint project with Bury St Edmunds Scout District and any surplus realised on a disposal of the site are shared equally.

## **7. CREDITORS**

	<u>2022</u>	<u>2021</u>
Sundry Creditors	1,760	1,624
Income in Advance	164,480	117,185
Loan	5,000	5,000
Accrued Expenses	1,200	700
	-----	-----
	£172,440	£124,509
	=====	=====

## **8. RESTRICTED FUNDS**

### Current year

	<u>Balance</u> <u>1 April</u> <u>2021</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Balance</u> <u>31 March</u> <u>2022</u>
Bradfield Campsite	41,601	1,650	(20,725)	5,000	27,526
Water activities	12,323	-	(3,197)	-	9,126
Africa	3,752	-	(491)	-	3,261
Events	-	3,000	-	-	3,000
East of England Region Fund	9,229	-	-	-	9,229
	-----	-----	-----	-----	-----
	£66,905	£4,650	£(24,413)	£5,000	£52,142
	=====	=====	=====	=====	=====

### Previous year

	<u>Balance</u> <u>1 April</u> <u>2020</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Balance</u> <u>31 March</u> <u>2021</u>
Bradfield Campsite	51,847	6,200	(21,446)	5,000	41,601
Water activities	15,520	-	(3,197)	-	12,323
Africa	9,096	-	(5,344)	-	3,752
East of England Region Fund	9,229	-	-	-	9,229
	-----	-----	-----	-----	-----
	£85,692	£6,200	£(29,987)	£5,000	£66,905
	=====	=====	=====	=====	=====

The Bradfield Campsite Fund represents the proceeds of appeals to purchase and develop the campsite and the fund balance is represented by part of the net book value of the campsite.

The East of England Region Fund represents funds received and expended in connection with the Scout Association's regional activities and is represented by bank balances.

## 8. RESTRICTED FUNDS (continued)

The Water Activities fund is restricted grants for these activities and is represented by the net book value of water activity equipment and bank balances in respect of unspent funds.

The Events funds represents grants restricted to Suffolk Punch and represented by bank.

The Africa fund is represented by bank balances and is for the development and activities relating to the Mafeking scouts.

## 9. GENERAL AND DESIGNATED FUNDS

### Current Year

	<u>Balance</u> <u>1 April</u> <u>2021</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Balance</u> <u>31 March</u> <u>2022</u>
General	206,487	60,509	(60,082)	(5,000)	201,914
Bradfield Campsite	57,507	-	-	-	57,507
Assistance with Campsites	3,650	-	-	-	3,650
Jamboree	3,321	-	-	-	3,321
Hardship Fund	14,000	-	-	-	14,000
Explorer Belt Expedition	1,746	-	-	-	1,746
Richard Freeman Bequest	1,096	-	-	-	1,096
Water Activities	6,527	-	-	-	6,527
	-----	-----	-----	-----	-----
	£294,334	£60,509	£(60,082)	£(5,000)	£289,761
	=====	=====	=====	=====	=====

### Previous year

	<u>Balance</u> <u>1 April</u> <u>2020</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Balance</u> <u>31 March</u> <u>2021</u>
General	184,448	78,722	(36,683)	(20,000)	206,487
Bradfield Campsite	57,507	-	-	-	57,507
Assistance with Campsites	3,650	-	-	-	3,650
Jamboree	3,321	-	-	-	3,321
	-	-	(1,000)	15,000	14,000
Explorer Belt Expedition	2,853	-	(1,107)	-	1,746
Richard Freeman Bequest	1,096	-	-	-	1,096
Water Activities	6,527	-	-	-	6,527
	-----	-----	-----	-----	-----
	£259,402	£78,722	£(38,790)	£(5,000)	£294,334
	=====	=====	=====	=====	=====

The Council has decided to transfer funds into the Jamboree Fund to provide a fund from which it can make interest free loans or grants to participants of future Jamborees.

The Water Activities Fund has been designated for the development of water activities in the county.

## **9. GENERAL AND DESIGNATED FUNDS (continued)**

The Explorer Belt Expeditions Fund represents the funds held in respect of these expeditions.

The Assistance with Campsites Fund is to help with the development of group and district campsites.

The Jamboree Fund represents a designated fund which represents the transactions related to the county contingent to the World Jamboree.

The Hardship Fund has been established to help scout groups experiencing financial hardship as a result of COVID-19. During the year this fund was redesignated to the World Scout Jamboree Funding to assist with financial hardship.

The Assistance with Campsites, Jamboree, Explorer Belt, Richard Freeman Bequest (designated to support water activities) and the Water Activities Funds are all represented by bank balances.

The Bradfield Campsite designated fund represents the council's original contribution towards the purchase and construction of the site and is represented by a share in the assets of the site. The balance of the net book value of the site is part of the general fund.

## **10. CAPITAL COMMITMENTS**

At the year end, the County Scout Council had authorised expenditure of £Nil (2021- £NIL).

## **11. CREDITORS FALLING DUE IN MORE THAN ONE YEAR**

The loan is due to The Scout Association and was to assist with the development of the Bradfield Campsite. The loan is repayable over 10 years from 1 December 2015 and the loan bears interest at 2% over base.

## **INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS TO THE**

### **TRUSTEES OF THE SUFFOLK COUNTY SCOUT COUNCIL (Charity No. 305682)**

I report on the accounts of the charity for the year ended 31 March 2022, which are set out on pages 26 to 35.

#### **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to;

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

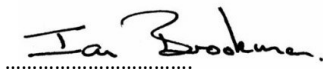
#### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### **Independent Examiner's Statement**

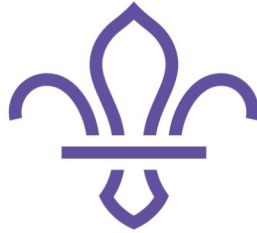
In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



I C BROOKMAN, FCA, DChA  
Pakenham Accounting & Consultancy  
Chartered Accountants  
BURY ST EDMUNDS  
26 August 2022





# Scouts

## Suffolk

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