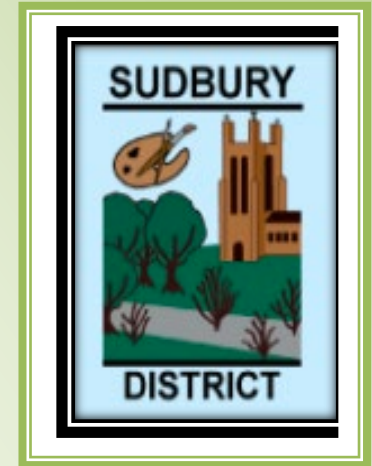




*Annual
General
Meeting
And
Annual
Report
2023*



**Sudbury District Scout Group
AGM**

**Thursday 13th. July 2023 7.30
At Bradfield Park Campsite**

SUDBURY DISTRICT SCOUT COUNCIL

Annual General Meeting

13/07/2023

Bradfield Combust Scout Campsite

AGENDA

1. Introduction and welcome
2. Apologies for absence
3. To approve the minutes of the Annual General Meeting held on 09/09/2022
4. **Governance topics**
 - a. Adopt the model constitution from Policy, Organisation and Rules
 - b. Note the District's financial year - 1st April to 31st March
 - c. Agree the number of members that may be elected to the Trustee Board as six
 - d. Agree the quorum for each of the District Scout Council (including this AGM), meetings of the District Trustee Board, meetings of any sub-committees as 5% of the eligible members or 6 (whichever is the greater) for District Trustee Board meetings or subcommittees and for AGM's as 5% or 25 (whichever is the greater).
5. **Review of the previous year**
 - a. The District Commissioner's review of Scouting in Sudbury District
 - b. To receive and consider the Annual Report of the District Trustee Board including the annual Statement of the Accounts
6. **Making appointments**
 - a. Re-appoint District President (Bill Hotchkiss) and Vice-Presidents (John Ineson and John Mullan)
 - b. To note any other supporters who may be admitted to membership of the District Scout Council, by the District Commissioner, the District Trustee Board or the District Scout Council. Youth Commissioner and Network Commissioner required
 - c. To approve the District Commissioner's nomination of the District Chair (Vincent Quattrucci)
 - d. Election of the District Secretary (Jan Jennings)
 - e. Election of the District Treasurer (John Wiseman and Bryan Mayles to allow a smooth handover process)
 - f. Elections of members to the District Trustee Board (Jenny Mullan MBE, Richard Cutting, Alan Cummins, Brian Clampin, Graham Smith and Mark Chadwick)
 - g. To approve the District Commissioner's nominations to the District Trustee Board
 - h. To appoint the Scrutineer

Bradfield Park Scout Campsite

It has been a busy year for the campsite, especially for DoE campers.

Earlier in the year saw the completion of the Cresta/sledge run. The caving unit has also been refurbished. We have also added tomahawk throwing to our list of activities. These activities have been very popular with our campers. In March the much needed refurbishment of the toilets in Lunney Lodge were finished thanks to Phil Holland and his team.

Sadly our booking secretary Martin Brooks gave notice that he was stepping down at the end of January. Mitch Laws volunteered to take over the role and has done sterling work updating our booking system. The bookings can now be done on OSM. Arnaud Therin our camp warden also stepped down at the end of January and up until now we have not been able to replace him. Phil Holland, Bill Evans and Peter Thompson are doing a fantastic job looking after the site, however we do need more volunteers to keep the site in good order.

Please do remember that Bradfield Park scout campsite is jointly owned by County, Bury and Sudbury Districts

Jenny Mullan

Bradfield Park Scout Campsite

EXPLORERS

District Explorer Scout Commissioner Report AGM

During the last year, we had a summer camp at Hawkhurst Scout Activity Centre with explorers attending from Quay, Bures, and Stour Valley. This was well attended and the various activities on hand included archery, axe throwing, climbing, raft building, team building and paddle boarding to name a few, and not forgetting the trip to Hadrian's Wall.

There was a slight problem with the minibus, which came back on an AA truck with the trailer behind it. We all can't thank Tong Waring enough for driving up to collect us with Jo and bringing us back safely.

This year there is a camp at Herringfleet at the end of August for a few days and there are around 16 explorers wishing to attend this.

Currently there is the Explorer Challenge in August, however, the deadline for entries is the end of June. A reminder is being sent out.

We have 8 explorers from within district attending the World Scout Jamboree in South Korea in August and am sure they will all have an amazing time and look forward to hearing about all their experiences upon their return.

This year 53 explorers and leaders from three units took part in the monopoly run in London and we all travelled down on a coach which made the logistics of sourcing minibus drivers etc less of a headache. All the teams did very well, however, the leaders won again!!

The numbers of explorers in the district are ever increasing within all the units, however, we had to make the sad decision to close a unit due to low numbers. Those explorers attending were given the option to attend another unit's which they have.

Also, I have some ideas for next year that include the monopoly run, jailbreak and camps to name a few, archery and rifles taster sessions and a district archery and raffle competition.

DofE has been running this year within the district with a Bronze taking place already and Silver taking place later in the year.

I would just like to thank all the explorer leaders in the district for all the hard work they are doing. I have a good team around me with Alan and all the explorer leaders and their assistance and support are invaluable.

Julie Penney Sudbury District Explorer Scout Commissioner

Minutes of the District AGM held on Friday 9th September 2022 at Great Cornard Scout HQ.

1. Welcome:

Vincent Quattrucci took the Chair and welcomed attendees.

CS read the Statement from Bear Grills with regard to the loss of the Queen and we held a minute's silence.

2. Attendance and Apologies

List attached

3. The Minutes of the AGM on 8th October 2021

Were agreed and accepted by a show of hands

4. The District Treasurer presented the annual accounts.

There is a small deficit, expenses are below budget. The next two years will be difficult for Groups and they will need to Plan and budget their finances. He is available to assist Groups.

The number of youngsters in the District are rising. The refund for membership for the past two years has been refunded to Groups.

There were no questions from the floor.

He proposed

- a) The adoption of Barclays as our bankers
- b) That Passmore Weeks and Richardson should be approved as our external examiner.
- c) This was accepted by all by a show of hands

5. District Commissioners report:

This is contained within the booklet. She commented on the opening of Squirrels and Glemsford Group

6. Section Reports:

All contained within the booklet, There were no other additions to the reports

7. District Commissioners nomination for Chairperson (ex officio)

DC nominated Vincent Quattrucci, who accepted the nomination and would continue in post

All in agreement by show of hands

8. Election of:

District Secretary: Jan Jennings (ex officio) to continue in post

District Treasurer: John Wiseman (ex officio): to continue in post.

Proposed: Julie Penny Seconded: Alan Cummins. All in agreement

9. Approval of DCs nomination for Executive Committee:

ADC Rep: Gordon Edgar

SAS Rep: VACANT

Young Leaders Rep: Megan Harding-Payne

Graham Smith

ADC Squirrels: Carolyn Spraggons

ADC Special Needs

Proposed en bloc by Julie Penny. Seconded by: Alan Cummins. All in agreement

10. Election of Council Members to District Exec:

GSL Rep: VACANT

DAAD Chair: Brian Clampin

Group Chairperson: Mark Chadwick

Parent Rep: VACANT

Proposed en bloc All in agreement

11 District Team

DC: Charmain Southgate

DDC Jenny Mullen, Richard Cutting and Alan Cummins

DAS: Paul Remblance

DDAC: Brian Clampin

DLTM: Steve Challis All in agreement

12. Bradfield Development Committee Representatives:

DC, Gordon Edgar, Vincent Quattrucci All in agreement

13. Awards

Charmain presented Wood Beads and Keith Barber from County presented Julie Penny with her beads and she renewed her promise, Service awards were also presented.

Vincent Quattrucci closed the meeting and thanked everyone for attending. He also passed on thanks to Charmain DC for all her hard work within the District, and all members of the Exec Committee for their time and contributions.

Alan Cummins showed a video of Young Leader/Explorer activities and Explorers and the Explorers provided refreshments of burgers/sausages to attendees.

**St. Georges Day Annual Sudbury District Parade
& Service.**

Sunday 23rd April 2023

Held At

Holy Trinity Church

Long Melford



**Lead by the
Colchester Pipes and Drums**

cubs

Sudbury District Cubs Annual Report

It's been a comparatively quiet year for Sudbury District Cubs. As the restrictions from previous years were lifted so many postponed events finally happened and it was hard for our Cub packs to find time to fit everything in. We did hold our district camp at Skreens Park which was attended by 4 packs. The Cubs had a great time; axe throwing, crate stacking, caving in a bus, bouldering and doing a leap of faith. As well as a memorable camp fire, wide games and lots of fun.

In October we ran our "Challenge and Adventure" day at Bradfield park. This time the Cubs had the opportunity to have a go at climbing, first aid, the cresta run, air rifles and lots more getting them all well on the way to completing their Outdoor Challenge.

Sadly, our sleepover at Kelvedon Hatch Secret Nuclear Bunker had to be postponed again and will take place later in the year.

We did however, have a very soggy day out paint balling near Thetford. Half a dozen or so cub packs donned their green suits and pelted each other with balls of paint round various courses set out in the woods.

We were sorry to lose our Lavenham Cub Pack this year. A big thank you must go to Adam Rayner and his team for the all the hard work they have put in to keeping the group going for so long. On a more positive note, we were pleased to welcome a new Cub pack to the district, 1st Glemsford. Again, our thanks go to everyone at District and Glemsford who made this possible and welcome Darren, Tom, Courtney and Mary to the District.

We had to say a few goodbyes this year; to Martin Richards, who passed away, who helped teach first aid to so many cubs and leaders both at district events and pack meetings.

To Sharon Eames and Brain Phillips who stood down from 1st Kedington Cubs after many years running a very successful programme. We know they haven't left us permanently and are always about to help out.

Cathy Challis ADC Cubs

Cliff Dark ADC Cubs

Squirrels

We had a very successful boat trip with the Stour Valley trust. The Squirrels also attend Remembrance parade and service, especially after a very successful turn out for Long Melford Group last November. A Christmas party and a visitor in red, also a visit to Steeds meadow, sheltered accommodation, was repeated just before Easter at their request, as they enjoyed meeting the Squirrels so much. A good mix of young and old.

Squirrels have continued to have a varied program, we now have play dough and other activities, lots of books, pom poms for the parachute, filling badge gaps. We celebrated our first year with balloons, cake, balloon modeling and more.

We have regular features in the Long Melford what's on magazine. Six Squirrels also joined Beavers and visited Duxford on 1st April 2023. Squirrels also attended St Georges day parade and got damp with everyone else!

We had awarded one acorn award and awarded 8 more acorn awards at our recent AGM.

We/they have been very lucky with support from our Executive and Management Committee. Who have provided uniform for leaders, and Squirrels. Funding for a flag, (pole courtesy of Vince) badges, neckers and all expenses for the first year. The executive treasurer David and the GSL managing their money and collection of subs.

We have a what's app group for leaders. A FB closed group for Squirrel parents to join. Both very successful.

We attended the County Trip to Stonham Barns in June 2023.

Unfortunately we do need to recruit some more leaders to continue with our success, for September 2023. Leaders are unable to commit to every week so we need to work out another way forward which doesn't include the BSL, ADCSS running any weeks.

On the whole a good and very successful start.

YIS

Carolyn Spraggons ADCSS, BSL, TA

Sudbury District Chairman Report

2022/2023

I've now been lucky enough to be Sudbury District Chairman for 5 years. It's been an honour getting to know many of the volunteers involved in Scouting and witness the great provisions they provide but, and unfortunately there's always a but, they do need more help as we currently have a need for more adult volunteers to ensure these fantastic provisions are able to continue at the current level or even be improved. It doesn't have to entail a massive time commitment but we do need more help to continue.

I've been lucky enough to visit every Group in District over the last twelve months with 1st Haverhill being the only exception. It's been a fantastic opportunity for me to witness first hand how each Group operates and meet so many people.

If anyone here or knows someone that may be interested in getting more involved with Scouting please see myself, Charmain (DC) or anyone on the District Executive Committee to discuss roles further.

Many thanks to all for a successful 12 months.

Vincent Quattrucci
Sudbury District Chairman

Sudbury District Commissioner Report AGM

Another year in Scouting has flown by and we have increased our numbers of young people in our District, we should however all take a moment to reflect on what we have achieved and to thank all our members for the monumental efforts that everyone has made to keep Sudbury District successful.

We have had much to celebrate over the last 12 months, we celebrated the 1st Birthday of Squirrels in Long Melford, Growth of Young People across District, fantastic training and Young Leader training, Overnight experiences, District Activities, successful DOE expeditions, Adventurous Activities opportunities and Top awards in all sections, DOE awards and many congratulations to Helena Read-Luxton for achieving her Queens Scout award

Thank you to everyone who attended this year's St Georges Day Parade in Long Melford the first one face to face for a number of years, I am sure everyone who attended appreciated being back to some sort of normality, congratulations to those who received Wood Beads and Service awards and to Louisa Wood and Harry Bird this year's recipients of the Colonel Probert Award.

Unfortunately the weather was not great so fingers crossed for Sunshine in 2024. From the Team and I, we would like to thank every leader, occasional helper, exec member, parent and guardian who helps to keep Scouting well and truly on the map in Sudbury District. Without you all there would be so many adults with 2 hours a week spare on their hands!

We all deserve a thank you, but we should not forget the young people, they are the reason we are involved and we will continue to offer the most exciting Scouting opportunities in Sudbury.

Please remember we are all just ordinary people doing extraordinary things.

Thank you

Charmain DC

Squirrels

. 1st Long Melford Squirrel Scouts report for District (taken from reports given to District and exec over the last year.)

The Squirrel Drey opened on 1st April 2022 with 12 members, increasing to 15 after May Half term, has been running to full capacity of 18 since September 2022, when the first 2 Squirrels also moved onto Beavers.

We had a very successful launch, visited by DC and Vince. Photos in the local Melford magazine and posted on District web site. Cakes included.

Generally we don't need to advertise, we have had to be strict about our admissions policy which we previously used for Beavers, we cannot accommodate the whole District unfortunately., initial problems with this hopefully have been sorted.

We started with two new leaders, this has changed since with more new leaders on board. Initial training modules completed, learning on the job. I myself covered every week the first term, after initial ceremony teaching, investitures, some songs, I have not been leading generally, The SSL over seeing. September 2022 we have two new parent SAs who have been running evenings and filling in where needed on a rota, the down side is they plan to follow their Squirrel Scout through to Beavers, Lynda decided to stay at Squirrels after her son moved to Beavers September. We have since recruited David also, who loves his risk Assessments! He will move up to cubs September. I have helped on rota and filled in at short notice when needed. They also have a parent rota as have a 1:6 inside the building and a 1:4 outside. Definitely needed. Fairly well supported.

A clever Beaver Parent cut an oak tree from MDF, it has hooks and is used for named acorn shapes to hang on and Squirrels sign their selves in, another parent cuts these for us.

We've had two very successful planning meetings and last terms was via emails, as leaders all work. I am still helping with this. All leaders have navigated OSM, badges, POR, learning about Risk assessments, and come up with many and varied ideas between them. The summer term included Squirrels using strikes to light a small fire, as the SSL is forest school trained, making pop corn, smoores ,(the BSL needs to up her game!) they have covered various badges, both inside and out. I especially liked the Den building for their Teddies. We use a parachute for songs and games, acorns and animals on top. We have hoops, carpet squares to sit on. We have been supported by the local library who have donated some books. Squirrels also had a visit and did investitures there. Eight Squirrels joined Beavers on a warm Saturday in June 2022 at the Country park for den building, mini beasts hunt, leaves, trees, and more, and 3 hiked back to HQ with Beavers achieving their hikes 1 badge. The fire appliance visited the HQ at the end of the summer term with a very different wet night. Many photo opportunities.

Financial Statements for the Year Ended 31 March 2023

for

Sudbury District Scout Council

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for the Year Ended 31 March 2023

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Sudbury District Scout Council

General Information
for the Year Ended 31 March 2023

PROPRIETOR: Sudbury District Scout Council

ADDRESS: c/o Mr J Wiseman
15 Meeting Field
Long Melford
Sudbury
Suffolk
CO10 9JZ

ACCOUNTANTS: Passmore Weeks & Richardson
(A Xeinaidin Group Company)
Suffolk Court
9 Church Field Road
Chilton Industrial Estate
Sudbury
Suffolk
CO10 2YA

Unaudited Financial Statements

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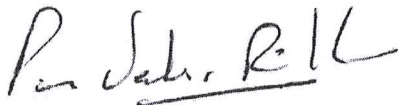
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This report is made solely to you in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of Sudbury District Scout Council and state those matters that we have agreed to state to you in this report. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than you for our work or for this report.

You have approved the financial statements for the year ended 31 March 2023 and have acknowledged your responsibility for them, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for their compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given us and we do not, therefore, express any opinion on the financial statements.



Passmore Weeks & Richardson
(A Xeina Group Company)
Suffolk Court
9 Church Field Road
Chilton Industrial Estate
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Suffolk
CO10 2YA

Date: 2/5/2023.....

Unaudited Financial Statements

for the Year Ended 31 March 2023

Sudbury District Scout Council

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.....
J Wiseman

Date: 26-4-2023

Sudbury District Scout Council

Detailed Profit and Loss Account
for the Year Ended 31 March 2023

	31.3.23		31.3.22	
	£	£	£	£
Income				
Membership fees	42,048		36,168	
Membership refunds - County	412		348	
Cubs activities	4,350		473	
Scout activities	-		45	
Donations	138		100	
Badges	365		265	
District events	30		-	
Explorer activities	-		60	
		47,343		37,459
Other income				
Gift aid	505		-	
Closed group funds	7,341		-	
Deposit account interest	44		2	
		7,890		2
		55,233		37,461
Expenditure				
Rent	75		120	
Insurance	431		405	
Postage	148		145	
Stationery	188		55	
Mileage	448		190	
Badges	203		261	
Training	169		85	
St Georges day	125		73	
Donations paid	1,000		1,600	
Subs to HQ - prev year	38,368		33,743	
Subs refunds	744		-	
Cubs activities	4,063		243	
District activities	955		88	
Explorer activities	-		850	
IT, admin and meetings	654		295	
Depreciation of tangible fixed assets				
Plant and machinery	763		-	
District AGM expenses	134		30	
		48,468		38,183
NET PROFIT/(LOSS)		<u>6,765</u>		<u>(722)</u>

Sudbury District Scout Council

Balance Sheet
31 March 2023

	Notes	31.3.23 £	£	31.3.22 £	£
FIXED ASSETS					
Tangible assets	2		3,869		3,613
CURRENT ASSETS					
Trade debtors		-		748	
Bank – Explorers	3	701		700	
Bank – Cubs	3	3,258		3,349	
Bank – Scouts	3	453		452	
Bank - Barclays Current Account	3	4,401		3,843	
Bank – Beavers	3	1,512		1,509	
Bank - Barclays premium Account	3	8,566		8,548	
Bank – Jamboree	3	4,411		4,401	
Bank - Reserved Funds	3	<u>7,158</u>		<u>-</u>	
			<u>30,460</u>		<u>23,550</u>
NET ASSETS			<u>34,329</u>		<u>27,163</u>
FINANCED BY					
RESERVES AND FUNDS					
Reserves	4		27,171		27,163
Restricted reserves	4		<u>7,158</u>		<u>-</u>
			<u>34,329</u>		<u>27,163</u>

Notes to the Financial Statements
for the Year Ended 31 March 2023

1. **ACCOUNTING POLICIES**

Basis of preparing the financial statements

The financial statements have been compiled on a basis which enables profits to be calculated in accordance with generally accepted accounting practice and which provides sufficient and relevant information to enable the completion of a tax return.

2. **TANGIBLE FIXED ASSETS**

	Plant and machinery £
COST	
At 1 April 2022	4,014
Additions	<u>618</u>
At 31 March 2023	<u>4,632</u>
DEPRECIATION	
At 1 April 2022	401
Charge for year	<u>362</u>
At 31 March 2023	<u>763</u>
NET BOOK VALUE	
At 31 March 2023	<u>3,869</u>
At 31 March 2022	<u>3,613</u>

3. **DISTRICT FUNDS**

For District Section Activities	6,068
Other Funds	11,569
For District Running Costs	4,258
Reserves	<u>8,566</u>
Total in Bank	<u>30,460</u>

4. **RESERVES**

	Other reserves £
At 1 April 2022	27,163
Profit/(loss) for the year	6,765
Prior year adjustment	<u>401</u>
At 31 March 2023	<u>34,329</u>

Financial Statements for the Year Ended 31 March 2023

for

Sudbury District Scout Council

Sudbury District Scout Council

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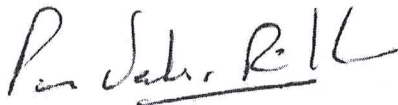
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At 1 April 2022	4,014
Additions	<u>618</u>
At 31 March 2023	<u>4,632</u>
DEPRECIATION	
At 1 April 2022	401
Charge for year	<u>362</u>
At 31 March 2023	<u>763</u>
NET BOOK VALUE	
At 31 March 2023	<u>3,869</u>
At 31 March 2022	<u>3,613</u>

3. DISTRICT FUNDS

For District Section Activities	6,068
Other Funds	11,569
For District Running Costs	4,258
Reserves	<u>8,566</u>
Total in Bank	<u>30,460</u>

4. RESERVES

	Other reserves £
At 1 April 2022	27,163
Profit/(loss) for the year	6,765
Prior year adjustment	<u>401</u>
At 31 March 2023	<u>34,329</u>