1st Southwold and Reydon Scout Group

Annual Report 2025-2026

Registered Charity No. 305670

Scout Registration No. 10014643

ANNUAL GENERAL MEETING

Monday 13th July 2026
At the Group headquarters
6.30pm

AGENDA

1. **Welcome by Chair**
2. **Apologies for absence**
3. **Governance Topics**
    a. **Approve the Minutes of the 2024 A.G.M.**
    b. **Adopt the Group Constitution**
    c. **Note our financial year is 1st April to 31st March**
    d. **Agree the number of members to be appointed to the Trustee Board**
    e. **Agree the quorum for future meetings of the Group Scout Council**
4. **Review of the previous year**
    a. **The Group Scout Leader's review of Scouting at the 1st Southwold and Reydon Scout Group**
    b. **To receive and consider the Annual Report of the Group Trustee Board including the annual statement of the accounts**
5. **Making appointments**
    a. **To approve the appointment of Group President**
    b. **To approve the appointment of Scrutineer**
6. **Building Work Update**
7. **Presentations**
8. **Cllr Paula Goldsmith, Deputy Mayor of Southwold**
9. **Close meeting**

Southwold And Reydon Group Scout Council

Trustees Annual Report and Accounts for the1st April 2025 to 31st March 2026

TRUSTEES: *ex-officio*	
Chairman	Tim Rogers
Group Scout Leader	Luke Winter
Group Treasurer	Nikki Horton
Scout Leader	Vaughn Lucock
Cub Scout Leader	Luke Winter
Beaver Scout Leader	Siobhan Busby
TRUSTEES: *elected*	Sarah Rogers
	Tim Rogers
	Samantha White
	Adele Coleman
TRUSTEES: *co-opted/nominated*	Vacant
	Vacant

Structure, governance and management

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 6 Trustees (including 2 Ex Officio Trustees, and 2 co-opted Trustees) and meets most months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is;

- Well-managed
- Risks are assessed and mitigated;
- Buildings and equipment are in good working order;
- Everyone follows legal requirements and the organisation's policies and rules.;
- Supporting other volunteers run high quality and safe programmes that give young people skills for life.

Risk and Internal Control

The Group Trustee Board has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Objectives and Activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices • undertake new and challenging activities
- make and live by their Promise.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Trustee Board considers that the Group should hold a sum equivalent to 6 months running costs, circa £4,500.

BANKERS

Barclays Bank plc



Minutes of The Annual General Meeting held on the 10th July 2025 at the scout Hall

Present – 16 Parents, 18 children (including Donna Winter, Adele Coleman, Debbie Lucock. Bob Mole (President)
Trustee members- Luke Winter (Group Lead Volunteer Leader), Tim Rogers, Siobhan Busby, Vaughn Lucock
Apologies – Sam White, Keith Gleen (District Commissioner Nikki Horton (Treasurer)

Welcome by Bob Mole

Last year's minutes were agreed – proposed by Luke Winter, seconded by Tim Rogers.
All Agreed and The Motion was carried

Group Constitution
It must be approved every year. Proposed by Luke seconded by Vaughn Lucock.

We also need to agree the number of people on the trustee board. Ten was suggested the same as last year, all agreed. Also to be agreed is the number of a quorum. The trustee board recommends 15% of total membership. All agreed and the motion was carried.

GLV Review
The GSL report is printed in the annual report given out.
There has been an increase in numbers even though the scout section lost a lot of scouts to them moving on from the section,

The Scouts had an amazing camp at Norjam and the cub section has expanded really well. Beaver numbers remain at a good level and we would love to add more with help.

Annual Report
The accounts were agreed and adopted and are printed in the annual report. Rob Piggott examined the accounts all agreed for this to continue. Any questions about them ask Nikki.

Elections
Treasurer – this is a post for a three year term, Nikki currently is treasurer, all agreed for her to continue.

The Group Secretary
This post has gone but Sam will stay on the trustee board and write up the minutes.

Trustees
All members currently on the trustee board agreed to remain and the motion was carried.

Vacant chairperson position
This currently remains Vacant

Awards

Luke Presented service award for team members
Debbie Lucock< Vaughn Lucock, Donna Winter all received 5 Years Service, Sam White received 10 years service but was not here to receive her reward, Luke received his award of 10 years at the district AGM.

Paula Goldsmith Southwold Deputy Mayor Thanked Everybody for coming thanked the Team Members for the amazing work they do and gave out the Chief scout awards which were Gold, Silver and Bronze Those receiving the awards were.

Gold : Bruno Ashford, Aiden Lambeth, Edgar Howarth
Silver: Jessica Baggott, Jessica Murray, Euan Callaghan, Anna Gibbs Gretzanova
Bronze: Benedict Callaghan Freddie Hancock

Treasurer's Report

As the gross income of the 1st Southwold and Reydon Scout Group ("The Scout Group") exceeds £25,000 there is a need for the trustees to consider whether they are required to prepare accounts in a format set out by the Charities Act for the year ended 2 April 2026 and whether an Independent Examiner's Report is required on those accounts (Appendix 1).

As accounts have not been prepared in a format set out in the Charities Act, I have not undertaken an independent examination and accordingly do not provide an Independent Examiner's report. I have undertaken the following specific procedures:

- Checked castings in the accounts;
- Checked total receipts and payments in the accounts to supporting records (Income and Expenditure spreadsheets);
- Agreed that the comparatives 2024/25 have been properly extracted from the prior year accounts;
- Agreed a sample of transactions to supporting documentation; and
- Agreed opening and closing bank balances in the accounts to the bank statements.

Findings

As a result of my procedures, I have not identified any material findings that need to be brought to your attention.

Follow-up on priory year report

As a consequence of the work undertaken last year a number of recommendations were made and the current status of these is set out below. It is pleasing that significant progress has been made in all areas.

Prior year recommendation	Current status
That all invoices, receipts and other documents which generate a cash transaction be kept in hard copy. This is in order to comply with the requirement to keep accounting records.	This is now being done for virtually all expenses. Vouchers for receipts are kept digitally. Where possible, a similar process should be introduced for receipts as well as payments. The GoCardless spreadsheet should be kept as part of the year end documentation.
Income from subscriptions could be referenced to a membership register.	Whilst this is not particularly practical, a reasonableness test (such as estimated members x subscriptions = approx. income) might be devised to ascertain reasonableness of income.

R Piggott, 7 July 2026

1st Southwold and Reydon Scout Group

Annual Accounts 2025-2026

Receipts and payments accounts

For the period from	2nd April 2025	To	2nd April 2026

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	£4 164 78	£0 00	£0 00	£4 164 78	£4 843 51
Hall Hire	£500 00	£0 00	£0 00	£500 00	£1 260 00
Donations	£0 00	£0 00	£0 00	£0 00	£0 00
Refunds	£219 54	£0 00	£0 00	£219 54	£0 00
Electricity Reimbursement	£0 00	£0 00	£0 00	£0 00	£0 00
Grants		£45 000 00	£0 00	£45 000 00	£880 46
Fundraising	£0 00	£0 00	£0 00	£0 00	£0 00
		£0 00	£0 00	£0 00	£0 00
Sub total *(Gross income for AR)*	£4 884 32	£45 000 00	£0 00	£4 884 32	£6 983 97
A2 Asset and investment sales, (see table).					
	£0 00	£0 00	£0 00	£0 00	
	£0 00	£0 00	£0 00	£0 00	£0 00
Sub total	£0 00	£0 00	£0 00	£0 00	£0 00
Total receipts	£4 884 32	£45 000 00	£0 00	£4 884 32	£6 983 97
A3 Payments					
Utilities	£1 197 32	£0 00	£0 00	£1 197 32	£1 331 20
Hall Maintenance	£620 43	£0 00	£0 00	£620 43	£1 045 91
Trailer Expenses	£275 00	£0 00	£0 00	£275 00	£300 00
Section Expenses	£1 958 67	£0 00	£0 00	£1 958 67	£2 483 21
Section Activiites	£1 556 21	£0 00	£0 00	£1 556 21	£2 645 04
Insurance	£1 555 95	£0 00	£0 00	£1 555 95	£1 461 24
Online Expenses	£0 00	£0 00	£0 00	£0 00	£260 08
Membership Fees	£1 848 00	£0 00	£0 00	£1 848 00	£1 650 00
Activity Equipment	£0 00		£0 00	£0 00	£0 00
Misc - transfer to deposit act.		£45 000 00	£0 00	£45 000 00	
Sub total	£9 011 58	£45 000 00	£0 00	£9 011 58	£11 176 68
A4 Asset and investment purchases, (see table)					
	£0 00	£0 00	£0 00	£0 00	
	£0 00	£0 00	£0 00	£0 00	
Sub total	£0 00	£0 00	£0 00	£0 00	£0 00
Total payments	£9 011 58	£45 000 00	£0 00	£9 011 58	£11 176 68
Net of receipts/(payments)	-£4 127 26	£0 00	£0 00	-£4 127 26	-£4 192 71
A5 Transfers between funds	£0 00	£0 00	£0 00	£0 00	£0 00
A6 Cash funds last year end	£0 00	£0 00	£0 00	£23 083 53	£0 00
Cash funds this year end	-£4 127 26	£0 00	£0 00	£18 956 27	-£4 192 71

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		£0 00	£0 00	£0 00
		£0 00	£0 00	£0 00
		£18 956 27	£0 00	£0 00
	Total cash funds	£18 956 27	£0 00	£0 00
	(agree balances with receipts and payments	Agreement Error	OK	OK

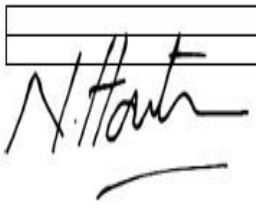
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Funds in deposit account		£45 000 00	£0 00
	Interest on deposit account July 25 to April 26		£324 45	£0 00
		£0 00	£0 00	£0 00
		£0 00	£0 00	£0 00
		£0 00	£0 00	£0 00
		£0 00	£0 00	£0 00

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			£0 00	£0 00
			£0 00	£0 00
			£0 00	£0 00
			£0 00	£0 00
			£0 00	£0 00

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Land and buildings (not currently valued)		£0 00	£0 00
			£0 00	£0 00
	Scouting Equipment (not currently valued)		£0 00	£0 00
			£0 00	£0 00
	Trailer (10% depreciation)	£3 193 20	£0 00	£0 00
			£0 00	£0 00
			£0 00	£0 00
			£0 00	£0 00
			£0 00	£0 00
Total Assets		£22 149 47	£45 324 45	

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			£0 00	
			£0 00	
			£0 00	
			£0 00	
			£0 00	
Total Liabilities		£0 00		
Total Assets Over Liabilities		£22 149 47	£45 324 45	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Nikki Horton	07/07/2026



Group Lead Volunteer's Report

I have been present at every section over the past year and I can say I am really pleased with the progress all our young people are making. Not only are our wonderful Team Members awarding badges for the young people's amazing work but we are beginning to see that more and more with the progress they make each week I hope to be adding a lot more names to our bronze silver and Gold Board.

The group unfortunately due to a shortage of adults has only been able to take the scouts away this year we hope to change that going forward as we hope for more adult involvement. The scouts attended the Norjam camp which was a district camp without the whole of the district adults I do not think currently our group would have been able to attend such an amazing camp.

The Section Team Members continue to plan and execute an amazing program and I would like to say what a joy it is to have them on the team. The effort and commitment that goes into a night from our volunteers cannot be understated. This is especially true for our nights away and our adventurous activities. I can assure all of you a lot of planning and work went into each night to ensure your young person has an amazing activity and it is run as safely as possible and that the activity can go ahead should issues arise however unfortunately on occasion there are simply circumstances beyond our control and I would ask in those circumstances for your help and understanding.

There has been a bit of upheaval this year unfortunately Siobhan is only able to help as and when so we have needed even more adults than before luckily, we now have several new Team Members to fill that void and a new Beaver team entirely along with a Cub team. We have also had Faith helping within the cub section who is doing her DOFE Volunteering with us who has been an amazing asset to the adult Team members.

We are a growing group. We need to establish an explorer section for youngsters who move on from scouts but are not willing to travel to Beccles for Explores. We Currently offer a glimpse into this in the last year of scouts and have a young leader who volunteers in a section, but the group needs an explorer section so that we can gain young leaders who will be our team members of the future. We have not had anybody like this in along time and is genuinely how groups are able to keep adults and grow.

With that in mind I would like to ask anyone if they can give an hour a week, fortnight, month to join the amazing team either in Beavers, cubs, scouts or do you fancy the challenge of opening the new explorer unit. If interacting with the young people is not for you there are other roles you could try, would you like to be on the Trustee Board, or are you on social media a lot could you manage our social media presence, Instagram, Facebook etc, or are you more technically minded and can manage a website.

To help us you do not have to get up Infront of the young people and do something or give 10 hours of your time a week. I would ask if you can spare an hour a month to help us, if you think you could spare any time at all no matter how little come and have a chat with any member of the team, we don't bite and you will probably find something you will be able to do.

I would like to thank all our Team Members Vaughn, Debbie, Siobhan, Donna, our new Team Members Clare Hannah and Sandra, our parent helpers who are always willing to help when needed, our Trustee board, our President Bob for our Meetings and his help, Our Treasurer Nikki who has gone above and beyond this year. Tim our Chairman, Sam who always has our minutes done, All the activity places we have used from Benacre Estate, Suffolk Ski Centre, Hallowtree, RSPB Minsmere to the smaller places like Southwold Railway and Southwold Cinema, Charlotte at Southwold Library, we could not do our scouting without those places but more importantly we could not do scouting without all of the amazing parents we have so thank you.

A special Note before I go if you want to find out what it is like being on the committee or helping without a biased opinion, please ask Adele who joined our trustee board last year and actively participates on our trustee board, or speak to Hannah, Clare or Sandra to ask what it is like being a new Team member they all joined in the last year.

I hope our next year is as wonderful as this year has been.

Luke Winter
Group Lead Volunteer

Section Reports

Beavers

In the summer we did Kayaking at Oulton Broad activity centre, went to RSPB Minsmere had a trip down the Blyth River, at the hall we did a bit of pioneering. We had a great autumn term doing some amazing activities from short hikes to our communicator badge, taking part in Nerf Shooting, Taking Part in Remembrance Sunday the Beavers sent away several Christmas shoeboxes. Spring Term we did parts of the builder badge and the disability badge; we completed our safety badge and did some experiment's.

Cubs

The cubs in the summer term have done fire lighting, gardening, kayaking and canoeing, they went climbing and had a trip down the Blyth. Then In the Autumn term they went kayaking and canoeing did some basic rope making did a nice evening hike, participated in JOTA did a Christmas tree display for Southwold Library along with filling shoeboxes for charity.

In the spring we did healthy eating, had an amazing evening doing Ringo's we did the digital maker badge and then had Nick Horton attend and help with our emergency aid badge.

Scouts

The summer term the scouts had several evenings of wife games followed with kayaking and climbing, along with a trip down the Blyth unfortunately due to illness there nights at Minsmere were cancelled and we had to do other activities on those nights. Which allowed us to prep for the camp.

Norjam was our camp that we looked towards over the summer holidays it was an international camp attended by a lot of scouts. We attended with the district and I have to say it was an amazing week our scouts were impeccably behaved and were very tired when they returned home from all the activities they had done.

In the Autumn the scouts Raised funds for the British legion and being on parade for remembrance Sunday, the Scouts showed amazing behaviour and raised over £300 in cash this is not counting the many payments they took on the card machine. We look forward to helping again next year. The scouts did several hikes went kayaking again did Jota and the communicator badge, started the electronics badge which ended in the spring with them building their own radio.

In the Spring the scouts finished the electronics badge by building a Radio soldering the parts themselves. Vaughn, I know is very proud of them, those scout mums that are present for the scout section also were treated to the scouts usual Mother's Day evening. However, the preparation that goes into this continues to be amazing and gets better every year.

Who's Who

President
Bob Mole

Group Lead Volunteer Luke Winter

Beaver Scouts
Section Team Leader
Siobhan Busby
Section Team Members

Cub Scouts
Section Team Leader vacant
Section Team Members
Donna Winter
Hannah Wallace

Scouts
Section Team Leader

Vacant

Section Team Members

Debbie Lucock
Vaughn Lucock

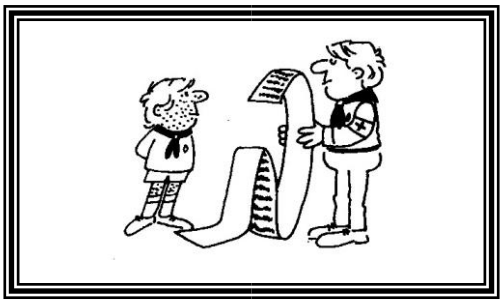
Team Members
Alys Callaghan
Carl Hurr
Lenny Leonard
Tim Rogers

Chairman
Tim Rogers

Treasurer
Nikki Horton

Trustees (plus Leaders)
Sarah Rogers
Tim Rogers
Sam White
Adele Coleman
Group Quartermaster
Scouts plus Team Leader

Group Archivist
Reg Block



Can you give some of your time to support your Scout Group?

The Group Trustee Board is a group of people who care about Scouting in Southwold, Reydon and the surrounding villages and who are keen to see the development of the Scout Group.

The committee meet most months (except holidays) currently by zoom at 8.00pm usually finishing by 9.00pm. We are looking for parents from the Beavers, Cubs and Scouts to join the Board and to have a say in the **running** of the group.