
**TRUSTEES ANNUAL REPORT
for the year ended 31st March 2025**

OBJECTIVES AND ACTIVITIES

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy, and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the World in which we live in.

Belief - We explore our faiths, beliefs, and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- ❖ enjoy what they are doing and have fun
- ❖ take part in activities indoors and outdoors
- ❖ learn by doing
- ❖ share in spiritual reflection
- ❖ take responsibility and make choices
- ❖ undertake new and challenging activities
- ❖ make and live by their Promise.

Public Benefit

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Volunteers

All the Section Leaders and helpers are volunteers and volunteers carry out all the fundraising.

ACHIEVEMENTS AND PERFORMANCE

The Scout Group comprises of a Beaver Colony, a Cub Pack and a Scout Troop with a Trustee Board.

Group Lead Volunteer's Report

Another great year of activities, increased membership,

Cubs had a great time at the County Cub Camp at Hallowtree with hundreds of activities and other Cubs from across Suffolk.

Beavers had

Top Chief Scouts Awards have been gained which is great to see a continued effort by Members to achieve these badges.

Whilst we try to continue excellent Scouting for our Members and manage to cover the necessary ratios for adults required, the Sections do all really need additional support and we therefore are seeking additional help at the weekly meetings for Beavers and Cubs. These additional adults may not necessary be uniformed leaders but having more people involved with the children's structured programmes will be a much needed benefit.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
1ST LEISTON SCOUT GROUP**

I report on the accounts for the year ended 31 March 2025

Responsibilities and basis of report

As the charity's trustees are responsible for the preparation of the accounts on accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name *Celia Comber*
Address *7 Quantock Close*
 Rushmere St Andrew
 Ipswich

Date 15 November 2025

RECEIPTS AND PAYMENTS**For the year ended 31st March 2025**

	2025		Total Funds £	2024
	Unrestricted Funds £	Restricted Funds £		Total Funds £
RECEIPTS				
<i>Donations, legacies and similar income</i>				
Membership subscriptions	6,215.34	-	6,215.34	6,460.00
Less paid to district (2 years)	(3,104.50)	-	(3,104.50)	(6,047.50)
Net membership subscriptions retained	3,110.84	-	3,110.84	412.50
Donations	410.00	-	410.00	802.70
Grants	1,300.00	40,969.00	42,269.00	2,422.00
<i>Charitable activities</i>				
Camps and activities	2,985.00	-	2,985.00	2,610.00
<i>Fundraising activities</i>				
Easy Fundraising	97.94	-	97.94	-
<i>Other receipts</i>				
Uniform and badges	553.50	-	553.50	664.50
Total receipts	<u>£8,457.28</u>	<u>£40,969.00</u>	<u>£49,426.28</u>	<u>£6,911.70</u>
PAYMENTS				
<i>Charitable activities</i>				
Camps	2,710.35	-	2,710.35	2,766.54
Activities	1,246.28	-	1,246.28	891.73
Donations	55.00	-	55.00	50.00
Uniforms	908.52	-	908.52	1,582.13
Badges	620.24	-	620.24	493.20
Equipment repairs	200.00	-	200.00	103.44
Insurance	1,798.52	-	1,798.52	1,876.37
Heat light and water	528.25	-	528.25	550.64
Hall renovations	1,380.00	-	1,380.00	7,160.88
Hall maintenance & cleaning	613.39	-	613.39	649.86
Stationery and computer	43.08	-	43.08	340.99
OSM	17.96	-	17.96	92.29
Total expenditure	<u>10,121.59</u>	<u>0.00</u>	<u>10,121.59</u>	<u>16,558.07</u>
Asset purchases	0.00	-	0.00	0.00
Total payments	<u>£10,121.59</u>	<u>£0.00</u>	<u>£10,121.59</u>	<u>£16,558.07</u>
Net (payments)/receipts	<u>£(1,664.31)</u>	<u>£40,969.00</u>	<u>£39,304.69</u>	<u>-£9,646.37</u>
Cash funds at 1 April	7,947.02	900.00	8,847.02	18,493.39
Cash funds at 31 March	<u>£6,282.71</u>	<u>£41,869.00</u>	<u>£48,151.71</u>	<u>£8,847.02</u>

STATEMENT OF ASSETS AT 31 MARCH 2025

CASH FUNDS	2025			2024
	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds		
	£	£	£	£
Current account	6,245.52	41,869.00	48,114.52	8,832.94
Group cash	37.19	-	37.19	14.08
	<u>£6,282.71</u>	<u>£41,869.00</u>	<u>£48,151.71</u>	<u>8,847.02</u>

ASSETS

	Date acquired	
Tents and Camping Equipment	y/e - 31/03/2008	4,991.43
Gopack Tables and Benches	y/e - 31/03/2008	930.21
Box Van Trailer	y/e - 31/03/2008	3,250.00
3 Acer Aspire laptop computers, camera and printer	y/e - 31/03/2009	1,545.54
3 Coleman tents	y/e - 31/03/2009	449.97
Security System	y/e - 31/03/2009	827.20
Cupboards built in hall	y/e - 31/03/2009	1,400.00
5 Coleman tents	29/03/2011	545.00
Double toilet tent	29/03/2011	210.00
Gas Boiler	31/07/2014	238.38
Gas lights	31/07/2014	158.55
Blacks Icelandic II Tent	13/10/2014	518.99
Yellow metal cupboard	02/10/2020	657.60
Binoculars & GPS units	13/07/2021	804.71
		<u>16,527.58</u>

The group has a headquarters at Victory Road, Leiston, Suffolk, IP16 4DQ which is valued at around £350,000 for insurance purposes

The group had a stock of uniform at the year-end, which has not been valued for these accounts

The above account and statement of assets and liabilities were approved by the trustees on

and signed on their behalf by

1st Leiston Scout Group

**ANNUAL REPORT
AND ACCOUNTS**

FOR THE YEAR ENDED

31 March 2025

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for the year ended 31st March 2025**

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As always, I owe a big thank you to all our volunteer Leaders, Section Assistants, Young Leaders and Trustee Board members who continue to support me, and I look forward to another exciting year of Scouting

Group Lead Volunteer

Significant achievements during the year

Badges

3 Chief Scouts Gold Awards
5 Chief Scouts Silver Awards
1 Chief Scouts Bronze Award

Camps – All Sections were given an opportunity to a night away during the 2024-2025 year. A total of 26 nights away experiences had been arranged during the reporting year.

FINANCIAL REVIEW

Group Treasurer Remarks

The Scout Group continues to raise its money from Membership fees and obtaining grants. During the year the group applied to Sizewell

Reserves Policy

It is the intention of the Trustee Board to keep a general fund and its reserve for the upkeep and repair of the current Scout Hall and at least one year's expenses for the running of the Group. Any spare funds will be held in an account to gain interest.

Risk and Internal Control

The Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed, and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property, and equipment. The Group would request the use of buildings, property, and equipment from neighbouring organisations such as the primary school, village hall, sports pavilion, parish rooms and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to Leaders, helpers, supporters, and members. The Group, through the capitation fees, contributes to the Scout Associations national accident insurance policy.

Reduced income from fund raising. The Group is reliant upon income from subscriptions and fundraising. The Group does hold a reserve, which should ensure the continuity of activities, should there be a major reduction in income. The Trustee Board could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

Reduction or loss of Leaders. The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there were a reduction in the number of Leaders to an unacceptable level in a particular Section or the Group as a whole, then there would have to be a contraction, consolidation or closure of a Section. In the worst-case scenario, the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there were a reduction in membership in a particular Section or the Group, as a whole, then there would have to be a contraction, consolidation or closure of a Section. In the worst-case scenario, the complete closure of the Group.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing Document

The 1st Leiston Scout Group is part of the Scout Association and belongs to the Deben Scout District. The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

Constitution

The Group is a Trust established under its rules, which are common to all Scouts.

Trustee selection

The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

Governance

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As Charity Trustees they are responsible for complying with legislation applicable to Charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Members of the Trustee Board complete training within the first few months of joining the Board.

The Board consists of the Chair, Treasurer Group Lead Volunteer trustees and meets at least three times a year. This Trustee Board exists to support the Group Lead Volunteer in meeting the responsibilities of the appointments and is responsible for:

- ❖ The maintenance of Group property;
- ❖ The raising of funds and the administration of Group finance;
- ❖ The insurance of persons, property and equipment;
- ❖ Group public occasions;
- ❖ Assisting in the recruitment of Leaders and other adult support;
- ❖ Appointing any sub committees that may be required;

REFERENCE AND ADMINISTRATIVE INFORMATION

Registered Charity No. 305663
 Registered Charity Name. Leiston Scout Group
 Charity contact name: Mr Steve Burch
 Charity contact address:
 Charity main address:

Trustees who manage the Charity

THE TRUSTEE BOARD		Date appointed
Group Chair	Ms Tiphany Churchyard	01/09/2024
Group Lead Volunteer	Mr Steven Burch	01/09/2024
Group Treasurer	Mrs Hayley Bayman	01/09/2024
Board Member	Ms Kirstie Campbell-Burch	01/09/2024
Board Member	Mrs Mark Panton	01/09/2024
Board Member	Mr Kieran Morling	01/08/2025

Custodian Trustees

The Scout Association Trust Corporation, Gilwell Park, Bury Road, Chingford, London E4 7QW

Professional Advisors

Bankers

Barclays Bank, 1 Princes Street, Ipswich, IP1 1PN

Consultants

Independent Examiner

Celia Comber, 7 Quantock Close. Rushmere St Andrew, Ipswich, IP5 1AS

Approved by

Group Chairperson



Group Treasurer

Bayman

Date: 20/11/25

2025