

Trustees' Annual Report

For the period

From (start date)

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 to end date

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Section A	Reference and administration details
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Charity name	St Andrew's (Yeovil) Scout Group											
Other names the charity is known by	n/a											
Registered charity number (if any)	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>3</td><td>0</td><td>5</td><td>6</td><td>4</td><td>5</td></tr></table>	3	0	5	6	4	5					
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HQ registration number	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>1</td><td>0</td><td>0</td><td>1</td><td>1</td><td>1</td><td>0</td><td>6</td></tr></table>	1	0	0	1	1	1	0	6			
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Charity's principal address	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: center;">St Andrew's Scout Hall</td></tr> <tr><td style="text-align: center;">Preston Grove</td></tr> <tr><td style="text-align: center;">Yeovil, Somerset</td></tr> <tr><td style="text-align: center;">Postcode <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>B</td><td>A</td><td>2</td><td>0</td><td>2</td><td>B</td><td>Q</td></tr></table></td></tr> </table>	St Andrew's Scout Hall	Preston Grove	Yeovil, Somerset	Postcode <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>B</td><td>A</td><td>2</td><td>0</td><td>2</td><td>B</td><td>Q</td></tr></table>	B	A	2	0	2	B	Q
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Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Rebecca Byrne	Group Chair	
2	Janet Yates	Group Secretary	
3	Victoria King	Group Treasurer	
4	Simon Merrett	GSL	
5	Patricia Darley	AGSL	
6	Ian Harley	QM	
7	John Myers	Group Administrator	
8	Claire Rowswell	Fundraising Lead	
9	Phillapa Wannell	Trustee	
10	Matthew Hurley	Trustee	
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Independent Examiner	Lavinia Watson	11a St Thomas Street, Wells, Somerset

Section B	Structure, governance and management
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Trustees' Annual Report

For the period

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Section B	Structure, governance and management
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Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 8 Trustees (including 2 Ex Officio Trustees) and meets every 2 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities make and live by their Promise</p>
<p>Summary of the main activities in relation to these objects</p>	<p>We have set up a Squirrel Drey and are in discussion with District to re-open our Viking Explorer Unit which closed during Covid - we will then have each section represented in our group / our fundraising efforts are open to members of the community eg autumn fair, Big Breakfasts and Bingos which receive good engagement / we attend the annual St George's Day Parade and the Remembrance Day Parade at Ham Hill where our young members lay a wreath and always have a smart turnout from the group.</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p>	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	<div style="border: 1px solid black; height: 137px;"></div>
<p>Public benefit statement</p>	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>
Section D	Achievements and performance

Summary of the main achievements of the charity during the year

We mentioned in last year's annual report that we would have to spend out on getting the car park resurfaced and this was our biggest spend for 2023/24. We opened a Squirrel Drey with a maximum of 12 squirrels at the moment. We have established contact with the new nursery that has set up in the church hall next door which could help feed our numbers moving forward and are looking to open up our Explorer Unit which closed during Covid.

Section E	Financial Review
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Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to a term's subscriptions to cover running costs, circa £4,410 based on our census of 98 youth members and subs of £135 per year.

The Group held reserves of approximately £2,468.60 against this at year end. This is below the level required and is due to the fact we raised our subscription level at the beginning of the 2023/24 academic year to take into account rising operating costs and this has yet to fully filter through into our reserves.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

n/a

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Investment Policy
 The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F Other Optional Information


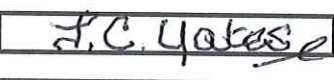
Plans for future periods (details of any significant activities planned to achieve them)

Following the AGM in 2023, we formed a fundraising team who were targetted with raising £4,500 across the autumn term, spring term and summer term and at the end of the financial year, were just short of that target by £758. An excellent effort by all involved.

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rebecca Byrne	Janet Yates
Position (eg Secretary, Chair)	Group Chair	Group Secretary
Date	12/06/24	

St Andrews (Yeovil) Scout Group (Charity no. 305645)

Receipts and payments account

For the year from	1 April 2023	To	31 March 2024
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Receipts and payments

	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	£10,888.00	£8,505.00
Donations	£639.84	£0.00
Gift Aid	£1,927.41	£1,696.09
Miscellaneous and Tshirts	£699.00	£1,112.20
Camps and offsite activities	£12,361.00	£13,162.83
Sub total	£26,515.25	£24,476.12
Grants		
Maintenence grant	£0.00	£0.00
Other grants	£0.00	£0.00
Sub total	£0.00	£0.00
Fundraising events (gross)		
General Fundraising	£2,908.81	£1,565.44
Autumn Fair	£910.47	£0.00
Sub total	£3,819.28	£1,565.44
Scout hut income		
Gas refunds	£100.76	£13.76
Scout Shop rent and proportional charges	£1,503.01	£619.11
Sub total	£1,603.77	£632.87
Investment income		
Bank interest	£26.01	£4.61
Sub total	£26.01	£4.61
Total Gross Income	£31,964.31	£26,679.04
Asset and investment sales, etc.	£0.00	£0.00
Total receipts	£31,964.31	£26,679.04

St Andrews (Yeovil) Scout Group (Charity no. 305645)

Receipts and payments account

For the year from	1 April 2023	To	31 March 2024
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Receipts and payments

	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	£5,684.00	£5,060.00
Youth programme and activities	£1,265.90	£787.06
Camps and offsite activities	£13,552.23	£11,736.44
Water and Sewerage	£129.09	£126.22
Electricity and Gas	£2,396.40	£5,170.13
Insurance	£1,121.00	£1,052.24
Tents and equipment	£136.48	£144.23
Stationery, printing and photocopying	£1,460.98	£1,599.45
Badges	£1,103.46	£1,017.28
Miscellaneous and tshirts	£1,258.40	£1,386.01
Hall running costs	£1,400.78	£1,323.03
Hall projects	£4,684.80	£405.60
Donations	£145.00	£0.00
Sub total	£34,338.52	£29,807.69
Fundraising expenses		
General Fundraising	£1,014.70	£502.51
Autumn Fair	£425.58	£0.00
Sub total	£1,440.28	£502.51
Total Gross Expenditure	£35,778.80	£30,310.20
Asset and investment purchases, etc.	£0.00	£0.00
Total payments	£35,778.80	£30,310.20
Net of receipts/(payments)	-£3,814.49	-£3,631.16
Cash funds last year end	£0.00	£0.00
Cash funds this year end	-£3,814.49	-£3,631.16

St Andrews (Yeovil) Scout Group (Charity no. 305645)

Receipts and payments account

For the year from	1 April 2023	To	31 March 2024
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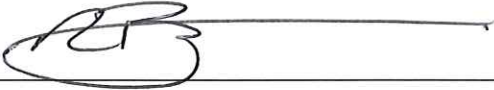

Statement of assets and liabilities at the end of the year

	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Cash funds		
Bank current account	£5,546.03	£5,480.32
Bank deposit account	£2,468.60	£2,442.59
Camp account	£3,850.54	£7,756.75
The Scout Association Short Term Investment Service	£0.00	£0.00
Cash/Floats	£0.00	£0.00
Total cash funds	£11,865.17	£15,679.66
Other monetary assets		
Tax claim	£0.00	£0.00
Debts due from the County/Area/District/Group	£0.00	£0.00
Insurance claim	£0.00	£0.00
Sub total	£0.00	£0.00
Investment assets		
Investment property - detail	£0.00	£0.00
Quoted investments	£0.00	£0.00
Other investments - detail	£0.00	£0.00
Sub total	£0.00	£0.00
Non monetary assets for charity's own use		
Badge stock	£0.00	£0.00
Shop stock	£0.00	£0.00
Other stock	£0.00	£0.00
Land and buildings	£0.00	£0.00
Motor vehicles	£0.00	£0.00
Scouting equipment, furniture etc	£0.00	£0.00
Other	£0.00	£0.00
Sub total	£0.00	£0.00
Liabilities		
Accounts not yet paid	£0.00	£0.00
Expenses incurred but not invoiced	£0.00	£0.00
Subscriptions not yet paid	£0.00	£0.00
Loan - detail	£0.00	£0.00
Other liabilities	£0.00	£0.00
Sub total	£0.00	£0.00
Total net assets	£11,865.17	£15,679.66

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 23 May 2024 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

REBECCA BYRNE Chair
VICTORIA KING Treasurer

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of St Andrews (Yeovil) Scout Group

I report to the trustees on my examination of the accounts of the St Andrews (Yeovil) Scout Group for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of the St Andrews (Yeovil) Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the St Andrews (Yeovil) Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. *accounting records were not kept in respect of the St Andrews (Yeovil) Scout Group as required by section 130 of the Act; or*
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Lavinia Watson

Relevant professional qualification or membership of professional bodies (if any):

Address: 11a St Thomas Street, Wells, Somerset, BA5 2UU

Date: 13 June 2024