

# 1st Keynsham Scout Group Trustees' Annual Report

**Reporting Period: 1st April 2024 to 31st March 2025**

## **Section A Reference and Administration Details**

Charity name: 1st Keynsham Scout Group

Registered charity number: 305626

Charity's principal address: 1st Keynsham Scout Group HQ,  
Mayfields,  
Keynsham,  
BS31 1BW

### **Names of the charity trustees who manage the charity:**

(These will be published here in the annual report of the charity and also in the UK Gov Charity Register)

	<b>Trustee Name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>
1	Ian Carter	Group Lead Volunteer (GLV)	
2	Len Bridges	Chair	
3	Nicky Sanders	Treasurer	
4	Alan Glasgow	IT & Compliance	
5	Alan Sanders	GLV - Activities	
6	Tony French	GLV - Scouts	
7	Lee Lodder	GLV - Beavers & Cubs	
8	Dan Sawyer	KESU LV (opted in)	
9	John Balcombe	Mayfields HQ Estates	
10	Matty Jackson	Under 25 yrs representative	
11	Deon Lowe	Under 25 yrs representative	
12			

### **Names and addresses of advisers:**

<b>Type of advisor</b>	<b>Name</b>	<b>Address</b>
Audited Accounts	Mike Smith	2 Avon Road, Keynsham, BS31 1LJ

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## **Section B                    Structure, Governance and Management**

### **Description of the Charity's Trusts:**

#### **Type of Governing Document:**

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group has its constitution based upon The Scout Association template and this is reviewed and approved at the AGM annually.

#### **How the Charity is Constituted:**

The Group is a trust established under its rules which are common to all Scouts.

#### **Trustee Selection Methods:**

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

#### **Additional Governance Issues:**

The Scout Group is managed by the Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of:

1. Chair - Len Bridges
2. Treasurer - Nicky Sanders
3. Group Lead Volunteer - Ian Carter
4. GLV Activities Lead - Alan Sanders
5. GLV Beavers & Cubs Lead - Lee Lodder
6. GLV Scout Lead - Tony French
7. IT & Data Compliance - Alan Glasgow
8. Explorers - Dan Sawyer
9. HQ Maintenance Lead - John Balcombe
10. Under 25 - Deon Lowe
11. Under 25 - Matty Jackson

During the year Pete Tamblin agreed to be Co-opted to the Trustee Board in support of Special Projects such as the building of the new Activity Barn at Chelwood and the Chair and GLV look to formalise his position on the Groups Trustee Board at the next AGM.

1st Keynsham Scout Group is a trust established under Scout Association and charity rules, which are common to all Scout Groups. Trustees are appointed in accordance with the Policy, Organisation & Rules (POR) of the Scout Association. POR rules state that all operational committee members / trustees and adults working closely with young people must be checked through the Disclosure and Barring Service (DBS), before working with young people. Every person involved in Scouting in Keynsham is an unpaid volunteer who

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gives their time, life skills and expertise in providing guidance, leadership and inspiration to the young people of Keynsham.

1st Keynsham is one of the largest Groups in the UK and our success is due to the contribution made by our dedicated team of volunteers, the enthusiasm of its members, parents, guardians and supporters. To continue providing the best possible scouting experience we need to continually attract new parents / volunteers to actively support the Group.

Keynsham Explorer Scout Unit (KESU) is part of the Wansdyke District and is based at the Scout HQ in Mayfields. Although they have no liability for any financial or asset management (their accounts are submitted separately) they are an integral and very important part of the Group. Scouts move on to Explorers who develop Young Leaders to assist with Beavers, Cubs and Scouts and they also play an essential part in events such as the Auction. Explorers make a financial contribution to the group to assist with running expenses and the use of facilities and equipment.

The Scout Association (TSA) Transformation program has come to an end and this changed the way many Scout Groups recruit volunteers and structure their teams although due to previous 1st Keynsham restructures and recruitment methods this had a very minor impact on our structure and operations.

The Trustee Board meets approximately every 2 months and reviews reports and updates from its primary Group Leadership Team members. Members of the Trustee Board complete 'Being a Scouts Trustee' learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that give young people skills for life.

The Trustee Board is supported by an operations team covering the myriad of requirements in managing a large Scout Group Charity, many of whom have dedicated many years' service to 1st Keynsham Scout Group.

The Trustees and Operational Leadership Team regularly reviews the risks, health & safety and welfare requirements of its operations, membership and third parties.

A budget is drafted annually by the finance subcommittee, (Ian Carter, Len Bridges, Nicky Sanders and Alan Sanders) and this is considered and approved by the Trustee Board. The income and expenditure is reviewed at each Trustee Board meeting. The accounts for the year are attached and we would like to thank our treasurer Nicky Sanders for managing the Group financials during the year and preparing the year end accounts. We would also like to record our thanks to Mike Smith for the Independent Examiners Report produced at year end.

## **Risk and Internal Control:**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed, and systems have been established to mitigate against them. The main areas of concern that have been identified are:

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Severe damage to the main HQ buildings, property and equipment. The Group would utilise its other location in Chelwood, install temporary accommodation within the HQ grounds and or request the use of buildings, property and equipment from neighbouring Scout Groups or other organisations in the Keynsham area. Similar reciprocal arrangements exist with these organisations such as the Town Council. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to The Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fundraising. The Group has multiple income streams which spreads the risks and means it is not totally reliant upon income from one activity.

The primary income streams for the Group are as follows:

- Members subscription
- Letting HQ premises
- Letting Chelwood Campsite
- Annual Auction
- Clay Pigeon Shooting
- HMRC Gift Aid
- Other Donations or Grants

The Group previously held a significant reserve to ensure the continuity of activities should there be a major reduction in income. However, the Group committed to utilise this reserve during this financial year for the investment of building a new all-weather activity barn at its Chelwood campsite and this cost c.£135,000. The Board has secured a £30,000 loan from the Scout District to assist with the new barn cost and to ensure it retained sufficient funds for the on-going financial management of the Group.

In the event of considerable additional unforeseen and budgeted cost to the Group it could raise additional loan(s) from Scout District or County to cover the risk. Additionally, the Group could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The Group is totally reliant on volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group. The Group has a substantial team of volunteers and therefore currently considers this a manageable risk with the flexibility of resources available across the Group.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include regular financial reviews of income and expenditure, Trustee Board approvals of budget and additional expenditure outside of budget and control limits, risk reviews of the HQ & Chelwood properties and comprehensive insurance policies to ensure that insurable risks are covered. The Scout Association provides insurance cover as part of the annual capitation for scouting activities including public liability. 1st Keynsham is responsible for any additional insurance cover for buildings and contents and equipment. Requirements are reviewed annually, and cover is

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provided by Unity Insurance Brokers (Part of The Scout Association). Note: Because of accounting practices, the book value of equipment and buildings will be significantly lower than the valuation for insurance purposes due to write down policies. The Chair is the gatekeeper for review of the policies and all insurance claims through Unity Insurance.

Our Mayfields HQ buildings and facilities are kept in pristine condition by a team of volunteers who have grown in numbers over the past few years, and their contribution is greatly valued. This group of dedicated volunteers led by John Balcombe and Dave Hopkins has saved the Group thousands of pounds in maintenance charges. To comply with relevant legislation and the conditions of our premises licence the Group employs professional and qualified trades people in key areas.

Chelwood is located a few miles south of Keynsham where the Group owns a 30-acre campsite and nature reserve. It is a fantastic facility used for several events and activities throughout the year. It provides a very important income stream from the facilities and increasingly from events, and we are lucky to have a very professional and dedicated team of volunteers led by Wilf Harrison managing this facility with Christine Harrison and other supporters. The campsite is an important asset for members' activities and an income stream, and it is hoped that building the new Activity Barn on site will make camps and activities easier to manage and further enhance the income from letting this site.

One of the main on-going risks at Chelwood is managing the trees and woodland around the campsite. The Group arranges specialist Tree surveys every two years for the Campsite and HQ trees. This survey looks at the physical and environmental risk the trees can have upon the Group. Apart from physically unsafe trees the immediate risk prevails from "Ash Dieback Disease" (ADD). However, our specialist also highlights Larch as a dominant tree species within the woodland and is at threat from Ramorum disease (Phytophthora Ramorum). Suspected cases of Ramorum disease on trees or other woodland plants must be reported to the Forestry Commission who may issue a Statutory Plant Health Notices (SPHN) on the owners or managers of affected woodland. These notices require infected and nearby larch trees to be destroyed, nearby trees are included in notices because even though they might not show symptoms of the disease, experience has shown that in many cases some of them are in fact infected. Failure to comply with a notice can result in enforcement action and prosecution.

Due to the risk from ADD, infected trees are being felled as a priority along with trees identified at risk of falling, particularly those in more public areas. Due to the future risk the larch are being thinned out and felled. The woodland at Chelwood has a good volume of native trees that self-populate and we have found a number of smaller new growth trees including oak that will benefit from clearing out the larch and ash trees and that will fill the gaps over time.

Data management and GDPR compliance are seen as crucial for managing the Scout Group. The Group has been fortunate to have the experience of Alan Glasgow who has continued to progress the improvement and control of our IT systems, website and communication systems. The Group has provided its management team with a centralised online Google email and electronic data management platform, and we are grateful for Alan's contribution in these areas. This now provides us with a platform for marketing, fundraising, selling activities, keeping present and past members apprised of group developments and raising our profile in the community.

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The senior management team are gatekeepers for vetting content of websites to ensure compliance with copyright, infringement of personal rights, defamation and data protection. Emails containing harmful content, malware and ransomware are potentially damaging to the Group and all officers and managers sending confidential information are required to use appropriate antivirus/anti-malware protection software. To allow leaders and managers' time to concentrate on Scouting activities record keeping has now been computerised using TSA central website and Online Scout Manager (OSM). Both systems are externally managed with the appropriate levels of security.

## **Section C Objectives and Activities**

### **Summary of the objects of the charity set out in its governing document:**

#### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to the community and wider society.

#### **The Values of Scouting**

As Scouts we are guided by these values:

Integrity      We act with integrity; we are honest, trustworthy and loyal.

Respect      We have self-respect and respect for others.

Care      We support others and take care of the world in which we live.

Belief      We explore our faiths, beliefs and attitudes.

Co-operation      We make a positive difference; we cooperate with others and make friends

#### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors
- Learn by doing
- Share spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their Promise

### **Summary of the main activities in relation to these objects:**

Scouting is the very essence of our being and everything we do is geared to providing the young people, and young at heart of Keynsham with the very best experiences possible. With over 100 years of history the alumni is full of success stories of young people who have gone on to lead successful and fulfilling lives, some currently working and living in countries right across the globe.

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The Group had Beavers, Cubs and Scout sections running for many successful years and at the very end of March 2025 a new Squirrels Drey was established with fifteen 4 - 6 year olds. This new Drey and set of volunteers will be given time to settle in and understand the nuances of running this section. Once the team and GLV are comfortable with the stability being strong enough to expand, consideration will be given to, either starting another small Drey or increasing member numbers to the existing Drey.

The Group has key activity teams to support the Groups' Squirrels, Beavers, Cubs and Scouts in having challenging and fun experiences. These teams cover Air Rifle & Pistol Shooting, Water Sports, Caving, Climbing, Survival, Pioneering, Clay Pigeon shooting, Archery, Entertaining, Expedition, Outdoors Skills, Nature and Crafts.

There is strong demand from parents to enrol their children (boys and girls) into Scouting, and there are waiting lists for Squirrels, Beavers, Cubs and Scouts.

The numbers shown at the census fluctuate through the year. Reducing the waiting list is desired, however this depends heavily on new adult volunteers and young leaders coming forward. The fact that parents are passionate about their children being involved in Scouting is a testament to the quality and diversity of the opportunities on offer by 1st Keynsham Scout Group. Parents are advised that Scouting at local level is run entirely by unpaid volunteers and there are strict criteria on the ratio of leaders to children in their care. The only way in which we can reduce the waiting list is to increase the number of leaders and assistant leaders.

Our premises are used every evening and at weekends. There is also a vibrant activity programme taking Scouting off site including the use of the group owned activity site and campsite at Chelwood. The Group is exploring various options to amend, build or extend the current HQ premises in Keynsham. It is now running at high capacity and it is difficult to accommodate additional Dreys, Colonies, Packs and Troops. However this may involve substantial cost and the Group no longer holds the reserves it had in previous years. Therefore, any further major building plans could involve substantial fundraising efforts and / or loans to achieve the desired outcomes.

## **Additional details of the objectives and activities:**

The Group was founded in 1909 and it is with great pride we acknowledge the generosity of those early pioneers in presenting the Group with land and assets and in so doing laying the foundations of one of the largest and most successful Groups in the UK. This report is a representative view of 1st Keynsham Scout Group, its activities, its place in the community, but more than that through the combined efforts of all in and out of uniform, the Group has provided young people with skills which have evolved over the years to meet 21st Century needs so they can embrace opportunities in future life.

The Trustees would like to express their appreciation to all the unpaid volunteers for their contribution over the last twelve months.

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## Public benefit statement:

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development.

1st Keynsham Scout Group is a community-based organisation dedicated to providing young people with a wide range of activities and life skills and a safe environment in which to develop their contribution to the community and wider world in the years to come. The Group is heavily involved in supporting Keynsham in Bloom and enters the RHS "In your neighbourhood" annually. The Group also allows lettings of the Keynsham Mayfields HQ & Chelwood woodland campsite premises while not in use for Scouting to allow the wider community to benefit from these excellent facilities. The Keynsham HQ premises are registered for emergency use as part of the Keynsham Council / BANES Business Continuity Plan. The Group let the HQ to the Department of Health & Social Care during the Covid19 Pandemic to use as a testing centre and the local health centres also use the HQ for mass vaccinations for the community such as for Covid19 and Flu.

## Section D Achievements and Performance

### Summary of the main achievements of the charity during the year:

#### Membership as per Census 31st January 2025 = 227

	Total	Male	Female	Other
<b><u>BEAVERS</u></b>	<b><u>54</u></b>	<b><u>42</u></b>	<b><u>11</u></b>	<b><u>1</u></b>
K2	28	25	3	
ROCKY	26	17	8	1
<b><u>CUBS</u></b>	<b><u>83</u></b>	<b><u>70</u></b>	<b><u>13</u></b>	
CHILTERN	26	20	6	
COTSWOLD	28	24	4	
QUANTOCK	29	26	3	
<b><u>SCOUTS</u></b>	<b><u>90</u></b>	<b><u>75</u></b>	<b><u>15</u></b>	
AXE	28	22	6	
FROME	20	18	2	
CHEW	20	18	2	
AVON	22	17	5	
<b>TOTALS</b>	<b>227</b>	<b>187</b>	<b>39</b>	<b>1</b>
<b><u>WAITING LISTS</u></b>	<b><u>75</u></b>	<b><u>55</u></b>	<b><u>19</u></b>	<b><u>1</u></b>
SQUIRRELS	11	8	3	
BEAVERS	38	30	8	
CUBS	21	14	6	1
SCOUTS	5	3	2	

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The Group has continued to provide outstanding scouting for its Keynsham youth. Membership numbers have decreased slightly from the previous reporting period by 13 members, primarily in the Scout section, however, this isn't a concern.

Sadly we must also reflect on the loss of people in the year who played a part in Scouting in 1st Keynsham Scout Group.

We lost Charles Sanders, more commonly known as "Skip", who will be very sadly missed by family, friends and our Scout Group. Skip played a massive role in Keynsham Scouts for over 50 years. Skip had previously been a member of Scouts in Coventry, where he had progressed through the sections and into leadership before moving to Keynsham. Upon moving his family to Keynsham back in early 1970's he got involved in helping the Group as a Cub Leader and brought in his two sons Alan and Keith. Later Skip moved to Scouts, starting up a new troop which he ran for many years. In the 1990s, our Scout HQ required replacing, and Skip played a major role in shaping the building that was opened in 1996. Thanks to his perseverance and attention to detail, we achieved the right result. Skip brought 3 generations into Scouting with many still involved in Keynsham Scout Group as Leaders helpers or Trustees. During his time with us Skip also organised the Keynsham Fun Run for many years and enjoyed running himself. There are many stories of Skip and as people remember Charles, we are sure they will be shared. In 2009 Skip was awarded by the Chief Scout the highest Leader Award, the "Silver Wolf" for his exceptional service. He completed well over 50 years of service to Scouting in many roles, an amazing achievement, latterly as our treasured President.

We also lost Len Honeker who was a Leader with the Scout Group during the 80's and 90's. Len joined the group to support his sons Doug and Tony and never left. After he stepped down as a Leader, he continued to support all of the fundraising clay shoots bringing not just himself but large groups and encouraging others to get involved. His love for Chelwood and everything Scouting never diminished. He will be remembered by many of his old scouting colleagues, always willing to give support and advice with a laugh, a smile and above all with a big heart.

Graham Robins was also sadly lost during the year. Graham was Avon Troop leader, led our Venture Unit to Norway in 1986 and went on to be an overseas Commissioner. He served in the Group from the late 1970's until he moved away in the late 1980's but always stayed in touch.

We're continually amazed at the resilience and passion of our Group volunteers. We must thank the Scout Trustees and Leadership Team for all their fantastic efforts, such as their enthusiasm and innovation to keep Scouting alive for all the units and our young members. Plus everyone behind the scenes who manage our property, lettings, finances, equipment, fundraising, lettings, Chelwood, subscriptions, IT, administration and so much more.

Our strength as a Group lies with the amazing leadership and operational leadership teams sharing the load of managing this very large Scout Group and delivering great Scouting for Keynsham's youth.

We had another highly successful year of fundraising activities, and this is essential for minimising the members subscription charges and also investing in the Group's future.

Our leadership and executive teams had considered initial growth and investment plans and agreed that this should start with the building of a new activity barn at Chelwood and this

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was completed during the year. I would like to record my appreciation to our Project Team supporting this significant development to ensure all went to plan. The project came at a high financial cost to the Group due to inflationary and other cost pressures, however, the project stayed within the agreed tendered cost plan and no additional charges were incurred.

## **Section E Financial Review**

### **Brief statement of the charity's policy on reserves:**

#### **Reserves Policy**

The Group previously held reserves of approximately £70,000 against future development of the new activity barn at Chelwood. This was spent during the year on the project and current reserves are approximately £30,000.

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Trustee Board reviewed the requirements prior to contracting the new barn and considered the Group should hold a sum equivalent to 3 months running costs, circa £15,000 as a minimum.

#### **Details of any funds materially in deficit**

The Group needed to take a £30,000 loan from the District Scouts in order to complete the building of the new activity barn development at Chelwood. The loan commenced in August 2024 and will be for a 10 year period with repayments in December each year. The Group made the first repayment in December 2024. The Group will look to exceed the payment schedule and repay the loan early if possible, as the Group has a record of doing so on previous loan arrangements. The Group will balance this desire with the on-going running costs and holding sufficient operating funds.

### **Further financial review details:**

#### **Investment Policy**

The Group's Income and Expenditure is relatively small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

1st Keynsham has an annual budget of approximately seventy thousand pounds all of which must be raised by the Group membership subscriptions and from fundraising activities, grants and donations. Additional to this is the cost of activities outside the membership fees such as summer camp.

Fundraising is only made possible due to the numbers of volunteers who run the various events and the support from local businesses. The Group has strong financial governance with contingencies in place to cover unplanned changes in income or expense. Cash flow is managed throughout the year to ensure financial stability. We are a non-profit making charity with all funds being re-invested in the Group. Funds raised are used predominantly to pay for insurance, running costs, purchase equipment, improve facilities, and to provide leader

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training which in turn enhances the Scouting experience for our young people commensurate with modern Scouting.

The Group's main income streams beyond subscriptions includes the hiring of our Keynsham HQ and Chelwood campsite for various events and activities. We have music and premises licences for the HQ and can accommodate a range of events; the Group normally runs an annual scout auction and clay pigeon shoots to raise funds.

## **How expenditure has supported the key objectives of the charity:**

The Group prioritises its expenditure on ensuring the Scout members have the resources required for a safe and exhaustive activity programme. The Group's successful fundraising has enabled significant investment in its own activity equipment and dedicated substantial premises in Mayfields Keynsham and Chelwood Campsite.

The previous substantial Group financial reserves have been used to further develop the Chelwood campsite with a large activity barn. This has enhanced the Group facilities for its members activities and also should help secure additional income lettings for the campsite.

## **Investment policy and objectives:**

Banking is moving away from cheques and cash towards online banking systems which are now widely used. We could not operate a Group of this size and complexity without embracing online banking. Trustees have agreed guidelines on the operating procedures within the Group but there is always a risk whatever steps we take that external fraudulent activity could take place.

Internal fraud prevention measures include dual monitoring of bank accounts and the availability of bank accounts for inspection at Trustee Board meetings.

We have within the Group, Trustees with significant finance and banking experience and together with the Groups' bankers we have tried to mitigate financial risks.

The Group monitors its income and expenses on a regular basis and takes measures to adjust these to ensure the Group cash balances are managed for the long term sustainability of the Group.

## **Section F Other Optional Information**

### **Plans for future periods**

To carry on the traditions and ethos of the Group we are engaging with parents and supporters to find the future inspirational leaders and supporters to take the Group forward.

To reduce waiting lists the Group is actively looking at ways in which we can use additional facilities to create new Colonies, Packs and Troops which will need additional adult volunteers.

The Group will look to the expansion of the newly formed first Drey of Squirrels section in the coming years to fall in line with the Group and TSA desires.

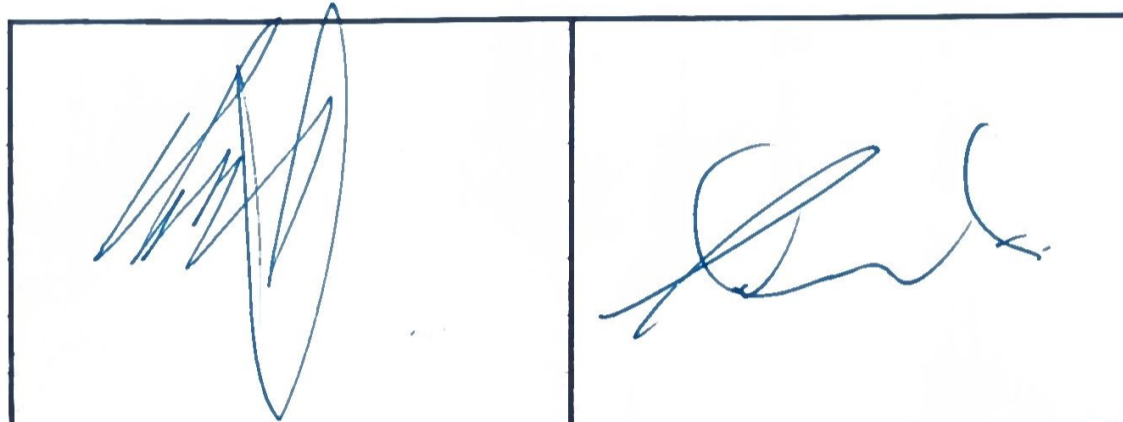
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## **Section G Declaration**

The Group Trustees declare that they have approved the Trustees' report above

Signed on behalf of the Charity's Trustees

Signatures:



Full names:

Leonard (Len) Bridges

Ian Carter

Position:

Group Chair

Group Lead Volunteer

Date:

3<sup>rd</sup> June 2025

3<sup>rd</sup> June 2025

**Independent Examiners Report to the Trustees of 1<sup>st</sup> Keynsham Scout Group :**  
**Registered Charity no 305626**

I report on the accounts of the 1<sup>st</sup> Keynsham Scout Group for the year ended 31 March 2025 which are set out on pages two to five of this document.

**Responsibilities and basis of report**

As the charity trustees of the 1<sup>st</sup> Keynsham Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1<sup>st</sup> Keynsham Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1<sup>st</sup> Keynsham Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mike Smith ACMA, CGMA  
Associate Chartered Management Accountant  
2 Avon Road, Keynsham, BS31 1LJ

14 June 2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>1st Keynsham Scouts</b>		No (if any) 305626		<b>CC16a</b>
<b>Receipts and payments accounts</b>				
For the period from	Period start date 1/4/2024	To	Period end date 31/3/2025	

## Section A Receipts and payments

	Unrestrict ed funds to the nearest £	Restricted funds to the nearest £	Endowme nt funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Chelwood	12,632	-	-	12,632	8,540
Donations	3,520	-	-	3,520	1,745
Events	30,995	-	-	30,995	31,972
Group expenses	-	-	-	-	34
Fund Raising	12,694	-	-	12,694	17,451
Garage Let	2,700	-	-	2,700	2,250
Gift Aid	5,688	-	-	5,688	5,641
Grants	4,200	-	-	4,200	1,100
Lettings	9,108	-	-	9,108	9,042
Maintenance (Grounds)	-	-	-	-	365
Subscriptions	25,181	-	-	25,181	26,040
Training	330	-	-	330	4
Explorers	2,161	-	-	2,161	1,423
Equipment Maintenance (Activity)	130	-	-	130	-
Section allowance	1,161	-	-	1,161	715
Loan from District for barn Build	30,000	-	-	30,000	-
<b>Sub total(Gross income for AR)</b>	<b>140,500</b>	<b>-</b>	<b>-</b>	<b>140,500</b>	<b>106,322</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>140,500</b>	<b>-</b>	<b>-</b>	<b>140,500</b>	<b>106,322</b>

**A3 Payments**

Badges / Books	2,478	-	-	2,478	3,036
Capitation	13,053	-	-	13,053	13,200
Computers	732	-	-	732	761
Chelwood	4,098	-	-	4,098	5,042
Events	35,015	-	-	35,015	22,873
Group Expenses	8,148	-	-	8,148	7,853
Insurance	231	-	-	231	6,989
Maintenance (Buildings)	6,903	-	-	6,903	8,956
Maintenance (Grounds)	3,110	-	-	3,110	3,838
Equipment Maintenance (Stores)	713	-	-	713	1,442
Equipment Maintenance (Activity)	2,146	-	-	2,146	1,580
Equipment Maintenance (Furniture)	-	-	-	-	276
Rates	719	-	-	719	737
Section Allowance	4,400	-	-	4,400	3,357
Training	907	-	-	907	297
Utilities	4,317	-	-	4,317	5,078
Loan repayment	3,311	-	-	3,311	-
Fund Raising	4,389	-	-	4,389	4,288
<b>Sub total</b>	<b>94,667</b>	<b>-</b>	<b>-</b>	<b>94,667</b>	<b>90,449</b>

**A4 Asset and investment purchases, (see table)**

Equipment	6,327	-	-	6,327	5,731
Land and Buildings	129,023	-	-	129,023	-
<b>Sub total</b>	<b>135,350</b>	<b>-</b>	<b>-</b>	<b>135,350</b>	<b>5,731</b>

<b>Total payments</b>	<b>230,017</b>	<b>-</b>	<b>-</b>	<b>230,017</b>	<b>96,180</b>
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<b>Net of receipts/(payments)</b>	<b>- 89,517</b>	<b>-</b>	<b>-</b>	<b>- 89,517</b>	<b>10,141</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>139,906</b>	<b>-</b>	<b>-</b>	<b>139,906</b>	<b>129,765</b>
<b>Cash funds this year end</b>	<b>50,389</b>	<b>-</b>	<b>-</b>	<b>50,389</b>	<b>139,906</b>

## Section B Statement of Assets and Liabilities at the end of the period

Categories	Details	Unrestrict ed funds to nearest £	Restricted funds to nearest £	Endowm ent funds to nearest £
<b>B1 Cash funds</b>	Current Account	14,355	-	-
	Chelwood Account	5,552	-	-
	Reserve Account	30,482	-	-
	<b>Total cash funds</b>	<b>50,389</b>	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK



	Details	Unrestrict ed funds to nearest £	Restricted funds to nearest £	Endowm ent funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Equipment	Unrestricted	9,727	12,903
	Chelwood	Endowment	68,000	68,000
	Ashton Way Land	Endowment	20,000	20,000
	Ashton Way Buildings	Unrestricted	318,707	112,252
	Chelwood New Barn	Unrestricted	129,023	129,023

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Loan from District for Barn Build	Unrestricted	26,689	31 December 2033

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	LEN BRIDGES	
	IAN CAIRN	

# 1<sup>st</sup> Keynsham Scout Group

## Registered Charity no 305626

### Notes to the Accounts for the year ended 31 March 2025

**Trustee remuneration and benefits.** None of the trustees have been paid any remuneration or received any other benefits from employment with the charity.

**Fees for examination or audit of the accounts.** No fees were paid in respect of professional services or to the independent examiner.

#### **Land and Building Assets**

The Chelwood Campsite, consisting of approximately 28.01 acres situated at Chelwood, near Keynsham, was valued in September 2001 by Dreweatt Neate, Chartered Surveyors. The open Market Value placed on the freehold, with vacant possession, is £68,000.

The Land and Buildings used as the Scout Headquarters in Keynsham, was valued in October 2001 by Countrywide Commercial, Chartered Surveyors. The Land was valued at £10,000, and the building at £70,000; but the valuers note that, with approval of planning consent for commercial development, the property could be valued at £350,000 (on an Open Market Value basis). As the building was constructed a number of years ago, the Trustees are of the opinion that the building should be included in the accounts at its construction cost of £107,260 and the land at a value of £20,000.

The title deeds to the properties at Chelwood and Mayfields are held in safe keeping by the Scout Association Trust Corporation, free from any lien or charge.

#### **Additions to Buildings**

During 2010 / 2011 an extension to the Mayfields HQ was constructed. The value of the extension is shown in the accounts at its construction cost of £154,246.19. The value for insurance purposes is £155,000.

During 2013 / 2014 the ceiling in the main hall at Mayfields HQ was soundproofed to reduce sound reverberation. During 2014 / 2015 the ceiling of the Explorer Room was similarly soundproofed. The ceiling is expected to last the lifetime of the main structure of the building. The value of the ceiling has been capitalised and is shown in the accounts at its construction cost of £9,103.80 (Main Hall) and £7,068.62 (Explorer Room).

During 2017/18 the main hall floor was re-laid using funds raised via the "Under the feet of giants" campaign at a cost of £20,269.38.

An activity barn was constructed at the Chelwood Campsite during financial year 2024/25 at a cost of £129,023. The project was in part funded by a loan of £30,000 from the Scout Association repayable in installments by 31st December 2033.

**Independent Examiners Report to the Trustees of 1<sup>st</sup> Keynsham Scout Group :**  
**Registered Charity no 305626**

I report on the accounts of the 1<sup>st</sup> Keynsham Scout Group for the year ended 31 March 2025 which are set out on pages two to five of this document.

**Responsibilities and basis of report**

As the charity trustees of the 1<sup>st</sup> Keynsham Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1<sup>st</sup> Keynsham Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1<sup>st</sup> Keynsham Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mike Smith ACMA, CGMA  
Associate Chartered Management Accountant  
2 Avon Road, Keynsham, BS31 1LJ

14 June 2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>1st Keynsham Scouts</b>		No (if any) 305626		<b>CC16a</b>
<b>Receipts and payments accounts</b>				
For the period from	Period start date 1/4/2024	To	Period end date 31/3/2025	

## Section A Receipts and payments

	Unrestrict ed funds to the nearest £	Restricted funds to the nearest £	Endowme nt funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Chelwood	12,632	-	-	12,632	8,540
Donations	3,520	-	-	3,520	1,745
Events	30,995	-	-	30,995	31,972
Group expenses	-	-	-	-	34
Fund Raising	12,694	-	-	12,694	17,451
Garage Let	2,700	-	-	2,700	2,250
Gift Aid	5,688	-	-	5,688	5,641
Grants	4,200	-	-	4,200	1,100
Lettings	9,108	-	-	9,108	9,042
Maintenance (Grounds)	-	-	-	-	365
Subscriptions	25,181	-	-	25,181	26,040
Training	330	-	-	330	4
Explorers	2,161	-	-	2,161	1,423
Equipment Maintenance (Activity)	130	-	-	130	-
Section allowance	1,161	-	-	1,161	715
Loan from District for barn Build	30,000	-	-	30,000	-
<b>Sub total(Gross income for AR)</b>	<b>140,500</b>	<b>-</b>	<b>-</b>	<b>140,500</b>	<b>106,322</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>140,500</b>	<b>-</b>	<b>-</b>	<b>140,500</b>	<b>106,322</b>

### A3 Payments

Badges / Books	2,478	-	-	2,478	3,036
Capitation	13,053	-	-	13,053	13,200
Computers	732	-	-	732	761
Chelwood	4,098	-	-	4,098	5,042
Events	35,015	-	-	35,015	22,873
Group Expenses	8,148	-	-	8,148	7,853
Insurance	231	-	-	231	6,989
Maintenance (Buildings)	6,903	-	-	6,903	8,956
Maintenance (Grounds)	3,110	-	-	3,110	3,838
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Loan repayment	3,311	-	-	3,311	-
Fund Raising	4,389	-	-	4,389	4,288
<b>Sub total</b>	<b>94,667</b>	-	-	<b>94,667</b>	<b>90,449</b>

### A4 Asset and investment purchases, (see table)

Equipment	6,327	-	-	6,327	5,731
Land and Buildings	129,023	-	-	129,023	-
<b>Sub total</b>	<b>135,350</b>	-	-	<b>135,350</b>	<b>5,731</b>

<b>Total payments</b>	<b>230,017</b>	-	-	<b>230,017</b>	<b>96,180</b>
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<b>Net of receipts/(payments)</b>	<b>- 89,517</b>	-	-	<b>- 89,517</b>	<b>10,141</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	<b>139,906</b>	-	-	<b>139,906</b>	<b>129,765</b>
<b>Cash funds this year end</b>	<b>50,389</b>	-	-	<b>50,389</b>	<b>139,906</b>

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	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
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Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
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	IAN CAIRN	

# 1<sup>st</sup> Keynsham Scout Group

## Registered Charity no 305626

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