

WOOTTON BASSETT MEMORIAL HALL

**TRUSTEE'S REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

WOOTTON BASSETT MEMORIAL HALL

LEGAL AND ADMINISTRATIVE INFORMATION

Trustee Royal Wootton Bassett Town Council

Charity number 305598

Principal address Station Road
Royal Wootton Bassett
Wiltshire
SN4 7AU

Administration office Manor House
Lime Kiln
Royal Wootton Bassett
Wiltshire
SN4 7GJ

Independent examiner Stuart Pollard
Auditing Solutions Ltd
Clackerbrook Farm, Unit 7
46 The Common
Bromham
Wiltshire
SN15 2JJ

Bankers Santander Bank plc
32-34 Regent Street
Swindon
Wiltshire
SN1 1JL

WOOTTON BASSETT MEMORIAL HALL

CONTENTS

	Page
Trustee's report	4
Independent examiners report	5
Statement of financial activities	6
Balance sheet	7
Notes to the accounts	8

WOOTTON BASSETT MEMORIAL HALL

TRUSTEE'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2024

The trustees present their report and accounts for the year ended 31 December 2024.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deeds, applicable law, and the requirements of the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005.

Objectives of the charity

The charity was established by a charitable trust deed dated 21 May 1964. The charity's objectives are:

- a. The upkeep and maintenance of the land and buildings known as the Wootton Bassett Memorial Hall, together with chattels.
- b. The general benefit of the inhabitants of the town of Royal Wootton Bassett in such charitable ways as the Trustee sees fit.

Review of activities

The principal focus of the trust's activities during the year 2024 has been hiring of the Hall. This year a grant was obtained and the car park resurfaced.

With limited hiring income and increasing expenditure, the challenge for the Trust in the next few years will be to manage its budgets carefully. To this end the Trust is building on the process of developing a more sophisticated budget to monitor its expenditure and bring its budget into balance, something which has received little management attention in the past. A lot of focus will be targeted on applying for external grant funding.

Trustee

The trustees who served during the period was:
Royal Wootton Bassett Town Council

On behalf of the Board of Trustees


.....

Trustee
Dated: 13/3/25

WOOTTON BASSETT MEMORIAL HALL

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WOOTTON BASSETT MEMORIAL HALL

I report on the accounts of the charity for the year ended 31 December 2024, which are set out on pages 6 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) Examine the accounts under section 145 of the 2011 Act;
- (ii) To follow the procedures laid down in the general direction given by the Charity Commission under section 145(5) of the 2011 Act; and
- (iii) To state whether particular matters have come to my attention.

Basis of independent examiners report

An examination was carried out in accordance with the general direction given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

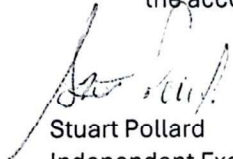
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) Which gives me reasonable cause to believe that in any material respect the requirements;
 - (i) To keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

Have not been met; or

- (b) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Stuart Pollard
Independent Examiner

Auditing Solutions Ltd

Dated: 27th January 2025

WOOTTON BASSETT MEMORIAL HALL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	2024 £	2023 £
Incoming resources			
Hall Hire	1	39,485	34,251
Grant	1	62,120	-
Other income	1	2,391	7,991
Total incoming resources		<u>103,996</u>	<u>42,242</u>
Resources expended			
Direct expenditure	2	33,231	36,335
Management and administration	2	17,117	10,512
Total resources expended		<u>50,348</u>	<u>46,847</u>
Net resources expended		53,648	(4,605)
Fund balances as at 1 January 2024		12,164	16,769
Fund balances as at 31 December 2024		<u>65,812</u>	<u>12,164</u>


WOOTTON BASSETT MEMORIAL HALL

BALANCE SHEET

AS AT 31 DECEMBER 2024

	Notes	2024		2023	
		£	£	£	£
Current assets					
Debtors	3	1,274		1,594	
Cash and Bank		86,561		18,748	
		<u>87,835</u>		<u>20,342</u>	
Current liabilities					
Creditors: amounts falling due within one year					
Grant expenditure	4	650		735	
Accruals	4	62,120		135	
Payroll liabilities		-		-	
Damage deposits		12,585		777	
		<u>76,143</u>		<u>178</u>	
Net current assets			11,692		20,164
Total Assets less Current Liabilities			<u>11,692</u>		<u>20,164</u>
Represented by:					
Unrestricted fund					
Current year fund			53,648		(4,605)
General reserve			20,164		24,769
Earmarked reserve (Car park resurfacing)			(62,120)		-
Total Equity			<u>11,692</u>		<u>20,164</u>

The accounts were approved by the Trustee:



Royal Wootton Bassett Town Council

Trustee

Dated: 13/3/25

WOOTTON BASSETT MEMORIAL HALL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with the applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in March 2005, and the Charities Act 2011.

1.2 Incoming resources

Hall Hire income and lease income from the tenants.

1.3 Accumulated funds

Unrestricted funds are expendable at the discretion of the trustees.

1.4 Grant income

A grant of £62,120 was received to resurface the car park. Payment had to be made upfront, which the charity did not have, so the money is to be reimbursed to the Town Council who kindly paid the initial invoice.

2 Total resources expended

	2024	2023
	£	£
<u>Direct expenditure:</u>		
Water charges	1,101	1,090
Insurance	1,668	1,412
Light and heat	10,344	4,918
Repair and maintenance	8,309	19,539
Cleaning	4,202	620
Printing, postage and stationery	-	19
Legal fees and Licenses	2,841	655
Contract Services	1,868	7,533
Telephone and Internet	507	593
Travelling	-	78
Capital expenditure	2,392	-
	<u>33,232</u>	<u>36,456</u>
<u>Management and Administration:</u>		
Staff salaries	16,853	11,447
Staff training	-	744
Audit fee	264	-
	<u>17,117</u>	<u>12,191</u>

WOOTTON BASSETT MEMORIAL HALL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2024

3 Debtors

Debtors	(1,274)	(2,672)
Prepayments and accrued income	-	-
	<u>(1,274)</u>	<u>(2,672)</u>

4 Creditors: amounts falling due within one year

Creditors	(650)
Creditors – Grant expenditure - Car park resurfacing	(62,120)
Accruals	-
Payroll liabilities	(12,585)
Deposits	(788)
	<u>76,143</u>