

WOOTTON BASSETT MEMORIAL HALL
TRUSTEE'S REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022

WOOTTON BASSETT MEMORIAL HALL

LEGAL AND ADMINISTRATIVE INFORMATION

Trustee Royal Wootton Bassett Town Council

Charity number 305598

Principal address Station Road
Royal Wootton Bassett
Wiltshire
SN4 7AU

Administration Office 117 High Street
Royal Wootton Bassett
Wiltshire
SN4 7AU

Independent Examiner Tim Light
7 Hodder Close
Chandlers Ford
Hampshire
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Bankers Santander Bank plc
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WOOTTON BASSETT MEMORIAL HALL

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WOOTTON BASSETT MEMORIAL HALL

TRUSTEE'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees presents their report and accounts for the year ended 31 December 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, applicable law and the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in March 2005.

Objects of the charity

The charity was established by a charitable trust deed dated 21 May 1964. The charity's objects are:

- a the upkeep and maintenance of the land and buildings known as the Wootton Bassett Memorial Hall, together with Chattels
- b the general benefit of the inhabitants of the town of Royal Wootton Bassett in such charitable ways as the Trustee sees fit

Review of activities

The principal focus of the trust's activities during the year 2022 has been the hiring of the Hall. This year we have undertaken a planned major refurbishment and have spent money improving the lighting and painting the hall.

We are again indebted to Royal Wootton Bassett Town Council for its continued financial support during the year in the sum of £5,000 towards the maintenance of the Memorial Hall.

With limited hiring income and increasing expenditure, the challenge for the trust in the next few years will be to manage its budgets carefully. To this end the trust is building on the process of developing a more sophisticated budget to monitor its expenditure and bring its budget into balance, something which has received little management attention in the past.

Trustee

The trustees who served during the period was:

Royal Wootton Bassett Town Council

On behalf of the board of trustees



Trustee

Dated:

16/02/2023

WOOTTON BASSETT MEMORIAL HALL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WOOTTON BASSETT MEMORIAL HALL

I report on the accounts of the charity for the year ended 31 December 2022, which are set out on pages 3 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Direction given by the Charity Commission under section 145(5) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives us reasonable cause to believe that in any material respect the requirements
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Tim Light
Independent Examiner

Lightatouch
7 Hodder Close
Chandlers Ford
Hampshire
SO53 4QD

Dated: 18/01/2023

WOOTTON BASSETT MEMORIAL HALL

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	2022 £	2021 £
Incoming resources			
Hall Hire	1	29,900	13,757
Grant		5,000	30,000
Other income		4,649	8,200
Total incoming resources		39,549	51,957
Resources expended			
Direct expenditure	2	36,456	38,985
Management and administration	2	12,191	3,408
Total resources expended		48,647	42,393
Net Resources Expanded		(9,098)	9,564
Transfer to Earmarked Reserve		(8,000)	-
Fund balances at 1 January 2022		33,867	24,303
Fund balances at 31 December 2022		16,769	33,867

WOOTTON BASSETT MEMORIAL HALL

BALANCE SHEET AS AT 31 DECEMBER 2022

	Notes	2022		2021	
		£	£	£	£
Current assets					
Debtors	3	(2,672)		(2,262)	
Cash and bank		28,201		36,027	
		<u>25,530</u>		<u>33,765</u>	
Creditors: amounts falling due within one year	4	(760)		102	
Net current assets			24,770		33,867
Net assets			<u>24,770</u>		<u>33,867</u>
Funds					
Unrestricted fund					
General reserve			16,769		33,867
Earmarked Reserve			8,000		-
		0	<u>24,769</u>	-	<u>33,867</u>

The accounts were approved by the Trustee on

Royal Wootton Bassett Town Council
Trustee



WOOTTON BASSETT MEMORIAL HALL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention modified to include the revaluation of certain fixed assets.

The accounts have been prepared in accordance with the applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in March 2005 and the Charities Act 2011.

1.2 Incoming resources

Hall Hire income and Lease income from the tenants

1.3 Accumulated funds

Unrestricted funds are expendable at the discretion of the trustees.

2 Total resources expended

	2022	2021
	£	£
<u>Direct expenditure:</u>		
Water charges	1,090	708
Insurance	1,412	1,386
Light and heat	4,918	4,665
Repair and maintenance	19,539	23,380
Cleaning	620	1,925
Printing, Postage and Stationery	19	102
Advertising	-	(128)
Legal Fees and Licences	655	3,352
Contract Services	7,533	1,860
Protective Clothing	-	105
Miscellaneous	-	1,577
Telephone an Internet	593	53
Travelling	78	-
	<u>36,456</u>	<u>38,985</u>
<u>Management and administration:</u>		
Staff Salaries	11,447	2,849
Staff Training	744	359
Audit Fee	-	200
	<u>12,191</u>	<u>3,408</u>

3 Debtors

	2022	2021
	£	£
Debtors	(2,672)	(2,262)
Prepayments and accrued income	-	-
	<u>(2,672)</u>	<u>(2,262)</u>

WOOTTON BASSETT MEMORIAL HALL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

4 Creditors: amounts falling due within one year	2022	2021
	<u>£</u>	<u>£</u>
Creditors	660	583
Accruals	100	200
PAYE	-	(885)
Pension	-	-
	<u>760</u>	<u>(102)</u>