

Trustees' Report

Horningsham Memorial Hall (Charity Number 305530)

Aims and Purposes

Horningsham Memorial Hall (also known as Horningsham Village Hall) is a village hall that was donated to the village of Horningsham by the Thynne family of Longleat in 1930. It was established as a charity in 1960, with the purpose, as set out in its governing document, to be for the use of the inhabitants of Horningsham and its neighbourhood, in particular for meetings, lectures, classes, and other forms of recreation and leisure time occupation, with the object of improving the conditions of life of the said inhabitants. This continues to be its purpose to this day.

Objectives and Activities

The trustees aim to keep the Hall in good condition so that it can continue to serve the purposes set out above. The associated costs are funded primarily through hiring the Hall out to individuals and community groups in Horningsham and nearby. Volunteers on the Hall management committee also from time to time arrange events that bring the community together while also raising donations.

Regular users of the Hall include the Luncheon Club, which brings older people living in Horningsham and the neighbourhood together for lunch prepared by volunteers in the Hall once a week; the Parish Council, which holds monthly meetings in the Hall; Horningsham Primary School, which uses the Hall as a venue for school plays and sports days; the Horningsham Village Fayre, which uses the Hall both for the Fayre itself and for the committee meetings at which the Fayre is arranged (the Fayre is run by volunteers from the village and raises funds for the benefit of village organisations, including the Village Hall); the Horningsham Cricket Club, which plays matches on the Hall sports field and uses the Hall as its pavilion.

In addition the Hall and playing field are used as a venue wedding parties, wakes after funerals, children's birthday parties, and village community events such as bonfires, village dinners, coffee mornings, bingo evenings, talks, theatrical performances and parent and toddler groups. The Hall is also the Village polling station and the site of the village defibrillator.

The Hall is ninety years old and in need of regular maintenance and improvements to remain in good condition. Village use alone does not generate sufficient income to cover these costs, so the Trustees also believe it appropriate to make the Hall available to hirers from outside the village in order to raise essential additional income. Nonetheless the majority of the time the Hall is used by inhabitants of the village and the neighbourhood.

Achievements and Performance

This report covers the year 2021, when activities were affected by the Covid epidemic. Many regular events at the Hall that were put on hold at the beginning of lock down in 2020 did not restart in 2021, or only restarted towards the end of the year. The Luncheon Club did not operate at all during 2021; there was no Village Fayre; the Cricket team did not use the Hall (though it used the sports field).

Outside hirings were also affected. Weddings that had been rearranged from 2020 were postponed again into 2022.

Consequently income from these regular sources remained lower than in pre-covid years.

However revenues picked up towards the end of the year, including through a well attended village bonfire night on 5th November. Moreover, the Charity had access to various sources of grant funding and remained, therefore, financially sound.

The Trustees took advantage of the lack of use of the Hall to carry out several improvements, which might have been disruptive had the Hall been in use. This included changing the heating; carrying out essential electrical and fire safety work; essential repairs to the roof and verandah at the back of the Hall; and redecoration.

Public Benefit

The Trustees have regard to the Guidance issued by the Charity Commission on public benefit. The activities undertaken by the Charity can all objectively be shown to improve the conditions of life of the inhabitants of Horningsham and the neighbourhood, in accordance with the Charity's aims and purposes.

Financial Review

The Charity received total gross income of £28,454 in 2021, of which £9,922 was from ordinary activities and £18,532 from government grants. Total expenditure was £33,571, reflecting large essential reinvestment in the fabric of the Hall. As at 31st December 2021, the hall held financial reserves of £22,212, down by £5,117 compared the figure of £27,330 a year earlier.

Reserves Policy

In determining a suitable level of reserves, the trustees are mindful of the uncertainty of revenue, the uncertainty of costs in an inflationary environment, and the need for further investments in the fabric of the hall, particularly in repairing the roof. While a reserve figure of £15,000, roughly equivalent to eighteen months of ordinary expenses, might be deemed ordinarily sufficient we are comfortable building up a 'war chest' to facilitate continuing investments.

Volunteers

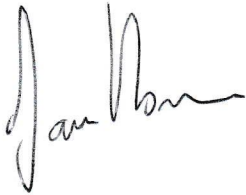
The Village Hall is managed by unpaid volunteers who devote much time to keeping the building in good condition and promoting its active use. The Trustees are grateful to them, and also to Mr Mike Glover who audits the accounts.

Structure, Governance and Management

The Village Hall is managed by a Committee that is elected or re elected once a year at an Annual General Meeting open to all villagers each May. The Committee elects officers including Chair, Vice Chair, Treasurer, and Secretary, and meets regularly throughout the year. The activities of the Committee are overseen by volunteer Trustees, who may also serve on the Committee. At 31 December 2021 there were 4 trustees, and 8 members of the committee. However following re-elections at the Annual General Meeting on 31st May 2022, there are now 4 trustees and 6 members of the Committee. The Trustees are James Osborne (Chair), Ken Windess (Treasurer), Andy Dean and Murray Wakeham. Jen Wagner and Rick Gunning are additional members of the Committee.

This report has been read and approved by the Trustees.

Signed

A handwritten signature in black ink, appearing to read 'James Osborne', written in a cursive style.

James Osborne (Trustee and Chair)
10 October 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Hockingsham Memorial Village Hall
Burslem

Receipts and payments accounts

CC16a

For the period from 01/01/22 To 31/03/22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Government Covid Hospitality Grants	18,532	-	-	18,532	10,000
Hall Hire	7,787	-	-	7,787	4,850
General Overheads	2,135	-	-	2,135	876
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	28,454	-	-	28,454	15,726
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	28,454	-	-	28,454	15,726
A3 Payments					
Maintenance	24,720	-	-	24,720	9,378
Equipment	1,365	-	-	1,365	143
General Overheads	7,486	-	-	7,486	6,952
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	33,571	-	-	33,571	16,473
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	33,571	-	-	33,571	16,473
Net of receipts/(payments)	- 5,117	-	-	- 5,117	- 747
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 5,117	-	-	- 5,117	- 747

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	22,212	-	-
		-	-	-
		-	-	-
	Total cash funds	22,212	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Kenneth Windess	16-Oct-22
	James Osborne	16-Oct-22

Accountant

Relevant professional qualification(s) or body

M D GLOVER

Name:

M D Glover

Signed:

Date:

10.10.22

* Please delete the words in the brackets if they do not apply.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

Independent examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. ~~Delete [] if not applicable.~~

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Set out on pages

(remember to include the page numbers of additional sheets)

On accounts for the year ended

31 December 2021	Charity no (if any)	305530
------------------	---------------------	--------

Report to the trustees/ members of

Horningsham Memorial Hall	Charity Name
---------------------------	--------------



Give here brief details of any items that the examiner wishes to disclose.

[Empty rectangular box for disclosure details]

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Section B Disclosure

(if any):

211 Pottle Street
Horningsham
Wiltshire BA 12 7LX