

Charity Number 305509

East Knoyle Village Hall

Annual Report and Unaudited Financial Statements for the
year ended 31 March 2025



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Administrative Information

Trustees (Members of the East Knoyle Committee)

David Jenkins	Chairperson and representative of the Wine Club
Jill Hockham	Lettings Secretary & Representative for the Archives Group*
Paul Naish	Representative from the Village
John Scattergood	Representative for Moviola
Philip Lever	Representative for the Masons
Alisdair Campbell	Representative from the Village
Elizabeth Gascoyne	Representative for the Village Choir

Vacant positions

Appointed representative from St Mary's Parochial Church
Representative from the Village

Appointed Officers

Jill Caudle	Honorary Secretary
Ann Ambrose	Representative from East Knoyle Parish Council*
Paul Egginton	Treasurer and Vice Chairperson*
Helen Lever	Representative of the Robert Compton and Others (Charity No. 202028)*

* Member of the Committee

Registered Office	Hindon Rd, East Knoyle, Salisbury SP3 6AE
Charity number	305509
Independent Examiner	John Tyson CA
Website	www.eastknoylevillagehall.co.uk

Trustees' Report

The Trustees – comprising the East Knoyle Village Hall Committee – present their Annual Report on the proceedings, management and activities of the Hall for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

Aims and Purposes

The East Knoyle Parish Council own the Village Hall buildings and site, but the East Knoyle Village Hall Committee ("the Committee") administers it through the East Knoyle Village Hall charity. The charity was established through a Deed of Gift.

The Committee manage the Hall for the use of the inhabitants of East Knoyle and surrounding area. This is undertaken without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure occupations that help to improve the conditions of life in the community.

The Committee's purpose is to carry out any other activities that further these objectives. In addition, they are required to purchase, take on lease, hire or otherwise acquire any property or rights, which are suitable or required for the EKVHC's activities. The Committee is required to ensure insurance of all kinds is in place and to employ or engage staff as considered appropriate for the proper conduct of EKVHC's activities. The Committee also has the responsibility to liaise with other voluntary sector bodies, local authorities, UK government departments and agencies, and other bodies, with a view to furthering EKVHC's objectives. In order that the Hall remains viable the Committee are required to take such steps as may be deemed appropriate for raising funds for EKVHC's activities and to communicate with the residents of the Village, promoting the use of the Hall, maintaining and improving the condition of the Hall along with its contents.

Achievements and Performance**a) Hall Charges**

A major effort was made to understand the revenues/overheads of the business. The Treasurer's role was transferred from James Doherty to Paul Egginton and the Committee wishes to extend its gratitude to James for his work over the last few years. As a result of the work carried out by James and Paul it was clear to the committee that the hourly rental of the hall had to be increased. All user groups were advised of the changes and despite some resistance to the increase it was generally recognised by all users that the overheads required such a rise. The new rates were instigated from December 1st.

b) Investments/upgrades

- (i) New windows have been installed on the West wall (Gents and Ladies Toilet, Storeroom) along with a new door to the kitchen. The stage curtain rail has been replaced with a commercial grade system.
- (ii) Wifi Mesh system and new Hive equipment allow for the heating to be managed remotely at any time.
- (iii) Installation of cupboards in the Storeroom for the Archive Group was underwritten by the Masons with a generous gift.
- (iv) The installation of a new hardwearing floor - for the main hall and a carpet for the Medieval Hall

c) Government use

The Hall was used as a polling station for the general election and District elections enabling residents of the Village to vote. Both the Parish Council and Wiltshire Council used the Hall during the year.

d) User Group Activities

- i) Pilates classes continue on Monday and Thursdays (3 x 1 hour/week)
- ii) Moviola continues to be a wonderful addition to village life.
- iii) The Choir meets regularly on Tuesday evenings.
- iv) T@3 continue their successful monthly events.
- v) The Masons have agreed to another year of rental and continue to work on fundraising and supporting the hall. Our thanks to them for covering the costs of the Archive cupboards this year.

- vi) The Village Flower & Vegetable show was hosted at the Hall in - August last year and was a great success. The Committee provided the tea and cakes in the marquee on the lawn, which was a good fundraising event.

e) Fundraising

- i) The 200 Club continues to raise funds to help with the maintenance and development of the facilities for the Village Hall (and without them, the Hall finances would struggle) not sure we need to say that. The Committee is extremely grateful to the organisers of the 200 Club.
- ii) The Committee with the help of Martin Brown and Kevin Stow and their volunteers organised two very successful quiz nights with supper this winter, one was a general quiz while the other a musical quiz, each was a complete sell out. Both quiz nights raised nearly £1,700.
- iii) John Scattergood helped by Paul Egginton and their team of helpers organised a very successful Art Exhibition & Sale in the Hall which included 24 Artists from East Knoyle, raising over £7,000 for the hall's funds.
- iv) Our thanks go to Wren's Shop for their generous donation of £1,500 early in the financial year.

The Chairperson would like to thank everyone who helped raise funds and enjoyed using the Hall as well as the Officers & Committee members who gave up their time to make this year more successful.

Plans for 2025 - 2026

- a) Our vision is for the Village Hall to continue to prosper, offering a wide range of facilities to meet the expectations and demand of the hirers and offering a place where all of the Village can - congregate and use the facilities. This Annual Report shows that a lot has been achieved over the last few years and the financial position of the Hall is much improved.
- b) The Village Flower and Vegetable show will take place again this summer, the Committee have been asked to provide the teas and refreshments again.
- c) Two quiz nights are planned to take place, the General Quiz in the Autumn and the Music Quiz in February next year, they are very popular and enable the Village Hall to plan further improvements.
- d) The Committee will look for other fundraising ideas - in order to continue the on-going repairs and development of facilities for the hall.

- e) The focus of investments for the upcoming year include:
- i) Roof check and repairs as required
 - ii) Thermally lined curtains throughout the building
 - iii) Projector and screen
 - iv) New Chairs

Risks

The principal risk for the Village Hall is a drop off of rental bookings that mean a reduction in the primary source of regular income. This would mean using up reserves. The Trustees have worked to mitigate this risk by ensuring a broad range of regular users of the Hall, and seeking alternative income sources, including fundraising.

Financial Position

For the first time in the current committee's history and for several years prior, the income generated through the bookings exceeded expenditure.

Reserves policy

It is the wish of the Committee and the Treasurer to maintain a balance on unrestricted funds available to meet routine expenditures and payments to smooth out fluctuations in cash flow and be available to meet emergencies. This has been set at £8,000

Governance

The constitution of the Committee is comprised of those elected at the Annual General Meeting, i.e. representatives of the Village, co-opted and those nominated by user groups in the Deed of Gift called 'organisations'. User groups are defined as any organisation or group of people who regularly use the Hall. Members of the East Knoyle Village Hall Committee (EKVHC) must be resident in the Parish of East Knoyle and over 18 years old.

Committee function in 2024-2025

The Village Hall Committee met every two months during the year, with a lively agenda to discuss the Village Hall finances and progress on its business plan for the year. It is a small Committee led by our Chairperson. The Committee endeavours to make improvements to the Village Hall while managing the budget prudently on behalf of the Parish Council.


The Trustees' Report was approved by the Board of Trustees.

D. C. Jenkins.

David Jenkins
Chair (Trustee)

Date *31.12.25.*

JOHN SCATTERGOOD
J Scattergood 31.12.25

Paul Egginton

31/12/25

Income Statement

For the year ended 31 March 2025

		Unrestricted funds	Unrestricted funds
		31 March 2024	31 March 2025
	Notes	£	£
Income from:			
Charitable activities	3	5,034	10,356
Donations	4	3,977	19,200
Other income	5	96	82
		<hr/>	<hr/>
Total income		9,107	29,638
Expenditure on:			
Charitable activities	6	8,943	8,766
Fundraising costs	7	-	7,527
Capital upgrades	8	144	5,782
Other expenditure	9	590	1,110
		<hr/>	<hr/>
Total expenditure		9,677	23,185
		<hr/>	<hr/>
Net (loss) / income		(570)	6,453
Reconciliation of funds:			
Fund balance on 1 April 2024		21,730	21,160
		<hr/>	<hr/>
Fund balance on 31 March 2025		21,160	27,613

Balance Sheet

As at 31 March 2025

		2024	2025
	Notes	£	£
Fixed assets			
Tangible assets	10	4,021	6,966
Current assets			
Cash at bank and in hand		17,139	20,647
		<hr/>	<hr/>
Net assets		21,160	27,613
		<hr/>	<hr/>
The funds of the Charity			
Unrestricted funds	11	21,160	27,613
		<hr/>	<hr/>
		21,160	27,613

The notes on pages 10 to 15 form part of these financial statements.

The financial statements were approved by the Trustees on and signed on its behalf by:

David Jenkins

David Jenkins

Chair (Trustee)

Notes to the Financial Statements

1. Accounting policies

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a statement of cash flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value].

The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Income and expenditure

Income and expenditure are recognised on a cash basis (ie when cash receipts are received and cash payments are disbursed).

1.4 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

6. Expenditure on charitable activities

	Unrestricted funds	Unrestricted funds
	31 March 2024	31 March 2025
	£	£
Cleaner and gardener	3,614	3,866
Utilities and Council taxes	3,415	3,115
Building insurance	910	939
Broadband and website	697	1,290
Maintenance and repairs	307	-
Depreciation	520	1,044
	<hr/>	<hr/>
	9,463	10,254

All costs relating to the Charity's governance are donated time.

7. Fundraising costs

In order to raise donations for the Charity, certain costs were incurred. These included £7,025 paid to artists for works associated with the Art Show.

8. Capital upgrades

Upgrades to the Village Hall site include new windows, flooring, stage curtain rail, cupboards, Wi-fi mesh system, and remote heating system. Following the tangible fixed assets policy, all expenditure under £1,000 is expensed in the year.

During the year, £4,465 was paid for new flooring that was not installed because the contractor went into liquidation. As a result, the full cost was written off in this year, since no asset was received.

9. Other expenditure

Other expenditure includes bank charges.

10. Tangible fixed assets

	Machinery & Equipment	Fixtures & Fittings	Total
	£	£	£
Cost			
At 1 April 2024	-	4,541	4,541
Additions	-	3,989	3,989
	<hr/>	<hr/>	<hr/>
At 31 March 2025	-	8,530	8,530
	<hr/>	<hr/>	<hr/>
Depreciation			
At 1 April 2024	-	520	520
Charge for the year	-	1,044	1,044
	<hr/>	<hr/>	<hr/>
At 31 March 2025	-	1,564	1,564
	<hr/>	<hr/>	<hr/>
Carrying amount			
At 31 March 2024	-	4,021	4,021
	<hr/>	<hr/>	<hr/>
At 31 March 2025	-	6,966	6,966
	<hr/>	<hr/>	<hr/>

11. Unrestricted funds

The Trustees designated £8,000 as reserved funds, which should cover one year's worth of charitable overheads. The remaining funds are treated as unrestricted for use against improvements to the Village Hall's facilities and delivery of charitable services.

	At 1 April 2024 £	Incoming resources £	Resources expended £	At 1 March 2025 £
Reserve funds	8,000	-	-	8,000
General funds	13,160	29,638	(23,185)	19,613
	<hr/> 21,160 <hr/>	<hr/> 29,638 <hr/>	<hr/> (23,185) <hr/>	<hr/> 27,613 <hr/>

	At 1 April 2023 £	Incoming resources £	Resources expended £	At 1 March 2024 £
Reserve funds	8,000	-	-	8,000
General funds	13,730	9,107	(9,677)	13,160
	<hr/> 21,730 <hr/>	<hr/> 9,107 <hr/>	<hr/> (9,677) <hr/>	<hr/> 21,160 <hr/>

12. Analysis of net assets between funds

	Unrestricted funds 31 March 2024 £	Unrestricted funds 31 March 2025 £
Tangible assets	4,021	6,966
Current assets/(liabilities)	17,139	20,647
	<hr/> 21,160 <hr/>	<hr/> 27,613 <hr/>

13. Related party transactions

The Trustees made small donations to the East Knoyle Hall by way of donations to events and activities in their position as villagers. No significant donation was made by an individual Trustee during the year.

Independent Examiner's Report

I report to the trustees on my examination of the financial statements of East Knoyle Village Hall (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006. Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 386 of the Companies Act 2006.
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



.....
John Tyson, CA

Date 30th December 2025