



CRICKLADE TOWN HALL

Trustees Annual Report for the period 1st October 2022 to 30th September 2023

Section A – Structure, Governance, Management and Administration Details

The name of the Charity is Cricklade Town Hall and is registered with the Charity Commission, registered number 305499.

The Charity's principal postal address is Cricklade Town Hall, High Street, Cricklade, SWINDON SN6 6AE.

The Charity is constituted as a trust and governed by a Trust Deed dated 11th July 1933 as amended by Appointment of Trustees deeds dated 10th April 1986, 8th May 1989, 19th September 2005, and 30th October 2017. Under the terms of the Trust, as amended, the custodian or holding trustees are the Vicar of St. Sampson's, Cricklade (ex-officio), Julie Norman, Paul Marley, Jim Muir, and Russell Osman. There were no changes during the period of this report.

The property of the Trust comprises two separate buildings: The Town Hall and The Old Weighbridge. Both are registered with the Land Registry, title numbers WT437920 and WT437935 respectively. The registered proprietors for both are Julie Norman, Paul Marley, Jim Muir, and Russell Osman. Part of the property registered to the Town Hall is leased to Cricklade Town Council for the purposes of a Car Park. The lease, for 21 years from 1st April 2021, was ultimately signed on 20th December 2022 and Cricklade Town Council are currently in the process of registering the lease with the Land Registry.

Under the terms of the Trust the property is managed by a management committee (the Town Hall Committee) which, over the reporting period, comprised of the following charity trustee members:

Name	Office	Term of Office
Alan Armstrong	Trustee	First appointed on 29/01/2019 and reappointed at the AGM on 01/11/2022
Lester Buck	Trustee	First appointed on 16/09/2014 and reappointed at the AGM on 03/11/2020
Mandy Hewer	Trustee	First appointed on 21/01/2020 and reappointed at the AGM on 03/11/2020
Paul Hewer	Trustee	First appointed on 18/04/2017 and reappointed at the AGM on 02/11/2021
Brenda Muir	Trustee	First appointed on 14/04/2015 and reappointed at the AGM on 01/11/2022
Timothy Norman	Trustee	First appointed on 02/11/2015 and reappointed at the AGM on 02/11/2021
David Tetlow	Chairman & Trustee	First appointed as Chairman on 17/01/2005 (not sure when first appointed as a Trustee) and reappointed at the AGM on 03/11/2020
Amy Thomson	Trustee	First appointed on 21/01/2020 and reappointed at the AGM on 03/11/2020

Vivienne Tomkins	Trustee	First appointed on 20/01/2015 and reappointed at the AGM on 01/11/2022
Beverly Williams	Trustee	First appointed on 20/07/2021 and reappointed at the AGM on 02/11/2021

John Robinson did not seek re-election at the 2022 AGM and the Trustees would like to formally record their thanks to John for having given more than 9 years of service to the Town Hall.

According to the Trust there are 12 Committee members, with four being appointed each year for 3 years at a time. Appointments are made by election at the AGM. Casual vacancies are filled during the year, inheriting the re-election date of the previous appointee. Others may be co-opted by the Town Hall Committee at their discretion.

The Town Hall currently employs two people: a Committee & Bookings Secretary, Nicola Fry, who has been in post since 01/11/2014; and a Caretaker, Debbie Tanner, who has been in post since 01/06/2008.

The Town Hall is a member of Community First, and the Wiltshire Village Halls Association provide appropriate support as and when needed. It is also registered with the Information Commissioner’s Office.

Policies and procedures are a standing item on the agenda at each meeting, as are any health & safety issues that arise between meetings. Copies of the Health & Safety Manual are kept in each kitchen and a copy is given to each hirer of the premises as part of the bookings process. The Fire Risk Assessment is updated annually, and the Town Hall continues to undertake regular checks on key services. This includes an annual gas safety check, an annual fire safety check and annual electrical PAT tests. The Town Hall also arranges a comprehensive five-year electrical installation condition report, which was last completed satisfactorily on 25th July 2022 for the Town Hall and on 27th July 2022 for the Old Weighbridge. The Town Hall Committee takes out appropriate insurance to cover its assets.

Section B – Objects and Activities

Objects

The objects of the Charity, as set out in the Trust Deed are *“to permit the Town Hall to be used as a non-sectarian and non-political place of recreation and social intercourse and for the holding of meetings, concerts, dances or other forms of entertainment, as a Petty Sessional Court or for any other purpose for which a Town Hall is usually or may conveniently be used and generally for the advantage or benefit of the inhabitants of the Parish of Cricklade”*.

The Town Hall Committee continue to pay due regard to the Charity Commission guidance on public benefit in deciding what activities the charity should undertake. The primary activity remains however making available the Town Hall to interested hirers, for use consistent with our stated objectives.

Facilities & Charging Structure

Cricklade Town Hall offers good-sized, flexible facilities comprising a Main Hall and an Annexe. These can be hired separately or together. Both are self-contained with their own kitchen and toilets. The Main Hall has a large, raised stage, ideal for concerts, etc. In addition, there is a separate Committee Room that can also be independently hired.

The Town Hall adopted a new and simpler charging structure effective from 1st January 2022, which charges for the use of its facilities on an hourly basis rather than the previous concept of "sessions". We offer a 20% discount to our standard rates where the hire falls into any one of the following categories:

- **Community Use:** Any hire from a local not for profit organisation (i.e., unincorporated clubs, charities, community benefit societies, etc). This would not include regional organisations that have no active Cricklade branch like Age Concern, RSPCA, etc.
- **Commercial Use:** Any hire by a business or trade where the owner provides a service to Cricklade residents e.g., baby classes, dog or puppy training, dancing classes, Yoga or Pilates classes and similar hires.
- **Private Use:** Any private hiring from an individual who is resident in the Parish of Cricklade if it is not for a Function (functions are defined as events for 50 or more people or where alcohol is generally available). The discount does therefore typically apply to pre-teen children's parties.

Hirers who sell alcohol also pay an additional fee for the use of our Premises Licence, although this is less than the fee payable for a Temporary Event Notice and clearly saves the hirer the time and trouble of making the necessary application.

Bookings

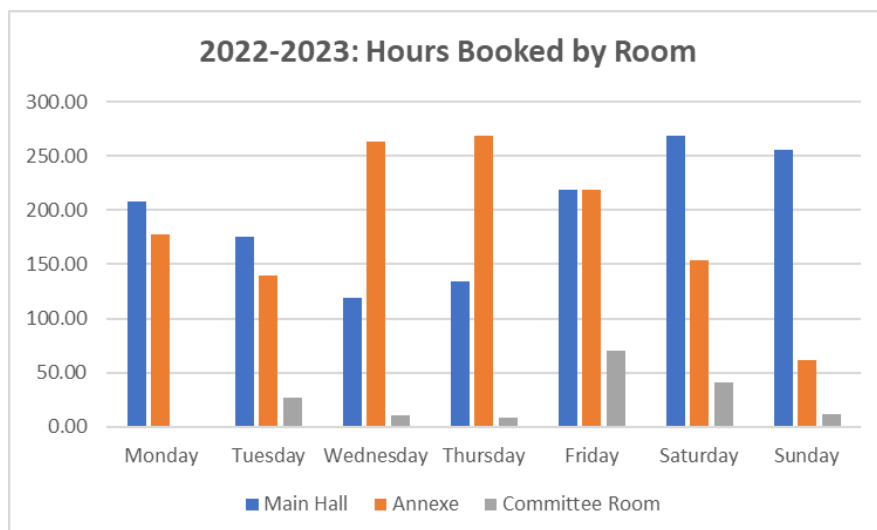
2022-2023 is the first time in the last four years where there has been no perceived impact of the Covid-19 global pandemic. The Town Hall remained open throughout the financial year and bookings were consistently strong, albeit at a level slightly down from the previous year.

The following table misses out the two Covid-19 affected years:

	2022-2023	2021-2022	2018-2019
Bookings	778	805	790
Hours – Main Hall	1,379.00	1,571.50	n/a
Hours – Annexe	1,283.75	1,475.25	n/a
Hours – Committee Room	168.50	149.50	n/a

Both the Main Hall and the Annexe are extensively booked, with little use being made of the Committee Room.

This can be broken down into the days of the week and the diagram on the right illustrates the relative popularity of different days.



Occupancy is difficult to measure for a facility such as ours. However, if we look at the days on which our facilities are used as a proportion of the days in a year then our occupancy rates are:

Days on which one of our rooms is hired	92% (94%)
Main Hall	82% (84%)
Annexe	69% (79%)
Committee Room	9% (6%)

On average, across the entire premises, we had 2.3 hirers (2.3) per occupied day throughout the hiring period. Figures in brackets are the corresponding figures for the previous financial year.

Nature of Bookings

Bookings from 25 different local businesses and/or organisations who represent 5 or more bookings in the last 12 months, continues to demonstrate the wide range of local activities that we support. It should be noted that these regular hirers now represent 72% of the total amount invoiced, up from 65% in the previous year.

Our current hirers, in order of financial importance to us during 2022-2023, are as follows:

	2022-2023			2021-2022		
	Rank	Bookings	Charge	Rank	Bookings	Charge
Slimming World	1	104	£3,948.00	1	104	£4,084.00
The Cricklade Band	2	81	£2,478.82	2	80	£2,331.20
Ballroom Dancing	3	45	£1,634.00	3	47	£1,986.19
Hartbeeps	4	38	£1,520.00	8	49	£1,220.20
Cricklade Art Group	5	18	£1,456.32	4	18	£1,612.86
Stay & Play 2	6	39	£1,422.00	6	37	£1,422.00
Friday Night Dance	7	22	£1,318.08	7	21	£1,324.32
Blood Donors	8	6	£1,062.72	9	6	£1,119.99
Thursday Afternoon Art Group	9	49	£980.00	11	49	£990.00
Line Dancing	10	41	£820.00	12	43	£876.50
Sonbelles	11	31	£794.90			
Yoga	12	36	£727.50	13	38	£760.00
Cricklade Cinema!	13	11	£712.38	15	11	£445.00
Baby College	14	33	£660.00	10	39	£1,108.60
Sing & Sign	15	32	£648.00	16	22	£440.00
Cavy Club	16	6	£624.96			
Cricklade Historical Society	17	10	£436.23	17	7	£361.75
Cricklade Camera Club	18	15	£370.20	20	10	£277.35
Cricklade WI	19	13	£338.80	18	12	£328.95
Cotswold Pheasant & Poultry Club	20	10	£318.00	22	5	£166.95
Gardening Club	21	10	£295.83	21	9	£256.00
Breast Feeding Group	22	14	£280.00			
Sheila Styles Ballet	23	11	£220.00			
Jewellery Valuation Service	24	5	£210.75			
Swindon Training	25	5	£150.00			
Totals		685	£23,427.49			

Please note that the amounts shown above are the amounts on the invoices issued and may be different to the actual receipts due to timing differences.

Summary

The Town Hall meets its charitable objects daily by continuing to make facilities available to the public throughout the year and the analysis shows a significant demand for such facilities. Our hiring policy is to make the facilities available on a non-sectarian and non-political basis. Priority is given, where appropriate, to hirers with a local connection.

Section C – Achievements and Performance

Planned Project Activities

Each year the charity aims to make an investment in its facilities and sets aside a budget for this purpose. In recent years the project budget has been set at £5,000 and the Charity actively seeks grants to further increase this to enhance the facilities on offer.

During 2022-2023 the Trustees have worked on two potential projects.

The first was to check the wooden floors in both the Main Hall and the Annexe and to seek quotations for their refurbishment. Three quotations were obtained and in each case the surveyor was asked to address the issue concerning the uneven floor in the Main Hall and whether it might be necessary to lift some of the existing boards to identify the underlying issue. In all cases we were advised this was not necessary and that a light sanding of the floor was all that was needed. In fact, there seemed to be considerable surprise at the age of the floor given its good condition. The three quotations varied widely from just under £6,000 to around £9,500 and whilst Total Floor Care was deemed the most appropriate it was felt that no sanding was necessary. This potential project was therefore shelved for the time being, with a view that we might be able to undertake the task ourselves with a bit of planning and the support of volunteers.

The second project was to replace the Main Hall curtains. Two quotations have been obtained and the Trustees have agreed to move forward with one of these – the quotation from Custom Group.

Maintenance

The facilities that we provide to our hirers continually suffer from the “wear and tear” associated with high usage and in some cases the unfortunate tendencies for people not to treat the facilities and/or the contents with the same respect that they might at home. There is therefore a continuous need to repair, refurbish and improve upon and this is at the heart of what we do.

Fortunately, as was the case with the previous year, we did not have too many issues during 2022-2023. They included the following minor improvements and maintenance jobs:

1. A replacement water heater and a baby changing unit were fitted in the Ladies Annexe toilets.
2. All the blue conference-style chairs were professionally cleaned.
3. An additional electric projector screen, that had been donated to the Town Hall, was fitted in the Main Hall to provide additional options for hirers of the Main Hall.

4. A broken key was recovered from the lock on the external door by the Committee Room, which opens into the Car Park. A new key has been cut.
5. During some very cold winter mornings the water pipes in the roof space over the Committee Room had frozen. A review of the possible cause of this led to the belief that this was because the temperature in the Committee Room itself had fallen significantly. A frost guard unit has been fitted to the boiler, which should ensure that we do not have any recurrence of the problem. Fortunately, the pipes, being largely plastic, had not fractured. However had they fractured then we realized that another stop cock would have been needed to ensure that the water supply to the Main Hall toilets was not affected. We have therefore fitted a further stop cock in the Storeroom, which isolates the bottom half of the Main Hall.
6. On the electrical front, the Electrical Installation Condition Report identified two issues that needed addressing. The Weighbridge needed a fuse box supplying an Electric Radiator, and the earth spike was not adequate. Both issues have been attended to, with a fuse being fitted and a new earth spike being installed on the exterior side of the Committee Room.
7. We identified a leaking oil-filled radiator in the Old Weighbridge building. This was replaced under warranty.
8. The door cill on the front door of The Old Weighbridge was reconditioned and reset after the door was 'sticking' on being opened and closed.
9. The rear CCTV camera covering the rear yard area was suffering from condensation and so it was replaced with the same style of camera as in use covering the front and side of the Town Hall building. The rear camera has been moved into the Main Hall, where it continues to perform a useful purpose.
10. A broken window handle in the Main Hall was replaced.
11. The fluorescent lights in the Main Hall kitchen were replaced with modern LED lights, which should reduce the amount of energy we use.

Administrative Matters

In terms of the Management Committee, Alan Armstrong, Brenda Muir and Vivienne Tomkins were re-elected to the Committee at the last AGM whilst, as expected, John Robinson did not offer himself for re-election. We therefore currently have two vacancies on the Management Committee. With ten members of the Management Committee, four Holding Trustees and an ex-officio Trustee, the Management Committee are satisfied that this is more than enough to ensure that our charitable and legal obligations continue to be met. We will however continue to seek new members to fill the two vacancies on the management committee.

After considerable delay, the lease between the Town Hall Trustees and Cricklade Town Council relating to the land at the side of the Town Hall, which forms part of the Car Park managed by Cricklade Town Council, was finally signed, and executed on 20th December 2022. The income from this lease during the year amounted to £861 and will increase in future years in line with the Retail Prices Index.

The Valuation Office Agency updated the rateable values for both the Town Hall and the Old Weighbridge with effect from 1st April 2023. The Town Hall rateable value fell from £15,000 to £9,980 whilst the rateable value for the Old Weighbridge, following a check and challenge application to reflect the current internal

structure of the building, resulted in little change, moving from £1,625 to £1,600. Both new valuations are favourable to the Town Hall and our Weighbridge tenant.

During the year several key documents were reviewed. This included our Fire Risk Assessment, which was updated to include a revised floor plan; the Cancellation Policy, where no changes were deemed necessary; a rewritten Reserves Policy more in line with Charity Commission guidance; and an updated Investment Policy. All the changes were discussed and agreed on by the trustees. It was also agreed that existing policy documents would be allocated to various trustees who would be responsible for their regular review and who would take the lead in updating them, as appropriate.

Section D – Financial Review

Financial Performance

The Town Hall made an operating surplus last year of £11,408 against the background of a balanced budget. This is the eighth year in succession that the Town Hall has delivered an operating surplus.

The primary reason for the strong performance is that whilst the hiring income was lower than the previous year (a fall of 5.4%) it was still £4,634 greater than budgeted. Once again, we did not spend the £5,000 budget set aside for project work. Maintenance expenses were lower than budgeted for, reflecting the lower level of activity during the year and our interest earnings were greater than expected. These factors more than outweighed the lower than anticipated rental income from The Old Weighbridge caused by the longer than expected time taken to find a new tenant.

Reserves Policy

The trustees adopted a new reserves policy such that Charity holds the following designated reserves as of 30th September 2023:

Income Producing Deposits: £69,949.89 – this is the amount invested in the Cambridge & Counties and the United Trust deposit accounts, which has nominally been allocated to this reserve.

Safety Inspections: The last inspections were carried out in 2022 at a cost of £1,560. Allowing for inflation over a 5-year period, the trustees believe that we should be setting aside £2,000 for this work to be carried out in 2027.

Asset Replacement: The estimated cost of replacing 120 conference-style chairs, 100 bucket-style poly chairs, 42 premier Go-Pak tables and 10 bistro style tables is currently around £20,275. This will be reviewed annually against a set specification and the reserve adjusted accordingly.

Major Works: It is difficult to predict the cost of an unknown major event, but the Trustees believe that a prudent approach is to hold £25,000 as a reserve for major works. This will be reviewed annually.

Investment Review

Our investment policy remains to invest in low risk deposits. All our investments with Cambridge & Counties Bank, United Trust Bank, Lloyds Bank 32-day notice account, instant access account and current account are covered by the Financial Services Compensation Scheme.

Our existing fixed term contracts matured in 2023 and these were rolled over into new fixed term contracts at higher interest rates in both February and June. The United Trust investment of just under £25,000 was placed in a 3-year Charity Bond account earning 3.6%, and the Cambridge & Counties Bank investment of just under £45,000 was placed in a 3 year fixed term bond earning 4.2%. We continue to keep our other accounts under regular review, especially in the current high inflation/interest rate environment.

Hiring Charges

Our hiring charges have remained the same since 1st January 2022. The overall aim of the last review was to change to a simpler and fairer system whereby hirers were charged for the hours that were booked rather than the historical basis of "session fees". In most cases, for existing regular hirers the new charges were broadly the same as under the previous charging approach. The aim was NOT to increase charges for existing regular hirers although the imposition of a £20 minimum hiring charge was a significant percentage increase for a few. Charges are higher however for private parties and bookings from commercial organisations.

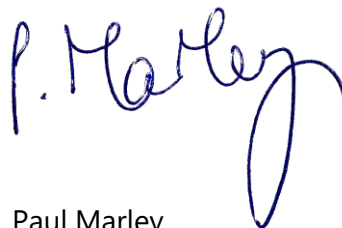
It has been agreed to hold the hiring charges at the same level for 2024, the third year in succession.

Section E – Declaration

The Trustees declare that they have reviewed and approved the above Trustees' report for the financial year 2022-2023.

Signed on behalf of the Charity's Trustees:

Signature:



Full Name: David Nigel Tetlow

Paul Marley

Position: Chairman and Trustee

Holding & Charity Trustee

Date: 17th October 2023

17th October 2023



**INCOME ACCOUNT
FROM 1ST OCTOBER TO
100%**

30TH SEPTEMBER

	2023	2022
HIRING INCOME		
Hiring Fees	£ 32,634.02	£ 33,936.43
	<u>£ 32,634.02</u>	<u>£ 33,936.43</u>
ASSETS		
Use of Alcohol Licence	£ 200.00	£ 260.00
Table/Chair Hire	£ 70.00	£ 20.00
Crockery Hire	£ 70.00	£ 20.00
	<u>£ 340.00</u>	<u>£ 300.00</u>
THE OLD WEIGHBRIDGE		
Weighbridge Rent	£ 2,000.00	£ 4,800.00
Weighbridge Additional Rent	£ 285.84	£ -
	<u>£ 2,285.84</u>	<u>£ 4,800.00</u>
OTHER LAND		
Car Park Rent	£ 861.99	£ 82.17
Storage Fees	£ 695.00	£ 655.00
SEB Wayleave payment	£ 2.00	£ 2.00
	<u>£ 1,558.99</u>	<u>£ 739.17</u>
INVESTMENT INCOME		
Interest	£ 1,663.25	£ 627.56
	<u>£ 1,663.25</u>	<u>£ 627.56</u>
OTHER INCOME		
Cinema Club Insurance Recovery	£ 43.59	£ 38.20
Donations	£ 831.61	£ 390.00
Sundry Income	£ 119.62	£ 104.94
	<u>£ 994.82</u>	<u>£ 533.14</u>
GRANTS		
Grants	£ -	£ 2,667.00
	<u>£ -</u>	<u>£ 2,667.00</u>
DEPOSITS		
Security Deposits	£ 2,600.00	£ 2,500.00
	<u>£ 2,600.00</u>	<u>£ 2,500.00</u>
TOTAL RECEIPTS	<u><u>£ 42,076.92</u></u>	<u><u>£ 46,103.30</u></u>



**EXPENDITURE ACCOUNT
FROM 1ST OCTOBER TO
100%**

30TH SEPTEMBER

	2023	2022
PERSONNEL COSTS		
Bookings Secretary	£ 7,207.60	£ 6,411.40
Caretaker	£ 9,130.80	£ 9,333.00
PAYE payments to HMRC	£ 986.60	£ 281.60
	<u>£ 17,325.00</u>	<u>£ 16,026.00</u>
UTILITIES		
Gas	£ 2,406.38	£ 2,128.02
Electricity	£ 2,515.13	£ 1,356.40
Water	£ 420.65	£ 531.01
Broadband	£ 277.72	£ 250.15
Waste Collection	£ 324.43	£ 279.07
	<u>£ 5,944.31</u>	<u>£ 4,544.65</u>
MAINTENANCE/CONSUMABLES		
Maintenance/Repairs	£ 995.00	£ 2,098.00
Maintenance Materials	£ 880.62	£ 1,346.02
Cleaning Requisites	£ 192.92	£ 324.60
Hanging Baskets	£ 100.00	£ 100.00
	<u>£ 2,168.54</u>	<u>£ 3,868.62</u>
OVERHEADS		
Administration Costs	£ 169.09	£ 261.80
Performing Rights Society	£ 814.94	£ 348.84
Premises Licence	£ 180.00	£ 180.00
Legal Expenses	£ -	£ -
Insurance	£ 1,366.86	£ 1,267.60
	<u>£ 2,530.89</u>	<u>£ 2,058.24</u>
PROJECT COSTS		
Projects	£ -	£ -
	<u>£ -</u>	<u>£ -</u>
DEPOSITS		
Security Deposits	£ 2,700.00	£ 2,200.00
	<u>£ 2,700.00</u>	<u>£ 2,200.00</u>
TOTAL PAYMENTS	<u><u>£ 30,668.74</u></u>	<u><u>£ 28,697.51</u></u>
NET OPERATING SURPLUS	<u><u>£ 11,408.18</u></u>	<u><u>£ 17,405.79</u></u>



BALANCE SHEET

AS AT

30 SEPTEMBER 2023

ACCUMULATED FUNDS AS AT 01/10/2022 **£ 57,241.66**

PLUS INCOME ACCOUNT	£ 42,076.92
LESS EXPENDITURE ACCOUNT	£ 30,668.74
LESS INCREASE IN RECEIPTS IN ADVANCE	£ 110.13
LESS INCREASE IN CREDITORS	-£ 100.00
LESS INCREASE IN UNRESTRICTED PROVISIONS	£ 26,767.38

ACCUMULATED FUNDS AS AT 30/09/2023 **£ 41,872.33**

REPRESENTED BY

CURRENT ACCOUNT	£ 7,503.36	
LLOYDS DEPOSIT ACCOUNT	£ 20,146.63	instant access @ 0.90%
LLOYDS 32 DAY NOTICE ACCOUNT	£ 66,565.63	32 day notice account @ 2.60%
C&C - 3 YEAR FIXED BOND	£ 44,961.80	not accessible until 1/6/26 @4.20%
UNITED TRUST - 3 yr Charity Bond	£ 24,984.09	matures 27/2/2026 @3.6%
CDF	£ 50.00	not accessible until at least 11/10/2023

CASH AT BANK **£ 164,211.51**

LESS RECEIPTS IN ADVANCE

BOOKINGS	£ 3,098.29
RENT	
	<u>£ 3,098.29</u>
	£ 161,113.22

LESS CREDITORS

SECURITY DEPOSITS	£ 2,020.00
	<u>£ 2,020.00</u>
	£ 159,093.22

LESS UN-RESTRICTED PROVISIONS

INCOME PRODUCING DEPOSITS	£ 69,945.89
5 YEAR H&S CHECKS	£ 2,000.00
ASSET REPLACEMENT	£ 20,275.00
MAJOR WORKS	£ 25,000.00
	<u>£ 117,220.89</u>

WORKING CAPITAL AS AT 30/09/2023 **£ 41,872.33**



NOTES TO THE ACCOUNTS

1) Where a charity's annual income is over £25,000, the Trustees must arrange for an independent person or accountancy firm to carry out either an audit or an independent examination of the Charity's accounts.

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for the 2022-2023 financial year under section 43(2) of the Charities Act 1993 (the 1993 Act) but that an independent examination is appropriate to meet their duty of care.

2) The accounting provisions have been set in line with the Charity's Reserves Policy.

3) Cricklade Town Hall own two properties, the values of which are not incorporated into the annual accounts. Their insurance value, as at 16th February 2023 is however stated for information purposes:

* Cricklade Town Hall, High Street, Cricklade SN6 6AE £1,327,303
* The Old Weighbridge, 116 High Street, Cricklade SN6 6AE £ 88,960

Both the Town Hall and the Old Weighbridge were valued on an open market basis as at 25th September 2017 at £350,000 and £120,000 respectively.

PREPARED BY

Accounts prepared by the Treasurer, David Tetlow, 1 Pleydells, Cricklade, Wiltshire, SN6 6NG

INDEPENDENT FINANCIAL EXAMINER'S STATEMENT

It is my responsibility to:

- 1) examine the accounts under section 43 of the 1993 Act,
- 2) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- 3) to state whether particular matters have come to my attention.

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - * to keep proper accounting records in accordance with Section 41 of the 1993 Act; and
 - * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Accounts independently examined by Sam Foxtou, 3 Pleydells, Cricklade, Wiltshire SN6 6NG
10th October 2023



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
CRICKLADE TOWN HALL

**On accounts for the year
ended**

30th SEPTEMBER 2023

**Charity no
(if any)**

305499

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Hayden Foxton

Date:

10th Oct '23

Name:

HAYDEN FOXTON

**Relevant professional
qualification(s) or body
(if any):**

Address:

3 PLEYDELLS

CRICKLADE

WILTSHIRE SN6 6NG

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

	Report to the trustees of members of
CRICKLADE TOWN HALL	On accounts for the year ended
30th SEPTEMBER 2009	Set out on pages
1 - 2	Respective responsibilities of trustees and examiner
<ul style="list-style-type: none"> to state whether particular matters have come to my attention. Construction (under section 437 (b) of the 1983 Act) and to follow the procedure laid down in the general Directions given by the Charity Commission (under section 437 (b) of the 1983 Act) to examine the accounts under section 43 of the 1983 Act 	Basis of independent examiner's statement
<p>My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts prepared with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide an extended audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.</p>	Independent examiner's statement
<ul style="list-style-type: none"> to ensure accounts which accord with the accounting records and comply with the accounting requirements of the 1983 Act and to keep accounting records in accordance with section 44 of the 1983 Act 	
<p>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p>* Please check the words in the brackets if they do not apply.</p>	
<p>Date: 30th SEPTEMBER 2009</p>	Signed: [Signature]
<p>Hayden Foxton</p>	Name: HAYDEN FOXTON
	Relevant professional qualification(s) or body (if any):

Address: 3 FLEYDELS
CRICKLADE
WILTSHIRE SN6 6NG