



CRICKLADE TOWN HALL

Trustees Annual Report for the period 1st October 2020 to 30th September 2021

Section A – Structure, Governance, Management and Administration Details

The name of the Charity is Cricklade Town Hall and is registered with the Charity Commission, registered number 305499.

The Charity's principal and postal address is Cricklade Town Hall, High Street, Cricklade, SWINDON SN6 6AE.

The Charity is constituted as a trust and governed by a Trust Deed dated 11th July 1933 as amended by Appointment of Trustees deeds dated 10th April 1986, 8th May 1989, 19th September 2005 and 30th October 2017. Under the terms of the Trust, as amended, the custodian or holding trustees are the Vicar of St. Sampson's, Cricklade (ex-officio), Julie Norman, Paul Marley, Jim Muir and Russell Osman. There were no changes during the period of this report.

The property of the Trust comprises two separate buildings: The Town Hall and The Old Weighbridge. Both are registered with the Land Registry, title numbers WT437920 and WT437935 respectively. The registered proprietors for both are Julie Norman, Paul Marley, Jim Muir and Russell Osman. Part of the property registered to the Town Hall is leased to Wiltshire Council for the purposes of a Car Park. This is registered with the Land Registry under registered title WT253105.

Under the terms of the Trust the property is managed by a management committee (the Town Hall Committee) which, over the reporting period, comprised of the following charity trustee members:

| Name | Office | Term of Office |
|----------------|--------------------|---------------------------------------------------------------------------------------------------------------------------------|
| Alan Armstrong | Trustee | First appointed on 29/01/2019 and reappointed at the AGM on 29/10/2019 |
| Lester Buck | Trustee | First appointed on 16/09/2014 and reappointed at the AGM on 3/11/2020 |
| Mandy Hewer | Trustee | First appointed on 21/01/2020 and reappointed at the AGM on 3/11/2020 |
| Paul Hewer | Trustee | First appointed on 18/04/2017 and reappointed at the AGM on 30/10/2018 |
| Margaret Hunt | Trustee | First appointed on 20/01/2009 and reappointed at the AGM on 30/10/2018 |
| Brenda Muir | Trustee | First appointed on 14/04/2015 and reappointed at the AGM on 29/10/2019 |
| Timothy Norman | Trustee | First appointed on 02/11/2015 and reappointed at the AGM on 30/10/2018 |
| John Robinson | Trustee | First appointed on 07/02/2013 and reappointed at the AGM on 29/10/2019 |
| David Tetlow | Chairman & Trustee | First appointed as Chairman on 17/01/2005 (not sure when first appointed as a Trustee) and reappointed at the AGM on 03/11/2020 |

| | | |
|------------------|---------|------------------------------------------------------------------------|
| Amy Thomson | Trustee | First appointed on 21/01/2020 and reappointed at the AGM on 03/11/2020 |
| Vivienne Tomkins | Trustee | First appointed on 20/01/2015 and reappointed at the AGM on 29/10/2019 |
| Beverly Williams | Trustee | Co-opted by the Town Hall Committee on 20/07/2021 |

According to the Trust there are 12 Committee members, with four being appointed each year for 3 years at a time. Appointments are made by election at the AGM. Casual vacancies are filled during the year, inheriting the re-election date of the previous appointee. Others may be co-opted by the Town Hall Committee at their discretion.

The Town Hall currently employ two people: a Committee & Bookings Secretary, Nicola Fry, who has been in post since 1/11/2014; and a Caretaker, Debbie Tanner, who has been in post since 1/6/2008.

The Town Hall is a member of Community First, and the Wiltshire Village Halls Association, who provide appropriate support as and when needed. It is also registered with the Information Commissioner's Office.

During the last year, the Town Hall Committee has updated policies and related procedures dealing with the Covid-19 pandemic on several occasions as and when updates from Community First are received. Policies and procedures are a standing item on the agenda at each meeting, as are any health & safety issues that arise between meetings. Copies of the Health & Safety Manual are kept in each kitchen and a copy is given to each hirer of the premises as part of the bookings process. The Fire Risk Assessment is updated annually, and the Town Hall continues to undertake regular checks on key services. This includes an annual gas safety check, an annual fire safety check and annual electrical PAT tests. The Town Hall also arranges a comprehensive five-year electrical installation condition report, which was last completed on 5th June 2017 for the Town Hall and on 26th November 2016 for the Old Weighbridge. The Town Hall Committee takes out appropriate insurance to cover its assets.

Section B – Objects and Activities

Objects

The objects of the Charity, as set out in the Trust Deed are *"to permit the Town Hall to be used as a non-sectarian and non-political place of recreation and social intercourse and for the holding of meetings, concerts, dances or other forms of entertainment, as a Petty Sessional Court or for any other purpose for which a Town Hall is usually or may conveniently be used and generally for the advantage or benefit of the inhabitants of the Parish of Cricklade"*.

The Town Hall Committee continue to pay due regard to the Charity Commission guidance on public benefit in deciding what activities the charity should undertake. The primary activity remains however making available the Town Hall to interested hirers, for use consistent with our stated objectives.

Facilities & Charging Structure

Cricklade Town Hall offers good-sized, flexible facilities comprising a Main Hall and an Annexe. These can be hired separately or together. Both are self-contained with their own kitchen and toilets. The Main Hall has a large raised stage; ideal for concerts, etc. In addition, there is a separate Committee Room that can also be independently hired.

The Town Hall adopted a simpler charging structure effective from 1st January 2016, since which time there has been no increase in charges. Cricklade Town Hall charges for booking "sessions", there being three sessions each day, namely morning, afternoon and evening. A booking can therefore represent the hire for one or more sessions during the day and for one or more of our facilities. There is also a small additional hourly charge, which is intended to broadly cover the cost of the utilities (gas, water, and electricity consumption). Hirers who sell alcohol also pay an additional fee for the use of our Premises Licence, although this is less than the fee payable for a Temporary Event Notice and clearly saves the hirer the time and trouble of making the necessary application.

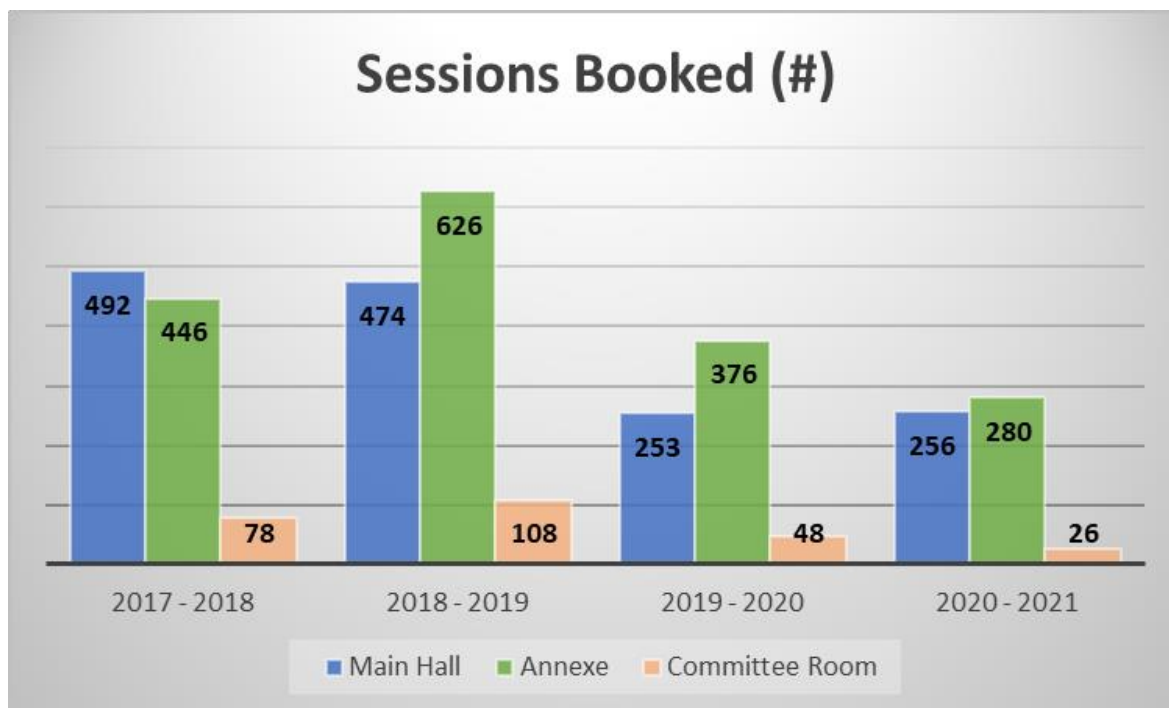
Bookings & Sessions

2020-2021 has, like the previous year, been unprecedented because of the Covid-19 global pandemic and the emergency actions taken by the UK Government.

Our facilities were subject to various restrictions throughout 2020-2021, with restrictions finally being lifted on 19th July 2021. These restrictions resulted in a significant fall in bookings even compared to 2019-2020, which had fallen by 47% on the previous year. Bookings in 2020-2021 were 386, a fall of 8% on the previous year.

It remains the case that some hirers, although permitted to use the premises, are reluctant to risk meeting indoors and are being understandably cautious in resuming their previous activities. Events such as parties, discos, or any event where there would be many people attending were not possible within the regulations and even now, with the lifting of the restrictions, are few and far between.

The pandemic had a significant impact on the sessions that were booked and the resulting hiring income, as can be seen from the following bar chart:



In terms of sessions, 562 sessions were booked compared with 677 sessions the year before – a decrease of 17%. 46% of these were for the Main Hall, 50% for the Annexe and the remaining 4% were for the Committee Room. Compared to the previous year there was, unsurprisingly, a significant shift towards the Main Hall.

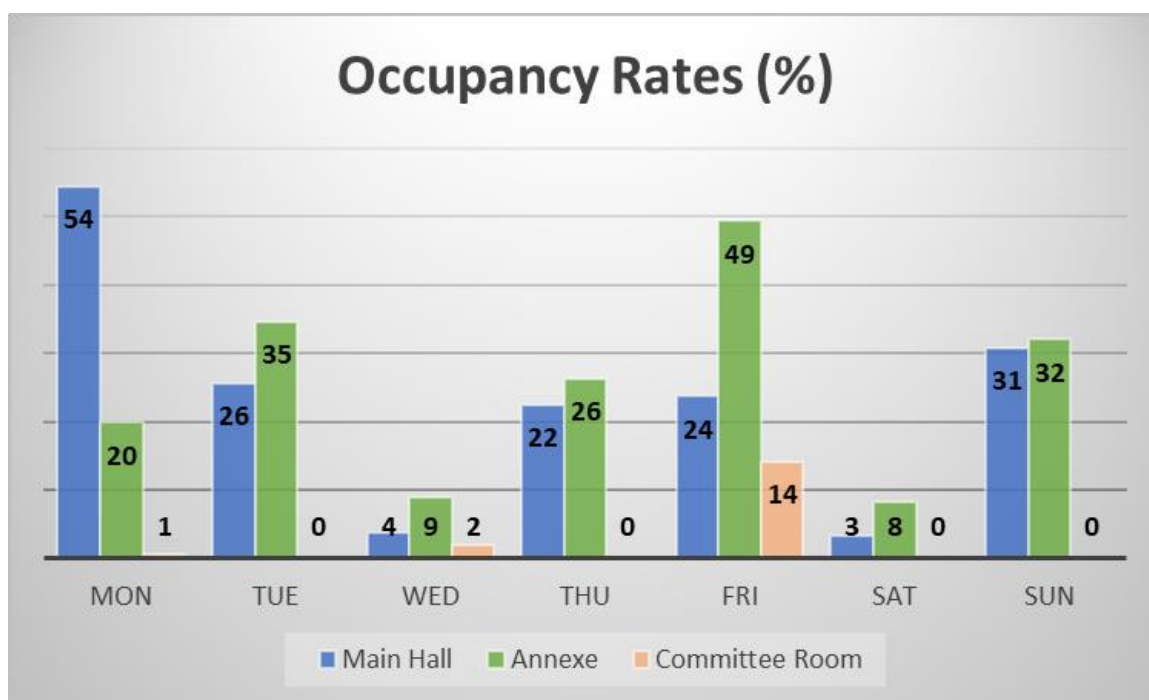
The net effect has been that the last financial year has seen the lowest hiring income for the Charity in the last 15 years, even lower than the previous year. During 2020-2021 hiring income was £14,535. This included £2,517 income paid in advance for bookings after 30th September 2021. The hiring income decreased by 11% from last year's figure of £16,302.

Occupancy is difficult to measure for a facility such as ourselves. However, if we look at the days on which our facilities are used as a proportion of the days in a year then our occupancy rates are:

| | |
|-----------------------------------------|-----|
| Days on which one of our rooms is hired | 50% |
| Main Hall | 39% |
| Annexe | 43% |
| Committee Room | 3% |

Given that our hiring income is less than half the figure it was two years ago the above figures are significantly down on what we would normally expect.

Based on sessions (i.e., 3 per day for each room) the average occupancy rate for the Main Hall was only 23% (the same as the previous year), the Annexe was 26% (down from 34% the previous year) and the Committee Room was 3% (down from 4% the previous year). The table below shows how this varies by day of the week:



Analysis of the invoices that we issue shows that the greatest hiring income is derived from Monday bookings closely followed by Friday bookings and then the Sunday bookings. This reflects, in part, the higher charges applicable to weekends, but also the lack of larger bookings on a Saturday because of the restrictions.

Nature of Bookings

Bookings from 18 different local businesses and/or organisations who represent 6 or more bookings in the last 12 months, continues to demonstrate the wide range of local activities that we support. It should be noted that these regular hirers represent 82% of the total amount invoiced, up from 70% in the previous year. This reflects the drop off in bookings from occasional hirers during the pandemic.

Our current hirers, in order of financial importance to us during 2020-2021, are as follows:

| Hirer | Bookings | Charges |
|-----------------------------------|------------|-------------------|
| | | |
| Slimming World | 57 | £2,191.50 |
| Amy Thomson Puppy Training | 25 | £1,313.00 |
| Blood Donors | 6 | £932.00 |
| The Cricklade Band | 28 | £919.80 |
| Kathryn Hopes Baby College | 25 | £816.50 |
| Jo Edwards Dance | 22 | £801.20 |
| Tony Roberts - Friday Night Dance | 14 | £714.00 |
| Hartbeeps | 33 | £619.50 |
| Meadow Park | 12 | £575.30 |
| Sally Curtis - Art Group | 26 | £429.00 |
| Annabel Wallis Yoga | 20 | £320.75 |
| Tai Chi | 18 | £270.00 |
| Cricklade Cinema! | 7 | £252.80 |
| Cricklade Art Group | 9 | £208.50 |
| Gail Harker - Yoga | 8 | £184.00 |
| Shauna Wheeldon | 10 | £181.00 |
| Diddidance | 9 | £102.00 |
| Sweaty Mamas | 7 | £100.50 |
| | | |
| Totals | 336 | £10,931.35 |

Please note that the charges shown above are the amounts on the invoices issued and may be different to the actual receipts due to timing differences.

Summary

The Town Hall meets its charitable objects daily by continuing to make facilities available to the public throughout the year and the analysis shows a significant demand for such facilities. Our hiring policy is to make the facilities available on a non-sectarian and non-political basis. Priority is given, where appropriate, to hirers with a local connection.

Section C – Achievements and Performance

Planned Project Activities

Each year the charity aims to make an investment in its facilities and sets aside a budget for this purpose. In recent years the project budget has been increased from £3,000 to £5,000 and the Charity actively seeks grants to further increase this to enhance the facilities on offer.

2020-2021 has been an unprecedented year in terms of project expenditure, with a record £31,526 being spent on projects.

£725 was spent on the replacement and enhancement of the existing gates which connect the Old Weighbridge to the Annexe. There is a third part to the gate arrangement that now allows us to open the area immediately behind the Old Weighbridge, whilst still securing the access to the rear of the Annexe and



Main Hall. This is a useful facility on occasion for some of our hirers, especially those requiring an additional two car parking spaces during their hire.

As was indicated In last year's report, it was our intention at the beginning of the financial year to progress the planned refurbishment of the Main Hall toilets and foyer area. Three separate quotations had been obtained for the works needed and these averaged out at around £48,000, with the decision being taken by the Trustees to undertake the work with the use of contractors, who were paid for their time, and volunteers with the cost of materials being borne by the Charity. It was anticipated that this should result in significant savings.

Work on a new Disabled Toilet began in November 2020 and this project was completed by Christmas at a cost of just under £7,500.



Using the results of this work as a portfolio for the remaining parts of the overall project we were successful in obtaining substantial grants towards the costs of refurbishing the Ladies toilet and foyer areas and then the Gents toilet. Stage 2, the Ladies toilet and foyer area, was completed in early April at a cost of just over



£15,500. Stage 3, the Gents toilet, followed in August at a cost of just under £8,000. We were fortunate to be able to carry out most of these significant works whilst the facilities were either closed or little used because of the pandemic.

Because this work was undertaken by us, under the leadership of one of our trustees, we were able to address several maintenance issues, which included:

- ❖ Damp issues in a few locations that needed the walls tanking (the Ladies toilet), the application of PVA to some of our internal brickwork (cupboards and Main Hall) and a new threshold between the foyer and Main Hall where damp was getting into the wooden floorboards.
- ❖ New noticeboards to replace the old ones which were past their best.
- ❖ Dealing with blown plaster throughout.
- ❖ Clearing rubbish from above the false ceiling in the foyer and removal of old water tanks above the main entrance and the roof area above the Gents toilet.

- ❖ Treating woodworm in the roof area above the Ladies toilet.

Overall, this project has been a huge success for the Town Hall and feedback from our hirers has been excellent. The total project was delivered at a net cost to the Town Hall of less than half the average quotation figure – further details are set out in the financial section of this report.

Maintenance

The facilities that we provide to our hirers continually suffer from the “wear and tear” associated with high usage and in some cases the unfortunate tendencies for people not to treat the facilities and/or the contents with the same respect that they might at home. There is therefore a continuous need to repair, refurbish and improve upon and this is at the heart of what we do. The main achievements during 2020-2021, in no particular order, have been:

1. The creation of a new storage area above the disabled toilet, accessible from the Gents toilet.
2. The provision of outside electrical sockets between the two Halls and a new outside tap in the same area.
3. A new oak noticeboard to replace the existing one at the front of the Main Hall.
4. A routed oak sign inscribed with “Cricklade Town Hall” which has been erected above the new noticeboard. Our thanks to the Cricklade resident who made the oak available free of charge and to our trustee who carried out the routing work, varnished the wood, and erected it.
5. 3/4 of a ton of tarmacadam was laid to make good several areas where it had been necessary to lay new pipework or make necessary repairs.
6. The addition of new lighting above the Main Hall entrance doors, with a range of colours that can enhance the appearance of the entrance as desired.



7. The installation of a floor to ceiling mirror in the Committee Room – this was recovered from the Main Hall Ladies toilet and rehung in the Committee Room, where it can be used whenever the Committee Room is being used as a changing room for events involving the use of the Stage in the Main Hall.

Volunteers

The Trustees would like to particularly draw people's attention to the contribution made by our volunteers. This includes several Trustees themselves but also volunteers from the wider community. This has continued in 2020-2021, which has meant that many jobs can be carried out at a cost of the materials only. Of note in this regard was the excellent turn out for the laying of tarmacadam in several locations around the building.

Without this selfless attitude and altruistic contribution by our volunteers the Town Hall facilities would undoubtedly be the worse for it.



Administrative Matters

In terms of the Management Committee, Mandy Hewer and Amy Thomson were elected to the Committee at the last AGM. Beverly Williams was co-opted on to the Committee on 20th July 2021. At the forthcoming AGM it is likely Beverly will fill the remaining vacancy that currently exists. The new Vicar for the Parish has also indicated that they are delighted to take up the position as ex-officio Trustee of the Town Hall. The Trustees of the Charity are satisfied that this is enough to ensure that our charitable and legal obligations continue to be met.

The lease that the Town Hall has granted to Wiltshire Council continues to be "held-over" whilst discussions have continued with Cricklade Town Council over a replacement lease. Although it was anticipated that the final position would be resolved during the last financial year once the Community Asset Transfer had taken place, this proved not to be the case. Discussions continue.

Whilst we had hoped that further progress would be made in developing our policies and procedures the impact of the Covid-19 pandemic has meant that these have been put on hold. The ongoing need to reconsider Health & Safety issues during the period of closure and how to open safely with the emerging Covid-19 pandemic have continued to take precedence. We produced a total of 7 (seven) Hirer's guides to Covid-19, carried out and reviewed our Risk Assessment for opening the premises on a Covid-19 Secure basis, and produced a total of 8 (eight) extended terms and conditions that we expected Hirers to abide by during their hire of our facilities. These have been based on the helpful guidance from Action with Communities in Rural England (ACRE) disseminated by Community First on a regular basis. We are hopeful that we have more stability during the forthcoming financial year and a review of our terms and conditions is likely to take precedence over any further work on policies and procedures.

Section D – Financial Review

Financial Performance

The Town Hall made an operating surplus last year of £11,008 against a budgeted loss of £9,767.

This might seem quite extraordinary in a year when our hiring income fell for the second year in succession, and we spent over £31,500 on projects!

Dealing with the projects first, the cost of these was £31,526 but we secured a total of £9,000 in grants from Wiltshire Council (£5,000), Wayland Estates Charity (£3,000) and Cricklade Town Council (£1,000) – so a net cost of £22,526 to the Town Hall.

The Town Hall benefitted from a further £25,573.20 in Covid-19 related grants. This included the National Restrictions Local Restrictions Support Grant (LRSG) Closed Addendum, the Local Restrictions Support Grant (LRSG) Tier 2, the Local Restrictions Support Grant (LRSG) Tier 2 Open, the Local Restrictions Support Grant (LRSG) Tier 3, the Local Restrictions Closed Addendum and Closed Business Lockdown Payments, the Local Restrictions Support Grant Closed Addendum, and the Restart Grant, as well as ongoing flexi-furlough grant payments for each month.

In broad terms then, the effect of these two items was an operational surplus of approximately £3,000. The remaining £8,000 or so is simply the other revenue income less expenditure and primarily reflects the fact that the hiring income we did manage to achieve more than met the salaries of our employees whilst the other income (Weighbridge rent, donations, storage charges, car park rent etc) more than offset the reduced other expenditure items to the extent of approximately £8,000.

With effect from 1st October 2021, we moved both our employees back on to a full-time basis. The Trustees envisage that 2021-2022 will again be a challenging year although the current year's surplus and level of working capital leaves us in an excellent position to deal with what we anticipate will be a slow recovery, hopefully to the hiring rates we saw in 2018-2019 before the Covid-19 pandemic.

Reserves Policy

The charity has continued with its existing policy on reserves, which is to:

1. Hold restricted reserves in respect of:
 - a) any creditors we owe monies to.
 - b) security and key deposits paid by the Old Weighbridge tenant and regular hirers.
 - c) any monies paid to us in respect of bookings for the following financial year (i.e. unearned income).
2. Hold designated reserves in respect of:
 - a) a reserve to generate an investment income designed to ensure that our hiring fees remain competitive.
 - b) monies needed to fund the electrical installation testing that takes place every five years. This is built up by putting aside £250 each year to meet the estimated cost.
 - c) an asset replacement programme which aims to set aside sufficient funds to purchase new tables and chairs at the end of their expected life.

Restricted reserves increased by just under £3,000 during the year primarily because of the revival in the volume of bookings during August and September, which accounts for almost £2,000 of this.

Designated reserves increased by just under £1,500 during the year because of the reinvested income from the reserve held under 2.a) above and the extra funds put to one side for 2.b) above. There was no change to the funds put to one side as part of the asset replacement programme.

The remaining funds after setting aside the restricted and designated reserves is the Charity's working capital and this significantly increased, starting the year at £37,293 and ending the year at £43,941.

Investment Review

Our investment policy remains to invest in low risk deposits. All our investments with Cambridge & Counties Bank, United Trust Bank, Lloyds Bank 32-day notice account, instant access account and current account are covered by the Financial Services Compensation Scheme.

Hiring Charges

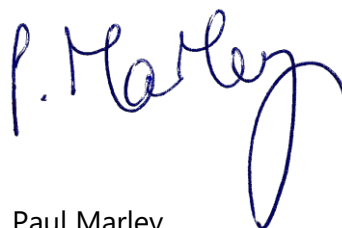
Whilst these have not changed since 1st January 2016 the Trustees are currently carrying out a review of their charges, with a view to moving to an hourly method of charging and away from session fees. The aim is to introduce a fairer charging method and not to raise charges for most of our local groups although any change in basis is likely to have an effect on differing groups of hirers.

Section E – Declaration

The Trustees declare that they have reviewed and approved the above Trustees' report for the financial year 2020-2021.

Signed on behalf of the Charity's Trustees:

Signature:



Full Name: David Nigel Tetlow

Paul Marley

Position: Chairman and Trustee

Holding & Charity Trustee

Date: 19th October 2021

19th October 2021



CRICKLADE TOWN HALL - ACCOUNTS

Accounts period: **01/10/2020** to **30/09/2021**

| |
|------------------------|
| Revenue Account |
|------------------------|

2021

| | | Receipts | | Budget | | | | Payments | | Budget | | |
|------------------------------------------|----------|------------------|--|---------------|---------------|---------------------------|-----------------------|------------------|--------|---------------|---------------|--------|
| INCOME: | | | | | | EXPENDITURE: | | | | | | |
| Hiring Charges | £ | 14,535.18 | | £ | 12,000 | Caretaker | £ | 7,954.32 | | £ | 9,108 | |
| Use of alcohol licence | £ | - | | £ | - | Bookings Secretary | £ | 5,009.95 | | £ | 5,460 | |
| | | £14,535.18 | | | £ | 12,000 | Inland Revenue | £ | 76.60 | | £ | - |
| | | | | | | | | £ 13,040.87 | | | £ | 14,568 |
| Weighbridge Rent | £ | 5,999.28 | | £ | 6,000 | Gas | £ | 829.79 | | £ | 1,300 | |
| Wiltshire Council - Car Park Rent | £ | 1,414.00 | | £ | 700 | Electricity | £ | 666.36 | | £ | 1,375 | |
| Storage Fees | £ | 655.00 | | £ | 630 | Water | £ | 370.72 | | £ | 425 | |
| SEB Wayleave payment | £ | 2.00 | | £ | 2 | Broadband | £ | 268.75 | | £ | 300 | |
| Table/Chair Hire | £ | - | | £ | - | Waste Collection | £ | 124.10 | | £ | 1,000 | |
| | | £ 8,070.28 | | | £ | 7,332 | | £ 2,259.72 | | | £ | 4,400 |
| Interest | £ | 1,197.66 | | £ | 1,200 | Maintenance/Repairs | £ | 144.15 | | £ | 750 | |
| | | £ 1,197.66 | | | £ | 1,200 | Maintenance Materials | £ | 705.98 | | £ | 2,750 |
| Donations | £ | 1,740.00 | | £ | - | Cleaning Requisites | £ | 159.66 | | £ | 700 | |
| Crockery Hire | £ | 20.00 | | £ | - | Hanging Baskets | £ | 100.00 | | £ | 100 | |
| | | £ 1,760.00 | | | £ | - | | £ 1,109.79 | | | £ | 4,300 |
| Weighbridge Insurance | £ | 213.16 | | £ | 85 | Administration | £ | 177.92 | | £ | 250 | |
| Cinema Club Insurance | £ | 36.38 | | £ | 55 | Performing Rights Society | £ | 392.68 | | £ | 391 | |
| | | £ 249.54 | | | £ | 140 | Premises Licence | £ | 180.00 | | £ | 180 |
| Deposits | £ | 610.00 | | | | Legal Expenses | £ | - | | £ | - | |
| Other Income / Refunds | £ | 95.00 | | | | Insurance | £ | 1,196.00 | | £ | 1,350 | |
| Grants | £ | 34,573.20 | | | | | £ 1,946.60 | | | £ | 2,171 | |
| | | | | | | Returned Deposits | £ | 200.00 | | | | |
| | | | | | | Projects | | | | | | |
| | | | | | | Weighbridge Gates | £ | 724.69 | | £ | 5,000 | |
| | | | | | | Disabled Toilet | £ | 7,446.52 | | | | |
| | | | | | | Ladies Toilet | £ | 15,563.10 | | | | |
| | | | | | | Gents Toilet | £ | 7,791.71 | | | | |
| | | | | | | | £ 31,526.02 | | | £ | 5,000 | |
| Total Income | £ | 61,090.86 | | £ | 20,672 | | | 50,083.00 | | £ | 30,439 | |
| Excess of Income over Expenditure | £ | 11,007.86 | | -£ | 9,767 | | | | | | | |



CRICKLADE TOWN HALL - ACCOUNTS

| | | | |
|----------------------------------|---------------------|----|-------------------|
| Balance Sheet b/f | £ 124,273.68 | at | 01/10/2020 |
| Investments: | | | |
| Bank Current A/c | £ 11,104.00 | | |
| Lloyds Deposit A/c | £ 15,021.83 | | |
| Lloyds 32 day Notice a/c | £ 30,526.66 | | |
| Cambridge & Counties Savings A/c | £ 43,295.01 | | |
| United Trust Savings A/c | £ 24,326.18 | | |
| Reserves | | | |
| Restricted Reserves: | | | |
| Creditors that we owe money to | £ - | | |
| Security & Key Deposits | £ 1,410.00 | | |
| Unearned Income | £ 699.34 | | |
| | | £ | 2,109.34 |
| Designated Reserves: | | | |
| Income producing deposits | £ 67,621.19 | | |
| 5 Year H&S Checks | £ 1,000.00 | | |
| Asset Replacement | £ 16,250.00 | | |
| | | £ | 84,871.19 |
| General Reserves: | | | |
| Working Capital | £ 37,293.15 | | |
| | | £ | 37,293.15 |
| Total | £124,273.68 | | |

| | | | | |
|----------------------------------|---------------------|------------------------------------|-------------------|-------------|
| Balance Sheet c/f | £ 135,281.54 | at | 30/09/2021 | 2021 |
| Investments: | | | | |
| Bank Current A/c | £ 20,914.20 | | | |
| Lloyds Deposit A/c | £ 15,023.34 | instant access | | |
| Lloyds 32 day Notice a/c | £ 30,541.27 | 32 day notice account | | |
| Cambridge & Counties Savings A/c | £ 44,163.28 | not accessible until 1/6/23 @0.90% | | |
| United Trust Savings A/c | £ 24,639.45 | 1 year notice period | | |
| Reserves | | | | |
| Restricted Reserves: | | | | |
| Creditors that we owe money to | £ 700.00 | | | |
| Security & Key Deposits | £ 1,820.00 | | | |
| Unearned Income | £ 2,517.04 | | | |
| | | £ | 5,037.04 | |
| Designated Reserves: | | | | |
| Income producing deposits | £ 68,802.73 | | | |
| 5 Year H&S Checks | £ 1,250.00 | | | |
| Asset Replacement | £ 16,250.00 | | | |
| | | £ | 86,302.73 | |
| General Reserves: | | | | |
| Working Capital | £ 43,941.77 | | | |
| | | £ | 43,941.77 | |
| Total | £135,281.54 | | | |

In addition Cricklade Town Hall own two properties, the values of which are not incorporated into the annual accounts. Their insurance value is however stated for information purposes:

| | | | |
|---------------------------------------------------------|-----------|---------------------------------------------------------|-------------|
| Cricklade Town Hall, High Street, Cricklade SN6 6AE | £ 774,123 | Cricklade Town Hall, High Street, Cricklade SN6 6AE | £ 1,084,326 |
| The Old Weighbridge, 116 High Street, Cricklade SN6 6AE | £ 56,096 | The Old Weighbridge, 116 High Street, Cricklade SN6 6AE | £ 72,675 |
| | £ 830,219 | | £ 1,157,001 |

Both the Town Hall and the Old Weighbridge were valued on an open market basis as at 25th September 2017 at £350,000 and £120,000 respectively.

Examined by H Foxton on 7th October 2021

Hayden Foxton

These Accounts have been approved by the Town Hall Management Committee.
Presented at the AGM on 2nd November 2021



Independent examiner's report on the accounts

Section A Independent Examiner's Report

| | | | |
|-----------------------------------------------|-------------------------------------------------------------|--------------------------------|--------|
| Report to the trustees/ members of | Charity Name CRICKLADE TOWN HALL | | |
| On accounts for the year ended | 30th SEPTEMBER 2021 | Charity no (if any) | 305499 |
| Set out on pages | (remember to include the page numbers of additional sheets) | | |

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement


My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (~~other than that disclosed below*~~)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  **Date:** 7th Oct '21

Name: HAYDEN FOXTON

Relevant professional qualification(s) or body (if any): _____

Address: 3 PLEYDELLS
CRICKLADE
WILTSHIRE SN6 6NG

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

