

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025**

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 No

**Unit Name:** Chippenham 428

**Charity No:**

**Fund-name/purpose** (if not held for the Unit's general purposes):-

15

**Notes**

**REVENUE RECEIPTS –**

ANNUAL FUND/DIRECT GRANT - (restricted)  
 OTHER GRANTS - (unrestricted)  
 SCAVA (Sea Cadet Victualling Allowance)  
 CADET CONTRIBUTIONS  
 OTHER DONATIONS / LEGACIES  
 FUNDRAISING & SPECIAL EVENTS PROCEEDS


**OTHER CHARITABLE ACTIVITIES:**

COMPETITION RECEIPTS  
 COURSE FEES  
 SUNDRY SALES RECEIPTS  
 BANK DEPOSIT INTEREST  
 PROPERTY RENTS (includes any occasional lettings/hirings)  
 OTHER REVENUE RECEIPTS


**TOTAL REVENUE RECEIPTS**

**A**

**NON-REVENUE RECEIPTS –**

PROCEEDS FROM SALES OF OTHER FIXED ASSETS

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**TOTAL NON-REVENUE RECEIPTS**

**B**

(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)

**TOTAL RECEIPTS = A + B**

**C**

**Reconciliation:-**

**NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-**

- REVENUE ITEMS (= A – D from page AC2)

**G**

- NON-REVENUE ITEMS (= B – E from page AC2)

**H**

- COMBINED (=G+H)

**CASH/BANK BALANCE FROM LAST YEAR-END**

**CASH/BANK BALANCE AT THIS YEAR-END**

Form  
 SCC A3 (R&P)  
 Jan-20

(218)  
 vember 2025

305486

THIS YEAR £	LAST YEAR £
-------------------	-------------------

£62,290.50	£0.00
£15,925.63	£0.00
£0.00	£0.00
£6,051.10	£0.00
£4,238.25	£0.00
£1,099.03	£0.00

£0.00	£0.00
£999.41	£0.00
£111.30	£0.00
£134.08	£0.00
£0.00	£0.00
£0.00	£0.00

<b>£90,849.30</b>	<b>£0.00</b>
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£0.00	£0.00
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<b>£0.00</b>	<b>£0.00</b>
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<b>£90,849.30</b>	<b>£0.00</b>
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£36,806.47	£0.00
-£31,610.97	£0.00
£5,195.50	£0.00

<b>£36,159.60</b>	<b>£36,159.60</b>
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<b>£41,355.10</b>	<b>£36,159.60</b>
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AC1

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Unit Name: Chippenham 428

Charity No:

Fund-name/purpose (if not held for the Unit's general purposes):-

[Empty box for fund name/purpose]

Notes

REVENUE PAYMENTS –

DIRECT CHARITABLE ACTIVITY COSTS:

- FUNDRAISING & SPECIAL EVENTS COSTS
- COMPETITION COSTS
- FUEL & TRAVEL COSTS
- CATERING COSTS
- TRAINING DELIVERY COSTS
- ARTICLES PURCHASED FOR RESALE

[Empty box for direct charitable activity costs]

OVERHEAD COSTS FOR:

- RENT / COUNCIL TAX
- HEAT, LIGHT & WATER
- TELEPHONE & BROADBAND
- RUNNING COST Inc POSTAGE, PRINTING & OTHER

[Empty box for overhead costs]

MAINTENANCE COSTS FOR:

- BUILDINGS & ESTATE
- BOATS
- VEHICLES
- OTHER MISC EQUIPMENT
- INSURANCE COSTS
- BANK INTEREST & CHARGES

[Empty box for maintenance costs]

CHARITY GOVERNANCE COSTS:

- FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION
- FOR OTHER PROFESSIONAL FEES
- FOR LEGAL ADVICE (for constitution or trustees)
- OTHER REVENUE COSTS

[Empty box for charity governance costs]

TOTAL REVENUE PAYMENTS

D

NON-REVENUE PAYMENTS –

- ASSETS

[Empty box for non-revenue payments]

TOTAL NON-REVENUE PAYMENTS

E

TOTAL PAYMENTS (=D+E)

F

(\*Attach that Fund's similar Account of Payments as page AC2A, and so on)

Form  
SCC A3 (R&P)  
Jan-20

(218)  
November 2025

305486

THIS YEAR £	LAST YEAR £
-------------------	-------------------

£113.50	£0.00
£0.00	£0.00
£0.00	£0.00
£0.00	£0.00
£978.70	£0.00
£0.00	£0.00

£0.00	£0.00
£7,861.10	£0.00
£321.30	£0.00
£42.64	£0.00

£2,303.03	£0.00
£0.00	£0.00
£0.00	£0.00
£270.00	£0.00
£1,653.01	£0.00
£102.00	£0.00

£0.00	£0.00
£0.00	£0.00
£0.00	£0.00
£40,397.55	£0.00
£54,042.83	£0.00

£31,610.97	£0.00
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£31,610.97	£0.00
<b>£85,653.80</b>	<b>£0.00</b>

AC2

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025**

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Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 No

**Unit Name:** Chippenham 428

**Charity No:**

**In E&W: STATEMENT OF ASSETS & LIABILITIES**

**Name  
of Fund**

(English/Welsh

if restricted

**ASSETS:**

- CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)
- BANK DEPOSITS (if any) not included above
- LOANS RECOVERABLE
- OTHER DEBTS (total recoverable – exclude any “accruals”)
- \*STOCKS OF ITEMS FOR RESALE (total cost)
- INVESTMENTS (present value of securities &c)
- INVESTMENTS (ditto – belonging to a Restricted Fund, if any)

**\*OTHER FIXED ASSETS:**

- LAND & BUILDINGS
- BOATS
- VEHICLES
- COMPUTERS & OTHER EQUIPMENT

\*For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above

**LIABILITIES**

- LOANS REPAYABLE
- OTHER CREDITORS (total payable – exclude any “accruals”)
- CONTINGENT LIABILITIES (estimated total amount)

**[Scottish] ACCOUNTS NOTES\*** (if not within Annual Report)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use

Give page no(s). - or say if none

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

(or say if none)

Amount of any trustee expenses reimbursed and for how many trustees

(or say if none)

Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)

Any further information that ‘may reasonably assist’ a reader’s understanding

Give page no(s).

(\*Show details on an extra attached (numbered) page if necessary)

Signed as authorised by the Unit’s Management Committee - Date:

\_\_\_\_\_

.....  
.....

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.

18)  
 vember 2025

305486

THIS YEAR £	LAST YEAR £
£41,355.10	£36,159.60

[ ]	[ ]


[Amounts]	Particulars
[ ]	
[ ]	Authority:
[ ]	For how many:
[ ]	Nature:
[ ]	
	- or say if none

14 January 2025

...Unit Treasurer

.. Unit Chairman

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

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(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by

Unit Name: Chippenham 428

Unit address (or address for correspondence):-

House name:	
Street and No:	1 Stokes Croft
Area or Estate:	
Town/City:	Calne
County:	Wilts
Post Code:	

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

Chair	Kelly Porter
Vice Chair	
Secretary	
Treasurer	Liza Lawes

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-


Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging

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Nature and date of the Unit's constitution (governing document): Governed by Sea Cadet Standard Constitution

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the constitution

Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the members of the unit with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), the UMT have the power to elect a member to fill the vacancy until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens with a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

The Unit's main activities and achievements in the financial year were:-

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Public Benefit

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens. The Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

2006/218)  
1 November 2025

**Charity No:** 305486




to the Unit (includes custodians, nominees &c) *[not: Scotland]*:-

--

**ce with the Unit's constitution, are as follows:-**

*membership of the Sea Cadet Unit which is drawn loosely as being  
appoint a new UMT member. The UMT member appointed will*

rens by the provision of education and leisure time activities using

--

nt as set out in the activities and achievements as outlined above.  
ible citizens in a safe environment. In order to achieve this the

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Unit Name: Chippenham 428

Charity No:

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income Year-end reserves amounted to [redacted] greater than 10 months' on that basis

[Delete this section if not applicable]

The Unit holds [redacted] <enter sum> in designated funds representing fixed assets needed for future [redacted] <enter sum> for future projects to be carried out in [redacted] <Enter No of Months/Yrs>

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of [redacted] was in deficit to the extent of [redacted] and the steps being taken to rectify it are:- [redacted]

During the financial year the Unit received the following donated facilities/services [not: English, Wel [redacted]

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out below [redacted] arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [redacted] section if not applicable; Units in Scotland: This disclosure is not mandatory):-

[Redacted area for asset details]

Date signed as authorised by the Unit's Management Committee:

14 January 2026

Liza Lawes

.....

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Note: The statutory audit or independent examination report on this Statement of Account must be

i/218)  
November 2025

305486

10 months

is.

*activities and  
as currently planned/expected*

sh or NI Units):-

set out hereunder. Special  
English, Welsh & NI Units: Delete this

Unit Treasurer

Unit Chairman

Independent Examiner

*attached.*