

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2024

Form
SCC A3 (R&P)
Apr-19

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: Chippenham 428	Charity No: 305486
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Fund-name/purpose (if not held for the Unit's general purposes):-	THIS YEAR	LAST YEAR
Notes	£	£

REVENUE RECEIPTS –

ANNUAL FUND/DIRECT GRANT - (restricted)		£19,799.20	£5,000.00
OTHER GRANTS - (unrestricted)		£0.00	£5,400.00
SCAVA (Sea Cadet Victualling Allowance)		£0.00	£0.00
CADET CONTRIBUTIONS		£5,258.59	£3,706.01
OTHER DONATIONS / LEGACIES		£500.02	£915.65
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£4,179.10	£665.57

OTHER CHARITABLE ACTIVITIES:

COMPETITION RECEIPTS		£0.00	£0.00
COURSE FEES		£570.00	£1,285.69
SUNDRY SALES RECEIPTS		£0.00	£0.00
BANK DEPOSIT INTEREST		£301.93	£24.17
PROPERTY RENTS (includes any occasional)		£0.00	£0.00
OTHER REVENUE RECEIPTS		£0.00	£0.00

TOTAL REVENUE RECEIPTS

A

£30,608.84	£16,997.09
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NON-REVENUE RECEIPTS –

PROCEEDS FROM SALES OF OTHER FIXED ASSETS		£0.00	£0.00
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TOTAL NON-REVENUE RECEIPTS

B

£0.00	£0.00
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(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

TOTAL RECEIPTS = A + B

C

£30,608.84	£16,997.09
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Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)	G	£13,493.90	£16,997.09
- NON-REVENUE ITEMS (= B – E from page AC2)	H	£0.00	£0.00
- COMBINED (=G+H)		£13,493.90	£16,997.09

CASH/BANK BALANCE FROM LAST YEAR-END

£22,787.97	£0.00
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CASH/BANK BALANCE AT THIS YEAR-END

2024

£36,281.87	£22,787.97
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Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-	THIS YEAR	LAST YEAR
	£	£

Notes

REVENUE PAYMENTS –

DIRECT CHARITABLE ACTIVITY COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS	£30.00	£0.00
COMPETITION COSTS	£0.00	£0.00
FUEL & TRAVEL COSTS	£0.00	£256.69
CATERING COSTS	£0.00	£0.00
TRAINING COURSES COSTS	£1,066.50	£531.50
ARTICLES PURCHASED FOR RESALE	£509.35	£0.00

OVERHEAD COSTS FOR:

RENT / COUNCIL TAX	£0.00	£0.00
HEAT, LIGHT & WATER	£6,084.91	£6,508.88
TELEPHONE & BROADBAND	£358.65	£337.90
OFFICE SUPPLIES, POSTAGE & PRINTING	£146.59	£423.98

MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE	£6,678.32	£9,567.68
BOATS	£0.00	£0.00
VEHICLES	£0.00	£0.00
OTHER MISC EQUIPMENT	£505.09	£0.00
INSURANCE COSTS	£1,735.53	£1,936.97
BANK INTEREST & CHARGES	£0.00	£0.00

CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION	£0.00	£0.00
FOR OTHER PROFESSIONAL FEES	£0.00	£0.00
FOR LEGAL ADVICE (for constitution or trustees)	£0.00	£0.00
OTHER REVENUE COSTS	£0.00	£0.00

TOTAL REVENUE PAYMENTS

D

	£17,114.94	£19,563.60
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NON-REVENUE PAYMENTS –

ASSETS	£0.00	£0.00
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TOTAL NON-REVENUE PAYMENTS

E

	£0.00	£0.00
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TOTAL PAYMENTS (=D+E)

F

	£17,114.94	£19,563.60
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(#Attach that Fund's similar Account of Payments as page AC2A, and so on)

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Unit Name: Chippenham 428

Charity No: 305486

In E&W: STATEMENT OF ASSETS & LIABILITIES

(English/Welsh Units: No valuations/costs or

if restricted

ASSETS:

CASH/BANK BALANCE(S) AT YEAR-END (from page £36,281.87 £22,787.97

BANK DEPOSITS (if any) not included above £0.00 £0.00

LOANS RECOVERABLE £0.00 £0.00

OTHER DEBTS (total recoverable – exclude any “accruals”) £0.00 £0.00

*STOCKS OF ITEMS FOR RESALE (total cost) £0.00 £0.00

INVESTMENTS (present value of securities &c) £0.00 £0.00

INVESTMENTS (ditto – belonging to a Restricted Fund, if £0.00 £0.00

***OTHER FIXED ASSETS:**

- LAND & BUILDINGS £65,000.00 £65,000.00

- BOATS £2,000.00 £2,000.00

- VEHICLES £0.00 £0.00

- COMPUTERS & OTHER EQUIPMENT £500.00 £500.00

*For all these items (including any gifts at estimated value when given) state [] £0.00

their total present value here if lower than as above

LIABILITIES

LOANS REPAYABLE £0.00 £0.00

OTHER CREDITORS (total payable – exclude any £0.00 £0.00

CONTINGENT LIABILITIES (estimated total amount) £0.00 £0.00

[Scottish] ACCOUNTS NOTES* (if not within Annual

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

Amount of any trustee expenses reimbursed and for how many trustees

Amount and nature of any other trustee-transactions (including with connected persons, stating the together with any amount owing at the year-end (say if

Any further information that ‘may reasonably assist’ a reader’s understanding

Give page no(s). or say if none

(or say if none)

(or say if none)

Give page no(s).

[Amounts]	Particulars
	£1,936.97
[]	
[]	Authority:
[]	For how many:
[]	Nature:
[]	
	- or say if none

(*Show details on an extra attached

Signed as authorised by the Unit’s Management Committee - Date: 17 July 2024

.....Unit Treasurer

..... Unit Chairman

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

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Unit Name: Chippenham 428	Charity No: 305486	
Unit address (or address for correspondence):-		
House name:		
Street and No:	11 Whitworth Road	
Area or Estate:		
Town/City:	Chippenham	
County:	WILTS	
Post Code:	SN15 3QS	
Unit Management Committee members (the 'charity trustees') at date of signing Report:-		
Chair	Kelly Porter	915.65
Vice Chair		
Secretary		
Treasurer	Edward Bunning	
		1285.69
Names of any other persons who were charity trustees of the Unit at any time in the financial year:-		
	Liza Lawes	
Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [<i>not: Scotland</i>]:-		
Nature and date of the Unit's constitution (governing document): Governed by Sea Cadet Standard		
The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-		
<i>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>		
The Unit's charitable purpose(s) as set out in its constitution is:-		
To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).		
The Unit's main activities and achievements in the financial year were:-		
Returning to normal parade night activities and re-starting the junior corps. The Chair in particular has worked tirelessly to secure the funding and purchase a new modular classroom block which will be commissioned in FY 24/25.		
Public Benefit		
The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:		
<ul style="list-style-type: none"> • Regular and structured activities with a nautical theme. • Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels. • Availability of formal educational achievements whilst taking courses to earn badges and promotions 		
Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.		
v1	AC4	

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Unit Name: Chippenham 428

Charity No: 305486

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to 10 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to greater than 10 months' on that basis.

Date

Edward Bunning

Unit

..... Unit

..... Independent

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