

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2023		Day 31	Month 03	Year 2024

Section A Reference and administration details

Charity name

UPPER BEEDING AND BRAMBER VILLAGE HALL

Other names charity is known by

Registered charity number (if any)

305435

Charity's principal address

Glenway	
The Bostall	
Upper Beeding	
West Sussex	
Postcode	BN44 3TA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susan Albery	Chair		
2	Brenda Carrick	Vice Chair		
3	Sarah-Jane Cox	Secretary		
4	Sarah Rothwell	Treasurer		
5	Robert Harber	Trustee		
6	Melissa Birch	Trustee		
7	Elizabeth Johnson	Trustee		
8	Chantael Brookshaw	Trustee		
9	Jean Armour-Milne	Trustee		
10	Rosemary Goodwin	Trustee		
11	Michael Tilley	Trustee		
12	Dr Andrew Blake	Trustee		
13	Carla Price	Trustee		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Trust Deed
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Self-Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

	Purposes of a village hall
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In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

During the year we meet our objective of making the building available to the local community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The trust has maintained a steady financial health and bookings throughout 2023/24 despite the impact on the economy and spending. Clearly providing and affordable community space is proving popular during the current climate.

Significant efforts throughout 2023/24 have been put into fundraising via grants as part of a new cap ex project. As the Hall's current facilities not only exhibit outdated features but also, in many instances, fail to meet the hygiene, building regulations, and accessibility standards of today. This issue is compounded by the fact that certain areas are already showing signs of deterioration, which is expected to worsen in the years ahead.

Securing funding for these enhancements is pivotal in addressing our current deficiencies, elevating our community space, and advancing the cause of health, well-being, and inclusivity for all users. It would also position us to better serve a broader spectrum of events and user groups, thus facilitating the long-term sustainability and growth of our Village Hall.

Successful bid for the Wilson Memorial Trust for £60,000

Successful bid for the Platinum Jubilee fund for £10,500,

Bid submitted for the Biffa Award for 49,482.00, outcome expected in June 2024

99.55% of our income came from rental of the space, which is a 7% increase from our last financial year

Expenditure has significantly decreased by 21%

Fundraising has been kept minimal due to income stability provided via bookings, but the resurrected quiz has been enjoyed by the local community with thanks to Sue for steering this.

40% increases in bookings from 818 to 1,139 bookings / room hires took place across all of the rooms in the last financial year, which equates to over 2,878 hours of occupancy.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trust is holding enough cash reserves to continue to maintain its operations.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Expenditure during the year has enabled the charity to achieve the main purpose of making the hall available for use by the community, bookings are averaging 233 hours use per month.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Sarah Rothwell

Position (eg Secretary, Chair, etc)

Treasurer

Date

20 / 05 / 2024

BEEDING & BRAMBER VILLAGE HALL

Registered Charity No. 305435

STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDING 31 MARCH 2024

INCOME	£
Easy Fundraising	0.00
Fundraising	18.41
Horsham District Council Lottery	213.00
Rental of Space	28,503.87
Fund Raising incl. Donations & Grants	0.00

Total from Treasurer Account **28,735.28**

Bank Interest on BMM Account	314.08
Interest on Saffron Building Society	2,009.89

Total Incl. interest from banks **31,059.25**

Total Income **31,059.25**

EXPENDITURE

Booking Fees	1,445.00
Insurance	1,883.00
Gas	2,881.04
Electricity	1,984.90
Water	578.24
Council Tax	150.67
Telephone / Broadband	1,060.40
Cleaning & Caretaker Fees	6,224.72
Repairs and Maintenance	5,553.88
Accountancy	262.80
Bank Fees	69.60
Subscriptions	144.00
Sundries	635.34
Annual Safety Checks	426.00
Website	299.99
Consultancy	2,490.00
Lottery Licence	20.00

TOTAL

TOTAL **26,109.58**

Surplus/Loss for year **£4,949.67**

These accounts have been prepared from the financial records of the Beeding & Bramber Village Hall and I confirm that they accurately reflect the transactions of the Charity.

Signed: _____

Date:

BEEDING & BRAMBER VILLAGE HALL

Registered Charity No. 305435

FINANCIAL SUMMARY FOR THE YEAR ENDING 31 MARCH 2024

Balance brought forward	£66,146.41
Surplus/loss for year	£4,949.67
TOTAL	£71,096.08

Treasurer Account balance at 31 Mar 23	£69,944.39
Business Money Manager Account balance at 31 Mar 23	£17,933.81
Saffron Building Society 31 Mar 23	£38,015.28
Debtors	£428.00
Prepayments	£159.10
Income in Advance	-£55,000.00
Accruals	-£384.50
TOTAL	£71,096.08

BEEDING & BRAMBER VILLAGE HALL

Registered Charity No. 305435

ACCOUNT COMPARISON FOR THE YEAR ENDING 31 MARCH 2023

	31-Mar-24	31-Mar-23	31-Mar-22	31-Mar-21	31-Mar-20
Balance brought forward	£66,146.41	£65,906.51	£52,416.79	£48,471.22	£45,016.84
Surplus/loss for year	£4,949.67	£239.90	£13,449.72	£3,945.57	£3,454.38
TOTAL	£71,096.08	£66,146.41	£65,866.51	£52,416.79	£48,471.22
Treasurer Account balance	£69,944.39	£10,970.21	£10,396.60	£3,763.89	£3,998.01
Money Manager Account balance	£17,933.81	£17,619.73	£18,823.94	£9,730.64	£6,226.03
Money Manager Fundraising A/c	£0.00	£0.00	£0.00	£4,091.20	£3,860.01
Saffron Building Society	£38,015.28	£36,005.30	£35,204.65	£34,821.61	£34,387.17
Debtors	£428.00	£1,785.00	£6,293.10	£0.00	£0.00
Prepayments	£159.10	£150.67	£286.72	£0.00	£0.00
Creditors	-£55,000.00	£0.00	-£4,714.00	£0.00	£0.00
Accruals	-£384.50	-£384.50	-£384.50	£0.00	£0.00
Cash in hand at 31 Mar 21	£0.00	£0.00	£0.00	£9.45	£0.00
TOTAL	£71,096.08	£66,146.41	£65,906.51	£52,416.79	£48,471.22

BEEDING & BRAMBER VILLAGE HALL

Registered Charity No. 305435

COMPARISON OF MAIN INCOME/EXPENDITURE WITH PREVIOUS YEARS

Item	Yr to 31 Mar 24	Difference	Yr to 31 Mar 23	Difference	Yr to 31 Mar 22	Difference	Yr to 31 Mar 21
INCOME							
Users' Rental	£28,503.87	£1,728.82	£26,775.05	£6,681.04	£20,094.01	£9,682.82	£10,411.19
Horsham DC Lottery	£213.00	-£44.00	£257.00	-£16.50	£273.50	£273.50	£0.00
Telephone/Broadband	£0.00	£0.00	£0.00	£0.00	£0.00	-£80.00	£80.00
Fund Raising incl. grants	£18.41	-£5,498.09	£5,516.50	£27.39	£5,489.11	-£6,362.15	£11,851.26
Electric/1st Clear Flow	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£140.64
Deposits	£0.00	£0.00	£0.00	£0.00	£0.00	-£100.00	£100.00
200 Club	£0.00	-£108.00	£108.00	-£1,092.00	£1,200.00	£1,200.00	£0.00
SUB-TOTAL	£28,735.28	-£3,921.27	£32,656.55	£5,599.93	£27,056.62	£4,473.53	£22,583.09
Bank Interest	£2,323.97	£1,441.53	£882.44	£497.30	£385.14	-£55.60	£440.74
TOTAL	£31,059.25	-£2,479.74	£33,538.99	£6,097.23	£27,441.76	£4,417.93	£23,023.83
EXPENDITURE							
Booking Fees	£1,445.00	£25.00	£1,420.00	£20.00	£1,400.00	-£160.90	£1,560.90
Insurance	£1,883.00	£112.70	£1,770.30	£97.67	£1,672.63	£1.99	£1,670.64
Gas	£2,881.04	£1,496.44	£1,384.60	£350.46	£1,034.14	-£252.86	£1,287.00
Electricity	£1,984.90	£1,205.63	£779.27	-£1,407.99	£2,187.26	£1,443.82	£743.44
Water	£578.24	£44.87	£533.37	£23.10	£510.27	£235.36	£274.91
Council Tax	£150.67	-£136.05	£286.72	£140.36	£146.36	£146.36	£0.00
Telephone/Broadband	£1,060.40	£312.80	£747.60	-£31.35	£778.95	£1.09	£777.86
Repairs Maint.	£5,553.88	-£14,246.56	£19,800.44	£17,432.73	£2,367.71	£992.35	£1,375.36
Cleaning & Caretaker Fees	£6,224.72	£2,320.32	£3,904.40	£1,398.33	£2,506.07	£1,299.86	£1,206.21
Annual Safety Checks	£426.00	£186.00	£240.00	-£154.00	£394.00	-£138.33	£532.33
Postage	£0.00	£0.00	£0.00	£0.00	£0.00	-£1.95	£1.95
Website / Internet	£299.99	£109.99	£190.00	£69.00	£121.00	£0.00	£120.00
Subscriptions	£144.00	£0.00	£144.00	£0.00	£144.00	£0.00	£144.00
Sundries	£655.34	-£738.54	£1,393.88	£1,364.43	£29.45	-£28.71	£58.16
Accountancy	£262.80	-£10.80	£273.60	£187.20	£86.40	£86.40	£0.00
Bank Fees	£69.60	-£8.31	£77.91	£54.11	£23.80	£23.80	£0.00
Major Works	£0.00	£0.00	£0.00	£0.00	£0.00	-£8,740.00	£8,740.00
Prizes 200 Club	£0.00	-£353.00	£353.00	-£237.00	£590.00	£104.50	£485.50
Consultancy	£2,490.00	£2,490.00	£0.00	£0.00	£0.00	£0.00	£0.00
Deposits Returned	£0.00	£0.00	£0.00	£0.00	£0.00	-£100.00	£100.00
TOTAL	£26,109.58	-£7,189.51	£33,299.09	£19,307.05	£13,992.04	-£5,086.22	£19,078.26
Surplus(Loss)	£4,949.67		£239.90		£13,449.72		£3,945.57



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
UPPER BEEDING AND BRAMBER VILLAGE HALL

**On accounts for the year
ended**

31st March 2024

**Charity no
(if any)**

305435

Set out on pages

Enclosed 1 - 4
remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 14/05/2024

Name: Matthew Stephen Kendall

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

Kendall Accountancy Services Ltd
 2 Exeter Street
 Cottingham
 HU16 4LU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.