

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2021		Day 31	Month 03	Year 2022

Section A Reference and administration details

Charity name

UPPER BEEDING AND BRAMBER VILLAGE HALL

Other names charity is known by

Registered charity number (if any)

305435

Charity's principal address

Walnut Tree Cottage	
Church Lane	
Upper Beeding	
Steyning	
Postcode	BN44 3HP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susan Albery	Chair		
2	Maggie Hall	Vice Chair		
3	Brenda Carrick	Trustee		
4	Sarah Rothwell	Treasurer		
5	Robert Harber	Trustee		
6	Melissa Birch	Trustee		
7	Elizabeth Johnson	Trustee		
8	Chantael Brookshaw	Trustee		
9	Jean Armour-Milne	Trustee		
10	Rosemary Goodwin	Trustee		
11	Dawn Burrage	Trustee		
12	Michael Tilley	Trustee		
13	Dr Andrew Blake	Trustee	18/10/2021- present	
14	Carla Price	Trustee	18/10/2021- present	
15				
16				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Trust Deed
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Self-Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

	Purposes of a village hall
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In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

During the year we managed to meet our objective of making the building available to the local community where Covid-19 restrictions allowed.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The trust has managed to overcome the Covid-19 pandemic and is confident that the policies and procedures in place will allow the village hall to be available to all stakeholders for many years to come.

The trust has successfully sourced grant funding to reduce energy costs and our carbon footprint. This grant funding was sourced in March 2022 and work will take place in the 2022/23 tax year.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trust is holding enough cash reserves to continue to maintain its operations

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

For this financial year, the trustees have decided to update the accounting policy for debtors and creditors so that all outstanding invoices are included in the accounts to give a true and fair view.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Sarah Rothwell

Position (eg Secretary, Chair, etc)

Treasurer

Date

25 / 07 / 2022

BEEDING & BRAMBER VILLAGE HALL

Registered Charity No. 305435

STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDING 31 MARCH 2022

INCOME	£
200 Club	1,200.00
Easy Fundraising	36.74
Fundraising	452.37
Horsham District Council Lottery	273.50
Rental of Space	20,094.01
Fund Raising incl. Donations	5,000.00

Total from Treasurer Account **27,056.62**

Bank Interest on BMM Account	2.10
Interest on Saffron Building Society	383.04

Total Incl. interest from banks **27,441.76**

Total Income **27,441.76**

EXPENDITURE

Booking & Caretaker Fees	1,400.00
Insurance	1,672.63
Gas	1,034.14
Electricity	2,187.26
Water	510.27
Council Tax	146.36
Telephone / Broadband	778.95
Cleaning	2,506.07
Repairs and Maintenance	2,367.71
Accountancy	86.40
Bank Fees	23.80
Subscriptions (Airs)	144.00
Sundries	29.45
Prizes 200 Club	590.00
Annual Safety Checks	394.00
Website	121.00

TOTAL

TOTAL **13,992.04**

Surplus/Loss for year **£13,449.72**

These accounts have been prepared from the financial records of the Beeding & Bramber Village Hall and I confirm that they accurately reflect the transactions of the Charity.

Signed: _____

Date:



Section A

Independent Examiner's Report

Report to the trustees/ members of

UPPER BEEDING AND BRAMBER VILLAGE HALL

On accounts for the year ended

31st March 2022

Charity no (if any)

305435

Set out on pages

Enclosed 1 - 6

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 22/04/2022

Name: Matthew Stephen Kendall

Relevant professional qualification(s) or body (if any):

FCA

Address:

Kendall Accountancy Services Ltd
2 Exeter Street
Cottingham
HU16 4LU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.