

Plaistow Preschool

Winterton Hall Plaistow West Sussex RH14 0PH

Tel No: 01403 871329

Established 1966

Registered Charity 305405

Trustees Annual Report

1 September 2023 to 31 August 2024

Plaistow Preschool is managed by a committee of trustees who are volunteers from the parent body and local community; we currently have 6 parents on our committee and we meet monthly to manage the Preschool alongside our staffing team. We started the year with 3 members of staff instead of 4, our new manager started with us in September 2023 and we recruited a new deputy manager who joined us in January 2024.

We are based at the Winterton Hall in Plaistow, West Sussex. We have our own lovely garden for children to use in all weathers, as well as access to the local park. We are open 9am-3pm, 5 days a week and we follow school term dates. Our learning at Plaistow Preschool is child led and our activities evolve as the children engage and interact with them.

We held our annual Maypole Fete on the first May bank holiday, a longstanding tradition in our local village community and our most important fundraising event of the year. Despite pouring with rain, we were overwhelmed by the support from the local community. We would like to thank everyone who volunteered to help and support us to make it such a success. We were able to use the proceeds from this event alongside a grant from Plaistow Parish Council to build a new outdoor classroom in our garden. This means that our children can use this space in all weathers enabling us to be outside as much as possible throughout the year.

In the summer term we held our annual Sports Day on the village green for all our families to enjoy, the children and their families took part in different sporting events accessible to all. Our manager took our school starters to visit Plaistow and Kirdford Primary school on multiple trips across the year and particularly in the leadup to the end of the school year. This has helped enormously to aid their transition into the Primary school ready for starting school in September. We are very grateful for the continued support from the school. We also arranged transitions with other Primary Schools in the local area.

We have benefitted from having more children in our setting this year which has enabled us to counteract the rise in our costs again this year, as we continue to be hit with price increases from all our suppliers. We have managed the start of the rollout of the new government funded childcare for eligible working families, and this

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means that a larger percentage of our income will be from the government grant in the future.

Our fundraising total was lower this year due to the rain on the day of our Maypole Fete. We were also given a £2,000 grant from Plaistow Parish Council which we used to supplement our fundraising total and spent on our new outdoor classroom.

We had a lower wages bill this year once again due to the absence of a deputy manager for a third of the year, and so we finished with a surplus of income over expenditure. This was a temporary reduction and we will be back up to full staff for next year. The cost of employing staff continues to rise and we will monitor this carefully to ensure we can continue to meet our financial liabilities. Our Preschool is once again full for next year, which will enable us to continue to invest in our setting and our staff, and so the future continues to look bright for us.

We received a visit from OFSTED in December 2023 and were very pleased to maintain our rating of Good. Our staff worked hard to provide the inspector with everything they needed and answer any questions. We would like to thank all our staff for their hard work and support throughout the last year, they are a truly wonderful team. Thank you to the committee without whom we would not be able to continue the wonderful work we do.

Trustees:

Claire Cutler - Treasurer

Alex Pringle-Hood - Chairperson

Sally Schuck - Vice-Chair

Grace Collingwood - Secretary

Kerri Trounce

Roxanne Morgan

Choose Account

Fees	Inc1
Grant	Inc2
Donations	Inc3
Fund Raising	Inc4
Bank Transfer	Inc5
Sundries	Inc6
Wages	ExpA
Rent	ExpB
Phone	ExpC
Insurance	ExpD
Support	ExpE
Equipment	ExpF
Compliance	ExpG
Training	ExpH
Fund Raising Expense	ExpI
Maintenance	ExpJ
Printing, Post	ExpK
Website	ExpL
Sundries Expense	ExpM

Plaistow Pre School Income and Expenditure Account 2023/24					
		Year Ended		Year Ended	
		31-Aug-24		31-Aug-23	
		(Unrestricted Funds)		(Unrestricted Funds)	
			£		£
Income					
Fees			118,074.44		94,895.15
Fundraising		10,738.43		12,293.05	
Less: Fundraising Expenses		3,650.49	7,087.94	4,005.34	8,287.71
Grant from PPC			2,000.00		2,000.00
Bank Interest			202.03		17.87
Donations			10.00		2,732.98
Total Income			127,374.41		107,933.71
Expenditure					
Wages		73,926.78		68,099.73	
Maintenance / Garden project		9,567.27		10,554.14	
Rent		7,607.66		6,752.98	
Equipment / Resources / Supplies		4,761.28		4,152.66	
External classes (Dance / Football)		2,455.00		1,969.00	
Support (Famly/Capita/Sage)		1,832.84		1,514.96	
Sundries Expenses (Parties / gifts)		653.00		971.66	
Insurance		595.63		547.99	
Printing, Post		333.94		0.00	
Website		268.54		297.32	
Compliance		262.00		226.50	
Training		243.58		378.94	
Advertising		166.66		74.00	
Phone		61.16		101.62	
Total Expenditure			102,735.34		95,641.50
Surplus of income over expenditure			24,639.07		12,292.21

Plaistow Preschool Balance Sheet as at 31st August 2024

31-Aug-24
(Unrestricted Funds)

	Cost	£ Depr to date	£ NBV
Fixed Assets:			
Office equipment and IT	329.98	108.90	221.08
Current Assets:			
Current Account	62,963.58		
Savings Account	15,696.02		
Cash	54.23		
Total cash and bank balances		78,713.83	
Fees in Arrears			
Prepaid expenditure		1,137.60	
Total current assets		<u>79,851.43</u>	
Current Liabilities:			
Accruals		21,338.48	
Net Current Assets			<u>58,512.95</u>
Net Assets			<u>58,734.03</u>
Financed by:			
Accumulated fund at the start of the year			34,094.96
Surplus of income over expenditure			24,639.07
Accumulated fund at the end of the year			<u>58,734.03</u>

31-Aug-23
(Unrestricted Funds)

£	£	£
37,097.02		
5,493.99		
0.00		
	42,591.01	
	1,056.00	
	1,018.80	
	<u>44,665.81</u>	
	<u>10,570.85</u>	
		34,094.96
		<u>34,094.96</u>
		21,802.75
		<u>12,292.21</u>
		<u>34,094.96</u>



Section A Independent Examiner's Report

Report to the trustees	Charity Name Plaistow Pre-School		
On accounts for the year ended	31 August 2024	Charity no (if any)	305405
Set out on pages	2-3		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2024**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: **Date:**

Name:

Relevant professional qualification(s) or body (if any):

Address:

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.