

Plaistow Preschool

Winterton Hall Plaistow West Sussex RH14 0PH

Tel No: 01403 871329

Established 1966

Registered Charity 305405

Trustees Annual Report

1 September 2022 to 31 August 2023

Plaistow Preschool is managed by a committee of trustees who are volunteers from the parent body and local community; we currently have 6 parents on our committee and we meet monthly to manage the Preschool alongside our staffing team. We started the year with 4 members of staff, unfortunately our manager left us halfway through the year in February 2023 but we have recruited a new manager to join the team in September 2023.

We are based at the Winterton Hall in Plaistow, West Sussex. We have our own lovely garden for children to use in all weathers, as well as access to the local park. We are open 9am-3pm, 5 days a week and we follow school term dates. Our learning at Plaistow Preschool is child led and our activities evolve as the children engage and interact with them.

We held our annual Maypole Fete on the first May bank holiday, a longstanding tradition in our local village community and our most important fundraising event of the year. It was hugely supported by the local community, despite a few downpours of rain, and was themed red, white and blue in support of the King's coronation. We had childrens entertainers, a dog show, live music, BBQ, and lots of traditional stalls for everyone to enjoy. We would like to thank everyone who volunteered to help and support us to make it such a success. We were able to use the proceeds from this event towards remodelling our outside garden to enable us to offer a free-flow setting for our children. This means that our children can move freely and safely between indoor and outdoor activities as they choose.

In the summer term we held our annual Sports Day on the village green for all our families to enjoy. Our staff took our school starters to visit Plaistow and Kirdford Primary school on multiple trips in the leadup to the end of the school year. This has helped enormously to aid their transition into the Primary school ready for starting school in September. We are very grateful for the continued support from the school.

Plaistow Preschool

Winterton Hall Plaistow West Sussex RH14 0PH

Tel No: 01403 871329

Established 1966

Registered Charity 305405

We have benefitted from having more children in our setting this year which has enabled us to counteract the rise in costs again this year, as we continue to be hit with price increases from all our suppliers. We managed to raise slightly more money in fundraising this year and we were given a £2,000 grant from Plaistow Parish Council which, alongside the one they gave us last year, enabled us to make some much needed improvements to the safety of our garden.

We received a number of one off donations from the local community to help us in a plight to restock our Preschool with new furniture and equipment. We were overwhelmed by the support and generosity from people to help us when we were in need, and we thank you for that.

We had a lower wages bill this year due to the absence of a manager for a significant proportion of the year, and so we finish with a surplus of income over expenditure. This has enabled us to replace some of the cash lost over the last few years and provide a much needed buffer in our finances. This was a temporary reduction and we will be back up to full staff for next year. Our other staff and committee members had to step in to fill the gaps during this time, and we are very grateful to them all for their support. Our Preschool is once again full for next year, which will enable us to continue to invest in our setting and our staff, and so the future continues to look bright for us.

We would like to thank all our staff for their hard work and support throughout the last year, they are a truly wonderful team. Thank you to the committee without whom we would not be able to continue the wonderful work we do. Lastly, thank you to everyone who volunteered their time to organise the fundraising events, especially the Maypole Fete and made it such a success.

Trustees:

Claire Cutler - Treasurer
Alex Pringle-Hood - Chairperson
Sally Schuck - Vice-Chair
Grace Collingwood - Secretary
Ellie Brimicombe
Roxanne Morgan

Plaiستow Pre School Income and Expenditure Account 2022/23				
		Year Ended		Year Ended
		31-Aug-23		31-Aug-22
		(Unrestricted		(Unrestricted
		Funds)		Funds)
		£		£
Income				
Fees		102,639.70		84,552.60
Fundraising	12,293.05		12,168.64	
Less: Fundraising Expenses	4,005.34	8,287.71	4,492.87	7,675.77
Donations		2,732.98		585.69
Grant from PPC		2,000.00		2,000.00
Bank Interest		17.87		
Total Income		115,678.26		94,814.06
Expenditure				
Wages	68,099.73		85,963.65	
Maintenance / Garden project	10,554.14		93.81	
Rent	6,752.98		5,930.75	
Equipment / Resources / Supplies	5,517.96		6,615.12	
Support (Family/Capita)	2,584.16		1,643.76	
External classes (Dance / Football)	1,969.00		440.00	
Sundries Expenses (Parties / gifts)	971.66		2,529.30	
Insurance	547.99		500.91	
Training	378.94		315.00	
Website	297.32		167.88	
Compliance	226.50		364.00	
Phone	101.62		103.51	
Advertising	74.00		175.81	
Printing, Post	0.00		157.43	
Total Expenditure		98,076.00		105,000.93
Surplus of income over expenditure		17,602.26		-10,186.87

Plaistow Preschool Balance Sheet as at 31st August 2023				
		31-Aug-23		31-Aug-22
		(Unrestricted		(Unrestricted
		Funds)		Funds)
	£	£		£
Current Assets:				
Current Account	37,097.02		24,092.56	
Savings Account	5,493.99		5,444.82	
Total cash and bank balances		42,591.01		29,537.38
Fees in Arrears		1,056.00		718.07
Prepaid expenditure		406.80		
Total current assets		44,053.81		30,255.45
Current Liabilities:				
Accruals		1,407.25		8,402.03
Prepayments		3,190.88		
Total current liabilities		4,598.13		8,402.03
Net Assets		39,455.68		21,853.42
Financed by:				
Accumulated fund at the start of the year		21,853.42		32,040.29
Surplus of income over expenditure		17,602.26		-10,186.87
Accumulated fund at the end of the year		39,455.68		21,853.42



Section A Independent Examiner's Report

Report to the trustees

Charity Name PLAISTOW PRE SCHOOL

On accounts for the year ended

31 AUGUST 2023 Charity no (if any) 305405

Set out on pages

2 - 3 (remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: D L Edwards

Date: 26 June 2024

Name: David Edwards

Relevant professional qualification(s) or body (if any):

Fellow of the Institute of Chatered Accountants in England and Wales

Address:

Twin Oaks, The Drive, Ifold,
Loxwood, West Sussex, RH14 0TE

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--