

**BARNS GREEN PLAYING FIELD AND VILLAGE HALL TRUST**  
**(CHARITY REG. NO. 305386)**

MINUTES OF THE 351<sup>st</sup> MEETING OF THE COMMITTEE  
HELD IN THE MAIN HALL OF THE VILLAGE HALL ON MONDAY 15<sup>TH</sup> APRIL 2024

**PRESENT**

Paul Harding (vice-chair), Alan Strudley, Clive Williams, Jim Martin (chair), Martin Hennock, Rachel McAlonan (secretary), Bill Bailey, Mick Brown

**1.0 Apologies**

Apologies received from Chris Simpson, Russ Parkes, Karen Ott, Fiona Christer, Sue Neill

**2.0 Approval of minutes**

Approved Paul Harding  
Seconded Rachel McAlonan

**3.0 Matters Arising**

**3.1 Actions from 350<sup>th</sup> meeting**

Insurance policies are in place for the Field Committee and Village Hall. As part of those policies committee members are indemnified up to £250,000 per member. Paul would like to gather further information regarding the cover.

- Paul to follow-up regarding insurance

**3.2 Other matters arising**

None

**4.0 Field Committee**

Martin Hennock

Since last Trust meeting we have continued to be in touch with HDC about emptying Dog Poo bins. There is still an issue with reporting of the one by the car park, but they are being emptied most of the time.

We told you of the potential of a path between the play park and the Hall last time. As you will see it is now being constructed.

As most of you will know Chris is standing down at the end of the financial year. We thank him for the many years of service but will do that properly at a future meeting.

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Paul Harding

Bookings remain strong and hall utilization is high. It is hoped this will continue through to the summer and beyond.

Finances are robust

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The next film night is Friday 19th April. “The Great Escaper” starring Michael Caine and Glenda Jackson. Tickets selling very well!!!!!!

Succession planning key for 2024 – adverts have been placed for new members. Both the Chair and Secretary have indicated they will not stand next year.

## **6.0 Sports and Social Club**

Michael Brown

The social club is still trying hard to be profitable whilst coping with high energy charges, increased insurance costs, a lack of sport on the green, high satellite tv charges and constant brewery increases.

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General:

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The impact of having just one team was noticeable on and off the pitch.

Player numbers to support availability and injuries, and of course the financial impact.

Based on costs and other football club charges, the club budgeted too breakeven.

It was hoped that the Run BG would make a donation for car parking assistance but as we all know that was unable to be the case.

The poor weather throughout what appears to be most of the season, has led to a build of fixtures.

In April, the club will be playing 9 games, last week playing 4 in just 7 days.

The season finishes 4th May when we look forward to summer training in July.

2024-25 Season the club plan to return to 2 teams.

1904 Club:

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Membership is now at 17, not too far off the target number but we hope to boost numbers on or just after the 27th April.

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The first senior home game is scheduled for Saturday, 11<sup>th</sup> May and the first colts' game on 2<sup>nd</sup> May, weather permitting.

The Club is running 2 league teams, 3 colts' teams (U10s, 13s, and 14s), and hopefully there will be some Sunday friendly games. New players are always very welcome and more information can be found on the Barns Green Play Cricket website.

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Other plans include a President's Day in September and a six-a side tournament (known as The BGPL).

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Our last league game (we will finish fifth out of nine, having won 8 of our 14 games) was against Jersey away, which gave a large group of players and supporters the opportunity to travel and stay overnight on the island. A victory was followed by a good evening out!

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Paul Rice

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## **7.5 Stoolball**

Sue Neill

No report

- Sue sent a note to advise that they will be having an AGM and registration evening soon. Matches will take place on a Monday evening and another evening, Wednesday or Thursday, will be for practicing.

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### **8.1 Guides, Brownies and Rainbows**

Fiona Christer (read by Rachel McAlonan)

I apologise for my lack of presence at recent meetings due to unforeseen circumstances. My priority has been doing what's needed to keep the guiding units running.

#### ACTIVITIES

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We have plans for a Back to Front night, some bigger art projects, a trip to the guiding camp site and Olympic challenges for all the girls.

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#### Rainbows

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#### Brownies

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Brownies have enjoyed a variety of science experiments – their favourite has been making different types of slime.

We have introduced a cooking club for brownies – giving some of the girls the opportunity to arrive a bit earlier and make/bake recipes which are a bit more involved and aren't possible to do as part of the whole unit.

### **8.2 Itchingfield Parish Council**

Alan Strudley

- Penny Simpson has retired from IPC; Alan Strudley acting Chairman pending AGM in June.
  - Two new IPC members co-opted; Richard and Elaine French
  - Summers Field Sub-Committee formed to interface between residents and Developer
  - Objections posted to HDC Local Plan Reg 19 regarding development sites not included our Neighbourhood plan
  - New footpath on Muntham Drive funded by IPC
  - Seeing positive results from strong representations to West Sussex Highways; more to be done
  - Funding support given to VH, Tennis Club & Youth Club
  - Priority projects for 2024; Highways, Drainage, SIDS, Neighbourhood Plan
- A question was asked in relation to the retirement village that is now planned. This was not wanted by previous members of the council. Alan explained that a retirement village is not included in the housing allocation.

### **8.3 Parochial Church Council**

Martin Hennock

The church continues to operate as normal but without a Rector at present. The PCC is working with Slinfold PCC to write a profile of the parishes and specification of the person we are looking for to be the new Rector of Itchingfield with Slinfold.

We hope to be able to advertise the post in the next 3 months, but there is a shortage of clergy at present so we do not know when we will find the right person quickly.

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### **8.4 Barns Green Players**

Neale Francis

No report

### **8.5 Playgroup**

Kevin Leonard

No report

### **8.6 Barns Green Primary School**

Tom Plowman

No report

### **8.7 Barns Green Primary School PTA**

Jennifer Slater

No report

### **8.8 Barns Green Youth Club**

Karen Ott (read by Rachel McAlonan)

As usual at this time of year the numbers of young people attending Youth Club rises dramatically as Year 6 pupils turn 11 and can join us. For the first time in years we have as many girls and boys which changes the dynamics but means we can now include some more girly crafts which is nice for me.

We are looking forward to getting outside during the summer term with the lighter evenings and hopefully dry weather.

Recently we have made soap for Mothers Day, resin coasters and pancakes.

While all this is good news we do have a major problem which is lack of adults.

We did put a notice in the BigMag but no response so far.

With increasing numbers we need more adult helpers but unfortunately Julia needs an operation soon and Karen's work as a chief exam invigilator means that we are struggling.

Tom was taken on to work every other week but since Harry left has been doing every week however his work has been moved to Hampshire and he cannot guarantee to get back in time anymore. Unless we sort staff soon we may have to close some weeks which would be very disappointing when the demand is high.

It seems incredible that we cannot find someone for what is a paid position £60 for 3 hours. If anyone know somebody who may be interested please get them to contact us asap.

We also need volunteers to help on an occasional basis.

### **8.9 Trim trail and outdoor gym**

Ben Woodman (read by Bill Bailey)

No report

- Alan would like further information regarding the proposed locations of the outdoor gym. This led on to a general discussion regarding the sites, and what information needs to be provided in terms of a poll. The money is in place for the equipment.

### **9.0 Any Other Business**

None

Meeting closed at: 20:40  
Date of Next Meeting: 15<sup>th</sup> July at 19:30

## 20th June 2023 Accounts

### Balance Brought Forward from 31 August 2022:

Cash		
Current Account	£1,252.73	
High Interest Account	£17,112.29	
		£18,365.02

### INCOME:

Regular Hirings	£33,225.64	
Private Hirings	£976.00	
Fundraising	£2,125.87	
Deposit Account Interest	£13.61	
Donations Roof Fund	£3,617.30	
Grants		
Other	£37,218.68	
	Subtotal:	£77,177.10

### EXPENDITURE:

Wages	£8,127.33	
HMRC		
Utilities	£6,513.45	
Service, Repairs and Maintenance	£3,880.46	
Rates		
Hall Improvements		
Roof	£37,618.60	
Administration		
Cleaning Materials	£2,892.70	
Licences and Fees	£946.72	
Insurance	£1,148.48	
Advertising & Marketing	£440.00	
Website Management	£28.78	
Other		
	Subtotal:	£61,596.52

<b>INCOME/EXPENDITURE for 2022/2023:</b>	£15,580.58
<b>TOTAL FUNDS:</b>	<b>£33,945.60</b>

### Represented by:

Cash		
Current Account	£13,080.38	
Savings Account	£20,865.22	
	TOTAL FUNDS:	£33,945.60
<i>FYI Roof Fund (Interest, Donations, Fundraising)</i>	<i>£5,756.78</i>	

### Utilities:

Electricity	£1,646.91	
Gas	£841.57	
Telephone	£245.75	
Water	£878.54	
Waste Collection	£707.35	
		£4,320.12

### RUN RATE ANALYSIS (ytd)

BAU Spend	£19,657.46	
Service and Maintenance	£3,880.46	
Run Rate Spend (ytd)		£23,537.92
Run Rate Income (Hirings)	£33,225.64	
Run Rate Contribution (ytd)		£9,687.72
<b>Discretionary Spend (ytd)</b>		
Hall Developments	£37,618.60	
Marketing	£440.00	
Discretionary Spend Total (ytd)		£38,058.60
<b>Discretionary Income (ytd)</b>		
Private Hirings	£976.00	
Fund raising	£2,125.87	
Donations	£3,617.30	
Grants		
Discretionary Income Total (ytd)		£3,101.87
Available Discretionary Spend		(£34,956.73)

Approved by  
M CHARMAH  
(FCCA Accountant)  
*(in Queen)*



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

BARNS GREEN PLAYING FIELD AND  
VILLAGE HALL TRUST

**On accounts for the year  
ended**

31<sup>st</sup> AUGUST 2023

**Charity no  
(if any)**

305386

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

**Date:**

10/11/2023

**Name:**

MAGDALENA CHORMAN

**Relevant professional  
qualification(s) or body  
(if any):**

ACCA

**Address:**

24 SMUGGLERS WAY  
BARNS GREEN  
HORSMAN RH13 0PP

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**BARNS GREEN PLAYING FIELD AND VILLAGE HALL TRUST**  
**(CHARITY REG. NO. 305386)**

MINUTES OF THE 351<sup>st</sup> MEETING OF THE COMMITTEE  
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**PRESENT**

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**3.1 Actions from 350<sup>th</sup> meeting**

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- Paul to follow-up regarding insurance

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